CITY OF TWO HARBORS

COMMITTEE OF THE WHOLE/AGENDA MEETING

June 12, 2023

5:00 p.m.

Call to order.

Appearances:

1.

Administrator updates.

Attorney updates.

Finance Director updates.

City Planner updates.

City Engineer updates.

Other agenda questions or additions.

TWO HARBORS CITY COUNCIL

AGENDA

June 12, 2023

Call to order regular meeting of the City Council of the City of Two Harbors. 6:00 P.M.

Roll call:

Pledge of Allegiance:

Additions or Changes to the Agenda:

Approval of the Agenda. [M]

> Items may be added to the agenda prior to approval of the agenda. Items brought forth once the agenda has been approved shall be referred to administration and/or committee.

Appearances:

1. Jeff Anderson, The Costin Group Re: Legislative Update.

Administrative Reports:

Committee Reports:

Personnel Committee. Public Safety Committee. Planning Commission. Public Works Committee. Other.

[R]Approving the Consent Agenda Items:

Items listed on the Consent Agenda are routine in nature and typically do not require discussion. If there is an item on the consent agenda that a councilmember feels warrants discussion, it should be removed from the consent agenda and dealt with individually.

- Approving minutes from the May 22, 2023 Regular City Council meeting. 1.
- Allowing claims against the City of Two Harbors to be paid on June 13, 2023. 2.
- Approving payroll for the second half of May, 2023. 3.
- Authorizing payment to Primetime Concrete LLC for retainage for the 2022 Sidewalk 4. Project in the amount of \$7,481.25.
- Authorizing payment to Bolton & Menk in the amount of \$1,425 for professional 5. engineering services for the Lighthouse Point, Serene Quarters and Odegard Trail projects.

- 6. Authorizing payment to Bolton & Menk in the amount of \$804 for project management and coordination services for the 2018 Street Improvement Project.
- 7. Authorizing payment to Bolton & Menk in the amount of \$1,005 for professional services for the 2021 2022 Street Improvement Project.
- 8. Authorizing payment to Bolton & Menk for professional services for the 2023 & 2024 Street Improvement Project for \$50,957.50.
- 9. Authorizing payment to Bolton & Menk for professional services for the MNDOT Reconstruction Project in the amount of \$502.50.
- 10. Authorizing payment to Bolton & Menk in the amount of \$965 for professional services related to GIS online migration.
- 11. Authorizing payment to Bolton & Menk in the amount of \$35,092 for professional services for the Wastewater Treatment Plant Project.
- 12. Authorizing payment to Bolton & Menk in the amount of \$6,973.46 for the Chlorine Tank and Building Repairs Project.
- 13. Authorizing payment to Northland Constructors in the amount of \$51,730.59 for Pay Application #7 for final payment of the 2018 Street & Alley Improvement Project.
- 14. Authorizing payment to Lakehead Constructors for Pay Application #19 for the Wastewater Treatment Plant Project in the amount of \$1,962,407.97.
- 15. Authorizing payment to WSB for materials testing for the Wastewater Treatment Plant Project in the amount of \$1,000.
- 16. Accepting the recommendation of the Utility Committee to accept the proposal of Braun Intertec for special inspection and testing services for the Water Treatment Facility Improvement Project.
- 17. Approving the agreement between the City of Two Harbors and MNDOT for the Airport Maintenance and Operation grant and authorizing the Mayor and Administrator to execute the agreement on behalf of the City.
- 18. Approving the request of the Chief of Police to allow Nate Gens to attend Firearms Instructor recertification training in Spicer, MN.
- 19. Consider approving the recommendation of the Planning Commission to amend the City Code to allow parklets in commercial areas within the City.
- 20. Accepting the recommendation of the Personnel Committee to authorize the Mayor and Administrator to execute and deliver a Memorandum of Understanding with each of the City's bargaining units and those employees not represented by a bargaining unit except Library employees to provide for 8 hours of holiday pay for the 2023 Juneteenth Holiday for all employees, then the item is to be negotiated for future years as a part of each of the

City's bargaining agreements and those employees not represented by a bargaining unit except Library employees.

- 21. Hiring Robert Olson for the position of Public Works Specialist I.
- 22. Hiring Thomas Kessler for the position of Public Works Specialist I.
- 23. Authorizing the City Administrator to extend contingent offers of employment for the Administrative Assistant/Deputy Clerk; Electronic Data Processing Technician and Building Maintenance Custodian positions following the required interview process.
- 24. Refer to Public Affairs, proposed process changes for addressing blight, unpaid parking tickets and cemetery lot ownership and forfeiture.

Communications:

- 1. A letter from the THHS After Prom Committee expressing appreciation for the use of the City's projector for the After Prom Party.
- 2. A letter from Donna Gangestad, 902 Fifth Avenue, expressing her opinion and inquiring about the proposed extension of utilities in the area of Pork City Hill.
- 3. A memorandum from Joe Rhein and Brian Guldan, Boton & Menk, providing engineering project updates.
- 4. A memorandum from Jennifer Selchow, Bolton & Menk, regarding the Wastewater Treatment Facility Improvements.

Unfinished Business:

Other.

<u>New Business:</u>

- 1. [R] Consider approving the Special Event Permit application of the Special Olympics Law Enforcement Torch Run and Festival.
- 2. [R] Consider adopting the Two Harbors City Council Economic Interest Disclosure Policy.
- 3. [R] Accepting the recommendation of the Planning Commission to adopt findings of fact and approve the request of Burlington Express Hospitality LLC, for a variance from the building height standards of the B-1 Highway Business District of the City Code Section 11.40, to build a hotel above the allowable limit height

and the Shoreland Overlay District, which states that any use shall not exceed three (3) stories or thirty five feet for the property located at 1329 Highway 61.

