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July 13, 2020

Regular meeting of the City Council of the City of Two Harbors, Minnesota, held on Monday, July 13, 2020, at 6:00 p.m. via Zoom Video Conference.

The meeting was called to order by President Glaser.

Members present, Councilors: Woodruff, Redden, Rennwald, Erickson, Glaser. 5.

Members absent, Councilors: Swanson, Jussila.

Others present: Finance Director, Pietila  
City Clerk, Nordean  
Community Development/Planner Sterbenz  
City Attorney, Overom

Clerk Nordean requested that Consent Agenda Item No. 13 be changed to: Authorizing a change order to the agreement with KLM to provide touch-up painting services for an additional amount of \$3,600.

Motion by Woodruff and Redden approving the agenda with the change recommended by the City Clerk. Carried.

**Public Works Committee:**

Councilor Rennwald reported on the July 7 meeting of the Public Works Committee where they met with Jenna Udenberg and discussed ADA accessibility issues throughout the City in addition to trash pickup around the City.

**Planning Commission:**

President Glaser reported on a special meeting of the Planning Commission, where a sign variance was approved, and a regular meeting of the Planning Commission, which was canceled due to the Zoom meeting being hacked.

Motion by Woodruff and Rennwald that the following consent agenda items:

1. Approving minutes from the June 22, 2020 City Council meeting.
2. **RESOLUTION NO. 7-202-20 ALLOWING CLAIMS AGAINST THE CITY OF TWO HARBORS, IN THE AMOUNT OF \$2,850,543.97.**
3. Approving payroll for the second half of June, 2020, in the amount of \$234,420.97.
4. Engineering Project Update from Joe Rhein, Bolton & Menk.

5. Sanitary Sewer Inspection Report for the City's Public Water System from Department of Health.
6. Two Harbors Public Library 2019 Annual Report.
7. Accepting, with regret, the notice of resignation of Julie Stone from, from her position on the Library Board and authorizing a letter of appreciation for her service.
8. Accepting, with regret, the notice of resignation from Matt Falk, from his position on THDF, and authorizing a letter of appreciation for his service.
9. **RESOLUTION NO. 7-203-20 APPOINTING JOEL SCHULTZ AS A MEMBER OF THE THDF.**
10. **RESOLUTION NO. 7-204-20 AUTHORIZING PAYMENT TO BOLTON & MENK, IN THE AMOUNT OF \$4,741 FOR PROFESSIONAL SERVICES FOR THE PRELIMINARY DESIGN AND CONSTRUCTION PHASE OF THE CASTLE DANGER MONITORING STATION PROJECT.**
11. **RESOLUTION NO. 7-205-20 AUTHORIZING PAYMENT TO BOLTON & MENK IN THE AMOUNT OF \$3,439 FOR PROFESSIONAL SERVICES FOR THE 2019 STREET & ALLEY IMPROVEMENT PROJECT.**
12. **RESOLUTION NO. 7-206-20 AUTHORIZING PAYMENT TO BOLTON & MENK IN THE AMOUNT OF \$24,822.50 FOR PROFESSIONAL SERVICES FOR THE FEASIBILITY REPORT FOR THE 2021- 2022 STREET & ALLEY IMPROVEMENT PROJECT.**

At 6:12 PM, Mayor Swanson joined the meeting.

