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October 11, 2021

Regular meeting of the City Council of the City of Two Harbors, Minnesota, held on Monday, October 11, 2021, at 6:00 p.m.

The meeting was called to order by President Redden.

Members present, Councilors: Woodruff, Glaser, Rennwald, Passe, Redden. 5.

Members absent, Councilors: Swanson, Erickson. 2.

Others present: Interim Administrator/Finance Director, Pietila
Community Development/Planner, Sterbenz
City Attorney, Costley

Interim Administrator, Pietila requested that Consent Agenda Item No. 12 be moved to New Business Item No. 2, Remove Consent Agenda Item No. 14, and adding to the Consent Agenda: 15. Authorizing certain equipment from the Gas, Water and Sewer Department be designated as discarded equipment and authorizing the sale of the equipment on Do-Bid. 16. Approving recommendation from the Utility to hire WSB for materials testing for the Wastewater Treatment Plant Improvement Project for an amount of \$20,035.

Motion by Rennwald and Glaser approving the agenda with the changes recommended by the Interim Administrator. Carried.

Mayor Swanson joined the meeting.

Appearances:

Madeline Jarvis, was present and introduced as the City's new Library Director. Councilors welcomed her aboard.

Administrator Report:

Pietila reported that staff has been busy preparing for the 2022 Budget and CIP, which will be presented to the Council sometime in November. We will be working on certification of sidewalk assessments in November and discussing how those projects will proceed in 2022.

Library Board:

Councilor Rennwald reported that the Library Board met on October 5, 2021 and it was reported that patron numbers at the library are recovering after the pandemic and circulation numbers are still lower than pre-pandemic. She also noted that Mrs. Jarvis was introduced to the Board will be meeting with each committee so she can become familiar with what they are working on. The

Library Board is still one member short, so Rennwald requested councilors to send anyone who may be interested to the Library. The group also discussed full-time vs. part-time employee status and potentially changing hours of operation to be more accommodating to families.

Utilities Committee:

President Redden reported that the committee met last week and recommended that WSB be hired for materials testing for the Wastewater Treatment Plant Improvement Project. In addition, discussion was held regarding notification of customers who are not in compliance with City Code pertaining to water leaks.

Public Safety Committee:

Councilor Rennwald reported the October 7 meeting of the Public Safety Committee where it was recommended that the City Attorney be asked to prepare draft language regarding a proposed goose hunt and also amending the Code to reflect changes in the deer hunt by bow and arrow. There was a presentation on a tactical simulator for police officers in which committee members participated in simulated training activities. She expressed appreciation for the ability to participate in that process.

North Shore Management Board:

Councilor Passe reported that on October 6 and discussed a grant opportunity that they are carrying forward. They have created a tool to define erosion hazard areas along the north shore. They came up with a new logo for the board. They discussed short term and vacation rentals and identified issues with this encroaching on housing. There was discussion on the Gitchi Gami Trail and sections near Tofte which are being completed and future projects in the area of Agate Bay and Flood Bay, and funding which has been identified for those projects.

Motion by Woodruff and Rennwald that the following consent agenda items:

1. Approving minutes from the September 13 and 27, 2021 City Council meetings.
2. **RESOLUTION NO. 10-279-21 ALLOWING CLAIMS AGAINST THE CITY OF TWO HARBORS, IN THE AMOUNT OF \$5,350,807.24.**
3. Approving payroll for the second half of September, 2021, in the amount of \$98,369.58.
4. A memorandum from Joe Rhein, Bolton & Menk, providing a status update on the 2021 – 2022 Street Improvement Project.
5. Accepting the recommendation of the Public Safety Committee to request the City Attorney draft an amendment to the City Code to allow for a goose hunt.
6. Accepting the recommendation of the Public Safety Committee to request the City Attorney draft an amendment to the City Code to update language regarding hunting deer by bow and arrow.

7. **RESOLUTION NO. 10-280-21 AUTHORIZING THE MAYOR, CITY CLERK AND CITY ADMINISTRATOR TO EXECUTE AND DELIVER A JOINT VENTURE AGREEMENT BETWEEN LAKE COUNTY, THE CITY OF TWO HARBORS AND THE CITY OF SILVER BAY FOR MAINTENANCE OF THE ARMER 911 RADIO SYSTEM PARTICIPATION PLAN.**
8. **RESOLUTION NO. 10-181-21 AUTHORIZING A JOINT APPLICATION FOR REVIEW OF WETLAND DELINEATIONS FOR THE AUTOMATED WEATHER OBSERVATION SYSTEM PROJECT AT THE AIRPORT.**
9. **RESOLUTION NO. 10-182-21 AUTHORIZING PAYMENT TO LAKE COUNTY IN THE AMOUNT OF \$168,963.18 FOR PAY APPLICATION NO. 10 FOR THE 2021 – 2022 STREET IMPROVEMENT PROJECT.**
10. **RESOLUTION NO. 10-183-21 AUTHORIZING A PAYMENT TO LAKEHEAD CONSTRUCTORS IN THE AMOUNT OF \$304,000 FOR THE WASTEWATER TREATMENT PLANT PROJECT.**
11. Authorizing a request for proposals to provide Airport Manager services.
13. Approving the request of the Chief of Police to allow James Cavallin to attend Basic Narcotics Investigation for Law Officers training in Nisswa.
15. Authorizing certain equipment from the Gas, Water and Sewer Department be designated as discarded equipment and authorizing the sale of the equipment on Do-Bid.
16. **RESOLUTION NO. 10-184-21 APPROVING RECOMMENDATION FROM THE UTILITY TO HIRE WSB FOR MATERIALS TESTING FOR THE WASTEWATER TREATMENT PLANT IMPROVEMENT PROJECT FOR AN AMOUNT OF \$20,035.**

Carried by a unanimous yea vote of all members present on roll call.

New Business:

Motion by Woodruff and Passe calling for a special meeting to be held at 5 PM on Monday, October 18, 2021 for the purpose of Approving Labor Agreement Between the City of Two Harbors, Minnesota and AFSCME Local 1123 1-1-21 to 12-31-23. Carried.

Motion by Woodruff and Rennwald that **RESOLUTION NO. 10-185-21 ACCEPTING THE RECOMMENDATION OF THE TREES & TRAILS COMMISSION TO REQUEST PROPOSALS TO PROVIDE CONTRACTOR DESIGN BUILD OF THE ODEGARD PARK TRAIL** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Announcements:

Mayor Swanson wanted to express appreciation to City staff who participated in negotiations with the AFSCME contract. He expressed thanks for our staff, our employees and our team.

Swanson expressed a warm welcome to Library Director, Madeline Jarvis.

Motion by Rennwald and Woodruff that the meeting adjourn. Carried.

Ben Redden, City Council President

Patricia D. Nordean, City Clerk