Adjourn:

PACKET: 02725 June 13, 2023

VENDOR SET: 01 CITY OF TWO HARBORS

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

POST DATE		DESCRIPTION	GROSS DISCOUNT	P.O. # G/L ACCOUNT	ACCOUNT NAME	
01-4838 A PL	US PEST M	IANAGEMENT MN				
I-26647	ADDAIN	RODENT CONTROL DUE: 6/01/2023 DISC: 6/01/2023	50.00	1099: N		
6/01/2023	APBNK	RODENT CONTROL		101 41400-210	OPERATING SUPPLIES	50.00
I-26648		A PLUS PEST MANAGEMENT MN	50.00		- 107	
6/01/2023	APBNK	DUE: 6/01/2023 DISC: 6/01/2023		1099: N		
		A PLUS PEST MANAGEMENT MN		211 45500-210	OPERATING SUPPLIES	50.00
I-26649		A PLUS PEST MANAGEMENT MN	50.00			
6/01/2023	APBNK	DUE: 6/01/2023 DISC: 6/01/2023		1099: N		
		A PLUS PEST MANAGEMENT MN		101 42200-210	OPERATING SUPPLIES	50.00
I-26650		A PLUS PEST MANAGEMENT MN	50.00			
6/01/2023	APBNK	DUE: 6/01/2023 DISC: 6/01/2023		1099: N		
		A PLUS PEST MANAGEMENT MN		605 49610-210	OPERATING SUPPLIES	50.00
1-26651		A PLUS PEST MANAGEMENT MN	50.00			
6/01/2023	APBNK	DUE: 6/01/2023 DISC: 6/01/2023		1099: N		
		A PLUS PEST MANAGEMENT MN		101 43100-210	OPERATING SUPPLIES	50.00
		=== VENDOR TOTALS ===	250.00	: n = = = = = = = = = = = = = = = = = =		
01-3402 ACMI	E TOOLS -	DULUTH				
I-11329599	1950	RIGID NU CLEAR THREADING 1 GA	29.99			
5/25/2023	APBNK	DUE: 5/25/2023 DISC: 5/25/2023		1099: N		
٠		RIGID NU CLEAR THREADING 1 GAL		605 49610-210	OPERATING SUPPLIES	29.99
I-11332543		3/4 PIPE TAP 1 IN PIPE TAP NP	187.96			
5/25/2023	APBNK	DUE: 5/25/2023 DISC: 5/25/2023	•	1099: N		
		3/4 PIPE TAP 1 IN PIPE TAP NPT		601 49420-210	OPERATING SUPPLIES	187.96
		=== VENDOR TOTALS ===	217.95			
01-0973 AGA	TE BAY GU	N CLUB	The state of the s			
	521	9 MEMBERSHIPS	270.00			
5/01/2023	APBNK	DUE: 5/31/2023 DISC: 5/31/2023		1099: N		
. ,		9 MEMBERSHIPS		101 42100-433	DUES AND SUBSCRIPTIONS	270.00

270.00

=== VENDOR TOTALS ===

1,037.38

PACKET: 02725 June 13, 2023

PACKET. 02/23.June 13, 2023

VENDOR SET: 01 CITY OF TWO HARBORS

SEQUENCE : ALPHABETIC

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DUE TO/FROM ACCOUNTS SUPPRESSED

GROSS P.O. #

-----ACCOUNT NAME----- DISTRIBUTION DISCOUNT G/L ACCOUNT POST DATE BANK CODE -----DESCRIPTION----________ 01-2408 ALEX AIR APPARATUS 2 LLC 128,30 1-47928 GLOVES 1099: N DUE: 6/18/2023 DISC: 6/18/2023 5/19/2023 APBNK 128.30 101 42200-210 OPERATING SUPPLIES GLOVES === VENDOR TOTALS === 128.30 ALPHA TRAINING & TACTICS LLC & 01-0793 325.00 FIREARMS TRAINING 6/21-22/202 I-2023-0136 1099: N DUE: 6/02/2023 DISC: 6/02/2023 5/03/2023 APBNK 325.00 101 42100-331 TRAVEL & TRAINING FIREARMS TRAINING 6/21-22/2023 325.00 === VENDOR TOTALS === AMERICAN BOTTLING COMPANY 01-3679 164.98 AMERICAN BOTTLING COMPANY I-3313623035 1099: N 5/31/2023 APBNK DUE: 6/30/2023 DISC: 6/30/2023 164.98 PURCHASES - MIX 609 49750-264 AMERICAN BOTTLING COMPANY 164.98 === VENDOR TOTALS === 01-0481 ARROWHEAD LIBRARY SYSTEM 26.74 I-00015078 ARROWHEAD LIBRARY SYSTEM APBNK DUE: 6/30/2023 DISC: 6/30/2023 1099: N 5/31/2023 26.74 OPERATING SUPPLIES 211 45500-210 ARROWHEAD LIBRARY SYSTEM 26.74 === VENDOR TOTALS === 01-4226 ARTISAN BEER COMPANY 1,148.90 ARTISAN BEER COMPANY I-3605358 1099: N APBNK DUE: 6/24/2023 DISC: 6/24/2023 5/25/2023 1,148.90 609 49750-262 PURCHASES - BEER ARTISAN BEER COMPANY 1,037.38 ARTISAN BEER COMPANY I-3607015 DUE: 7/02/2023 DISC: 7/02/2023 1099: N 6/02/2023 APBNK

