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June 26, 2017

Regular meeting of the City Council of the City of Two Harbors, Minnesota, held on Monday, June 26, 2017 at 6:00 p.m.

The meeting was called to order by President Erickson.

Members present, Councilors: Glaser, McQuade, Woodruff, Swanson, Jussila, Norberg, Erickson.

Others present: Administrator Walker  
Finance Director Pietila  
City Clerk Nordean  
City Attorney Overom

Administrator Walker proposed that item number 1 under New Business be removed from the agenda.

Motion by Norberg and Swanson approving the agenda with the recommended change. Carried.

**Appearances:**

Chad Nordean, Karter Kinn, Logan Loiselle, Calvin Luhrsen, Kyle Highland, Kyle Johnson, David Anderson and Grant Anderson, were present and introduced to the Council as temporary employees in various departments throughout the City.

**Administrative Reports:**

Administrator Walker reported that City Hall will be closed on July 3 and 4, 2017, in observation of the Independence Day holiday.

**North Shore Management Board:**

Administrator Walker reported on a recent meeting of the North Shore Management Board where One Watershed Plan was discussed and Two Harbors was identified as an area they will be focusing on this year.

**Housing and Redevelopment Authority:**

Councilor Woodruff reported on a recent meeting of the City HRA where it was noted that they received high scores on a recent inspection for public housing. An open house will be scheduled in July with date to be announced.

**Edna G. Commission:**

Councilor Woodruff reported that discussions continued regarding the removal of the tug from the water at their most recent meeting.

**Public Arts & Beautification Commission:**

Councilor Swanson reported that the Public Arts & Beautification Commission recently toured the City to view proposed projects including the addition of street lighting near Castle Danger Brewing, upgraded street lighting fixtures along Seventh Avenue, and various flower plantings. He noted that the group appreciates the flower baskets which were recently distributed throughout the City.

**Trees & Trails Commission:**

Justin Otsea, City Planner, was present and addressed the Council providing a report on a recent meeting of the Trees & Trails Commission where a public review meeting was held regarding trails recommendations. He noted that the City is also working with MNDOT to complete additional trail planning and there will be additional opportunities for the public to provide input on the process.

**Consent Agenda:**

President Erickson announced that items listed on the consent agenda are routine in nature and typically do not require discussion. If there is an item on the consent agenda that a council member, staff member or member of the public feels warrants discussion, they may request that it be removed from the consent agenda and dealt with individually under New Business. Motion by Woodruff and Swanson that the following consent agenda items:

1. Approving minutes from June 12 regular and June 20, 2017 special City Council meetings.
2. **RESOLUTION NO. 6-181-17 ALLOWING CLAIMS AGAINST THE CITY OF TWO HARBORS FOR JUNE 27, 2017 IN THE AMOUNT OF \$1,590,858.23.**
3. Approving payroll for the first half of June, 2017 in the amount of \$231,919.07.
4. **RESOLUTION NO. 6-182-17 APPROVING THE RENEWAL OF MASSAGE THERAPY LICENSES FOR CHRISTINA SCHROEDER AT 620 FIRST AVENUE AND CARI WRIGHT AT 1330 EIGHTH AVENUE.**
5. **RESOLUTION NO. 6-183-17 CERTIFYING ASSESSMENTS TO THE LAKE COUNTY AUDITOR AGAINST CERTAIN PROPERTY WITHIN THE CITY FOR UNPAID UTILITY CHARGES IN THE AMOUNT OF \$618.36.**
6. A Memorandum from Brian Guldan and Kris Swanson of Bolton & Menk, providing an update on the Campground Complex Building project.

7. **RESOLUTION NO. 6-184-17 AUTHORIZING PAYMENT TO BOLTON & MENK IN THE AMOUNT OF \$4,543 FOR ENGINEERING SERVICES FOR THE WASTEWATER TREATMENT FACILITY PLAN PROJECT.**
8. **RESOLUTION NO. 6-185-17 APPROVING AN EASEMENT WITH CASTLE DANGER BREWING, LLC, FOR THE INSTALLATION AND MAINTENANCE OF ELECTRICAL CABLES AND APPURTENANT STRUCTURES ACROSS THEIR PROPERTY.**
9. **RESOLUTION NO. 6-186-17 DESIGNATING EXEMPT EVENTS FOR PUBLIC MARKETS AND MARKET STANDS PURSUANT TO CHAPTER 6, SECTION 6.41 OF THE TWO HARBORS CITY CODE.**
10. **RESOLUTION NO. 6-187-17 AWARDING THE INTERNAL BID FOR THE POSITION OF BUILDING MAINTENANCE CUSTODIAN IN THE PUBLIC WORKS DEPARTMENT TO JADELLE CAVALLIN.**
11. **RESOLUTION NO. 6-188-17 HIRING KARTER KINN AND CHAD NORDEAN AS TEMPORARY EMPLOYEES IN THE PUBLIC WORKS DEPARTMENT AND ANDREW HULST AS A TEMPORARY EMPLOYEE AT THE WASTEWATER TREATMENT PLANT.**
12. Approving the request of Mariah Blettner for time off without pay for three days.
13. **RESOLUTION NO. 6-189-17 APPOINTING CARRIE COAN AS A MEMBER OF THE PUBLIC ARTS AND BEAUTIFICATION COMMISSION.**
14. **RESOLUTION NO. 6-190-17 APPOINTING BEN FLEMMING AS A MEMBER OF THE TREES & TRAILS COMMISSION.**

Be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

**New Business:**

Motion by Norberg and Woodruff that **RESOLUTION NO. 6-191-17 ADOPTING A SUMMER SEWER CREDIT POLICY** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Justin Otsea, City Planner, was present and addressed the Council providing a summary of the proposed Conditional Use Permit for James P. Coultier II and Wendy Coultier.

Motion by Woodruff and Glaser that **RESOLUTION NO. 6-192-17 APPROVING CONDITIONAL USE PERMIT FOR JAMES P. COULTER II AND WENDY COULTER TO ALLOW THE USE OF CURRENT DWELLING AT 1603 14<sup>TH</sup> AVENUE AS A CHURCH AND IMPOSING CONDITIONS THEREON** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

**Announcements:**

Mayor Swanson congratulated Beacons of Hope on the success of their inaugural Neighbor Day event and expressed appreciation to the Blandon Foundation for their support for Beacons of Hope. He noted that Friends of the Bandshell have recently been notified of substantial grant awards as they continue to work towards their goals. He has recently met with representatives of the Bush Foundation and the State Arts Board regarding grant funds available within our community.

Vice President Glaser reminded the public of upcoming City Band concerts including Independence Day, July 6 and pre-parade and parade performances during the City's Heritage Days Celebration.

Motion by Norberg and Woodruff that the meeting adjourn. Carried.

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Catherine A. Erickson, City Council President

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Patricia D. Nordean, City Clerk