CITY OF TWO HARBORS

COMMITTEE OF THE WHOLE/AGENDA MEETING

November 23, 2020

5:00 p.m. Call to order.

Appearances:
1. Miranda Pietila, Finance Director
   Re: 2021 Budget

Administrator updates.
Attorney updates.
City Clerk/HR updates.
Finance Director updates.
Community Development Planner updates.
City Engineer updates.
Other agenda questions or additions.
NOTICE OF MEETING
CITY OF TWO HARBORS COMMITTEE OF THE WHOLE
BY TELEPHONE OR OTHER ELECTRONIC MEANS

Pursuant to Minn. Stat. Section 13D.021, subd. 1, there will be a meeting of the City of Two Harbors Committee of the Whole at 5 PM on Monday, November 23, 2020, will be held by Zoom Video Conference and any or all member(s) of the City Council may potentially attend such meeting by Zoom Video Conference.

Additionally, the presence of the public at the regular meeting location is not feasible due to the COVID-19 health pandemic/emergency declaration, pursuant to Minn. Stat. Section 13D.021, subd. 1(3).

Members of the public may monitor the meeting electronically from a remote location by joining the Zoom Meeting online at:

https://us02web.zoom.us/j/86876522397?pwd=c0NwU3JjRjAwUzRNcDaYWF1GVSNDQT09

Meeting ID: 868 7652 2397
Passcode: 821839
One tap mobile
+13017158592,86876522397# US (Germantown)
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Dial by your location
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+1 346 248 7799 US (Houston)
+1 669 900 9128 US (San Jose)

Meeting ID: 868 7652 2397
Find your local number: https://us02web.zoom.us/u/kbVjISbql8

Members of the public will not be able to speak during the meeting. Public comments are to be submitted via email to: info@twoharborsmn.gov and must be received at City Hall on or before 3 PM on the day of the meeting.

THIS NOTICE OF REGULAR MEETING BY TELEPHONE OR OTHER ELECTRONIC MEANS IS GIVEN PURSUANT TO MINN. STAT. SECTION 13D.04.

Dan Walker, Administrator

Dated: October 29, 2020
TWO HARBORS CITY COUNCIL

AGENDA

November 23, 2020

6:00 P.M.   Call to order regular meeting of the City Council of the City of Two Harbors.

Roll call:

Pledge of Allegiance:

Additions or Changes to the Agenda:

[M] Approval of the Agenda.

*Items may be added to the agenda prior to approval of the agenda. Items brought forth once the agenda has been approved shall be referred to administration and/or committee.*

[M] Adjourning the regular meeting and calling to order a public hearing for the purpose of receiving public input to consider the ordering of sidewalk improvements on South Avenue and Fifth Street, pursuant to Minn. Stat. 429.011 to 429.111.

*Appearances:*

1. Joe Rhein, Bolton & Menk
2. Other.

*Communications:*

[M] Adjourning public hearing and reconvening regular City Council meeting.

*Appearances:*

*Administrative Reports:*

*Committee Reports:*

HRA
Negotiations Committee
Edna G. Commission
Recreation Board
Approving the Consent Agenda Items:

Items listed on the Consent Agenda are routine in nature and typically do not require discussion. If there is an item on the consent agenda that a councilmember feels warrants discussion, it should be removed from the consent agenda and dealt with individually.

1. Approving minutes from the November 9, 2020 Regular City Council meeting.
2. Allowing claims against the City of Two Harbors to be paid on November 24, 2020.
4. Authorizing payment to Northern Bedrock Historic Preservation Corps in the amount of $12,000 and accepting field and condition reports for historic work on the Edna G.
5. Authorizing the purchase of turnout gear from Alex Air Apparatus for an amount of $7,785 for newly hired firefighters.
6. Authorizing payment to Bolton & Menk in the amount of $46,638.50 for professional services for the 2021 and 2022 Street & Alley Improvement Project.
7. Authorizing payment to Bolton & Menk in the amount of $10,541.50 for engineering services for the Stormwater Management Plan through October 2, 2020.
8. Consider authorizing the purchase of ADA doors and closers for the Community Building from Northern Door & Hardware, Inc. for an amount of $8,794.
9. Authorizing payment to Two Harbors Golf Association in the amount of $2,909.80 as reimbursement for repairs done to the irrigation system at the Golf Course by Mielke Electric Works.
10. Authorizing payment to Utility Systems of America for Pay Application No. 7 for the 2019 Street and Alley Improvement Project.
11. Authorizing payment to Barnum Companies, Inc. for repairs to the security gate at the Airport.
12. Accepting the appropriated $11,500,000 for the Two Harbors Wastewater Treatment Plant from the State of Minnesota through the MN Public Facilities Authority.
13. Certifying assessments to the Lake County Auditor for delinquent service charges plus an assessment fee of $50 each.
14. Accepting the recommendation of the Negotiating Committee to accept the proposal of Medica to provide employee health insurance coverage for the City of Two Harbors effective January 1, 2021.
15. Authorizing and directing the Mayor and City Clerk to Execute and Deliver a License Agreement with the Two Harbors Area Recreational Trail Club.
16. Approving the request of Dick Kempfert to carry over 80 hours of vacation due to the close-proximity of his anniversary date (12/2) to the end of the year.
Unfinished Business:
Other.

