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August 24, 2015

Regular meeting of the City Council of the City of Two Harbors, Minnesota, held on Monday, August 24, 2015 at 6:30 p.m.

The meeting was called to order by President Glaser.

Members present, Councilors: Norberg, Erickson, Woodruff, Borud, Simonson, Glaser. 6.

Members absent: Mayor Bolen.

Others present: Administrator Walker  
City Finance Director Pietila  
City Clerk Nordean  
City Attorney Overom

Motion by Erickson and Norberg that the reading of the August 10, 2015 regular meeting minutes be dispensed with and approved as published. Carried.

**Communications:**

1. A letter from Ann Goebel, President, greater Minnesota Partnership, providing their 2015 Session Report, and requesting that THEDA continue their annual membership with them.
2. A letter from Merlyn and Linda Kiel, 3003 East Highway 61, Grand Marais, requesting refund of building permit fees. Motion by Norberg and Erickson requesting the Administrator contact the Kiel's and offer alternatives to a refund. Carried.
3. A letter from Jay Osbakken, Administrator, Two Harbors Moose Lodge, requesting to be open on Sundays, September 20, October 25, November 1, 8, and 22, and December 6, 20 and 27, 2015. Motion by Norberg and Erickson approving the request of the Moose Lodge to be open on certain Sundays in 2015. Carried.

Motion by Norberg and Simonson that **RESOLUTION NO. 8-245-15 ALLOWING CLAIMS AGAINST THE CITY OF TWO HARBORS** in the amount of \$1,457,706.19 be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Simonson and Woodruff allowing payroll for the first half of August, 2015, in the amount of \$228,659.29. Carried.

**Unfinished Business:**

Motion by Erickson and Woodruff that **RESOLUTION NO. 8-246-15 APPROVING THE AGREEMENT WITH FRIENDS OF THE TWO HARBORS DOG PARK FOR MAY 23, 2015 THROUGH NOVEMBER 8, 2015** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Simonson and Woodruff that **RESOLUTION NO. 8-247-15 ACCEPTING THE PROPOSED MANAGEMENT AGREEMENT FOR TWO HARBORS RICHARD B. HELGESON MUNICIPAL AIRPORT BETWEEN THE CITY OF TWO HARBORS AND TALLY-HO AVIATION CONSULTANTS, LLC D/B/A T.H. AERO** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Woodruff and Norberg declaring first reading of an ordinance amending the City Code to update the City's Comprehensive Plan. Carried.

**New Business:**

Motion by Simonson and Borud that **RESOLUTION NO. 8-248-15 APPROVING PAYMENT TO BOLTON & MENK IN THE AMOUNT OF \$20,323.82 FOR ENGINEERING SERVICES PROVIDED FOR THE WATER TREATMENT FACILITY UPGRADE PROJECT** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Erickson and Norberg that **RESOLUTION NO. 8-249-15 APPROVING PAYMENT TO BOLTON & MENK IN THE AMOUNT OF \$10,000 FOR ENGINEERING SERVICES FOR THE CAMPGROUND BATH HOUSE PROJECT** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Erickson and Borud that **RESOLUTION NO. 8-250-15 AUTHORIZING PAYMENT TO WISCONSIN CENTRAL IN THE AMOUNT OF \$39,251 FOR COSTS ASSOCIATED WITH THE TWO HARBORS TRAIL PROJECT BOX CULVERT** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Borud and Simonson that **RESOLUTION NO. 8-251-15 AUTHORIZING PAYMENT TO MSA PROFESSIONAL SERVICES FOR ENGINEERING SERVICES AND PFA FUNDING ASSISTANCE FOR THE WASTEWATER TREATMENT PLANT MERCURY REDUCTION PROJECT IN THE AMOUNT OF \$47,785.68** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Woodruff and Erickson that **RESOLUTION NO. 8-252-15 APPROVING THE ENERGY ASSISTANCE PROGRAM VENDOR AGREEMENT FOR THE**

**2016 HEATING SEASON** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Woodruff and Borud that **RESOLUTION NO. 8-253-15 APPROVING THE SALVATION ARMY HEATSHARE PROGRAM AGREEMENT EFFECTIVE OCTOBER 1, 2015 THROUGH SEPTEMBER 30, 2016** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Woodruff and Erickson that **RESOLUTION NO. 8-254-15 APPROVING PAY APPLICATION NO. 13 FROM MAGNEY CONSTRUCTION FOR THE WASTEWATER TREATMENT PLANT MERCURY REDUCTION PROJECT IN AN AMOUNT NOT TO EXCEED \$50,000** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Norberg and Simonson approving two alternates to the plans and specifications for the Homewood Water Tower Reconditioning and Painting Project to include maroon "Home of the Agates" lettering and the "TH" logo. Carried.

Motion by Norberg and Borud approving plans and specifications and authorizing an advertisement for bids for the Homewood Water Tower Reconditioning and Painting Project. Carried.

Motion by Erickson and Woodruff that **RESOLUTION NO. 8-255-15 CERTIFYING DELINQUENT UTILITY CHARGES AS ASSESSMENTS AGAINST CERTAIN PROPERTIES WITHIN THE CITY** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Norberg and Erickson that **RESOLUTION NO. 8-256-15 ACCEPTING THE PROPOSAL OF WIDDES TRAILERS FOR THE PURCHASE OF AN ENCLOSED UTILITY TRAILER FOR THE PUBLIC WORKS DEPARTMENT IN THE AMOUNT OF \$6,697.25** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Norberg and Erickson that **RESOLUTION NO. 8-257-15 AUTHORIZING AN AMENDMENT TO THE DEVELOPMENT AGREEMENT BETWEEN THE CITY OF TWO HARBORS AND NORTH SHORE FEDERAL CREDIT UNION** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Norberg and Borud calling a special meeting for 5 p.m., on Thursday, September 3, 2015, for the purpose of awarding the bid for the Campground Bath House Project. Carried.

Motion by Erickson and Norberg that **RESOLUTION NO. 8-258-15 AUTHORIZING THE PURCHASE OF 5,000 YARDS OF CRUSHED GRAVEL FROM LAKE COUNTY FOR AN AMOUNT OF \$19,500** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Norberg and Borud that the meeting adjourn. Carried.

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Robin M. Glaser, City Council President

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Patricia D. Nordean, City Clerk