

CITY OF TWO HARBORS

REVISED COMMITTEE OF THE WHOLE/AGENDA MEETING

August 26, 2019

5:00 p.m. Call to order.

Appearances: 1. Justin Otsea, City Planner
Re: Wayfinding Signs

Administrator issues.

Attorney issues.

City Clerk issues.

Finance Director issues.

Other agenda questions or additions.

TWO HARBORS CITY COUNCIL

AGENDA

August 26, 2019

6:00 P.M. Call to order regular meeting of the City Council of the City of Two Harbors.

Roll call:

Pledge of Allegiance:

Additions or Changes to the Agenda:

[M] Approval of the Agenda.

Items may be added to the agenda prior to approval of the agenda. Items brought forth once the agenda has been approved shall be referred to administration and/or committee.

[M] *Adjourning regular meeting and calling to order public hearing on proposed project and the issuance of private activity bonds to finance health-care facilities for Lake View Memorial Hospital, Inc.*

Appearances:

Communications:

[R] *Approving the Issuance of a Health Care Facilities Revenue Note, Series 2019 (St. Luke's Hospital of Duluth Obligated Group-Lake View Memorial Hospital, Inc. Project).*

[M] *Adjourning public hearing and reconvening regular City Council meeting.*

Appearances:

Administrative Reports:

Committee Reports:

HRA
Recreation Board
Trees & Trails Commission
Finance Committee
Edna G. Commission
Public Arts Commission

[R] **Approving the Consent Agenda Items:**

Items listed on the Consent Agenda are routine in nature and typically do not require discussion. If there is an item on the consent agenda that a councilmember feels warrants discussion, it should be removed from the consent agenda and dealt with individually.

1. Approving minutes from the August 12, 2019 City Council meeting.
2. Allowing claims against the City of Two Harbors to be paid on August 27, 2019.
3. Approving payroll for the first half of August, 2019.
4. A communication from Carrie Coan, Chalk-a-lot Volunteer, expressing appreciation for the City's assistance with their event and requesting any feedback we may have.
5. Referring a request from Steve Sjogren, Sports Car Rendezvous Chairman for 2021, for use of the parking lot on South Avenue in the 500 and 600 blocks for a car show on Saturday, June 12, 2021 to the Public Works Committee.
6. A memorandum for Joe Rhein, Bolton & Menk, providing an update on the 2019 Street & Alley Improvement Project.
7. Authorizing payment to Bolton & Menk in the amount of \$2,175 for general professional engineering services provided from June 1-28, 2019.
8. Authorizing payment to Bolton & Menk in the amount of \$4,283.50 for professional services for the 2018 Street & Alley Improvement Project.
9. Authorizing payment to Bolton & Menk in the amount of \$4,162 for professional services for the Pavement Management Plan.
10. Authorizing payment to Bolton & Menk in the amount of \$29,213 for professional services for the 2019 Street & Alley Improvement Project.
11. Authorizing payment to Bolton & Menk in the amount of \$3,569 for professional services for the construction and administration of the Main Lift Station.
12. Authorizing payment to SEH in the amount of \$6,090 for professional services for the Jet A Fuel and Pavement Rehabilitation Project at the Airport.
13. Authorizing payment to SEH in the amount of \$13,975 for professional services for the site preparation and T-Hangar Construction Project Final Design Phase.
14. Authorizing the purchase of a 2004 F450 Wildland Firefighting Apparatus from the DNR for an amount of \$13,600 for the Fire Department.
15. Accepting the proposal of Danny's Auto to repaint the wildland firefighting apparatus for an amount of \$6,194.67.
16. Approving the renewal of Massage Therapy License for Cari Wright @1330 Eighth Avenue, pending the approval of the Chief of Police.

17. Declaring Third and Final Reading of Ordinance No. 118, Second Series, An Ordinance Amending Section 6.51 of the City Code, Sales and Use Tax.
18. Accepting the recommendation of Mayor Swanson to appoint Michelle Anderson as a member of the Planning Commission.
19. Approving the transfer of Kyle Krull from the position of Cemetery Caretaker to the position of Laborer in the Public Works Department.
20. Authorizing internal and external postings for the position of Cemetery Caretaker in the Public Works Department.
21. Approving the revised position description for the position of Assistance Finance Director.
22. Authorizing the internal posting for the position of Assistant Finance Director.

Unfinished Business:

Other.

New Business:

1. [M] Accepting the recommendation of the Trees & Trails and Planning Commissions to authorize the installation of 28 wayfinding signs throughout the City and two trail map signs near Burlington Bay.
2. [R] Accepting the recommendation of the Finance Committee to accept the proposal of Bolton & Menk to provide preliminary design engineering services for Water Treatment Facility and Water Main improvements for an amount of \$219,000.
3. [R] Consider accepting the proposal of _____ in the amount of \$ _____ for the Thirteenth Street Alley Apron Extension Project.

Other.

Announcements:

Adjourn: