

MINUTES OF THE MEETING OF THE HOUSING AND REDEVELOPMENT AUTHORITY HELD  
SEPTEMBER 10, 2019.

The meeting was called to order by Chairman Pete Almstedt. Upon roll call the following Commissioners of the Authority were present: Pete Almstedt, Cassandra Beardsley, Doris Larkin, Robin Glaser, Bob Norlen and Doug Omtvedt. The Executive Director Thomas Furman was also present. There were no absences.

Motion made by Beardsley/Larkin (carried) to approve the minute's meetings held on August 13th, 2019. With one correction to minutes from last month of Judith Osbaaken not being present. Motion carried.

Larkin/ Norlen (carried) made motion to approve August expenditures. Motion carried.

August: Checks 15867 thru 15910

Beginning Balance	\$ 1,406.06
Income	\$ 55,696.33
Expenditures	\$ 62,959.70
Ending Balance	\$ -6,019.94

Update on Elevator (POHP Grant) received bill from Larson which HRA needs to pay \$16,xxx for spend down portion and the rest coming from MHFA as POHP grant funds will kick in.

The Drainage/Gravel plans North Harbor Service providing updated estimate to include drain (below city drain level and removal of concrete slab.

Correspondence included update on Wells Fargo bank account access update of completely adding Tom Furman and removing Judy from accounts. Also HUD approval of T Furman into eLOCCS to access Capital and Operational funding accounts.

Board briefly discussed the Fall NAHRO conference at the DECC in Duluth Sept. 11-13. C. Beardsley will participate on Wednesday, and P. Almstedt will be there Thursday and/or Friday.

The board discussed and approved (Omtvedt/Beardsley) increases of:

Efficiency from \$398 to \$410

1 Bedroom from \$484 to \$505

2 Bedroom from \$592 to \$620

This will bring us into compliancy with HUD regulations which does not allow for flat rents to be below 80% FMR.

Board also approved wage rate increases for Mark Johnson and Diane Peterson (Larkin/Beardsley). Pay rates will be included in personnel policy for the future.

The Executive Director reported on time off requests, NAHRO at the DECC in Duluth and accounting in Quickbooks. Chairman Almstedt indicated a push to change how QB runs financial reports to create a more readable format.

There being no further business to come before the meeting; it was moved, seconded and carried (Larkin/Omtvedt) that the meeting be adjourned.

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Chairman

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Secretary- Treasurer