

Two Harbors Public Library Board of Trustees Meeting

Tuesday, May 14, 2024

Call to Order

A meeting of the Two Harbors Public Library Board of Trustees was called to order by Board President Amanda Houle at 5:26 p.m. pm on Tuesday, May 14, 2024. The following board members were in attendance: Amanda Houle (President), Dean Paron (Vice President), Sharon Lind (Secretary), Jody Zastera, Karen Johnson, Jamie Sisson, Daniel Thewis, Amber Koenig, Madeline Jarvis (Library Director), Uriah Hefter (Two Harbors City Council representative). Absent: Cheryl Passe. Visitor: Vicki Everett (Friends of the Library)

Minutes

The Minutes of the previous meeting of Tuesday, April 9, 2024, were presented. Karen/Daniel moved to accept the minutes. Motion carried.

Bills

The bills for April 2024 were presented. Dean/Sharon moved to accept and pay the presented bills. Motion carried.

Financial Report

The Financial Report April 2024 was presented. Daniel/Karen moved to accept the Financial Report. Motion carried.

Liaison Reports

- **Friends of the Library** – Vicki reported that the book sale at Lake View was successful – they raised \$1400, with many renewals and new members; they will be having a 25-cent sale on May 28th from 12pm-6pm at the library.
- **City Council** – no report.

Librarian's Report

The Librarian's Report for April 2024 (both narrative and data) was presented. Dean/Jamie moved to accept the Librarian's report. Motion carried.

Unfinished Business

- **Summary of Director return to work** – Madeline gave an update regarding her return to work.

New Business

- **Library garden and 4th Ave construction** – streetscape is being updated; it will also affect the garden (see Director's May 2024 Report).

- **Kulture City recertification** – half of the Board members can take this training (see Director’s May 2024 Report).
- **Libraries Transforming communities grant timeline** – awarded \$10,000 grant from ALA to improve services for patrons with memory loss (see Director’s May 2024 Report).
- **2025-2028 strategic plan** – will start conversations in June, survey will be sent out to the public, subcommittee/focus group will be formed to draft plan.

Next Meeting

Tuesday, June 11, 2024 @ 5:00pm – THPL Board Meeting

Adjourn

Karen/Amber moved to adjourn the meeting at 6:13 p.m. Motion carried by consent.

Respectfully Submitted,
Sharon Lind, Secretary