New Business:
Other.

Announcements:

Adjourn:
NOTICE OF MEETING
TWO HARBORS CITY COUNCIL
BY TELEPHONE OR OTHER ELECTRONIC MEANS

Pursuant to Minn. Stat. Section 13D.021, subd. 1, there will be a meeting of the Two Harbors City Council at 6 PM on Monday, November 23, 2020, will be held by Zoom Video Conference and any or all member(s) of the City Council may potentially attend such meeting by Zoom Video Conference.

Additionally, the presence of the public at the regular meeting location is not feasible due to the COVID-19 health pandemic/emergency declaration, pursuant to Minn. Stat. Section 13D.021, subd. 1(3).

Members of the public may monitor the meeting electronically from a remote location by joining the Zoom Meeting online at:

https://us02web.zoom.us/j/87660100148?pwd=MTcrSUZPY0RHRm40dzhSdUh4L00vZz09

Meeting ID: 876 6010 0148
Passcode: 540769
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Meeting ID: 876 6010 0148
Find your local number: https://us02web.zoom.us/u/kdMcIdSjF3

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THIS NOTICE OF REGULAR MEETING BY TELEPHONE OR OTHER ELECTRONIC MEANS IS GIVEN PURSUANT TO MINN. STAT. SECTION 13d.04.

Dan Walker, Administrator

Dated: October 29, 2020
NOTICE OF HEARING ON IMPROVEMENT

TO WHOM IT MAY CONCERN:

Notice is hereby given that the City of Two Harbors will hold a Public Hearing on Monday, November 23, 2020 at 6:00 p.m., or as soon thereafter as possible, via Zoom electronic video conference, to consider the ordering the sidewalk improvements on South Avenue and 5th Street in Two Harbors, Minnesota pursuant to Minn. Stat. 429.011 to 429.111.

The estimated cost of the improvement is $92,925.00. Information on the estimated improvement cost and a reasonable estimate of the impact of the assessment will be available at the Hearing. Such persons as desire to be heard with reference to the proposed improvement will be heard at this Public Hearing by joining the electronic video conference at https://us02web.zoom.us/j/87660100148?pwd=MTcruSUZPY0RHRe40dzhSdUh4L00yZz09 (see attached instructions) or by submitting comments via email at: info@twoharborsmn.gov; or in writing to: Two Harbors City Council, 522 1st Avenue, Two Harbors, MN 55616.

Written or email comments must be received at City Hall on or before 9:00 a.m. on Friday, November 20, 2020.

BY THE ORDER OF THE
CITY OF TWO HARBORS

Patricia D. Nordean
City Clerk

Dated: November 10, 2020
INSTRUCTIONS FOR PARTICIPATION IN PUBLIC HEARING
VIA ZOOM ELECTRONIC VIDEO CONFERENCE

Topic: Two Harbors Public Hearing on Proposed Sidewalk Improvement Project
Time: Nov 23, 2020 06:00 PM Central Time (US and Canada)

Join Zoom Meeting
https://us02web.zoom.us/j/87660100148?pwd=MTcrSUZPY0RHRm40dzhSdUh4L00vZz09

Meeting ID: 876 6010 0148
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+1 669 900 9128 US (San Jose)
+1 253 215 8782 US (Tacoma)
Meeting ID: 876 6010 0148
Find your local number: https://us02web.zoom.us/u/kdMcIdSJf3

Individuals who may wish to address the public hearing via telephone or Zoom electronic video conference are asked to log onto the meeting at the link shown above and wait in the virtual waiting room until a City staff member takes down their name and address. Once we have your name and address, you will be instructed to enter the meeting. Following a presentation on the proposed project, each person will be called on and provided an opportunity to speak.

Those individuals wanting to provide comments but not wishing to appear via telephone or electronic video conference are asked to submit their comments via email at info@twoharborsmn.gov; or in writing to: Two Harbors City Council, 522 1st Avenue, Two Harbors, MN 55616. Written or email comments must be received at City Hall on or before 9 AM on Friday, November 20, 2020, to be considered at the Public Hearing.