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March 9, 2020

Regular meeting of the City Council of the City of Two Harbors, Minnesota, held on Monday, March 9, 2020, at 6:00 p.m.

The meeting was called to order by President Glaser.

Members present, Councilors: Redden, Rennwald, Swanson, Jussila, Erickson, Glaser. 6.

Members absent, Councilor: Woodruff. 1.

Others present: Administrator Walker  
Finance Director, Pietila  
City Clerk, Nordean  
City Attorney, Overom.

Clerk Nordean recommended the following additions and changes to the agenda:

Change the title for the new position description for Consent Agenda No. 23 to Water/Wastewater Treatment Plant Superintendent; Add to Consent Agenda: 24. Authorizing payment to Bolton & Menk in the amount of \$2,700 for professional services for General City Engineering Services; 25. Authorizing payment to Bolton & Menk in the amount of \$24,425.30 for professional services for Water System Improvements; 26. Authorizing payment to Bolton & Menk in the amount of \$104,475 for professional services for the Chlorine Tank and Building Repairs at the Water Treatment Plant ; and 27. Authorizing payment to Bolton & Menk in the amount of \$17,250 for professional services for the preliminary design of the Castle Danger Monitoring Station Project; and adding New Business No. 1. [R] Consider approving the Significant Industrial User Agreement with Castle Danger Brewing and authorizing the Mayor and City Clerk to execute and deliver said Agreement on behalf of the City; 2. [R] Approving the Agreement by and between the City of Two Harbors and IBEW Local No. 31 for January 1 – December 31, 2020; 3. [R] Approving the Agreement and and between the City of Two Harbors and Teamsters General Local Union No. 346 for January 1 – December 21, 2020; and 4. [R] Approving the Agreement between the City of Two Harbors and the City of Two Harbors Supervisory Employees Association for January 1 – December 31, 2020; adding to the Consent Agenda 28. Scheduling an open house for the proposed Capital Improvement Plan for 6:30 PM on March 30, 2020; 29. Approving the request of Lake County Soil & Water to authorize pollinator plantings at the City's East End Parking Lot and Houle Center Parking areas; and 30. Authorizing a Minnesota Outdoor Recreation Grant Application for the East Bathhouse Project at the Campground.

Motion by Jussila and Rennwald approving the agenda with the changes proposed by the City Clerk. Carried.

**Public Arts & Beautification Commission:**

Mayor Swanson reported on the most recent meeting of the Public Arts & Beautification Commission where they held a discussion regarding the Harbor Wave Project, the Two Harbors Arts Grant, Springboard for the Arts and Arts on Mainstreet Projects.

**Utilities Committee:**

Councilor Redden reported on a meeting of the Utilities where the group discussed the proposed Industrial User Agreement with Castle Danger Brewing and recommended denial of a request to forgive a late fee for a residential utility customer.

**Public Works Committee:**

Council President Glaser reported on a meeting of the Public Works Committee where they group reviewed options for sidewalk replacement and repair.

**Library Board:**

Councilor Rennwald reported on the March 3, 2020 meeting of the Library Board where they discussed a new member appointment, going fine free and recommended approval of a proposed pollinator garden on a certain portion of the Library grounds.

Motion by Jussila and Redden that the following consent agenda items:

1. Approving minutes from the February 24, 2020 City Council meeting.
2. **RESOLUTION NO. 3-77-20 ALLOWING CLAIMS AGAINST THE CITY OF TWO HARBORS, IN THE AMOUNT OF \$~~1,603,691.04~~**
3. Approving payroll for the second half of February, 2020, in the amount of \$ 213,489.77
4. **RESOLUTION NO. 3-78-20 APPOINTING JOEL ZINSKI AS A MEMBER OF THE LIBRARY BOARD.**
5. Approving a request from Sterling Dance for closure of Waterfront Drive between 2<sup>nd</sup> and 3<sup>rd</sup> Avenues on Saturday, June 27, 2020 from 4:30 p.m. to 7:30 p.m. for their annual dance performance, with a rain date of Sunday, June 28, 2020.
6. Referring to the Public Affairs Committee, a letter from Chris Belfield, American Legion Post #109, regarding a designated flag burning location.
7. **RESOLUTION NO. 3-79-20 ACCEPTING A PROPOSAL FROM MIDWEST GOLF CARS TO PROVIDE 37 GAS POWERED GOLF CARTS FOR THE 2020 SEASON FOR AN AMOUNT OF \$23,500.**

