

CITY OF TWO HARBORS
COMMITTEE OF THE WHOLE/AGENDA MEETING

December 14, 2020

5:00 p.m. Call to order.

Appearances: 1.

Administrator updates.

Attorney updates.

City Clerk/HR updates.

Finance Director updates.

Community Development Planner updates.

City Engineer updates.

Other agenda questions or additions.

**NOTICE OF MEETING
CITY OF TWO HARBORS COMMITTEE OF THE WHOLE
BY TELEPHONE OR OTHER ELECTRONIC MEANS**

Pursuant to Minn. Stat. Section 13D.021, subd. 1, there will be a meeting of the City of Two Harbors Committee of the Whole at 5 PM on Monday, December 14, 2020, will be held by Zoom Video Conference and any or all member(s) of the City Council may potentially attend such meeting by Zoom Video Conference.

Additionally, the presence of the public at the regular meeting location is not feasible due to the COVID-19 health pandemic/emergency declaration, pursuant to Minn. Stat. Section 13D.021, subd. 1(3).

Members of the public may monitor the meeting electronically from a remote location by joining the Zoom Meeting online at:

<https://us02web.zoom.us/j/85077427602?pwd=Z0tnZko2REVITY0hEcUI6ZzZlUms2QT09>

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Members of the public will not be able to speak during the meeting. Public comments are to be submitted via email to: info@twoharborsmn.gov and must be received at City Hall on or before 3 PM on the day of the meeting.

THIS NOTICE OF REGULAR MEETING BY TELEPHONE OR OTHER ELECTRONIC MEANS IS GIVEN PURSUANT TO MINN. STAT. SECTION 13d.04.

Dan Walker, Administrator

Dated: November 23, 2020

TWO HARBORS CITY COUNCIL

AGENDA

December 14, 2020

6:00 P.M. Call to order regular meeting of the City Council of the City of Two Harbors.

Roll call:

Pledge of Allegiance:

Additions or Changes to the Agenda:

[M] Approval of the Agenda.

Items may be added to the agenda prior to approval of the agenda. Items brought forth once the agenda has been approved shall be referred to administration and/or committee.

Appearances:

In recognition of their years of service to the City of Two Harbors:

Mike Haffield	5 years
Chad Schultz	5 years
Mariah Blettner	5 years
Blake Prince	5 years
Nate Gens	15 years
Mike Aho	25 years
Patty Nordean	30 years
Jay Turnquist	30 years

[M] *Adjourn regular meeting and call to order public hearing to consider a proposed City of Two Harbors Capital Improvement Plan 2021-2025.*

Communications: 1. A letter from Cheryl Passe', 1302 Harbor Hills Drive, expressing her disappointment that the CIP document does not address any action on the waterfront.

Appearances: 1. Miranda Pietila, Finance Director.

[M] *Adjourn public hearing and reconvene regular meeting.*

Administrative Reports:

Committee Reports:

HRA

Recreation Board

[R] Approving the Consent Agenda Items:

Items listed on the Consent Agenda are routine in nature and typically do not require discussion. If there is an item on the consent agenda that a councilmember feels warrants discussion, it should be removed from the consent agenda and dealt with individually.