13. **RESOLUTION NO. 7-207-20 APPROVING A CHANGE ORDER TO THE AGREEMENT WITH KLM TO PROVIDE SPOT PAINTING FOR THE 1.25 MILLION GALLON WATER TOWER FOR AN AMOUNT OF \$3,600.**
14. **RESOLUTION NO. 7-208-20 ACCEPTING THE PROPOSAL OF METRO SALES, THROUGH THE STATE CONTRACT, FOR LEASE OF AN IMC6000 COPY MACHINE FOR CITY HALL FOR AN AMOUNT OF \$229.42/MONTH.**
15. **RESOLUTION NO. 7-209-20 ACCEPTING THE PROPOSAL OF GULBRANSON EXCAVATING TO PROVIDE DIRECTIONAL DRILLING SERVICES FOR A FUTURE LOOP FEEDER FOR THE ELECTRICAL DEPARTMENT FOR AN AMOUNT OF \$21,460.**
16. **RESOLUTION NO. 7-210-20 APPROVING PAY APPLICATION NO. 1 AND AUTHORIZING PAYMENT TO VEIT & COMPANY IN THE AMOUNT OF \$7,863.62 FOR THE CASTLE DANGER MONITORING STATION PROJECT.**
17. **RESOLUTION NO. 7-211-20 AUTHORIZING PAYMENT TO SEH IN THE AMOUNT OF \$9,200 FOR PROFESSIONAL SERVICES FOR THE SITE PREPARATION AND T-HANGAR CONSTRUCTION FINAL DESIGN PHASE.**

18. **RESOLUTION NO. 7-212-20 AUTHORIZING THE RENTAL OF A SHOWER AND RESTROOM TRAILER FOR THE CAMPGROUND FROM MR. BIFFY, LLC, FOR AN AMOUNT OF \$3,500 PER WEEK.**
19. Declaring first reading of An Ordinance Imposing a Lodging Tax and Repealing in it's Entirety, Ordinance No. 326.
20. **RESOLUTION NO. 7-213-20 AUTHORIZING AN APPLICATION FOR A USDA RURAL DEVELOPMENT GRANT FOR A FIRE DEPARTMENT TRAINING PROP, FOR AN AMOUNT OF \$42,000.**
21. Approving the request of the Renaissance School for placement of a temporary sign in Thomas Owens, Bandshell Park, as a second part of their community project, "Book Around A Block".
22. **RESOLUTION NO. 7-214-20 APPOINTING ELECTION JUDGES FOR THE 2020 PRIMARY AND GENERAL ELECTIONS.**
23. **RESOLUTION NO. 7-215-20 APPROVING THE APPLICATION OF AMY SPEECE FOR A LICENSE TO CONDUCT MASSAGE THERAPY AT 620 FIRST AVENUE AND LYNN O'CONNER FOR A LICENSE TO CONDUCT MASSAGE THERAPY AT 610 FOURTH STREET.**

Be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

**New Business:**

Motion by Redden and Woodruff that **RESOLUTION NO. 7-216-20 AUTHORIZING THE MAYOR AND CITY CLERK TO ENTER INTO A TRAIL LICENSE AGREEMENT FOR THE PURPOSE OF CONSTRUCTING A NON-MOTORIZED TRAIL NEAR THE FAIRGROUNDS, CROSSING CITY PROPERTY IN TWO AREAS** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Woodruff and Rennwald that **RESOLUTION NO. 7-217-20 AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE A MEMORANDUM OF AGREEMENT FOR CITY STORMWATER MANAGEMENT PLAN FUNDING BETWEEN THE LAKE COUNTY SOIL & WATER CONSERVATION DISTRICT AND THROUGH THE SOIL & WATER CONSERVATION BOARD OF SUPERVISORS AND THE CITY OF TWO HARBORS** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Woodruff and Redden that **RESOLUTION NO. 7-218-20 AUTHORIZING AND DIRECTING THE MAYOR AND CITY CLERK TO EXECUTE AND DELIVER A FIRST AMENDMENT TO CONSTRUCTION CONTRACT WITH HUFFCUT CONCRETE, LLC** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Rennwald and Woodruff confirming receipt of the Library staff restructuring proposal without comment or objection except to remind the Library Board that the City will not provide

additional funding to the Library as a result of this restructuring. Carried by a unanimous yea vote of all members present on roll call.

Motion by Swanson and Woodruff that the meeting adjourn. Carried.

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Robin M. Glaser, City Council President

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Patricia D. Nordean, City Clerk