

# Two Harbors Public Library Board of Trustees Meeting Tuesday, May 9, 2023

## Call to Order

A meeting of the Two Harbors Public Library Board of Trustees was called to order by Board President Dean Paron at 5:34 p.m. pm on Tuesday, May 9, 2023. The following board members were in attendance: Amanda Houle (President), Dean Paron (Vice President), Sharon Lind (Secretary), Daniel Thewis, Karen Johnson, Madeline Jarvis (Library Director), and Uriah Hefter, Two Harbors City Council representative. Absent: Cheryl Passe, Jamie Sisson, and Jody Zastera.

## Minutes

The Minutes of the previous meeting of Tuesday, April 11, 2023, were presented. Hearing no additions, changes, or corrections, the Minutes were approved.

## Bills

The bills for April 2023 were presented. Karen/Amanda moved to accept and pay the presented bills. Motion carried.

## Financial Report

The Financial Report for April 2023 was presented. Sharon/Daniel moved to accept the Financial Report. Motion carried.

## Liaison Reports

- **Friends of the Library** – The annual meeting is April 27<sup>th</sup>. There will be another book sale at Lake View Hospital May 18-20, 2023.
- **City Council** – Some information – Thomas the Tank Engine will be in Two Harbors in August, Construction will begin on Hwy 61 in and at the edge of town in 2024.

## Librarian's Report

The Librarian's Report for April 2023 (both narrative and data) were presented and approved.

## Unfinished Business

- **Blandin Grant Update** – See the Librarian's Report

## New Business

- **Fine and Fee Policy Review** – Amanda/Karen moved to accept this revised policy. Motion carried.
- **Library Card Policy Review** – Amanda/Sharon moved to accept this revised policy. Motion carried.

- **Estate Gift** – The estate of Gertrude “Trudy” Freeman gifted the library \$50,000. The library received the first of two \$25,000 checks on April 27<sup>th</sup>. The gift is “to be used exclusively for [the library’s] general literacy and public interest projects and purposes, but not for the upkeep of its physical premises nor for purely administrative needs”. The Board will discuss about the use of these funds and Madeline will ask library staff for ideas.

**Next Meeting**

Tuesday, June 13, 2023 @ 5:00pm – THPL Board Meeting

**Adjourn**

Dean/Daniel moved to adjourn the meeting at 6:05 p.m. Motion carried by consent.

Respectfully Submitted,  
Sharon Lind, Secretary