1. Approving minutes from the November 23 Regular, November 30, Special and December 7, 2020 Regular City Council meetings.
2. Allowing claims against the City of Two Harbors to be paid on December 14, 2020.
3. Approving payroll for the first half of December 2020.
4. Authorizing payment to Bolton & Menk in the amount of \$32,199.50 for professional services for the 2021 & 2022 Street & Alley Improvement Project.
5. Accepting the proposal of W.W. Goetsch for repair of a raw wastewater pump at the Wastewater Treatment Plant.
6. Approving Change Order No. 1 to the Contract between Veit and Company, Inc. and the City of Two Harbors, for the Castle Danger Monitoring Station Project for additional costs incurred to restore disturbed road, curb and sidewalk area that was larger than anticipated for an amount of \$2,413, and authorizing payment in the amount of \$11,792.35 to Veit and Company, Inc. for Pay Request No. 5 for said project.
7. Accepting the proposal of UHL to provide Bi-Annual HVAC & Controls Preventative Maintenance for the 2021 calendar year for the Library for an amount of \$4,519.
8. Authorizing the purchase of a pressure washer for the Gas & Water Department from _____ for an amount of \$ _____.
9. Authorizing the Mayor and City Clerk to execute and deliver the Fifth Avenue Optional Improvements Agreement between Lake Superior School District No. 381, the City of Two Harbors and Lake County, MN.
10. Certifying assessments for certain delinquent utility charges to the Lake County Assessor for collection on the tax rolls.
11. Authorizing the renewal application for certification as a Tree City USA, and an application for the Tree City Growth Award.
12. Authorizing the extension of the expiration of the hiring list for the position of Laborer in the Public Works Department through June 30, 2021. (same as Public Works Specialist 1.)
13. Authorizing a conditional offer of employment for the position of Public Works Specialist 1.
14. Approving renewal of cigarette licenses for: Miner's Inc., Holiday Stationstores # 24 and 362; Krist Oil Company, Kwik Trip, and Two Harbors Municipal Liquor Store.

15. A memorandum from Joe Rhein, Bolton & Menk, providing engineering project updates.
16. Authorizing an application for a Transportation Alternative Grant for Highway 61 Trail Connection.
17. Authorizing a resolution agreeing to maintain facility for the Highway 61 Trail Connection.

Unfinished Business:

Other.

New Business:

1. Adopting the City of Two Harbors Capital Improvement Plan 2021-2025

Other.

Announcements:

Presentation in recognition of Councilor Jussila for his service as City Councilor in Ward 4.

Adjourn:

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TWO HARBORS CITY COUNCIL
BY TELEPHONE OR OTHER ELECTRONIC MEANS**

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Additionally, the presence of the public at the regular meeting location is not feasible due to the COVID-19 health pandemic/emergency declaration, pursuant to Minn. Stat. Section 13D.021, subd. 1(3).

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Dan Walker, Administrator

Dated: November 23, 2020

NOTICE OF PUBLIC HEARING
REGARDING A PROPOSED
CITY OF TWO HARBORS CAPITAL IMPROVEMENT PLAN
2020 - 2025

NOTICE IS HEREBY GIVEN, that the City Council of the City of Two Harbors will hold a public hearing on Monday, December 14, 2020 at 6:00 p.m., or as soon thereafter as possible, via Zoom electronic video conference, to consider a proposed City of Two Harbors Capital Improvement Plan 2020 - 2025. The hearing will be held at the Two Harbors City Hall, 522 1st Avenue, Two Harbors, MN 55616.

Such persons as desire to be heard with reference to the proposed City of Two Harbors Capital Improvement Plan 2020 - 2025 will be heard at this meeting by joining the electronic video conference at:

<https://us02web.zoom.us/j/83157110200?pwd=R1BHR3Bla0FGRnNqbXBaaW52U1N5QT09>
(see attached instructions) or by submitting comments via email at: info@twoharborsmn.gov; or in writing to: Two Harbors City Council, 522 1st Avenue, Two Harbors, MN 55616. Written or oral comments will be considered.

The proposed City of Two Harbors Capital Improvement Plan 2020 – 2025 is available for review at Two Harbors City Hall, 522 1st Avenue, Two Harbors, MN 55616 or online at:

<http://cms5.revize.com/revize/twoharbors/CIP%20FINAL%20%20DRAFT%2011.23.2020.pdf>

BY ORDER OF THE TWO HARBORS CITY COUNCIL,

Dan Walker, Administrator

Dated: December 1, 2020

Topic: Two Harbors City Council Regular Meeting and Public Hearing on CIP
Time: Dec 14, 2020 06:00 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/83157110200?pwd=R1BHR3Bla0FGRnNqbXBaaW52U1N5QT09>

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