

**CITY OF TWO HARBORS
COMMITTEE OF THE WHOLE/AGENDA MEETING**

September 24, 2018

5:00 p.m. Call to Order.

- Appearances:
1. Scott Zahorick, AEOA,
Re: Small Cities Development Grants
 2. Joe Rhein, Bolton & Menk
Re: Project Updates

Administrator issues.

Attorney issues.

Clerk issues.

Finance Director issues.

Other agenda questions or additions.

TWO HARBORS CITY COUNCIL
AGENDA
September 24, 2018

6:00 P.M. Call to order regular meeting of the City Council of the City of Two Harbors.

Roll call:

Pledge of Allegiance.

Additions or Changes to the Agenda.

[M] Approval of the Agenda.
Items may only be added to the agenda prior to approval of the agenda. Items brought forth once the agenda has been approved shall be referred to administration and/or committee.

Appearances.

Administrative Reports.

Committee Reports: Housing and Redevelopment Authority
Edna G. Commission
Recreation Board
Finance & Budget Committee
Planning Commission
Trees & Trails Commission
Utilities Committee

[R] Approval of the Consent Agenda Items.
Items listed on the Consent Agenda are routine in nature and typically do not require discussion. If there is an item on the consent agenda that a councilmember feels warrants discussion, it should be removed from the consent agenda and dealt with individually.

1. Approving minutes from September 10, 2018 regular City Council meeting.
2. Allowing claims against the City of Two Harbors to be paid on September 25, 2018.
3. Approving payroll for the first of September, 2018.
4. Accepting the notice of intention to retire from Scott Johnson, effective October 1, 2018, and authorizing a letter of appreciation for his service.
5. A notice of a "Meet your Candidates" event at the Library, to be held on Monday, October 29 from 6-8 p.m.

6. Rescheduling the first City Council and Committee of the Whole/Agenda Meeting in November for Tuesday, November 13 at the regular times of 5 and 6 p.m.
7. Rescheduling the December, 2018 City Council and Committee of the Whole meetings for Tuesdays, December 4 and 11, at the regular times of 5 and 6 p.m.
8. Certifying certain unpaid utility charges to the Lake County Auditor as assessments against certain properties within the City.
9. Authorizing an application for a Rudberg Grant through the Duluth Superior Area Community Foundation in the amount of \$2,000 for the purchase of juvenile and teen materials for the Library.
10. Authorizing payment to Bolton & Menk in the amount of \$9,719.65 for engineering services for the Main Lift Station Project.
11. Authorizing payment to CR-BPS for professional design services for the East Shower House Project at Burlington Bay Campground in the amount of 2,812.10.
12. Authorizing payment to American Engineering Testing, Inc. in the amount of \$8,646 for professional soils observation and compaction testing services for the 2018 Street Improvement Project and the CIP updates.
13. Authorizing payment to SEH in the amount of \$35,500 to provide engineering services for the design phase of the 2018 Fuel System and Building Area pavement Rehabilitation Project.
14. Authorizing payment to Best Concrete in the amount of \$3,570 for the concrete slab for the new cemetery building.
15. A Project Update from Bolton & Menk on the 2018 Street & Alley Improvement Project.
- 15.1 Approving payment to Northland Constructors of Duluth, Inc., in the amount of \$394,429.27 for Pay Application #3 for the 2018 Street & Alley Improvement Project.
16. Accepting the quote from The Powerhouse, Inc. for the purchase of two 1HP Ice Eaters with 100' cords for the Edna G. for an amount of \$1,440.
17. Approving a three-year agreement with Shor-Tel to provide telephone system support services for an amount of \$2,843.
18. Approving the policy renewal with Madison National Life Insurance Company for Life and AD&D insurance coverage with no rate adjustments.

19. Accepting the multi-year health plan agreement with Health Partners, Inc.
20. Approving an increase in benefit levels for the Two Harbors Fire Relief Association for 2018 – 2019.
21. Approving the Salvation Army Heatshare Program Agreement effective October 1, 2018 through September 30, 2019.
22. Accepting the recommendation of the Utilities Committee to decline the offer by Minnesota Energy Resources to take over certain mini gas distribution systems located outside of the City utility service area.
23. Accepting the resignation of Dave Poplinek from the Edna G. Commission, with regret.
24. Approving the renewal of the Club-On-Sale Liquor License for the Moose Lodge.
25. Approving the request of the Moose Lodge to be open on Sundays October 14 and 21, November 4 and 18, and December 23 and 30, 2018.

Unfinished Business:

Other

New Business:

1. [R] Consider accepting the recommendation of the Public Works Committee to approve the design for the East Campground Bath House Project and authorizing CR-BPS to move forward with final detailed drawings and specifications.
2. [R] Consider establishing the proposed property tax levy for taxes payable in the year 2019 for the City of Two Harbors.
3. [R] Consider establishing the proposed 2019 General Fund Budget for the City of Two Harbors.
4. [R] Consider approving a development agreement between the Lake Bank and the City of Two Harbors and authorizing and directing the Mayor, City Clerk and Administrator to execute and deliver said Agreement on behalf of the City.

Other.

Announcements:

Adjourn.