

**CITY OF TWO HARBORS  
COMMITTEE OF THE WHOLE/AGENDA MEETING**

June 25, 2018

5:00 p.m. Call to Order.

Appearances: 1. Joe Rhein, Bolton & Menk

Administrator issues.

Attorney issues.

Clerk issues.

Finance Director issues.

Other agenda questions or additions.

TWO HARBORS CITY COUNCIL  
AGENDA  
June 25, 2018

6:00 P.M. Call to order regular meeting of the City Council of the City of Two Harbors.

Roll call:

Pledge of Allegiance.

Additions or Changes to the Agenda.

[M] Approval of the Agenda.  
*Items may only be added to the agenda prior to approval of the agenda. Items brought forth once the agenda has been approved shall be referred to administration and/or committee.*

Appearances: 1. Todd Hagen, Ehlers re: awarding the sale of the bonds.

Administrative Reports.

Committee Reports: Housing and Redevelopment Authority  
Recreation Board  
Utilities Committee  
Public Works Committee  
Edna G. Commission  
Trees & Trails Commission  
Personnel Committee  
Finance Committee

[R] Approval of the Consent Agenda Items.  
*Items listed on the Consent Agenda are routine in nature and typically do not require discussion. If there is an item on the consent agenda that a councilmember feels warrants discussion, it should be removed from the consent agenda and dealt with individually.*

1. Minutes from June 25, 2018 regular City Council meeting.
2. Allowing claims against the City of Two Harbors to be paid on June 26, 2018.
3. Approving payroll for the first half of June, 2018.
4. Approving a license agreement between the City of Two Harbors and North Shore Horizons New Beginnings, LLC and authorizing and directing the Mayor and City Clerk to execute and deliver such License Agreement on behalf of the City of Two Harbors.

5. Accepting the quote from Core & Main for the purchase of a fire hydrant in the amount of \$3,370.
6. Accepting the proposal of Northland Constructors to replace two broken water valves on 3<sup>rd</sup> & 4<sup>th</sup> Avenues along 9<sup>th</sup> Street for an amount of \$7,500.
7. Authorizing the purchase of a used tool box for the Public Works Department from Anthony Christiansen for an amount of \$3,000.
8. Accepting the recommendation of the Personnel Committee to appoint \_\_\_\_\_ as Temporary Assistant Chief of Police until such time as the Chief of Police has successfully completed their probationary period, then appointing said Temporary Assistant Chief to the position of Assistant Chief of Police.
9. Accepting the recommendation of the Personnel Committee to appoint \_\_\_\_\_ to the position of Wastewater Treatment Plant Assistant Superintendent.
10. Accepting the recommendation of the Personnel Committee to adopt a revised position description for the position of Assistant Wastewater Treatment Plant Operator.
11. Accepting the recommendation of the Personnel Committee to authorize the concurrent internal and external posting for the position of Assistant Wastewater Treatment Plant Operator for appointment following the 30 day period allowed by the current Working Agreement between the AFSCME and the City.
12. Designating certain obsolete transformers as discarded equipment in the Electrical Department, and authorizing their disposal as recycling.

Unfinished Business:

1. [M] Consider declaring second reading of An Ordinance Amending Chapter 11, Adding a New Section 11.72 of the Two Harbors City Code, Adding Park Dedication Fees.
2. [M] Consider declaring second reading of An Ordinance Establishing Park Dedication Fees Pursuant to Chapter 11, Section 11.72 of the Two Harbors City Code.

Other

New Business:

1. [R] Consider approving an amendment No. 1 to Donation Agreement for Solar Array and Electric Vehicle Charging Stations (“First Amendment”) Between the City of Two Harbors and Allete, Inc. and authorizing and directing the Mayor and City Clerk to execute and deliver such First Amendment on behalf of the City of Two Harbors.
2. [R] Consider extending the agreement between the City of Two Harbors and Arrowhead Regional Development Commission for professional planning services for the remainder of 2018.
3. [R] Consider approving Contract Amendment No. 1 between the City of Two Harbors and Short Elliott Hendrickson for contract administration, observation and closeout services for the 2018 Fuel System and Building Area Pavement Rehabilitation at the Airport.
4. [R] Consider awarding the bid for the 2018 T-Hangar Pavement Rehabilitation project at the Airport to KGM Contractors, Inc. for an amount of \$277,763.56.
5. [R] Consider awarding the base bid for the 2018 Jet-A Fuel System project at the Airport to Zahl Petroleum Maintenance for an amount of \$265,463.00 and reserving the right to award the alternate bid for the project at a later date.
6. [R] Consider authorizing the issuance, sale and delivery of \$2,140,000 General Obligation Bonds, Series 2018A.
7. [R] Consider authorizing Bolton & Menk to prepare plans and specifications for Hidden Springs utility work with the cost of such improvements to be borne by The Lake Bank.

Other.

Announcements:

Adjourn.