April 13, 2020

Regular meeting of the City Council of the City of Two Harbors, Minnesota, held on Monday, April 13, 2020, at 6:00 p.m.

The meeting was called to order by President Glaser who announced that the meeting was being held via video conference pursuant to Minnesota Statutes 13D.021 in response to the COVID-19 emergency. She reviewed the procedures to be used for voting or addressing the Council as well as the process for members of the public to provide comment regarding the agenda items.

Members present, Councilors: Woodruff, Redden, Rennwald, Swanson, Jussila, Erickson, Glaser. 7.

Others present: Administrator Walker
Finance Director, Pietila
City Clerk, Nordean
City Attorney, Overom.

Clerk Nordean recommended the following changes to the agenda: Change New Business 10 to indicate the Mayor’s recommendation to reappoint Councilor Erickson and Lee Senst, and the appointment of Chrissy Scadin, Matt Falk, Matt Barrett, Shannon Kittleson and Chris Swanson as members of THEDA; changing New Business No. 3 to also authorize a communication to affected property owners regarding the proposed project; and adding New Business No. 13 to consider supporting the suggestion by Lake County that the payment date for real estate taxes be extended as described in the letter from Lake County dated April 9, 2020.

Councilor Redden recommended that language be added to New Business No. 1 to authorize the administrator to negotiate a price for the parcel at the appraised value or less.

Council President Glaser recommended that Councilor appointees be removed from the committee and commission reappointments, since they have already been appointed.

Motion by Jussila and Woodruff approving the agenda with the changes as recommended. Carried.

Motion by Jussila and Rennwald that the following consent agenda items:

1. Approving minutes from the March 23, 2020 City Council meeting.

2. **RESOLUTION NO. 4-121-20 ALLOWING CLAIMS AGAINST THE CITY OF TWO HARBORS, IN THE AMOUNT OF $2,256,580.16.**

3. Approving payroll for the second half of March, 2020, in the amount of $235,169.32.
4. RESOLUTION NO. 4-122-20 AUTHORIZING PAYMENT TO BOLTON & MENK IN THE AMOUNT OF $149,250 FOR PROFESSIONAL SERVICES FOR THE CHLORINE TANK AND BUILDING REPAIRS AT THE WATER TREATMENT FACILITY.

5. RESOLUTION NO. 4-123-20 HIRING CODY BRANDT AS A TEMPORARY EMPLOYEE AT THE LIQUOR STORE.

6. RESOLUTION NO. 4-124-20 DECLARING THIRD AND FINAL READING OF ORDINANCE NO. 119, SECOND SERIES, AN ORDINANCE RENEWING A FRANCHISE TO MEDIACOM MINNESOTA LLC TO CONSTRUCT, OPERATE, AND MAINTAIN A CABLE TELEVISION SYSTEM IN THE CITY OF TWO HARBORS; SETTING FORTH CONDITIONS ACCOMPANYING THE RENEWAL OF THE FRANCHISE; PROVIDING FOR REGULATION AND USE OF THE SYSTEM; AND PRESCRIBING PENALTIES FOR THE VIOLATION OF ITS PROVISIONS.

7. RESOLUTION NO. 4-125-20 AUTHORIZING A SUMMARY OF ORDINANCE NO. 119, SECOND SERIES, AN ORDINANCE RENEWING A FRANCHISE TO MEDIACOM MINNESOTA LLC TO CONSTRUCT, OPERATE, AND MAINTAIN A CABLE TELEVISION SYSTEM IN THE CITY OF TWO HARBORS; SETTING FORTH CONDITIONS ACCOMPANYING THE RENEWAL OF THE FRANCHISE; PROVIDING FOR REGULATION AND USE OF THE SYSTEM; AND PRESCRIBING PENALTIES FOR THE VIOLATION OF ITS PROVISIONS.

