

**CITY OF TWO HARBORS
PUBLIC AFFAIRS COMMITTEE
Meeting Minutes
August 2, 2022**

5:00 P.M. Meeting was called to order at 5pm.

Attendees – Councilor Rennwald, Councilor Glaser, Councilor Erickson

Other Attendees – Finance Director Pietila & Interim City Administrator Dhein

Old Business:

1. A. - Committee reviewed draft policy on Public Comment at City Meetings committee discussed updating bullet #3 for changes, to read – *Public comments must be relevant to an existing City Council issue or as determined by Council President*

Committee was unanimous in draft policy to be brought to Council for approval August 8th with recommended changes.

B. - Sample from the LMC – reviewed and very similar to draft by Attorney Costley (no action)

2. Reviewed and discussed Code Revision – Section 2.40 – Boards, Commission & Committees. Committee recommended following changes – define homestead (in Subd. 1), and second to last paragraph, stating where the vacancies will be posted.

Committee was unanimous in draft policy to be brought to Council for approval August 8th with recommended changes.

3. Membership requirements for certain boards and commissions:
 1. PLANNING – Code Revision – Section 2.46 Planning Commission – Discussion and committee would like to see it changed to 7 members and strike out 2nd sentence

Committee was unanimous in draft policy to be brought to Council for approval August 8th with recommended changes.

2. HRA – Code Revision – Section 2.51 – Two Harbors Housing & Redevelopment Authority – This is set by MN Statute, there is not much you can change.

Committee was unanimous in draft policy to be brought to Council for approval August 8th with recommended changes.

3. CHARTER – Need to review rules and guidelines for charter commission, currently not meeting to not enough members
 4. THEDA – Discussion on THEDA and what purpose it is serving. Attorney will bring positive and negative aspects of having an Economic Development Authority.
2. Charging Station at the RJ Houle Information Center

New Business:

1. Discuss Fireworks/J&M Displays – 2023 and beyond – Discussion of the 2022 Fireworks and the weather, back-up date is Heritage Days, discussion with Fire Chief, the current spot would not be a good area during Heritage Days, need to discuss an alternative area. Committee discussed other possible back-up dates such as Labor Day. Committee wants to see suggested areas from Fire Chief for further discussion.
2. Burlington Bay Campground 2024 Season – Discussed issue Campground encountered in Winter 2021, having a camper until April 2022, camper did pay all season but do not want this to occur in future, below is establishing walk-in dates and beginning and end of camping season. Committee discussed and is in support of the dates noted below.

City of Two Harbors Burlington Bay Campground - Suggested 2024 Season

Season: Walk-in - Start Date: 10-17-2023, End Date: 11-30-2023

Season: Walk-in - Start Date: 04-01-2024, End Date: 05-09-2024

Season: Non-Peak - Start Date: 05-10-2024, End Date: 05-31-2024

Season: Peak - Start Date: 06-01-2024, End Date: 09-30-2024

Season: Non-Peak - Start Date: 10-01-2024, End Date: 10-20-2024

Season: Walk-In - Start Date: 10-21-2024, End Date: 11-30-2024

Adjourn. Meeting was adjourned at 6pm.