2,186.28

ARTISAN BEER COMPANY

=== VENDOR TOTALS ===

609 49750-262

PURCHASES - BEER

668.00

PACKET: 02725 June 13, 2023

VENDOR SET: 01 CITY OF TWO HARBORS

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

GROSS P.O. #

PRO RIGID STL MAT DRAG 72" X 1

ID		GROSS	P.O. #		
	DESCRIPTION	DISCOUNT	G/L ACCOUNT	ACCOUNT NAME	DISTRIBUTION
01-4208 AT&T MOBILITY	·	4 			
I-287297847728×06032	4/26-5/25/2023	181.67			
5/25/2023 APBNK	DUE: 6/17/2023 DISC: 6/17/2023		1099: N		
-,,	4/26-5/25/2023		101 42200-321	TELEPHONE	38.23
	4/26-5/25/2023		602 49490-321	TELEPHONE	49.67
	4/26-5/25/2023		101 42200-321	TELEPHONE	13.44
	4/26-5/25/2023		101 42200-321	TELEPHONE	22.24
	4/26-5/25/2023		101 43100-321	TELEPHONE	13.44
	4/26-5/25/2023		651 49520-321	TELEPHONE	44.65
	=== VENDOR TOTALS ===	181.67			
01-4260 AT&T MOBILITY	,		=======================================		
I-287297850383x06032	4/26-5/25/23 ENGINE 27	163.81			
5/25/2023 APBNK	DUE: 6/24/2023 DISC: 6/24/2023		1099: N		
	4/26-5/25/23 ENGINE 27		101 42200-321	TELEPHONE	13.44
	4/26-5/25/23 FIRE IPAD 2		101 42200-321	TELEPHONE	13.44
•	4/26-5/25/23 FIRE IPAD	•	101 42200-321	TELEPHONE	38.23
	4/26-5/25/23 PD HOTSPOT 2		101 42100-321	TELEPHONE	22.24
	4/26-5/25/23 PD HOTSPOT 3		101 42100-321	TELEPHONE .	38.23
	4/26-5/25/23 PD HOTSPOT 1		101 42100-321	TELEPHONE	38.23
	=== VENDOR TOTALS ===	163.81	12====mx1=====		
01-4918 AUDACITY LLC					
I-1071	HR CONSULTING JUNE 2023	1,950.00			
5/26/2023 APBNK	DUE: 5/26/2023 DISC: 5/26/2023		1099: N		
	HR CONSULTING JUNE 2023		101 49100-300	PROFESSIONAL SERVICES	1,950.00
	=== VENDOR TOTALS ===	1,950.00			
01-0841 AUTO VALUE					
I-PDMAY2023	PRIME YELLOW	12.22		•	
5/31/2023 APBNK	DUE: 6/30/2023 DISC: 6/30/2023		1099: N		45.00
	PRIME YELLOW		101 42100-222	VEHICLES - SUPPLIES & MA	12.22
	=== VENDOR TOTALS ===	12.22			
01-3619 BEACON ATHLE	TICS				
I-0572125-IN	PRO RIGID STL MAT DRAG 72" X	668.00	4000		
6/01/2023 APBNK	DUE: 6/01/2023 DISC: 6/01/2023		1099: N	OPERATING SUPPLIES	668.00
	THE PERSON OF MAT DRAG 70" V 1		850 75177-210	OPERATING SHPPLIES	000.00

850 45122-210

OPERATING SUPPLIES

40.00

PACKET: 02725 June 13, 2023

VENDOR SET: 01 CITY OF TWO HARBORS

BERNICK'S

SEQUENCE : ALPHABETIC

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DUE TO/FROM ACCOUNTS SUPPRESSED

GROSS P.O. #

-----ACCOUNT NAME----- DISTRIBUTION G/L ACCOUNT POST DATE BANK CODE -----DESCRIPTION-----DISCOUNT (** CONTINUED **) 01-3619 BEACON ATHLETICS 85.00 I-0572426-IN MOVABLE RUNNER END SPKI 6/06/2023 DUE: 6/06/2023 DISC: 6/06/2023 1099: N APBNK OPERATING SUPPLIES 85.00 850 45122-210 MOVABLE RUNNER END SPKI 753.00 === VENDOR TOTALS === 01-0782 BERGANKDV 7,000.00 2022 AUDIT FINAL BILL I-1198761 1099: N 5/31/2023 **APBNK** DUE: 6/30/2023 DISC: 6/30/2023 891.85 2022 AUDIT FINAL BILL 101 49100-300 PROFESSIONAL SERVICES 70.00 601 49440-300 PROFESSIONAL SERVICES 2022 AUDIT FINAL BILL PROFESSIONAL SERVICES 1,345.97 2022 AUDIT FINAL BILL 602 49490-300 3,109.52 PROFESSIONAL SERVICES 604 49590-300 2022 AUDIT FINAL BILL 967.83 PROFESSIONAL SERVICES 605 49620-300 2022 AUDIT FINAL BILL 390.51 609 49750-300 PROFESSIONAL SERVICES 2022 AUDIT FINAL BILL 651 49520-300 PROFESSIONAL SERVICES 154.33 2022 AUDIT FINAL BILL PROFESSIONAL SERVICES 69.99 660 45183-300 2022 AUDIT FINAL BILL 7,000.00 === VENDOR TOTALS === 01-2672 BERNICK'S 60.64CR C-30035115 BERNICK'S DUE: 5/23/2023 DISC: 5/23/2023 1099: N 5/23/2023 APBNK 60.64CR 609 49750-262 PURCHASES - BEER BERNICK'S 98.00CR C-30036185 BERNICK'S 1099: N DUE: 5/30/2023 DISC: 5/30/2023 5/30/2023 APBNK 98.00CR 609 49750-264 PURCHASES - MIX BERNICK'S 10.64CR C-7260013 BERNICK'S 5/30/2023 DUE: 5/30/2023 DISC: 5/30/2023 1099: N APBNK PURCHASES - BEER 10.64CR 609 49750-262 BERNICK'S 20,737.40 I-30035113 BERNICK'S DUE: 6/22/2023 DISC: 6/22/2023 1099: N 5/23/2023 APBNK 20,737.40 609 49750-262 PURCHASES - BEER BERNICK'S 75.52 BERNICK'S I-30035114 1099: N 5/23/2023 APBNK DUE: 6/22/2023 DISC: 6/22/2023 75.52 BERNICK'S 609 49750-264 PURCHASES - MIX 10,406.05 BERNICK'S 1-30036180 1099: N DUE: 6/29/2023 DISC: 6/29/2023 5/30/2023 APBNK 10,366.05 PURCHASES - BEER 609 49750-262 BERNICK'S

609 49750-264 .