Be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

New Business:

Motion by Redden and Jussila that RESOLUTION NO. 4-126-20 APPROVING AN APPRAISAL PREPARED BY FI SALTER REAL ESTATE, INC. FOR A VACANT PARCEL IN THE CITY OF TWO HARBORS AND AUTHORIZING SUCH PARCEL TO BE OFFERED FOR SALE AT THE APPRAISED VALUE AND AUTHORIZING THE ADMINISTRATOR TO NEGOTIATE A PRICE STARTING AT THE APPRAISED PRICE AND BELOW FOR EACH PARCEL be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Woodruff and Redden that RESOLUTION NO. 4-127-20 RECEIVING BIDS AND APPROVING AWARD OF CONTRACT IN THE AMOUNT OF $287,500 FOR THE 2020 EAST BATHHOUSE PROJECT be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Redden and Rennwald that RESOLUTION NO. 4-128-20 AUTHORIZING BOLTON & MENK TO PREPARE A FEASIBILITY REPORT FOR THE 2021 – 2022 STREET IMPROVEMENT PROJECT AND AUTHORIZING A COMMUNICATION TO THE PROPERTY OWNERS WHO WOULD BE AFFECTED BY THE PROPOSED PROJECT be adopted as read. Carried by a unanimous yea vote of all members present on roll call.
Motion by Woodruff and Redden that **RESOLUTION NO. 4-129-20 RECEIVING BIDS AND APPROVING AWARD OF CONTRACT IN THE AMOUNT OF $142,775.00 FOR THE CASTLE DANGER MONITORING STATION** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Jussila and Redden that **RESOLUTION NO. 4-130-20 REAPPOINTING RYAN MURPHY AS A MEMBER OF AIRPORT COMMISSION** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Woodruff and Redden that **RESOLUTION NO. 4-131-20 REAPPOINTING SHARON LIND, JOHN WEIDNER, DEAN PARON, JULIE STONE, PATRICIA TOFTE, KAREN JOHNSON, AMANDA HOULE, MICHELLE GOLDEN, JOEL ZINSKI AND JACKIE RENNWALD** as members of the Library Board be adopted as read. Carried by the following vote: Yeas: Woodruff, Redden, Swanson, Jussila, Erickson, Glaser. 6. Abstain: Rennwald. 1.

Motion by Swanson and Erickson that **RESOLUTION NO. 4-132-20 ACCEPTING THE RESIGNATION OF SHANNON KITTLERSON FROM THE PLANNING COMMISSION AND APPOINTING MARSHA SNOWDEN AS A MEMBER OF THE PLANNING COMMISSION** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Swanson and Erickson that **RESOLUTION NO. 4-133-20 ACCEPTING THE RESIGNATIONS OF DAWN DAVIDSON AND MARSHA SNOWDEN AS MEMBERS OF THE PUBLIC ARTS COMMISSION** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Woodruff and Swanson to table a proposed resolution approving Mayor Swanson’s recommendation to reappoint Cathy Erickson and Lee Senst and appoint Chrissy Scandlin, Matt Falk, Matt Barrett, Shannon Kittleson and Chris Swanson and Cathy Erickson as members of THEDA. Carried.

Motion by Erickson and Jussila that **RESOLUTION NO. 4-134-20 AUTHORIZING COMPENSATION FOR MAYOR SWANSON TO ATTEND MEETINGS WITH THE EXECUTIVE TEAM REGARDING THE CITY’S COVID-19 PANDEMIC EMERGENCY RESPONSE** be adopted as read. Carried by the following vote: Yeas: Woodruff, Redden, Rennwald, Jussila, Erickson, Glaser. 6. Abstain: Swanson. 1.

Motion by Swanson and Jussila to table a proposed resolution approving Mayor Swanson’s recommendation to reappoint Ben Redden and appoint Roger Walsberg, John Chapec, Jason Sunday and Joel Schultz as members of the THDF. Carried.

Motion by Swanson and Rennwald supporting the suggestion by Lake County that the payment date for real estate taxes be extended as described in the letter from Lake County dated April 9, 2020. Carried.
Announcements:
Mayor Swanson expressed appreciation for the people who are working behind the scenes in the Community during the current pandemic emergency. He noted that he is thankful for BJ Kolstad, Lake County’s Emergency Management Director, who has done an exceptional job with the emergency response process. He thanked Lake County for their work in extending broadband throughout the area so that we have strong and dependable internet connections in our community during this difficult time.

Motion by Jussila and Redden that the meeting adjourn. Carried.

Robin M. Glaser, President, City Council

Patricia D. Nordean, City Clerk