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March 22, 2021

Regular meeting of the City Council of the City of Two Harbors, Minnesota, held on Monday, March 22, 2021, at 6:00 p.m.

The meeting was called to order by President Redden.

Members present, Councilors: Woodruff, Glaser, Rennwald, Swanson, Passe, Redden. 6.

Members absent, Councilor: Erickson. 1.

Others present: Administrator Walker  
Finance Director, Pietila  
City Clerk, Nordean  
Community Development/Planner, Sterbenz  
City Attorney, Overom.

Mayor Swanson provided a statement regarding the recent natural gas pricing and the City's response to the situation. He encouraged individuals with questions or concerns to contact City Hall.

Clerk Nordean requested that the following items be added to the agenda: Consent Agenda: 17. Accepting the recommendation of the Trees & Trails Commission to authorize a project by Friends of the Trees & Trails Commission to perform their annual tree planting project in the Lighthouse Point Area; 18. Authorizing a letter of support advocating for the MNDNR's request for state bonding funds for a project to extend the Gitchi Gami Trail; and New Business: 8. Consider a resolution approving the request of LS Dental Building for City participation in the development of an access road between their proposed building site and an adjacent ½ acre lot.

Motion by Woodruff and Swanson approving the agenda with the changes as proposed by Clerk Nordean. Carried.

**Appearances:**

Joe Rhein, Bolton & Menk, was present and addressed the Council providing an update on current projects and their proposal to provide a legal description for the proposed project at the Airport. He reported that the Street Improvement Project is on track and bid opening is scheduled for April 6.

**Administrator Report:**

Administrator Walker reported that the City's Negotiating Team had participated in mediation with the Teamster's bargaining unit earlier in the day and have come to a tentative agreement which will be voted on by Teamsters membership and the City Council at their regular meeting of April 12.

**Public Works Committee:**

Councilor Rennwald reported on the March 11, 2021 meeting of the Public Works Committee where they received an update on the Eighth Street Project and discussed a proposal to expand and improve the handicap access included with the project. They also discussed a request by Friends of the Edna G. for in-kind services for the 125<sup>th</sup> Anniversary Celebration for the Tug, street sweeping and the Campground Bathhouse.

**Public Affairs Committee:**

Vice President Glaser reported on a recent meeting of the Public Affairs Committee where they discussed and recommended approval for the Golf Course and Curling Club contracts and reviewed a proposal to resume Community Center and park facility rental and reservations effective May 1.

**Edna G. Commission:**

Councilor Woodruff reported on the March 17, 2021 meeting of the Edna G. Commission where the group discussed recommendations for upgrades, quotes for repairs to the interior and exterior roof, a broken bubbler, air compressor repairs and renewal of the contract for Friends of the Edna G.

**Utilities Committee:**

President Redden reported on the March 17 meeting of the Utilities Committee where Meg Maloney from Kinect Energy was present and provided an overview of the City's natural gas purchasing procedures and the reason behind the high gas rate for February's consumption.

**Trees & Trails Commission:**

Councilor Passe reported on the March 18, 2021 meeting of the Trees & Trails Commission where the group discussed a letter of support for the Gitchi Gami Trail funding request, Arbor Day, the City's Tree City USA designation, Lighthouse Point tree planting project, ATV club signage, wayfinding signs; Segog Trail Connection and Earth Day plans.

**Finance and Budget Committee:**

President Redden reviewed items discussed at last week's meeting of the Finance and Budget Committee including the proposed purchasing ordinance, 2021 bonding, a request for donations from the Friends of the Edna G. and Two Harbors Golf Association and Two Harbors Curling Club contracts.

Motion by Woodruff and Passe that the following consent agenda items:

1. Approving minutes from the March 8, 2021 City Council meeting.

2. **RESOLUTION NO. 3-75-21 ALLOWING CLAIMS AGAINST THE CITY OF TWO HARBORS, IN THE AMOUNT OF \$1,415,875.00.**
3. Approving payroll for the first half of March, 2021, in the amount of \$217,232.31.
4. **RESOLUTION NO. 3-76-21 ACCEPTING THE PROPOSAL OF WATER CONSERVATION SERVICES INC. TO PROVIDE PROFESSIONAL WATER DISTRIBUTION LEAK SURVEY SERVICES FOR AN AMOUNT OF \$3,000.**
5. **RESOLUTION NO. 3-77-21 ACCEPTING THE PROPOSAL OF GREAT LAKES PIPE SERVICE TO PROVIDE PROFESSIONAL SANITARY SEWER CLEANING AND TELEVISIONING SERVICES FOR AN AMOUNT NOT TO EXCEED \$30,000.**
6. **RESOLUTION NO. 3-78-21 AUTHORIZING THE PURCHASE OF A WALK-BEHIND TRENCHER AND TRAILER FROM DITCH WITCH OF MINNESOTA THROUGH THE NATIONAL JOINT POWERS AGREEMENT FOR AN AMOUNT OF \$18,201.81 FOR THE GAS AND ELECTRIC DEPARTMENTS.**
7. **RESOLUTION NO. 3-79-21 AUTHORIZING THE PURCHASE OF NEW ELECTRICAL METERS FROM BORDER STATES ELECTRIC FOR AN AMOUNT OF \$5,416.26.**
8. Accepting the recommendation of the Public Works Committee to approve the request of the Friends of the Edna G. to provide in-kind services for the Edna G.'s 125<sup>th</sup> Anniversary Celebration.
9. **RESOLUTION NO. 3-80-21 APPROVING THE APPLICATION OF AMY SPEECE FOR A LICENSE TO CONDUCT MASSAGE THERAPY AT 1125 SIXTH STREET, PENDING THE APPROVAL OF THE CHIEF OF POLICE AND THE BUILDING OFFICIAL.**
10. **RESOLUTION NO. 3-81-21 AUTHORIZING AN APPLICATION TO THE DULUTH SUPERIOR AREA COMMUNITY FOUNDATION IN THE AMOUNT OF \$2,106 FOR A GRANT FOR THE TWO HARBORS PUBLIC LIBRARY TO PURCHASE JUVENILE MATERIALS.**
11. **RESOLUTION NO. 3-82-21 ACCEPTING A PROPOSAL FROM MIDWEST GOLF CARTS FOR LEASING OF 61 GAS POWERED GOLF CARTS FOR THE 2021 GOLF SEASON FOR AN AMOUNT OF \$30,500.**
12. **RESOLUTION NO. 3-83-21 ACCEPTING THE PROPOSAL OF SEH TO PROVIDE PROFESSIONAL ENGINEERING SERVICES FOR RELOCATION DESIGN AND BIDDING FOR THE AIRPORT AUTOMATED WEATHER OBSERVATION SYSTEM RELOCATION PROJECT FOR AN AMOUNT OF \$28,400.**
13. **RESOLUTION NO. 3-84-21 AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE AND DELIVER AN AGREEMENT BETWEEN THE CITY OF**