PURCHASES - MIX

6/08/2023 2:26 PM

PACKET: 02725 June 13, 2023

VENDOR SET: 01 CITY OF TWO HARBORS

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

P.O. # GROSS -----TD-----

2021-2022 ST IMPROV 3/4-31/23

-----ACCOUNT NAME----- DISTRIBUTION G/L ACCOUNT DISCOUNT POST DATE (** CONTINUED **) 01-2672 BERNICK'S 80.00 EQUIPMENT RENTAL I-30036954 DUE: 7/01/2023 DISC: 7/01/2023 1099: N 6/01/2023 **APBNK** 80.00 OPERATING SUPPLIES 609 49750-210 EQUIPMENT RENTAL 1-30037073 BERNICK'S 1,317.60 DUE: 7/02/2023 DISC: 7/02/2023 1099: N 6/02/2023 **APBNK** 1,317.60 PURCHASES - THC/CBD 609 49750-267 BERNICK'S 8,985.10 BERNICK'S I-30037074 1099: N 6/02/2023 DUE: 7/02/2023 DISC: 7/02/2023 APBNK 235.00 PURCHASES - LIQUOR 609 49750-261 BERNICK'S 8,596.35 609 49750-262 PURCHASES - BEER BERNICK'S 153.75 609 49750-264 PURCHASES - MIX BERNICK'S 123.20 I-30037075 BERNICK'S DUE: 7/02/2023 DISC: 7/02/2023 1099: N 6/02/2023 APBNK 123,20 609 49750-264 PURCHASES - MIX BERNICK'S BERNICK'S 12,733.25 I-30037437 1099: N DUE: 7/06/2023 DISC: 7/06/2023 6/06/2023 APBNK 12,680.65 PURCHASES - BEER 609 49750-262 RERNTCK'S 52.60 PURCHASES - MIX 609 49750-264 BERNICK'S 96.52 BERNICK'S I-30037438 DUE: 7/06/2023 DISC: 7/06/2023 1099: N 6/06/2023 APBNK 96.52 609 49750-264 PURCHASES - MIX BERNICK'S 54,385.36 === VENDOR TOTALS === 01-4128 BOLTON & MENK, INC 965.00 I-0310708 ARCGIS ONLINE MIGRATION DUE: 5/20/2023 DISC: 5/20/2023 1099: N 4/20/2023 APBNK 193.00 PROFESSIONAL SERVICES 101 43100-300 ARCGIS ONLINE MIGRATION 193.00 PROFESSIONAL SERVICES 601 49440-300 ARCGIS ONLINE MIGRATION PROFESSIONAL SERVICES 193.00 602 49490-300 ARCGIS ONLINE MIGRATION 193.00 PROFESSIONAL SERVICES 604 49590-300 ARCGIS ONLINE MIGRATION 193.00 PROFESSIONAL SERVICES 605 49620-300 ARCGIS ONLINE MIGRATION 804.00 2018 ST & ALLEY IMPROV r-0311056 1099: N DUE: 5/30/2023 DISC: 5/30/2023 APBNK 4/30/2023 804.00 402 49200-530 IMPROVEMENTS 2018 ST & ALLEY IMPROV 1,005.00 2021-2022 ST IMPROV 3/4-31/23 I-0311057 1099: N APBNK DUE: 5/30/2023 DISC: 5/30/2023 4/30/2023 1,005.00 **IMPROVEMENTS**

402 49200-530

6/08/2023 2:26 PM

PACKET: 02725 June 13, 2023

VENDOR SET: 01 CITY OF TWO HARBORS

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

POST DATE		DESCRIPTION	GROSS DISCOUNT	P.O. # G/L ACCOUNT	ACCOUNT NAME	DISTRIBUTION
:=====================================	N & MENK	, INC (** CONTINUED **)			
r-0311058 4/30/2023	APBNK	2023-2024 ST IMPROV 3/4-31/23 DUE: 5/30/2023 DISC: 5/30/2023 2023-2024 ST IMPROV 3/4-31/23	50,957.50	1099: N 402 49200-530	IMPROVEMENTS	50,957.50
r-0311062 4/30/2023	АРВИК	PROF SERVICES 3/4-3/31/2023 DUE: 5/30/2023 DISC: 5/30/2023 PROF SERVICES 3/4-3/31/2023	1,425.00	1099: N 101 49100-300	PROFESSIONAL SERVICES	1,425.00
1-0311063 4/30/2023	APBNK	LIQUOR STORE 3/4-31/23 DUE: 5/30/2023 DISC: 5/30/2023 LIQUOR STORE 3/4-31/23	1,286.00	1099: N 609 49750-520	CAPITAL OUTLAY - BUILDIN	1,286.00
r-0311064 4/30/2023	APBNK	TH 61 MNDOT DUE: 5/30/2023 DISC: 5/30/2023 TH 61 MNDOT	502.50	1099: N 402 49200-300	PROFESSIONAL SERVICES	502.50
I-0312533 5/22/2023	APBNK	CHLORINE CONTACT TANK DUE: 6/21/2023 DISC: 6/21/2023 CHLORINE CONTACT TANK	6,973.46	1099: N 601 49420-530	CAP OUTLAY - IMPROVEMENT	6,973.46
I-0312534 5/22/2023	APBNK	PROF SERVICES 04/15 - 05/12 2 DUE: 6/21/2023 DISC: 6/21/2023 PROF SERVICES 04/15 - 05/12 23	35,092.20	1099: N 602 49480-530	CAPITAL OUTLAY - IMPROVE	35,092.20
		=== VENDOR TOTALS ===	99,010.66			
01-0650 воок	MARKS MAG	SAZINE		-		
r-2023060155 4/25/2023	54 APBNK	BOOKMARKS MAGAZINE DUE: 5/25/2023 DISC: 5/25/2023 BOOKMARKS MAGAZINE	69.95	1099: N 211 45500-435	BOOKS AND PERIODICALS	69.95
		=== VENDOR TOTALS ===	69.95			—— HI W ——— W ——— W ——
======== 01-0935 воко	ER STATE	ELECTRIC SUPPLY				
T-926334695 5/22/2023	APBNK	URRD W-FRST TR-8 1000' DUE: 6/16/2023 DISC: 6/16/2023 URRD W-FRST TR-8 1000'	25,428.35	1099: N 660 45183-530	CAPITAL OUTLAY - IMPROVE	25,428.35
1-926358855 5/25/2023	APBNK	240V 30A PLGON DUE: 6/19/2023 DISC: 6/19/2023 240V 30A PLGON	25.05	1099: N 604 49570-210	OPERATING SUPPLIES	25.05
I-926384453 5/31/2023	APBNK	10 FT PVC CONDUIT DUE: 6/25/2023 DISC: 6/25/2023 10 FT PVC CONDUIT	387.36	1099: N 604 49570-221	MAINT, AND REPAIR SUPPLI	387.36

25,840.76

=== VENDOR TOTALS ===

109.72

OPERATING SUPPLIES

101 45123-210

PACKET: 02725 June 13, 2023

VENDOR SET: 01 CITY OF TWO HARBORS

SEQUENCE : ALPHABETIC

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DUE TO/FROM ACCOUNTS SUPPRESSED

