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August 23, 2021

Regular meeting of the City Council of the City of Two Harbors, Minnesota, held on Monday, August 23, 2021, at 6:00 p.m.

The meeting was called to order by President Redden.

Members present, Councilors: Woodruff, Glaser, Rennwald, Swanson, Passe, Erickson, Redden. 7.

Others present: Finance Director, Pietila  
City Clerk, Nordean  
Community Development/Planner, Sterbenz  
City Attorney, Overom.  
Labor Attorney, Fitzsimmons

Clerk Nordean requested the addition of Consent Agenda Item No. 14, A resolution authorizing the implementation of a strike plan.

Motion by Glaser and Erickson approving the agenda with the changes proposed by the City Clerk. Carried.

**HRA:**

Vice President Glaser reported that at their August 10 meeting, the HRA discussed personnel issues and the need to hire a new full-time Maintenance person. They also discussed some electrical issues following the recent storm, wetland mitigation on three potential sites for their proposed construction project, tuck-pointing of the building, flooding issues, the need for a new Maxfield Housing Study and requested that Deborah J. Anderson be appointed as a member of the City HRA.

**Public Works:**

Councilor Rennwald reported on the August 12 meeting of the Public Works Committee, they discussed the space by the Edna G, work orders, storm clean-up, a request for a curb cut at 319 8<sup>th</sup> Street for additional parking for rental property and sidewalks.

**Public Affairs Committee:**

Mayor Swanson reported on the August 17 Public Affairs Committee meeting where they discussed updating the City's communication policies and request for proposals for certain contract positions.

**Edna G. Commission:**

Councilor Woodruff reported that the Edna G. Commission is putting together the final plans for the 125<sup>th</sup> Anniversary Celebration. He noted that there will be no fireworks due to the current dry

weather conditions, however, there will be food vendors, live music and activities throughout the weekend.

**Utilities Committee:**

President Redden reported that the Utilities Committee met on August 18<sup>th</sup> and discussed the Public Facilities Authority grant for the Wastewater Treatment Plant Project, they also recommended establishing a policy on water billing adjustments and reviewed the proposed new format for utility bills.

**Trees & Trails Commission:**

Councilor Passe reported on the August 19<sup>th</sup> meeting of the Trees & Trails Commission where they discussed input from the community, more trees at Lakeview Park, funding from Friends of Lighthouse Point, consideration of a tree replacement plan, 2021 Street Improvement Project tree planting and placement of trees along Lakeview Hospital's trail connection.

**Finance Committee:**

Councilor Erickson reported that at their meeting of August 19, the Finance Committee discussed the 2022 Budget process, American Rescue Plan funds, operational budget and levy limits for 2022.

Motion by Woodruff and Glaser that the following consent agenda items:

1. Approving minutes from the August 9, 2021 2021 City Council meeting.
2. **RESOLUTION NO. 8-239-21-21 ALLOWING CLAIMS AGAINST THE CITY OF TWO HARBORS TO BE PAID ON AUGUST 24, 2021, IN THE AMOUNT OF \$2,054,695.77.**
3. Approving payroll for the first half of August, 2021, in the amount of \$223,733.65.
4. A memorandum from Joe Rhein, P.E., Bolton & Menk, Inc, providing a construction update on the 2021 – 2022 Street Improvement Project.
5. A copy of a communication from Interim Administrator Pietila to a resident in the 2021 – 2022 Street Improvement Project area regarding preservation of an existing boulevard tree.
6. **RESOLUTION NO. 8-240-21 AUTHORIZING PAYMENT TO LAKE COUNTY IN THE AMOUNT OF \$62,992.37 FOR PAY APPLICATION NO. 7 FOR THE 2021 – 2022 STREET IMPROVEMENT PROJECT.**
7. **RESOLUTION NO. 8-241-22 AUTHORIZING THE PURCHASE OF 12 NEW LIGHT POLES FROM J.T. SERVICES FOR AN AMOUNT OF \$14,700, FOR THE 2021 – 2022 STREET IMPROVEMENT PROJECT.**
8. **RESOLUTION NO. 8-242-21 AUTHORIZING THE PURCHASE OF A 20-FOOT TILT TRAILER BED FROM ACME TOOLS FOR AN AMOUNT OF \$9,895 FOR THE PUBLIC WORKS DEPARTMENT.**

9. Approving the Minnesota Lawful Gambling, Application for exempt Permit of the Voyageur Snowmobile Club for the purpose of conducting a raffle on February 12, 2022.
10. **RESOLUTION NO. 8-243-21 APPROVING THE AGATE BAY PUBLIC ACCESS MAINTENANCE AGREEMENT BETWEEN THE CITY OF TWO HARBORS AND THE MN DEPARTMENT OF NATURAL RESOURCES.**
11. Calling a special meeting for the purpose of considering proposals to provide City Attorney services for 5 PM on Tuesday, August 31, 2021.
12. Calling a special meeting for the purpose of establishing City priorities and the 2022 budget for 9 AM on Friday, September 10, 2021.
13. Referring to the Public Affairs Committee, the establishment of procedures for City Council and public participation in meetings after August 31, 2021.
14. **RESOLUTION NO. 8-244-21 AUTHORIZING THE IMPLEMENTATION OF A STRIKE PLAN.**

Be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

**New Business:**

Motion by Swanson and Glaser that **RESOLUTION NO. 8-245-21 ACCEPTING THE RECOMMENDATION OF BOLTON & MENK, INC. AND THE CITY UTILITIES COMMITTEE, TO AWARD THE BID FOR THE WASTEWATER TREATMENT FACILITY IMPROVEMENT PROJECT TO LAKEHEAD CONSTRUCTORS, INC. FOR THE TOTAL AMOUNT OF \$29,297,715** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

**Announcements:**

Mayor Swanson expressed appreciation to the American Heritage Girls who were present at the meeting. He thanked those who attended and assisted with the Kids Party in the Park, he expressed appreciation to the firefighters for their hard work and dedication in fighting forest fires in the area. He expressed thanks for work on the Lake Superior Dental Project, the Wastewater Treatment Plant Project and the proposed revisions to the City utility bills.

Councilor Erickson expressed thanks for Age to Age for coordinating and all those who participated in the recent beach clean-up event.

Motion by Rennwald and Woodruff that the meeting adjourn. Carried.

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Ben Redden, President, City Council

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Patricia D. Nordean, City Clerk