

**CITY OF TWO HARBORS**  
**COMMITTEE OF THE WHOLE/AGENDA MEETING**

December 7, 2020

5:00 p.m.

Call to order.

Appearances:

1. Miranda Pietila, Finance Director  
Re: 2021 Budget & Levy;  
Proposed Utility Rates

Administrator updates.

Attorney updates.

City Clerk/HR updates.

Finance Director updates.

Community Development Planner updates.

City Engineer updates.

Other agenda questions or additions.

**NOTICE OF MEETING  
CITY OF TWO HARBORS COMMITTEE OF THE WHOLE  
BY TELEPHONE OR OTHER ELECTRONIC MEANS**

Pursuant to Minn. Stat. Section 13D.021, subd. 1, there will be a meeting of the City of Two Harbors Committee of the Whole at 5 PM on Monday, December 7, 2020, will be held by Zoom Video Conference and any or all member(s) of the City Council may potentially attend such meeting by Zoom Video Conference.

Additionally, the presence of the public at the regular meeting location is not feasible due to the COVID-19 health pandemic/emergency declaration, pursuant to Minn. Stat. Section 13D.021, subd. 1(3).

Members of the public may monitor the meeting electronically from a remote location by joining the Zoom Meeting online at:

<https://us02web.zoom.us/j/86829325630?pwd=cm5QWDNnQmE2eGhoazZmWVFUTk8vZz09>

Meeting ID: 868 2932 5630

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Members of the public will not be able to speak during the meeting. Public comments are to be submitted via email to: [info@twoharborsmn.gov](mailto:info@twoharborsmn.gov) and must be received at City Hall on or before 3 PM on the day of the meeting.

THIS NOTICE OF REGULAR MEETING BY TELEPHONE OR OTHER ELECTRONIC MEANS IS GIVEN PURSUANT TO MINN. STAT. SECTION 13d.04.

Dan Walker, Administrator

Dated: November 23, 2020

# TWO HARBORS CITY COUNCIL

## AGENDA

December 7, 2020

6:00 P.M. Call to order regular meeting of the City Council of the City of Two Harbors.

Roll call:

Pledge of Allegiance:

Additions or Changes to the Agenda:

[M] Approval of the Agenda.

*Items may be added to the agenda prior to approval of the agenda. Items brought forth once the agenda has been approved shall be referred to administration and/or committee.*

[M] *Adjourn regular meeting and call to order public hearing to receive public input regarding the 2021 Tax Levy & Budget*

*Communications:*

*Appearances: 1. Miranda Pietila*

*Re: 2021 Tax Levy & Budget*

[M] *Adjourn public hearing and reconvene regular meeting.*

### **Appearances:**

### **Administrative Reports:**

### **Committee Reports:**

Planning Commission

Finance and Budget Committee

Utilities Committee

Library Board

[R] **Approving the Consent Agenda Items:**

*Items listed on the Consent Agenda are routine in nature and typically do not require discussion. If there is an item on the consent agenda that a councilmember feels warrants discussion, it should be removed from the consent agenda and dealt with individually.*

1. Allowing claims against the City of Two Harbors to be paid on December 8, 2020.
2. Approving payroll for the second half of November 2020.

3. A communication from Theresa Sunde, Senior Manager of Government Relations for Mediacom, providing notice of a rate adjustments.
4. Approving the request of the Heritage Days Committee to make application for grants to the Two Harbors Area Fund and Cooperative Light & Power for the 2021 Heritage Days Celebration.
5. Referring the requests of the Heritage Days Committee for the 2021 Heritage Days Celebration to staff for review and recommendation.
6. Recommending that the Public Library remain open unless directed otherwise by State or Federal requirements.
7. Authorizing the Mayor and City Clerk to execute and deliver Amendment No. 1 to the Agreement for Professional Services between Arrowhead Regional Development Commission and the City of Two Harbors for the Two Harbors Zoning Code Update for the purpose of extending the contract period through March 31, 2021.
8. Accepting the recommendation of the Trees & Trails Commission to adopt a Tree Replacement Policy.
9. Elect the option to NOT waive the monetary limits on municipal tort liability.

**Unfinished Business:**

Other.

**New Business:**

1. [R] Establishing the Property Tax Levy for taxes payable in the year 2021 for the City of Two Harbors
2. [R] Establishing the 2021 Budget for the City of Two Harbors.
3. [R] Adopting the 2021 Water and Sewer rates effective January 1, 2021.

Other.

**Announcements:**

**Adjourn:**

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