GROSS P.O. #

TD				akoss	1.0. "		DICTRIBUTION
POST DATE BA	ANK CODE	DESCRIPTION		DISCOUNT	G/L ACCOUNT	ACCOUNT NAME	DIZIKIROLIOM
L-4409 BOURG	ET IMPOR	TS LLC					
r-19665		BOURGET IMPORTS LLC		252.00			
5/24/2023	APBNK	DUE: 6/23/2023 DISC:	6/23/2023		1099: N		
3, 2 ., 2023	,	BOURGET IMPORTS LLC			609 49750-262	PURCHASES ~ BEER	240.00
		BOURGET IMPORTS LLC			609 49750-333	FRÈIGHT	12.00
•		BOOKGET IM OKTO LEC					
		=== VENDOR TOTALS ===		252.00			
1-4319 BREAK	THRU BEV	ERAGE MN					
I-110440275		BREAKTHRU BEVERAGE MN		4,100.83			
5/24/2023	APBNK	DUE: 6/23/2023 DISC:	6/23/2023		1099: N		
		BREAKTHRU BEVERAGE MN			609 49750-261	PURCHASES - LIQUOR	3,916.53
		BREAKTHRU BEVERAGE MN			609 49750-263	PURCHASES - WINE	114.00
		BREAKTHRU BEVERAGE MN			609 49750-333	FREIGHT	70.30
- 110F4F107		BREAKTHRU BEVERAGE MN		4,429.40			
I-110545183		DUE: 6/30/2023 DISC:	6/20/2022	7,425.40	1099: N		
5/31/2023	APBNK	• •	0/30/2023		609 49750-261	PURCHASES - LIQUOR	3,441.34
		BREAKTHRU BEVERAGE MN			609 49750-263	PURCHASES - WINE	424.00
		BREAKTHRU BEVERAGE MN			609 49750-264	PURCHASES - MIX	491.43
		BREAKTHRU BEVERAGE MN			609 49750~333	FREIGHT	72.63
		BREAKTHRU BEVERAGE MN			009 49730~333	PRETOILI	12.05
		=== VENDOR TOTALS ===		8,530.23			
01-1370 BREN	T'S BIFF	IES					
I-75233		601 20TH AVE		98.00			
5/12/2023	APBNK	DUE: 6/11/2023 DISC:	6/11/2023		1099: N		
		601 20TH AVE			101 45123-210	OPERATING SUPPLIES	98.00
I-75234		1521 8TH ST		32.29			
5/12/2023	APBNK	DUE: 6/11/2023 DISC:	6/11/2023		1099: N		
3/ 12/ 2023	AI BINK	1521 8TH ST			101 45123-210	OPERATING SUPPLIES	32.29
- 7F33F		2 MATEREROMT DR		109.72			
I-75235		2 WATERFROMT DR	6/11/2023	200.12	1099: N		
5/12/2023	APBNK	DUE: 6/11/2023 DISC:	6/11/2023		101 45123-210	OPERATING SUPPLIES	109.72
•		2 WATERFRONT DR			101 43123-210	OF EIGHT SOFF EXES	
1-75237		3RD AVE & 1ST ST		45.14			
5/12/2023	APBNK	DUE: 6/11/2023 DISC:	6/11/2023		1099: N	•	
		3RD AVE & 1ST ST			101 45123-210	OPERATING SUPPLIES	45.14
I-75238		13TH AVE & 8TH ST		109.72			
5/12/2023	APBNK	DUE: 6/11/2023 DISC:	6/11/2023		1099: N		
5,, 2025		13ml AVE 0 OTH CT			101 45123-210	OPERATING SUPPLIES	109.72

13TH AVE & 8TH ST

22.03

PACKET: 02725 June 13, 2023

VENDOR SET: 01 CITY OF TWO HARBORS

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

GROSS P.O. # -----ID---------- DISTRIBUTION DISCOUNT G/L ACCOUNT POST DATE BANK CODE ------DESCRIPTION-----_________ (** CONTINUED **) 01-1370 BRENT'S BIFFIES PARK RD & HWY 61 154.86 I-75239 1099: N APBNK DUE: 6/11/2023 DISC: 6/11/2023 5/12/2023 OPERATING SUPPLIES 154.86 101 45123-210 PARK RD & HWY 61 1714 10TH AVE 45.14 I-75240 1099: N DUE: 6/11/2023 DISC: 6/11/2023 5/12/2023 APBNK 45.14 101 45123-210 OPERATING SUPPLIES 1714 10TH AVE 594.87 === VENDOR TOTALS === CAVALIN PLUMBING INC 01-4931 6.80 r-14757 41 FERNCO CAP APBNK DUE: 5/02/2023 DISC: 5/02/2023 1099: N 5/02/2023 6.80 601 49420-210 OPERATING SUPPLIES 41 FERNCO CAP 6.80 === VENDOR TOTALS === 01-3071 CENGAGE LEARNING 136.11 CENGAGE LEARNING 1-81126070 1099: N DUE: 5/03/2023 DISC: 5/03/2023 5/03/2023 APBNK 136.11 211 45500-435 BOOKS AND PERIODICALS CENGAGE LEARNING 136.11 === VENDOR TOTALS === 01-0533 JON CHAPEK PLANNING ZONING 6/6/2023 25.00 r-202306085579 1099: N DUE: 7/06/2023 DISC: 7/06/2023 6/06/2023 APBNK 25.00 COMMITTEE MEETING SALARI 101 41550-302 PLANNING ZONING 6/6/2023 25.00 === VENDOR TOTALS === 01-1502 CINTAS CORPORATION 218.77 BLUE MAT CARHART I-4156428613 5/24/2023 APBNK DUE: 6/03/2023 DISC: 6/03/2023 1099: N OPERATING SUPPLIES 72.92 101 43100-210 BLUE MAT CARHART 72.92 604 49570-210 OPERATING SUPPLIES BLUE MAT CARHART 72.93 605 49610-210 OPERATING SUPPLIES BLUE MAT CARHART

22.03

1099: N

609 49750-210

OPERATING SUPPLIES

SCRAPER MATS

SCRAPER MATS

DUE: 6/03/2023 DISC: 6/03/2023

I-4156428665

5/24/2023

APBNK

6/08/2023 2:26 PM

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SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

