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August 24, 2020

Regular meeting of the City Council of the City of Two Harbors, Minnesota, held on Monday, August 24, 2020, at 6:00 p.m.

The meeting was called to order by President Glaser.

Members present, Councilors: Woodruff, Redden, Rennwald, Swanson, Glaser. 5.

Members absent, Councilors: Jussila, Erickson. 2.

Others present: Administrator Walker
Finance Director, Pietila
City Clerk, Nordean
Community Development Planner, Sterbenz
City Attorney, Overom.

Clerk Nordean proposed the following additions and changes to the agenda: add to the Consent Agenda No. 16. Waiving campground fees for three sites from October 6-14, 2020 for Northern Bedrock while they will be providing maintenance work on the Edna G.; 17. Authorizing the American Legion to be open on Sundays, September 13 and November 1, 2020 in accordance with their current On-Sale Club license; 18. Approving the application of Frank McQuade for an On-Sale and Sunday On-Sale Liquor License for McQuade's Pub at 1102 7th Avenue for September 15 – 30, 2020, pending the receipt of required documents, approval of the Chief of Police, the State of MN and the City Clerk.; Changing the payment amount on Consent Agenda Item No. 5 to \$8,449.87; and moving Consent Agenda Item No. 11 regarding the trail license agreement with Lakeview Hospital to New Business No. 2.

Motion by Woodruff and Rennwald approving the agenda with the additions and changes proposed by the clerk. Carried.

Administrator Report:

Administrator Walker reported that there is a public hearing scheduled for Monday, August 31 regarding the 2021 Street Improvement Project; he also noted that staff is working on the proposed Joint Powers Agreement with Lake County for the project. He discussed proposed meetings with department heads to determine 2021 project priorities.

HRA:

President Glaser reported that at the recent meeting of the City HRA where they discussed upcoming improvements to the building and COVID safety precautions.

Public Affairs Committee:

Councilor Woodruff reported on the recent meeting of the Public Affairs Committee where they discussed the American Legion's proposed Trunk or Treat event, the Business Subsidy Policy; proposed Community Center rental by Just for Kix and the Zito Franchise Agreement.

Public Works Committee:

Councilor Rennwald reported on a recent meeting of the City's Public Works Committee where they discussed specifications for streets and sidewalks for the 2021-2022 Street Improvement Project; current Public Works Department projects, sidewalks and street patching.

Planning Commission:

Mayor Swanson reported on the most recent meeting of the Planning Commission where they worked on a review of zoning code language focusing on Seventh Avenue.

Edna G. Commission:

Councilor Woodruff reported that at their last meeting, commission members discussed electrical upgrades to the dock, mooring lines, and quotes for repairs to the compressors and whistle.

Trees & Trails Commission:

Councilor Rennwald reported on the most recent meeting of the Trees & Trails Commission where they discussed trail lighting and determined not to pursue lighting along Lighthouse Point at this time; Odegard Park Trail and bike access and the proposed Lakeview Hospital Trail.

Safety Committee:

Councilor Rennwald reported that at their last regular meeting, the Safety Committee discussed the fireworks display on September 5 and a permitting process for special vehicles.

Motion by Woodruff and Redden that the following consent agenda items:

1. Approving minutes from the August 10, 2020 City Council meeting.
2. **RESOLUTION NO. 8-248-20 ALLOWING CLAIMS AGAINST THE CITY OF TWO HARBORS, IN THE AMOUNT OF \$1,555,376.27.**
3. Approving payroll for the first half of August, 2020, in the amount of \$255,362.87.
4. A letter from Luke Heikkila, President of the Two Harbors Supervisory Association, providing notification to enter contract negotiations with the City.
5. **RESOLUTION NO. 8-249-20 AUTHORIZING PAYMENT TO MTI DISTRIBUTING IN THE AMOUNT OF \$8,449.87 FOR THE PURCHASE OF SPRINKLER HEADS FOR THE GOLF COURSE IRRIGATION SYSTEM.**