8. RESOLUTION NO. 3-80-20 ACCEPTING THE QUOTE FROM WIDDES TRAILERS IN THE AMOUNT OF \$3,015 FOR THE PURCHASE OF AN ENCLOSED TRAILER FOR THE PUBLIC WORKS DEPARTMENT FOR CONCRETE TOOLS AND FORMS.
9. RESOLUTION NO. 3-81-20 ACCEPTING A PROPOSAL FROM RAMAKER & ASSOCIATES FOR THE PURCHASE OF A CEMETERY INFORMATION MANAGEMENT SYSTEM, WITH ON-SITE TRAINING, FOR AN AMOUNT OF \$54,095.
10. RESOLUTION NO. 3-82-20 AUTHORIZING AND DIRECTING THE MAYOR AND CITY CLERK TO EXECUTE AND DELIVER A LICENSE AGREEMENT WITH LAKE SUPERIOR DENTAL ASSOCIATES, PLLP.
11. RESOLUTION NO. 3-83-20 ACCEPTING A PROPOSAL FROM F.I. SALTER TO PERFORM A REAL ESTATE APPRAISAL OF PARCEL #23-7645-00030, FOR THE PURPOSE OF DETERMINING A FAIR MARKET VALUE.
12. RESOLUTION NO. 3-84-20 AUTHORIZING THE CITY TO MAKE APPLICATION TO AND ACCEPT FUNDS FROM IRRRB'S INFRASTRUCTURE DEVELOPMENT FUNDS IN THE AMOUNT OF \$150,000 FOR SITE DEVELOPMENT.
13. RESOLUTION NO. 3-85-20 APPROVING PLANS AND SPECIFICATIONS AND AUTHORIZING AN ADVERTISEMENT FOR BIDS FOR THE CASTLE DANGER MONITORING STATION.
14. RESOLUTION NO. 3-86-20 ACCEPTING THE PROPOSAL OF NAGELL APPRAISAL AND CONSULTING TO PROVIDE PROFESSIONAL APPRAISAL SERVICES FOR THE PROPOSED STREET IMPROVEMENT PROJECT FOR AN AMOUNT OF \$2,000.
15. RESOLUTION NO. 3-87-20 APPROVING SPECIFICATIONS FOR THE 2020 EAST BATHHOUSE PROJECT AND AUTHORIZING THE ADVERTISEMENT FOR BIDS.
16. RESOLUTION NO. 3-88-20 ACCEPTING THE PROPOSAL FROM PRIMETIME CONCRETE IN THE AMOUNT OF \$16,740 TO PROVIDE LABOR AND MATERIALS TO INSTALL FOOTINGS FOR THE EAST BATHHOUSE PROJECT.
17. RESOLUTION NO. 3-89-20 AUTHORIZING AND DIRECTING THE MAYOR AND CITY CLERK TO EXECUTE AND DELIVER A QUIT CLAIM DEED FOR TAX FORFEITED PROPERTY TO THE STATE OF MN.
18. RESOLUTION NO. 3-90-20 AUTHORIZING AN APPLICATION TO THE MINNESOTA PUBLIC FACILITIES AUTHORITY FOR A LOAN FROM THE CLEAN WATER REVOLVING FUND FOR THE TWO HARBORS CHLORINE CONTACT TANK/PRV STATION.