**TWO HARBORS AND THE FEDERAL AVIATION ADMINISTRATION FOR REPAYMENT OF ENTITLEMENT FUNDS TO THE CITY OF COOK FOR THE 2019 HANGAR PROJECT.**

14. Declaring second reading of An Ordinance of the City of Two Harbors Amending the City Code, Chapter 2, Administration and General Government.
15. Declaring first reading of An Ordinance Granting a Franchise to Pinpoint Minnesota, LLC to Construct, Operate and Maintain a Cable Television System in the City of Two Harbors; Setting Forth Conditions Accompanying the Grant of the Franchise; Providing for Regulation and Use of the System; and Prescribing Penalties for the Violation of its Provisions.
16. **RESOLUTION NO. 3-85-21 ADOPTING 2021 RATES FOR SOLAR ELECTRICITY CUSTOMERS.**
17. Accepting the recommendation of the Trees & Trails Commission to authorize a project by Friends of the Trees & Trails Commission to perform their annual tree planting project in the Lighthouse Point Area.
18. Authorizing a letter of support advocating for the MNDNR's request for state bonding funds for a project to extend the Gitchi Gami Trail.

Be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

**New Business:**

Motion by Woodruff and Glaser that **RESOLUTION NO. 3-86-21 APPROVING AN AMENDMENT TO THE PROJECT LABOR AGREEMENT FORM** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Woodruff and Rennwald that **RESOLUTION NO. 3-87-21 AUTHORIZING PAYMENT IN THE AMOUNT OF \$2,000 FOR A PORTION OF TUITION FOR MAYOR SWANSON TO ATTEND JOHN MAXWELL LEADERSHIP TRAINING** be adopted as read. Carried by the following vote: Yeas: Woodruff, Glaser, Rennwald, Passe, Redden. 5. Abstain: Swanson. 1.

Motion by Swanson and Glaser that **RESOLUTION NO. 3-88-21 AUTHORIZING THE CITY TO MAKE APPLICATION TO AND ACCEPT FUNDS FROM THE IRRR FOR SITE DEVELOPMENT FOR THE LS DENTAL PROJECT FOR AN AMOUNT OF \$175,000** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Swanson and Passe that **RESOLUTION NO. 3-89-21 AUTHORIZING AND DIRECTING THE MAYOR AND CITY CLERK TO EXECUTE AND DELIVER A LICENSE AGREEMENT WITH ADAM LABAT** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Rennwald and Woodruff that **RESOLUTION NO. 3-90-21 AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE AND DELIVER AN AMENDED AND RESTATED LEASE AGREEMENT BETWEEN THE CITY OF TWO HARBORS AND THE TWO HARBORS CURLING CLUB, INC.** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Woodruff and Swanson that **RESOLUTION NO. 3-91-21 AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE AND DELIVER THE GOLF COURSE CONTRACT FOR TWO HARBOR GOLF COURSE CLUBHOUSE AND TWO HARBOR GOLF COURSE BETWEEN THE CITY OF TWO HARBORS AND TWO HARBOR GOLF ASSOCIATION, INC.**

Motion by Rennwald and Swanson that **RESOLUTION NO. 3-92-21 AUTHORIZING AND DIRECTING THE MAYOR AND CITY CLERK TO EXECUTE AND DELIVER A HANGAR GROUND LEASE AGREEMENT FOR THE TWO HARBORS MUNICIPAL AIRPORT WITH JOE THORNE** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Rennwald and Swanson that **RESOLUTION NO. 3-93-21 APPROVING THE REQUEST OF LS DENTAL BUILDING FOR CITY PARTICIPATION IN THE DEVELOPMENT OF AN ACCESS ROAD BETWEEN THEIR PROPOSED BUILDING SITE AND AN ADJACENT ½ ACRE LOT** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

**Announcements:**

Mayor Swanson expressed appreciation to Trees & Trails Commission Chair, Terry Hukriede, Friends of the Trees & Trails, City employees Jim Gilbert and Brad Jones and the folks who participated in the cleanup of Lighthouse Point Trail on March 20. Swanson reported that Julie Hukriede is organizing a litter clean-up on April 24 for Earth Day and expressed appreciation to Councilors Redden and Erickson and the administrative staff members involved in labor negotiations.

President Redden thanked Gas, Water & Sewer Superintendent, Paul Johnson, City Hall front office staff and administration for their work with the recent natural gas pricing.

Motion by Woodruff and Rennwald that the meeting adjourn. Carried.

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Benjamin Redden, City Council President

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Patricia D. Nordean, City Clerk