

Two Harbors Public Library Board of Trustees Meeting

Tuesday, March 14, 2023

Call to Order

A meeting of the Two Harbors Public Library Board of Trustees was called to order by Board Secretary Sharon Lind at 5:00 p.m. pm on Tuesday, March 14, 2023. The following board members were in attendance: Sharon Lind (Secretary), Cheryl Passe, Jamie Sisson, Jody Zastera, Madeline Jarvis (Library Director), and Uriah Hefter, Two Harbors City Council representative. Also present was Kari Koehler, Secretary of Friends of the Two Harbors Public Library. Absent: Dean Paron (President), Karen Johnson, Amanda Houle, and Daniel Thewis.

Guest Speaker: City Administrator Patricia Nordean gave a presentation on City policies and open meeting laws.

Minutes

The Minutes of the previous meeting of Tuesday, February 14, 2023, were presented. Hearing no additions, changes, or corrections, the Minutes were approved.

Bills

The bills for February 2023 were presented. Jody/Cheryl moved to accept and pay the presented bills. Motion carried.

Financial Report

The Financial Report for February 2023 was presented. Jody/Cheryl moved to accept the Financial Report. Motion carried.

Liaison Reports

- **Friends of the Library** – Pop-up sale at Castle Danger Brewery made \$90. Considering changing the next one to 2 hours instead of 3 (5:00-7:00pm).
- **City Council** – Looking at what amount can be approved for grants without City Council approval.

Librarian's Report

The Librarian's Report for February 2023 (both narrative and data) were presented. Jody/Cheryl moved to accept both reports. Motion carried.

Unfinished Business

- **Manual Working Group** – New manuals will be given to new Board members (contains City documents, etc.).

New Business

- **Accept Board Resignation** – John Weidner submitted his resignation. Jody moved/Cheryl seconded to accept with regret John’s resignation. Motion carried.
- **Art Display Policy Review** - Jody/Cheryl moved to accept this revised policy. Motion carried.

Next Meeting

Tuesday, April 11, 2023 @ 5:00pm – THPL Board Meeting

Adjourn

Cheryl/Jody moved to adjourn the meeting at 6:00 p.m. Motion carried by consent.

Respectfully Submitted,
Sharon Lind, Secretary