	DESCRIPTION	GROSS DISCOUNT	P.O. # G/L ACCOUNT	ACCOUNT NAME	DISTRIBUTION
 01-1502 CINTAS CORPOR)			
I-4157155777	MATS/MECH UNIFORMS	218.77			
5/24/2023 APBNK	DUE: 6/03/2023 DISC: 6/03/2023		1099: N		
	MATS/MECH UNIFORMS		101 43100-210	OPERATING SUPPLIES	119.07
	MATS/MECH UNIFORMS		604 49570-210	OPERATING SUPPLIES	49.85
	MATS/MECH UNIFORMS		605 49610-210	OPERATING SUPPLIES	49.85
I-4157818575	MATS CARHARTS	218.77			
6/07/2023 APBNK	DUE: 6/17/2023 DISC: 6/17/2023		1099: N		
	MATS CARHARTS		101 43100-210	OPERATING SUPPLIES	72.93
	MATS CARHARTS		604 49570-210	OPERATING SUPPLIES	72.92
	MATS CARHARTS		609 49750-210	OPERATING SUPPLIES	72.92
· 1-4157818618	MAT	22.03		,	
6/07/2023 APBNK	DUE: 6/17/2023 DISC: 6/17/2023		1099: N		
	MAT		609 49750-210	OPERATING SUPPLIES	22.03
I-4157818766	MATS	7.92			
6/07/2023 APBNK	DUE: 6/17/2023 DISC: 6/17/2023		1099: N		
	MATS		101 43100-210	OPERATING SUPPLIES	7.92
	=== VENDOR TOTALS ===	708.29			
01-0651 COCA COLA BE	verages of duluth				
I-3208069	COCA COLA BEVERAGES OF DULUTH	360.25	•		
6/02/2023 APBNK	DUE: 7/02/2023 DISC: 7/02/2023		1099: N		
	COCA COLA BEVERAGES OF DULUTH		609 49750-264	PURCHASES MIX	360.25
	=== VENDOR TOTALS ===	360.25			
01-4755 COSTIN GROUP					
I-1821	GOVT RELATIONS MAY 2023	1,500.00			
5/31/2023 APBNK	DUE: 5/31/2023 DISC: 5/31/2023		1099: N		
	GOVT RELATIONS MAY 2023		101 49100-300	PROFESSIONAL SERVICES	1,500.00
	=== VENDOR TOTALS ===	1,500.00			# ~~~
01-4915 DALE WICK					
I-202305235523	REBATE REFRIGERATOR	50.00			
5/22/2023 APBNK	DUE: 5/22/2023 DISC: 5/22/2023		1099: N		
	REBATE REFRIGERATOR		604 49590-446	CONSERVATION IMPROVEMENT	50.00
1-202305235524	REBATE DISHWASHER	50.00	*		
5/22/2023 APBNK	DUE: 5/22/2023 DISC: 5/22/2023		1099: N		
	REBATE DISHWASHER		604 49590-446	CONSERVATION IMPROVEMENT	50.00

1,399.76

VEHICLES - SUPPLIES

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DUE TO/FROM ACCOUNTS SUPPRESSED

ID		GROSS	P.O. #		DICTRIBUTION
POST DATE BANK CODE	DESCRIPTION	DISCOUNT	G/L ACCOUNT	ACCOUNT NAME	DISIKIRGLION
======================================	(** CONTINUED **)			
I-202306085582 6/08/2023 АРВИК	ENERGY REBATE DISHWASHER DUE: 6/08/2023 DISC: 6/08/2023 ENERGY REBATE DISHWASHER	50.00	1099: N 604 49590-446	CONSERVATION IMPROVEMENT	50.00
	=== VENDOR TOTALS ===	150.00			
01-4932 DEAN HOVEY					
1-202306075572 6/07/2023 АРВИК	DEAN HOVEY DUE: 6/07/2023 DISC: 6/07/2023 DEAN HOVEY	100.00	1099: N 211 45500-469	GRANTS, CONTRIB & DONA	100.00
	=== VENDOR TOTALS ===	100.00			
01-2568 DELTA DENTAL					
I-1266041 5/27/2023 APBNK	5/21-5/27/23 DRAFT 6/06/2023 5/21-5/27/23 5/21-5/27/23 5/21-5/27/23	395.05	1099: N 101 41400-132 604 49590-132 609 49750-132	DENTAL INSURANCE DENTAL INSURANCE DENTAL INSURANCE	76.23 100.23 218.59
	=== VENDOR TOTALS ===	395.05			
01-0483 DEMCO		===::::::::::::::::::::::::::::::::::::			
I-7312571 5/19/2023 APBNK	DEMCO DUE: 6/18/2023 DISC: 6/18/2023 DEMCO	532.94	1099: N 211 45500-210	OPERATING SUPPLIES	532.94
	=== VENDOR TOTALS ====	532.94			
01-0941 DULUTH READY	' MIX				
I-D75765 5/02/2023 APBNK	1.5 ROCK / 18 @ 25.85 DUE: 6/01/2023 DISC: 6/01/2023 1.5 ROCK / 18 @ 25.85	465.30	1099: N 101 43100-224	STREET MATERIALS	465.30
	=== VENDOR TOTALS ===	465.30			
01-0370 DULUTH TIRE	& OIL INC.				
I-260087354	TIRES 265/70R17/SL	1,399.76	1099 N		

1099: N

605 49610-222

APBNK DUE: 6/23/2023 DISC: 6/23/2023

TIRES 265/70R17/SL

5/24/2023

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POST DATE BANK COL	DEDESCRIPTION	GROSS DISCOUNT	P.O. # G/L ACCOUNT	ACCOUNT NAME	DISTRIBUTION
01-0370 DULUTH TIRE	& OIL INC. (** CONTINUED **)			
I-260087819 6/02/2023 APBNK	PW TRUCK #07-03 WRANGLER 265/ DUE: 7/02/2023 DISC: 7/02/2023 PW TRUCK #07-03 WRANGLER 265/7	752.00	1099: N 101 43126-221	MAINT. AND REPAIR SUPPLI	752.00
I-260087889 6/07/2023 APBNK	CAMSO SD TRACK DUE: 7/07/2023 DISC: 7/07/2023 CAMSO SD TRACK	3,894.00	1099: N 101 43126-221	MAINT. AND REPAIR SUPPLI	3,894.00
	=== VENDOR TOTALS ===	6,045.76			
01-6070 EMMANUEL LU	THERAN CHURCH				
I-202306025559 6/02/2023 APBNK	ENERGY STAR REBATE DUE: 7/02/2023 DISC: 7/02/2023 ENERGY STAR REBATE	22.38	1099: N 604 49590-446	CONSERVATION IMPROVEMENT	22.38
	=== VENDOR TOTALS ===	22.38		·	
01-4927 ENGINEERING	G UNLIMITED, INC.				
I-065061 5/17/2023 APBNI	#447 KEY, BRASS DUE: 5/17/2023 DISC: 5/17/2023 #447 KEY, BRASS	44.71	1099: N 604 49570-221	MAINT. AND REPAIR SUPPLI	44.71
	=== VENDOR TOTALS ===	44.71			
01–3329 FASTENAL		=== == == == == == == == == == == == ==			
I-MNTWH35956 5/18/2023 APBN	PYRAMEX SAFETY EMERG, DRILL B K DUE: 6/17/2023 DISC: 6/17/2023 PYRAMEX SAFETY EMERG, DRILL BI	196.74	1099: N 101 43126-221	MAINT. AND REPAIR SUPPLI	196.74
I-MNTWH35991 5/25/2023 APBN	HCS 1/2 =13 X3 YZ8, 4.5" 120 K DUE: 6/24/2023 DISC: 6/24/2023 HCS 1/2 =13 X3 YZ8, 4.5" 120 G	214.24	1099: N 101 43100-210	OPERATING SUPPLIES	214.24
I-MNTWH35995 5/26/2023 АРВМ	ULTRA DEX (EMPTY) K DUE: 6/25/2023 DISC: 6/25/2023 ULTRA DEX (EMPTY)	35.91	1099: N 101 43100-210	OPERATING SUPPLIES	35.91

