

Request for Quotes (RFQ)

Arborist Services

City of Two Harbors, Minnesota

The City of Two Harbors has been awarded a ReLeaf Community Forestry Grant from the Minnesota Department of Natural Resources. The grant work plan includes six components:

1. Contracting with a certified arborist to complete an urban forestry management plan for the City, including an inventory of trees on public property.
2. Contracted bid for tree removal and tree treatment.
3. Tree planting and tree maintenance.
4. Education and Outreach.
5. Purchase of Treeplotter software to manage the urban forest (City will purchase).
6. Staff and consultant time in support of the project.

The City of Two Harbors is seeking quotes from qualified arborists to assist with various tasks related to urban forestry management and outreach efforts. The selected contractor will work closely with city staff to accomplish the following objectives:

1. Update Urban Forest Management Plan:
 - Conduct tree inventory on boulevards and city-owned property.
 - Update the urban forest management plan for the City of Two Harbors.
 - Develop an Emerald Ash Borer (EAB) management plan for the City of Two Harbors.
 - Utilize tree tracking software to record tree removal and treatment activities, stump grinding, tree planting and maintenance. The city will purchase the software.
2. Oversight and Collaboration:
 - Provide oversight of tree activities.
 - Collaborate with the City of Two Harbors and partners on urban forestry projects.
 - Assist with grant reporting as necessary.
 - Write, secure, and award bids for tree removal and treatment as well as tree planting and maintenance.
3. Outreach and Education:

- Develop and complete outreach events on EAB.
- Create materials on tree care/maintenance and urban forest health considerations.
- Issue media releases to promote city forestry initiatives.

Interested parties are invited to submit quotes addressing the above requirements. Quotes should include pricing details, proposed methodologies, relevant experience, and any additional information deemed pertinent to the project.

Deadline for Submission: 4:30 pm on June 06, 2024 Submission Address: 522 1st Avenue, Two Harbors, MN 55616 or jbergstad@ardc.org

The City of Two Harbors reserves the right to accept or reject any or all quotes received and to award the contract in the best interest of the city. This RFQ does not constitute a contract or commitment of any kind.

For inquiries or additional information, please contact: Josh Bergstad, City Planner at jbergstad@ardc.org or 218.529.7516

We look forward to receiving your quotes and partnering with a qualified arborist service provider to enhance the urban forest and promote the health of our community.

Date: May 16, 2024