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December 6, 2021

Regular meeting of the City Council of the City of Two Harbors, Minnesota, held on Monday, December 6, 2021, at 6:00 p.m.

The meeting was called to order by Vice President Glaser.

Members present, Councilors: Woodruff, Glaser, Rennwald, Swanson, Passe, Redden. 6.

Members absent, Councilors: Erickson. 1.

Others present: Interim Administrator/Finance Director, Pietila
City Clerk, Nordean
City Attorney, Costley

At 6:01 PM, Councilor Erickson joined the meeting.

Motion by Woodruff and Rennwald approving the agenda. Carried by a unanimous yea vote of all members present on roll call.

Motion by Redden and Woodruff adjourning the regular meeting and calling to order a public hearing to receive public input regarding the 2022 Tax Levy & Budget. Carried by a unanimous yea vote of all members present on roll call.

Communications:

Clerk Nordean reported that there have been no communications received regarding the proposed tax levy and budget.

Appearances:

Interim Administrator/Finance Director, Pietila addressed the Council providing an overview of the proposed 2022 Tax Levy of \$2,424,545 which includes an increase of 8% or \$178,718 from 2021.

She reviewed factors that influence the 2022 recommended budget of \$5,117,730 and provided a property tax levy comparison for a home valued at \$146,400 noting that they would see an increase of \$100 for the year, or \$8.33 per month.

Pietila reviewed estimated revenues and expenditures for 2022 and recommended that the Council consider adopting resolutions certifying the 2022 Property Tax Levy.

Vice President Glaser asked if there was anyone present who wished to address the Council in favor of or against the proposed 2022 Tax Levy and Budget. There was no one present who wished to speak regarding the proposed 2022 Tax Levy and Budget.

Motion by Rennwald and Passe adjourning the public hearing and reconvening the regular meeting.

Employee Recognition:

The following employees were recognized for their years of service with the City of Two Harbors:

<u>5-Year</u>	<u>10-Year</u>	<u>20-Year</u>	<u>25 Year</u>
Tara Wittlief	Jodie Larson	Lori Carlson	Jim Gilbert
Dave Ellquist	Luke Heikkila		Tim Larson
Dave Klinker			

Jodie Larson, Tim Larson and Jim Gilbert were present to receive certificates of appreciation for their service from Mayor Swanson. The Council expressed their appreciation for their service and dedication to the City.

Administrator Report:

Pietila reported that staff has been working on the tax levy and budget, as well as other year-end requirements.

Public Safety Committee:

Councilor Rennwald reported that at their last meeting, the Public Safety Committee discussed the City bow hunt, the Tall Ships Festival, the hiring of a full-time Patrol Officer and the upcoming Winter Frolic event.

Motion by Swanson and Woodruff that the following consent agenda items:

1. Approving minutes from the November 22, 2021 City Council meeting.
2. **RESOLUTION NO. 12-324-21 ALLOWING CLAIMS AGAINST THE CITY OF TWO HARBORS, IN THE AMOUNT OF \$219,894.17.**
3. Approving payroll for the second half of November, 2021, in the amount of \$158,497.94.
4. **RESOLUTION NO. 12-325-21 AUTHORIZING PAYMENT TO PRIMETIME CONCRETE LLC IN THE AMOUNT OF \$41,650 FOR THE 2021 SIDEWALK PROJECT.**
5. **RESOLUTION NO. 12-326-21 AUTHORIZING PAYMENT TO UTILITY SYSTEMS OF AMERICA IN THE AMOUNT OF \$20,513.26 FOR PAY APPLICATION NO. 8, FINAL PAYMENT FOR THE 2019 STREET IMPROVEMENT PROJECT.**

6. **RESOLUTION NO. 12-327-21 ACCEPTING THE PROPOSAL OF ARTISANS THE ART OF APPAREL FOR THE PURCHASE OF MERCHANDISE TO BE SOLD AT THE CAMPGROUND DURING THE 2022 CAMPING SEASON FOR AN AMOUNT OF \$12,318.**
7. Approving the request of Jim Gilbert and Dave Dahlberg to attend the Northland “How To” Training and Education Workshop in Fargo.

be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

New Business:

Motion by Erickson and Redden that **RESOLUTION NO. 12-328-21 ESTABLISHING THE PROPERTY TAX LEVY FOR TAXES PAYABLE IN THE YEAR 2022** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Rennwald and Swanson that **RESOLUTION NO. 12-329-21 ADOPTING THE 2022 BUDGET FOR THE CITY OF TWO HARBORS** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Announcements:

Mayor Swanson expressed thanks to the North Shore Rotary for Lighting Up the Park at Thomas Owens Park; reminded folks not to park on City Streets during winter months and encouraged everyone to review the policy found on the City’s social media sites. Swanson invited anyone who is interested in serving on a City Commission to submit an application, he thanked the Finance and Budget Committee for their work on the Levy and Budget and encouraged anyone who is interested in participating in a discussion regarding short-term rentals to attend the Planning Commission meeting which is scheduled for December 7. Finally, he commended the Public Works Department on their work in clearing snow following the recent storm.

Councilor Erickson expressed appreciation to the individuals throughout the community who are providing assistance with snow removal for their neighbors.

Motion by Swanson and Passe that the meeting adjourn. Carried by a unanimous yea vote of all members present on roll call.

Robin M. Glaser, Vice President, City Council

Patricia D. Nordean, City Clerk