446.89

=== VENDOR TOTALS ====

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GROSS P.O. #

	CODE	DESCRIPTION	GROSS DISCOUNT	P.O. # G/L ACCOUNT	ACCOUNT NAME	DISTRIBUTION
		works #2518				
I-0511167 5/25/2023 APBN	NK	1-1/2 X 8 X 2 MINN CURB BX DUE: 6/24/2023 DISC: 6/24/2023 1-1/2 X 8 X 2 MINN CURB BX	1,261.15	1099: N 601 49430-210	OPERATING SUPPLIES	1,261.15
I-05112370 5/25/2023 APB	NK	10 CURB ST WRCH, 26 M HOLE DUE: 6/24/2023 DISC: 6/24/2023 10 CURB ST WRCH, 26 M HOLE	225.80	1099: N 601 49430-210	OPERATING SUPPLIES	225.80
I-507917 5/25/2023 АРВІ	NK	5/8 X S LEAD FLAG ADPT, 1 COR DUE: 6/24/2023 DISC: 6/24/2023 5/8 X S LEAD FLAG ADPT, 1 CORP	1,082.26	1099: N 601 49430-210	OPERATING SUPPLIES	1,082.26
		=== VENDOR TOTALS ===	2,569.21			
01-0915 FIRST SYS	TEMS	TECHNOLOGY, INC.			_	
I-23608 5/26/2023 АРВ	BNK	5/17 SEMI ANNUAL 6 FLOW METER DUE: 6/25/2023 DISC: 6/25/2023 5/17 SEMI ANNUAL 6 FLOW METERS	2,330.00	1099: N 602 49480-210	OPERATING SUPPLIES	2,330.00
		=== VENDOR TOTALS ===	2,330.00			
======================================	::===::					
1-202306055563 6/20/2023 APE	зnк	5/26-6/25/2023 PHONE DUE: 7/20/2023 DISC: 7/20/2023 5/26-6/25/2023 PHONE 5/26-6/25/2023 PHONE	153.89	1099: N 601 49440-321 602 49490-321	TELEPHONE TELEPHONE	76.94 76.95
		=== VENDOR TOTALS ===	153.89		•	
01-4723 GIANT VO	ICES		======================================	<u> </u>		
I-INV-049761 5/25/2023 API	BNK	2022 AD SERVICES DUE: 5/25/2023 DISC: 5/25/2023 2022 AD SERVICES	48.23	1099: N 605 49620-433	DUES AND SUBSCRIPTIONS	48.23
I-INV-049767 5/25/2023 API	BNK	SEPT 2022 GOOGLE SEARCH DUE: 5/25/2023 DISC: 5/25/2023 SEPT 2022 GOOGLE SEARCH	29.68	1099: N 605 49620-433	DUES AND SUBSCRIPTIONS	29.68
I-INV-049773 5/25/2023 AP	BNK	DULUHT TRIB SEPT 2022 DUE: 5/25/2023 DISC: 5/25/2023 DULUHT TRIB SEPT 2022	89.50	1099: N 605 49620-433	DUES AND SUBSCRIPTIONS	89.50
I-INV-049873 5/25/2023 AP	PBNK	DIGITAL BUY FACEBOOK 2022 DUE: 5/25/2023 DISC: 5/25/2023 DIGITAL BUY FACEBOOK 2022	26.47		DUES AND SUBSCRIPTIONS	26.47

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	NK CODE	DESCRIPTION	GROSS DISCOUNT	P.O. # G/L ACCOUNT	ACCOUNT NAME	
======================================	VOICES	(** CONTINUED **)				
I-INV-049995 5/25/2023	APBNK	2022 ADVERTISING SERVICES DUE: 5/25/2023 DISC: 5/25/2023 2022 ADVERTISING SERVICES	105.74	1099: N 605 49620-433	DUES AND SUBSCRIPTIONS	105.74
I-INV-050001 5/25/2023	APBNK	DIGITAL MEDIA BUYS 2022 DUE: 5/25/2023 DISC: 5/25/2023 DIGITAL MEDIA BUYS 2022	14.84	1099: N 605 49620-433	DUES AND SUBSCRIPTIONS	14.84
I-INV-050007 5/25/2023	APBNK	2022 MEDIA NOV DEC DUE: 5/25/2023 DISC: 5/25/2023 2022 MEDIA NOV DEC	144.28	1099: N 605 49620-433	DUES AND SUBSCRIPTIONS	144.28
		=== VENDOR TOTALS ===	458.74			
01-0382 GOODI	N COMPAN	Y				
I-03863083-00 5/26/2023	APBNK	BLK NTPPLES/REDUCERS DUE: 6/25/2023 DISC: 6/25/2023 BLK NTPPLES/REDUCERS	461.75	1099: N 602 49450-210	OPERATING SUPPLIES	461.75
		=== VENDOR TOTALS ===	461.75			
01-4224 GOPHE	R			,		
I-OR286472 6/06/2023	APBNK	GOPHER DUE: 6/06/2023 DISC: 6/06/2023 GOPHER	469.73	1099: N 850 45122-210	OPERATING SUPPLIES	469.73
		=== VENDOR TOTALS ===	469.73			
01-0607 GOPHE	ER STATE	ONE- CALL				
1-3050797 5/31/2023	APBNK	MAY TICKETS 2023 DUE: 6/30/2023 DISC: 6/30/2023 MAY TICKETS 2023 MAY TICKETS 2023	126.25	1099: N 604 49570-210 605 49610-210	OPERATING SUPPLIES OPERATING SUPPLIES	63.13 63.12
		=== VENDOR TOTALS ===	126.25			
01-2836 GREA	LAKES	PIPE SERVICE, INC.				
I-23077366 5/30/2023	APBNK	VIDEO INSPECTION DUE: 5/30/2023 DISC: 5/30/2023 VIDEO INSPECTION	981.35	1099: N 602 49450-300	PROFESSIONAL SERVICES	981.35
r-23106 5/22/2023	APBNK	GREAT LAKES PIPE SERVICE, INC DUE: 5/22/2023 DISC: 5/22/2023 GREAT LAKES PIPE SERVICE, INC.	6,721.25	1099: N 602 49450-210	OPERATING SUPPLIES	6,721.25

