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September 11, 2017

Regular meeting of the City Council of the City of Two Harbors, Minnesota, held on Monday, September 11, 2017 at 6:00 p.m.

The meeting was called to order by President Erickson.

Members present, Councilors:                   McQuade, Woodruff, Swanson, Norberg, Erickson. 5.

Members absent, Councilors:                 Glaser, Jussila. 2.

Others present:                                 Administrator Walker  
Finance Director Pietila  
City Clerk Nordean  
City Attorney Overom

Mayor Swanson called for a moment of silence in honor of the victims of the attacks on September 11, 2001.

Administrator Walker suggested the following changes to the agenda: remove the following Consent Agenda Items: 10. Declaring first reading of An Ordinance Amending Chapter V of the Two harbors Home Charter 2005; 11. Declaring first reading of An Ordinance Amending Chapter XII, Section 2 of the Two Harbors Home Charter 2005; 12. Declaring first reading of An Ordinance Amending Chapter XII, Section 6, and adding a new Chapter XII, section 10 of the Two Harbors Home Charter 2005; and 13. Calling for a public hearing to be held at 6 p.m. on Monday, October 9, 2017, regarding a proposal to amend the Two Harbors Home Charter 2005; and amending Consent Agenda Item 14, to make the approval of the renewal of Club On-Sale license for LOOM Lodge 1463 and 3.2 Off-Sale license for Krist Oil Co., conditioned upon payment of property taxes.

Motion by Swanson and Woodruff approving the agenda with amendments as suggested. Carried.

**Library Board:**

Council President Erickson reviewed items discussed at a recent meeting of the Library Board including proposed charter amendments and donations to the library. She expressed appreciation to Finance Director, Pietila, for her assistance with reviewing procedures for acceptance of donations.

**Planning Commission:**

Councilor Woodruff reviewed items discussed at a recent meeting of the Planning Commission where the group held a waterfront visioning session. He noted that they

intend to hold meetings where the public would be provided opportunity to provide input. The commission also discussed parkland dedication and renewal of wayfinding signs as well as vendor permit enforcement.

**Public Works Committee:**

Councilor Norberg reported that there had been a recent meeting of the City's Public Works Committee where the group discussed the CIP. He noted that a report would be provided at the upcoming special council meeting to be held on Wednesday September 13, at 5 p.m.

**Finance and Budget Committee:**

Council President Erickson reported that the Finance Committee had met recently and discussed all areas of the proposed 2018 Budget, noting that there will be a special meeting for the approval of the proposed budget and property tax levy on Thursday, September 28<sup>th</sup>. She expressed appreciation to administration and staff from all departments for their assistance with preparing the budget. Erickson indicated that the committee discussed the CIP and is looking forward to input from the remainder of the Council at the special meeting scheduled for Wednesday.

**Consent Agenda:**

President Erickson announced that items listed on the consent agenda are routine in nature and typically do not require discussion. If there is an item on the consent agenda that a council member, staff member or member of the public feels warrants discussion, they may request that it be removed from the consent agenda and dealt with individually under New Business. Motion by Woodruff and Swanson that the following consent agenda items:

1. Approving minutes from August 28, 2017 regular meeting.
2. **RESOLUTION NO. 9-250-17 ALLOWING CLAIMS AGAINST THE CITY TO BE PAID SEPTEMBER 12, 2017, IN THE AMOUNT OF \$1,110,503.19.**
3. Authorizing payroll for the second half of August, 2017, in the amount of \$192,866.96.
4. A communication from Mediacom providing notice of changes to their High Definition channel lineup.
5. A communication from Cassandra Beardsley, President of the Two Harbors Soccer Club, expressing appreciation to the City for assisting with the construction of a new parking lot at Segog Park.
6. Library Report dated September 6, 2017.

7. **RESOLUTION NO. 9-251-17 APPROVING A REQUEST FROM ROGER WEBER TO SELL CEMETERY LOT I-181, GRAVE 8 BACK TO THE CITY.**
8. **RESOLUTION NO. 9-252-17 APPROVING A WORK-BASED TRAINING AGREEMENT WITH LAKE SUPERIOR SCHOOL DISTRICT, AND HIRING STEVEN MCGIRL AS A TEMPORARY EMPLOYEE IN THE PUBLIC WORKS DEPARTMENT.**
9. **RESOLUTION NO. 9-253-17 ESTABLISHING THE FEE FOR SPECIAL 2 AM LIQUOR LICENSES PURSUANT TO CHAPTER 5, SECTION 5.33 OF THE TWO HARBORS CITY CODE.**
10. **RESOLUTION NO. 9-254-17 APPROVING RENEWAL OF THE FOLLOWING LICENSES: CLUB ON-SALE FOR AMERICAN LEGION 109; ON-SALE AND SUNDAY ON-SALE LIQUOR FOR JV INVESTMENTS LLC, NORTH SHORE LANDING INC., BLACKWOOD'S INC., TWO HARBORS GOLF ASSOCIATION; AND CARMODY 61 LLC; 3.2 OFF-SALE FOR HOLIDAY STATIONSTORES INC., MINER'S INCORPORATED, KWIK TRIP INC., AND SHOPKO STORES OPERATING CO LLC; BREWER OFF-SALE AND TAP ROOM ON-SALE FOR CASTLE DANGER BREWING CO, LLC; AND 3.2 MALT LIQUOR AND WINE ON-SALE WITH AUTHORIZATION TO SELL STRONG BEER FOR FAT GUYZ VENTURES LLC AND SPOKENGAR GBC INC., PENDING THE APPROVAL OF THE CHIEF OF POLICE; THE CLUB ON-SALE FOR AND LOOM LODGE 1463 AND THE 3.2 OFF-SALE LICENSE FOR KRIST OIL CO., PENDING PAYMENT OF PROPERTY TAXES.**
11. Authorizing staff to prepare an RFP to solicit consulting firms to assist with the Edna G. Project.
12. Approving the request of the Assistant Chief of Police to allow Officer Tyler Anderson to attend the Basic Narcotics Investigation Course in Rochester, MN.

Be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

**New Business:**

Motion by Norberg and Swanson that **RESOLUTION NO. 9-255-17 AUTHORIZING A MUNICIPAL CONSENT WAIVER FOR THE DESIGN AND CONSTRUCTION OF THE NEW CAMPGROUND ENTRANCE ROAD BY MNDOT AS PART OF THE 2018 HIGHWAY 61 PROJECT WITH THE CITY TO REIMBURSE THE COST OF THE WORK** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Woodruff and Norberg that the meeting adjourn. Carried.

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Catherine A. Erickson, City Council President

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Patricia D. Nordean, City Clerk