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May 10, 2021

Regular meeting of the City Council of the City of Two Harbors, Minnesota, held on Monday, May 10, 2021, at 6:00 p.m. via Zoom electronic video conference.

The meeting was called to order by President Redden.

Members present, Councilors: Woodruff, Glaser, Rennwald, Swanson, Passe, Erickson, Redden. 7.

Others present: Administrator Walker
Finance Director, Pietila
City Clerk, Nordean
Community Development/Planner, Sterbenz
City Attorney, Overom.

Clerk Nordean requested the addition of Consent Agenda Item No. 22. Accepting the proposal of North Shore Steel to detail, fabricate and paint two training prop containers with an interior stair for the Fire Department for an amount of \$19,000 and New Business No. 2. A resolution authorizing compensation for Mayor Swanson, President Redden and Public Safety Committee Chair Woodruff to attend meetings of the Executive Committee.

Motion by Woodruff and Glaser approving the agenda with the changes as requested by the Clerk. Carried.

Motion by Glaser and Rennwald adjourning the regular meeting and calling to order a public hearing for the purpose of providing information and receiving citizen's comments regarding providing a business subsidy to LS Dental Building, LLC. Carried.

Council President Redden asked if there was anyone present who wished to speak regarding the proposed business subsidy to LS Dental Building, LLC. There was no one present who wished to speak regarding the proposed business subsidy.

Clerk Nordean reported that there were no communications received regarding the proposed business subsidy.

Motion by Glaser and Woodruff adjourning public hearing and reconvening regular City Council meeting. Carried.

Administrator Report:

Walker reported that there will be a meeting of the Executive Committee scheduled to discuss the lifting of certain COVID-19 restrictions. He also reported that the Wastewater Treatment Plant Project is scheduled to be on the agenda for May 24.

Personnel Committee:

Vice President Glaser reported on meetings of the Personnel Committee where they conducted an employee performance review, discussed plans for filling the Public Works Director position upon the current director's retirement and a proposal from Pamela Whitmore to provide leadership training for council and staff.

Library Board:

Councilor Rennwald reported on the May meeting of the Library Board where they discussed current circulation numbers and storage concerns for Friends of the Library, selected an artist for the Legacy Art Grant Project and elected officers.

Planning Commission:

Vice President Glaser reported that at the May 6 meeting of the Planning Commission, they discussed projects and construction activity in the City. Carrie Coan from the Public Arts and Beautification was present and discussed potential code language changes to allow for non-historic murals within the City. She noted that the group intends to begin work on the Comprehensive Plan in August of this year.

Utilities Committee:

President Redden reported that the Utilities Committee discussed Minnesota Power negotiations and utility billing software at their last meeting.

Motion by Woodruff and Passe that the following consent agenda items:

1. Approving minutes from the April 26, 2021 City Council meeting.
2. **RESOLUTION NO. 5-129-21 ALLOWING CLAIMS AGAINST THE CITY OF TWO HARBORS, IN THE AMOUNT OF \$1,439,108.18.**
3. Approving payroll for the second half of April, 2021, in the amount of \$223,546.77.
4. Referring to the Public Safety Committee, a request by Kelli Sweatt and Cassandra Beardsley to approve a parade permit following the THHS graduation ceremony on June 4, 2021.
5. Engineering Project Update from Joe Rhein and Brian Guldan, Bolton & Menk.
6. Referring to the Public Affairs Committee, a letter from Janelle Jones, Lovin Lake County, requesting permission to rent office space at the campground west bathhouse on a temporary basis.