19. Calling a public hearing for 6:30 p.m. on April 6, 2020 for the purpose of hearing public input on the proposed CIP.
20. Declaring 1<sup>st</sup> reading of an Ordinance Renewing a Franchise to Mediacom Minnesota LLC to construct, operate and maintain a cable television system in the City of Two Harbors; setting forth conditions to accompanying the renewal of the franchise; providing for regulations and use of the system; and prescribing penalties for the violation of its provisions.
21. **RESOLUTION NO. 3-91-20 APPROVING AN AMENDMENT TO THE 2019 BUDGET FOR THE PURPOSE OF MOVING BUDGETED FUNDS FROM ONE DEPARTMENT TO ANOTHER.**
22. Approving the revised position description for the Parks Operations & Maintenance position in the Public Works Department.
23. Approving a new Water/Wastewater Treatment Plant Superintendent position description which combines the Water and Wastewater Treatment Plant Superintendent position descriptions into one.
24. **RESOLUTION NO. 3-92-20 AUTHORIZING PAYMENT TO BOLTON & MENK IN THE AMOUNT OF \$2,700 FOR PROFESSIONAL SERVICES FOR GENERAL CITY ENGINEERING SERVICES.**
25. **RESOLUTION NO. 3-93-20 AUTHORIZING PAYMENT TO BOLTON & MENK IN THE AMOUNT OF \$24,425.30 FOR PROFESSIONAL SERVICES FOR WATER SYSTEM IMPROVEMENTS.**
26. **RESOLUTION NO. 3-94-20 AUTHORIZING PAYMENT TO BOLTON & MENK IN THE AMOUNT OF \$104,475 FOR PROFESSIONAL SERVICES FOR THE CHLORINE TANK AND BUILDING REPAIRS AT THE WATER TREATMENT PLANT.**
27. **RESOLUTION NO. 3-95-20 AUTHORIZING PAYMENT TO BOLTON & MENK IN THE AMOUNT OF \$17,250 FOR PROFESSIONAL SERVICES FOR THE PRELIMINARY DESIGN OF THE CASTLE DANGER MONITORING STATION PROJECT.**
28. Scheduling an open house for the proposed Capital Improvement Plan for 6:30 PM on March 30, 2020.
29. **RESOLUTION NO. 3-96-20 APPROVING THE REQUEST OF LAKE COUNTY SOIL & WATER TO AUTHORIZE POLLINATOR PLANTINGS AT THE CITY'S EAST END PARKING LOT AND HOULE CENTER PARKING AREAS.**
30. **RESOLUTION NO. 3-97-20 AUTHORIZING A MINNESOTA OUTDOOR RECREATION GRANT APPLICATION FOR THE EAST BATHHOUSE PROJECT AT THE CAMPGROUND.**

Be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

*New Business:*

Motion by Jussila and Redden that **RESOLUTION NO. 3-98-20 APPROVING THE SIGNIFICANT INDUSTRIAL USER AGREEMENT WITH CASTLE DANGER BREWING AND AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE AND DELIVER SAID AGREEMENT ON BEHALF OF THE CITY** be adopted as read. Carried by a unanimous yeas vote of all members present on roll call.

Motion by Redden and Jussila that **RESOLUTION NO. 3-99-20 APPROVING THE AGREEMENT BY AND BETWEEN THE CITY OF TWO HARBORS AND IBEW LOCAL NO. 31 FOR JANUARY 1 – DECEMBER 31, 2020** be adopted as read. Carried by a unanimous yeas vote of all members present on roll call.

Motion by Redden and Jussila that **RESOLUTION NO. 3-100-20 APPROVING THE AGREEMENT BY AND BETWEEN THE CITY OF TWO HARBORS AND TEAMSTERS GENERAL LOCAL UNION NO. 346 FOR JANUARY 1 – DECEMBER 21, 2020** be adopted as read. Carried by a unanimous yeas vote of all members present on roll call.

Motion by Redden and Erickson that **RESOLUTION NO. 3-101-20 APPROVING THE AGREEMENT BETWEEN THE CITY OF TWO HARBORS AND THE CITY OF TWO HARBORS SUPERVISORY EMPLOYEES ASSOCIATION FOR JANUARY 1 – DECEMBER 31, 2020** be adopted as read. Carried by a unanimous yeas vote of all members present on roll call.

*Announcements:*

Mayor Swanson recognized members of the Electrical Department in response to a letter from a citizen who expressed appreciation to the Electrical Department for providing a quick response to two recent requests for service.

Mayor Swanson reminded the public of KTWH Radio's Cabin Fever Reliever fundraising event scheduled for this weekend and expressed thanks to Mac Hogfeldt for his hard work with the wildflower pollinator garden project.

Councilor Erickson reported on the upcoming Duluth Days at the State Capital, where City representatives will be seeking bonding assistance for the City's Wastewater Treatment Plant Project. She expressed thanks to City staff for their work in coordinating those efforts.

Motion by Jussila and Swanson that the meeting adjourn. Carried.

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Robin M. Glaser, City Council President

Patricia D. Nordean, City Clerk

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