November 23, 2020

Regular meeting of the City Council of the City of Two Harbors, Minnesota, held on Monday, November 23, 2020, at 6:00 p.m. via zoom video conference.

The meeting was called to order by President Glaser.

Members present, Councilors: Woodruff, Redden, Rennwald, Swanson, Jussila, Erickson, Glaser. 7.

Others present: Administrator Walker
Finance Director, Pietila
City Clerk, Nordean
City Community Development Planner, Sterbenz
City Attorney, Overom.

Motion by Redden and Rennwald approving the agenda. Carried.

Motion by Redden and Woodruff adjourning the regular meeting and calling to order a public hearing for the purpose of receiving public input to consider the ordering of sidewalk improvements on South Avenue and Fifth Street, pursuant to Minn. Stat. 429.011 to 429.111. Carried.

Administrator Walker addressed the Council providing a summary of the project, sharing a map of the project location, reviewing the proposed improvements, discussing the existing conditions of the sidewalks, the impacts, easements and permits and opinion of probable cost. He outlined the assessment process and proposed schedule of the project.

President Glaser asked if there was anyone present who wished to address the hearing. Christian Dalbec, 302 South Avenue, was present and addressed the Council inquiring if the street were to be improved in the near future, the new sidewalks would need to be dug up and replaced. Glaser reported that the proposed improvements to South Avenue were not scheduled for the immediate future since the project had to be delayed as the City elected to move the avenues along Eighth Street up on the schedule in order to combine with Lake County’s Eighth Street Project. In addition, it was noted that another reason for the delay was the Wastewater Treatment Plant Improvement Project would have a negative affect on a newly constructed roadway in that area. Walker noted that the City’s Sidewalk Policy allows for prorated relief of assessments for any sidewalks which are replaced as part of a larger street improvement project within a period of five years.
Sam Martinen, 516 Fifth Avenue, was present and addressed the Council, expressing appreciation for the proposed project.

Communications:
Clerk Nordean reported that there were no communications received regarding the proposed project.

Motion by Redden and Woodruff adjourning the public hearing and reconvening the regular City Council meeting. Carried.

**Administrator Report:**
Administrator Walker reported on a recent meeting with the City’s Executive Committee where they discussed the recent Executive Order by Governor Walz in relation to City operations and any operational changes which may be necessary due to the increase in local COVID cases. The group determined that meetings should continue to be held virtually, the Community Center should remain closed and all there will be no non-essential travel or training except for law enforcement through February 1, at which time the matters will be revisited. In addition, the warming houses for outdoor skating rinks will be closed and the situation reevaluated after January 1. Clerk Nordean reported that the Public Works Department has agreed to move additional benches and portable toilets to the outdoor rink areas.

**HRA:**
President Glaser reported on the November 10, 2020 meeting of the HRA, where they discussed 2020 projects, noting that they have all been completed. They also talked about the five-year action plan with HUD and addressing some health issues.

**Edna G. Commission:**
Councilor Woodruff reported on the November 17 meeting of the Edna G. Commission where they reviewed policies with the Clerk and Mayor Swanson and discussed finishing the wiring on the dock and reported that they are ready to install the bubblers. The group also organized their project list.

**Recreation Board:**
Councilor Erickson reported on the November 18 meeting of the Recreation Board where they discussed the request of the trail group.

Motion by Woodruff and Rennwald that the following consent agenda items:

1. Approving minutes from the November 9, 2020 City Council meeting.
2. **RESOLUTION NO. 11-319-20 ALLOWING CLAIMS AGAINST THE CITY OF TWO HARBORS TO BE PAID ON NOVEMBER 24, 2020, IN THE AMOUNT OF $__________**.
3. Approving payroll for the first half of November, 2020, in the amount of $194,503.18.

4. RESOLUTION NO. 11-320-20 AUTHORIZING PAYMENT TO NORTHERN BEDROCK HISTORIC PRESERVATION CORPS IN THE AMOUNT OF $12,000 AND ACCEPTING FIELD AND CONDITION REPORTS FOR HISTORIC WORK ON THE EDNA G.

5. RESOLUTION NO. 11-321-20 AUTHORIZING THE PURCHASE OF TURNOUT GEAR FROM ALEX AIR APPARATUS FOR AN AMOUNT OF $7,785 FOR NEWLY HIRED FIREFIGHTERS.

6. RESOLUTION NO. 11-322-20 AUTHORIZING PAYMENT TO BOLTON & MENK IN THE AMOUNT OF $46,638.50 FOR PROFESSIONAL SERVICES FOR THE 2021 AND 2022 STREET & ALLEY IMPROVEMENT PROJECT.

7. RESOLUTION NO. 11-323-20 AUTHORIZING PAYMENT TO BOLTON & MENK IN THE AMOUNT OF $10,541.50 FOR ENGINEERING SERVICES FOR THE STORMWATER MANAGEMENT PLAN THROUGH OCTOBER 2, 2020.

8. RESOLUTION NO. 11-324-20 AUTHORIZING THE PURCHASE OF ADA DOORS AND CLOSERS FOR THE COMMUNITY BUILDING FROM NORTHERN DOOR & HARDWARE, INC. FOR AN AMOUNT OF $8,794.

9. RESOLUTION NO. 11-325-20 AUTHORIZING PAYMENT TO TWO HARBORS GOLF ASSOCIATION IN THE AMOUNT OF $2,909.80 AS REIMBURSEMENT FOR REPAIRS DONE TO THE IRRIGATION SYSTEM AT THE GOLF COURSE BY MIELKE ELECTRIC WORKS.

10. RESOLUTION NO. 11-326-20 AUTHORIZING PAYMENT TO UTILITY SYSTEMS OF AMERICA FOR PAY APPLICATION NO. 7 FOR THE 2019 STREET AND ALLEY IMPROVEMENT PROJECT.

11. RESOLUTION NO. 11-327-20 AUTHORIZING PAYMENT TO BARNUM COMPANIES, INC. FOR REPAIRS TO THE SECURITY GATE AT THE AIRPORT.

12. RESOLUTION NO. 11-328-20 ACCEPTING THE APPROPRIATED $11,500,000 FOR THE TWO HARBORS WASTEWATER TREATMENT PLANT FROM THE STATE OF MINNESOTA THROUGH THE MN PUBLIC FACILITIES AUTHORITY.

13. RESOLUTION NO. 11-329-20 CERTIFYING ASSESSMENTS TO THE LAKE COUNTY AUDITOR FOR DELINQUENT SERVICE CHARGES PLUS AN ASSESSMENT FEE OF $50 EACH.

15. **RESOLUTION NO. 11-341-20 AUTHORIZING AND DIRECTING THE MAYOR AND CITY CLERK TO EXECUTE AND DELIVER A LICENSE AGREEMENT WITH THE TWO HARBORS AREA RECREATIONAL TRAIL CLUB.**

16. Approving the request of Dick Kempfert to carry over 80 hours of vacation due to the close-proximity of his anniversary date (12/2) to the end of the year.

Be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

**Announcements:**

Mayor Swanson expressed appreciation for the progress on the Sidewalk Project and to the Rotary Club for placement of holiday lights in the park. He congratulated Councilors Glaser and Erickson on their re-election and Councilor-Elect Passe on his election. He urged citizens to shop locally and support local businesses and noted that he would be open to an additional loan program or grants.

President Glaser expressed appreciation to the City’s election judges for their hard work and dedication on the General Election.

Motion by Jussila and Redden that the meeting adjourn. Carried.

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Robin M. Glaser, Council President

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Patricia D. Nordean, City Clerk