7. A letter from Carrie Coan, President of the North Shore Rotary Club, expressing gratitude for the employees of the City for their collaboration and assistance with the Earth Day Clean Up event and requesting any feedback the City may have for future Earth Day events.
8. Accepting a notice from Public Works Director, Mark Jones, of his intention to retire effective June 4, 2021, with regret and authorizing a letter of appreciation for his service.
9. **RESOLUTION NO. 5-130-21 ACCEPTING THE RECOMMENDATION OF THE PERSONNEL COMMITTEE TO ACCEPT THE PROPOSAL OF PAMELA WHITMORE OF ECKBERG LAMMERS, ATTORNEYS AT LAW, TO PROVIDE INTEREST BASED DIALOGUE TRAINING SERVICES FOR AN AMOUNT OF \$2,400.**
10. Accepting the recommendation of the Personnel Committee to authorize City Hall Summer Hours extending from Memorial Day through Labor Day each year.
11. **RESOLUTION NO. 5-131-21 ADOPTING THE AMENDED CITY OF TWO HARBORS COVID 19 PREPAREDNESS PLAN.**
12. **RESOLUTION NO. 5-132-21 AUTHORIZING A REQUEST FOR PROPOSALS TO PROVIDE CITY ATTORNEY SERVICES FOR THE CITY.**
13. **RESOLUTION NO. 5-133-21 ACCEPTING THE PROPOSAL OF LIGHTHOUSE POWER TO PROVIDE ANNUAL O & M ON SIX GENERATORS AT THE WATER AND WASTEWATER TREATMENT FACILITIES FOR AN AMOUNT OF \$3,300.**
14. **RESOLUTION NO. 5-134-21 AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE AND DELIVER A NON-DISCLOSURE AGREEMENT WITH ACRE DEVELOPMENT, LLC BARB ANKRUM AND CRAIG ANKRUM.**
15. Designating certain library materials as discarded equipment and authorizing their disposal.
16. Approving the request of Public Works Director Jones to authorize Adam Pybas to attend the Annual Vehicle Inspection Certification Class in Roseville, MN.
17. **RESOLUTION NO. 5-135-21 APPOINTING AUSTIN JONES, JAY LOUNSBERRY, COLE KOMAREK AND TAYLOR JONES AS TEMPORARY EMPLOYEES IN THE PUBLIC WORKS DEPARTMENT, PENDING THE APPROVAL OF THE CHIEF OF POLICE.**
18. **RESOLUTION NO. 5-136-21 ACCEPTING A DETAILED BID ABSTRACT FOR THE 2021-2022 STREET IMPROVEMENT PROJECT ALONG WITH UPDATED EXHIBITS A AND B TO THE CONSTRUCTION AGREEMENT WITH LAKE COUNTY.**
19. **RESOLUTION NO. 5-137-21 AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE A MN DEPARTMENT OF TRANSPORTATION GRANT AGREEMENT FOR FEDERAL AIRPORT EXPENSES REIMBURSEMENT.**

20. Approving the request of the THHS NHS Club to use the inflatable movie screen.
21. A communication from Lake County Commissioner, Derrick Goutermont, requesting information regarding the City's natural gas rates.
22. **RESOLUTION NO. 5-138-21 ACCEPTING THE PROPOSAL OF NORTH SHORE STEEL TO DETAIL, FABRICATE AND PAINT TWO TRAINING PROP CONTAINERS WITH AN INTERIOR STAIR FOR THE FIRE DEPARTMENT FOR AN AMOUNT OF \$19,000.**

Be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Unfinished Business:

Motion by Swanson and Glaser declaring second reading of An Ordinance of the City of Two Harbors, Minnesota, Determining to Hold Section 2.77, Project Labor Agreements, in Abeyance until this Ordinance is Amended by the City Council of the City of Two Harbors. Carried.

Motion by Swanson and Woodruff declaring second reading of An Ordinance of the City of Two Harbors, Minnesota amending the City Code, Chapter 11 – Land Use Regulation. Carried.

New Business:

Motion by Woodruff and Rennwald that **RESOLUTION NO. 5-139-21 AUTHORIZING THE CITY OF TWO HARBORS TO ENTER INTO A BUSINESS SUBSIDY AGREEMENT WITH LS DENTAL BUILDING LLC TO CONSTRUCT AND THEREAFTER OPERATE A NEW DENTAL CLINIC** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

MOTION BY ERICKSON AND PASSE THAT RESOLUTION NO. 5-140-21 AUTHORIZING COMPENSATION FOR MAYOR SWANSON, PRESIDENT REDDEN AND PUBLIC SAFETY COMMITTEE CHAIR WOODRUFF TO ATTEND MEETINGS OF THE EXECUTIVE COMMITTEE BE ADOPTED AS READ. Carried by the following vote: Yeas: Glaser, Rennwald, Passe, Erickson. 4. Abstain: Woodruff, Swanson, Redden. 3.

Motion by Woodruff and Rennwald that the meeting adjourn. Carried.

Ben Redden, City Council President

Patricia D. Nordean, City Clerk