September 25, 2017

Regular meeting of the City Council of the City of Two Harbors, Minnesota, held on Monday, September 25 2017 at 6:00 p.m.

The meeting was called to order by Vice President Glaser.

Members present, Councilors: Glaser, McQuade, Woodruff, Swanson, Jussila, Norberg.

Members absent, Councilor: Erickson.

Others present: Administrator Walker
Finance Director Pietila
City Clerk Nordean
City Attorney Overom

Administrator Walker proposed the following change to the agenda: remove Consent Agenda Item No. 11. Authorizing an agreement with the Duluth Superior Area Community Foundation and the Two Harbors Area Fund to access up to $100,000 for train grant funding over a five year period with a City match up to $20,000 per year up to $100,000, from the Consent Agenda and add it to New Business as Item No. 3.

Motion by Woodruff and Jussila approving the agenda with the change proposed by Administrator Walker. Carried.

Edna G. Commission:
Councillor Woodruff reported that at a recent meeting of the Edna G. Commission, several issues relating to winterizing the tug were discussed. He indicated that those items will be addressed in the coming weeks.

Consent Agenda:
Vice President Glaser announced that items listed on the consent agenda are routine in nature and typically do not require discussion. If there is an item on the consent agenda that a council member, staff member or member of the public feels warrants discussion, they may request that it be removed from the consent agenda and dealt with individually under New Business. Motion by Norberg and Swanson that the following consent agenda items:

1. Approving minutes from September 11 Regular and September 13, 2017 Special meetings.
2. **RESOLUTION NO. 9-256-17** ALLOWING CLAIMS AGAINST THE CITY IN THE AMOUNT OF $_________ TO BE PAID ON SEPTEMBER 26, 2017.

3. Authorizing payroll for the first half of September, 2017, in the amount of $234,904.71.

4. An invitation to attend Lake County Historical Society’s Annual Membership Meeting on October 17, 2017.

5. Approving a request from Cassandra Prince, of THHS, requesting permission for a community bonfire at Burlington Bay on Friday, September 29, 2017 as part of their Homecoming Celebration.

6. **RESOLUTION NO. 9-257-17** AUTHORIZING PAYMENT TO BOLTON & MENK IN THE AMOUNT OF $29,550 FOR ENGINEERING SERVICES FOR THE MAIN LIFT STATION IMPROVEMENT PROJECT.

7. **RESOLUTION NO. 9-258-17** ACCEPTING A QUOTE FROM SILVER CREEK ELECTRIC IN THE AMOUNT OF $3,015 FOR INSTALLATION OF 22 CAT DATA DROPS FOR TELEPHONE AND INTERNET SERVICES AT THE POLICE DEPARTMENT.

8. **RESOLUTION NO. 9-259-17** ACCEPTING THE BID OF WESCO DISTRIBUTION FOR THE PURCHASE OF ELECTRICAL CABLE IN THE AMOUNT OF $4,950.


10. **RESOLUTION NO. 9-261-17** AUTHORIZING AN APPLICATION TO THE RUDBERG FUND OF THE DULUTH SUPERIOR AREA COMMUNITY FOUNDATION FOR MATERIALS FOR THE JUVENILE AND TEEN AREAS OF THE LIBRARY.

11. **RESOLUTION NO. 9-262-17** AUTHORIZING CITY ADMINISTRATIVE STAFF TO MAKE APPLICATION TO AND ACCEPT FUNDS FROM THE IRON RANGE RESOURCES AND REHABILITATION BOARD
Be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

**Unfinished Business:**

Motion by Woodruff and Jussila declaring first reading of An Ordinance Amending Chapter XII, Section 2 of the Two Harbors Home Charter 205. Carried.

Motion by Woodruff and Jussila declaring first reading of An Ordinance Amending Chapter XII, Section 6, and adding a new Chapter XII, Section 10 of the Two Harbors Home Charter 2005. Carried.

Motion by Woodruff and Jussila calling for a public hearing to be held at 6 p.m. on Monday, October 23, 2017, regarding a proposal to amend the Two Harbors Home Charter 2005. Carried.

**New Business:**
Motion by Woodruff and Jussila that RESOLUTION NO. 9-263-17 RECEIVING PROPOSED ASSESSMENT ROLL FOR THE 2016 ELEVENTH AVENUE SIDEWALK IMPROVEMENTS PROJECT AND ORDERING HEARING THEREON be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Woodruff and McQuade that RESOLUTION NO. 9-264-17 APPROVING CHANGE ORDER NO. 1 TO THE AGREEMENT WITH ULLAND BROTHERS TO FIX THE WATER ISSUE FOR THE CASTLE DANGER WATERMAIN PROJECT IN THE AMOUNT OF $36,255.82, WHICH WILL BE PAID BY BOLTON & MENK be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Woodruff and Swanson that RESOLUTION NO. 9-265-17 AUTHORIZING AN AGREEMENT WITH THE DULUTH SUPERIOR AREA COMMUNITY FOUNDATION AND THE TWO HARBORS AREA FUND TO ACCESS UP TO $100,000 FOR TRAIL GRANT FUNDING OVER A FIVE YEAR PERIOD WITH A CITY MATCH OF UP $20,000 PER YEAR UP TO $100,000 be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

**Announcements:**
Mayor Swanson reminded everyone that the public is invited to attend the Two Harbors Area Fund’s Million Dollar Celebration, which will be held at 5:30 p.m., on Saturday, September 30, 2017, in the Community Center Parking Lot.
He also expressed congratulations to those members of the community who attended the Blandin Leadership Program this past week and appreciation to the folks at Blandin for sponsoring the program.

Motion by Woodruff and Jussila that the meeting adjourn. Carried.

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Catherine A. Erickson, City Council President

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Patricia D. Nordean, City Clerk