6. **RESOLUTION NO. 8-250-20 AUTHORIZING PAYMENT TO FIRE CATT PRECISION SERVICE TESTING FOR TESTING OF 10,775' OF FIRE HOSE FOR AN AMOUNT OF \$2,801.50.**
7. **RESOLUTION NO. 8-251-20 AUTHORIZING PAYMENT TO INCONTROL FOR REPAIRS TO THE HIGH FLOW WET WELL TRANSDUCER AT THE WWTP FOR AN AMOUNT OF \$2,942.30.**
8. **RESOLUTION NO. 8-252-20 AUTHORIZING PAYMENT TO TWO HARBORS GOLF ASSOCIATION IN THE AMOUNT OF \$7,000 FOR REIMBURSEMENT FOR 14 ADDITIONAL GOLF CARTS RENTED FOR THE 2020 GOLF SEASON.**
9. **RESOLUTION NO. 8-253-20 ACCEPTING THE GRANT AGREEMENT WITH LAKE COUNTY, FOR AN AMOUNT OF \$2,484.86, FOR THE PURPOSE OF ASSISTING THE CITY IN PREPARING SAFETY MEASURES FOR COVID-19 FOR THE GENERAL ELECTION TO BE HELD ON NOVEMBER 3, 2020.**
10. **RESOLUTION NO. 8-254-20 AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE AND DELIVER THE HEATSHARE PROGRAM AGREEMENT WITH THE SALVATION ARMY FOR OCTOBER 1, 2020 THROUGH SEPTEMBER 30, 2021.**
12. **RESOLUTION NO. 8-255-20 AUTHORIZING AN INTERNAL TRANSFER FROM THE LOCAL SALES TAX FUND TO THE WATER FUND IN THE AMOUNT OF \$150,000 FOR AUGUST DEBT PAYMENTS.**
13. Approving a request by the American Legion to close the public parking lot behind the American Legion to host a Trunk or Treat event on October 31.
14. **RESOLUTION NO. 8-256-20 AUTHORIZING PAYMENT TO KRAUSE-ANDERSON CONSTRUCTION COMPANY FOR PAY APPLICATION NO. 4, FOR THE 2019 T-HANGAR CONSTRUCTION PROJECT, IN THE AMOUNT OF \$152,586.30.**
15. **RESOLUTION NO. 8-257-20 AMENDING RESOLUTION NO. 5-153-20, AUTHORIZING THE RENTAL OF ONE MINI EXCAVATOR EACH MONTH FOR THE MONTHS OF JUNE, JULY AND AUGUST FROM VARIOUS VENDORS FOR AN AMOUNT NOT TO EXCEED \$2,250 PER MONTH FOR THE PUBLIC WORKS DEPARTMENT TO INSTEAD AUTHORIZE AN AMOUNT NOT TO EXCEED \$6,000 IN TOTAL FOR THOSE THREE MONTHS.**
16. **RESOLUTION NO. 8-258-20 WAIVING CAMPGROUND FEES FOR THREE SITES FROM OCTOBER 6-14, 2020 FOR NORTHERN BEDROCK WHILE THEY WILL BE PROVIDING MAINTENANCE WORK ON THE EDNA G.**
17. Authorizing the American Legion to be open on Sundays, September 13 and November 1, 2020 in accordance with their current On-Sale Club license.
18. **RESOLUTION NO. 8-259-20 APPROVING THE APPLICATION OF FRANK MCQUADEAMF TWO HARBORS LLC, FOR AN ON-SALE AND SUNDAY ON-**

SALE LIQUOR LICENSE FOR MCQUADE'S PUB AND GRILL AT 1102 7TH AVENUE FOR SEPTEMBER 15 – 30, 2020, PENDING THE RECEIPT OF REQUIRED DOCUMENTS, APPROVAL OF THE CHIEF OF POLICE, THE STATE OF MN AND THE CITY CLERK.

Be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

NEW BUSINESS:

Motion by Woodruff and Swanson that **RESOLUTION NO. 8-260-20 URGING LAWMAKERS TO WORK IN A BIPARTISAN WAY TO PASS A BONDING BILL IN THE SPECIAL SESSION TO BE HELD IN SEPTEMBER 2020** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Swanson and Woodruff that **RESOLUTION NO. 8-261-20 AUTHORIZING THE MAYOR AND CITY CLERK TO ENTER INTO A TRAIL LICENSE AGREEMENT WITH LAKEVIEW HOSPITAL FOR THE PURPOSE OF CONSTRUCTING A NON-MOTORIZED TRAIL** be adopted as read. Carried by the following vote: Yeas: Woodruff, Redden, Rennwald, Swanson. 4. Abstain: Glaser. 1.

Announcements:

Mayor Swanson introduced Sam Marttinen, who has been recommended by the Mayor for appointment on the City's Charter Commission.

Motion by Rennwald and Redden that the meeting adjourn. Carried.

Robin M. Glaser, City Council President

Patricia D. Nordean, City Clerk