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DUE TO/FROM ACCOUNTS SUPPRESSED

P.O. # GROSS ----TD----------ACCOUNT NAME----- DISTRIBUTION DISCOUNT G/L ACCOUNT POST DATE BANK CODE -----DESCRIPTION-----01-2836 GREAT LAKES PIPE SERVICE, INC.(** CONTINUED **) 700,00 I-23109 GREAT LAKES PIPE SERVICE, INC DUE: 5/22/2023 DISC: 5/22/2023 1099: N 5/22/2023 APBNK 700.00 OPERATING SUPPLIES 602 49450-210 GREAT LAKES PIPE SERVICE, INC. CLEAN & CUT ROOTS MAY 19,22,2 2,147.00 I-23110A DUE: 5/25/2023 DISC: 5/25/2023 1099: N 5/25/2023 APBNK 2,147.00 PROFESSIONAL SERVICES 602 49450-300 CLEAN & CUT ROOTS MAY 19,22,23 4,033.70 SWR CLNG MAY 24 & 25 1-423111 1099: N DUE: 5/30/2023 DISC: 5/30/2023 5/30/2023 APBNK PROFESSIONAL SERVICES 4,033.70 602 49450-300 SWR CLNG MAY 24 & 25 14,583.30 === VENDOR TOTALS === KATHRYN GROENEVELD 01-4582 875.00 JUNE 1-15 2023 I-202306055561 1099: Y DUE: 7/15/2023 DISC: 7/15/2023 APBNK 6/15/2023 CONTRACTUAL SERVICES 875.00 660 45183-303 JUNE 1-15 2023 5/15-5/31/2023 PAYROLL REIMBU 1,010.83 1-202306065569 1099: Y DUE: 6/30/2023 DISC: 6/30/2023 5/31/2023 APBNK 1,010.83 5/15-5/31/2023 PAYROLL REIMBUR CONTRACTUAL SERVICES 660 45183-303 PAYROLL REIMB 5/12-5/14/2023 137.01 I-MAY2023 1099: Y DUE: 6/13/2023 DISC: 6/13/2023 5/14/2023 APBNK 137.01 660 45183-303 CONTRACTUAL SERVICES PAYROLL REIMB 5/12-5/14/2023 === VENDOR TOTALS === 2,022.84 GULBRANSON EXCAVATING CO. 01-2422 13,800.00 WWTP Project I-100523 1099: N DUE: 6/18/2023 DISC: 6/18/2023 APBNK 5/19/2023 CAPITAL OUTLAY - IMPROVE 13,800.00 602 49480-530 WWTP Project 13,800.00 === VENDOR TOTALS ====

HAWKINS, INC. 01-0387

3,141.63 I-6488677 CHLOINE CLYLIDER AZONE 1099: N DUE: 7/05/2023 DISC: 7/05/2023 6/05/2023 APBNK 3,141.63 CHEMICALS 601 49420-216 CHLOINE CLYLIDER AZONE 1,028.44 CHLORINE CYLINDER, BLUE DRUM I-6488678 1099: N DUE: 7/05/2023 DISC: 7/05/2023 6/05/2023 APBNK · 1,028.44 CHEMICALS 601 49420-216 CHLORINE CYLINDER, BLUE DRUM

=== VENDOR TOTALS ===

4,170.07

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ID		DESCRIPTION	GROSS DISCOUNT	P.O. # G/L ACCOUNT	ACCOUNT NAME	DISTRIBUTION
======================================	 NOIS LIBR	ARY ASSOCIATION				
I-243147 4/25/2023	APBNK	ILLINOIS LIBRARY ASSOCIATION DUE: 4/25/2023 DISC: 4/25/2023 ILLINOIS LIBRARY ASSOCIATION	24.75	1099: N 211 45500-469	GRANTS, CONTRIB & DONA	24.75
		=== VENDOR TOTALS ===	24.75			
01-4672 INDI	AN ISLAND	WINERY				
1-5065 6/02/2023	APBNK	INDIAN ISLAND WINERY DUE: 6/02/2023 DISC: 6/02/2023 INDIAN ISLAND WINERY	478.08	1099: N 609 49750-263	PURCHASES - WINE	478.08
		=== VENDOR TOTALS ===	478.08			
01-0783 INGF	RAM LIBRAF	RY SERVICES				
I-75984220 5/16/2023	APBNK	INGRAM LIBRARY SERVICES DUE: 6/15/2023 DISC: 6/15/2023 INGRAM LIBRARY SERVICES	105.96	1099: N 211 45500-435	BOOKS AND PERIODICALS	105.96
r-76004382 5/17/2023	APBNK	INGRAM LIBRARY SERVICES DUE: 6/16/2023 DISC: 6/16/2023 INGRAM LIBRARY SERVICES	245.52	1099: N 211 45500-435	BOOKS AND PERIODICALS	245.52
I-76092334 5/23/2023	APBNK	INGRAM LIBRARY SERVICES DUE: 6/22/2023 DISC: 6/22/2023 INGRAM LIBRARY SERVICES	170.32	1099: N 211 45500-435	BOOKS AND PERIODICALS	170.32
		=== VENDOR TOTALS ===	521.80			
01-0399 ЈОН	NSON BROS	LIQUOR CO		====##################################		
r-2305269 5/25/2023	АРВИК	JOHNSON BROS LIQUOR CO DUE: 6/24/2023 DISC: 6/24/2023 JOHNSON BROS LIQUOR CO JOHNSON BROS LIQUOR CO JOHNSON BROS LIQUOR CO JOHNSON BROS LIQUOR CO	9,435.24	1099: N 609 49750-261 609 49750-263 609 49750-264 609 49750-333	PURCHASES – LIQUOR PURCHASES – WINE PURCHASES – MIX FREIGHT	5,359.27 3,766.00 37.00 272.97
1-2310960 6/02/2023	АРВИК	JOHNSON BROS LIQUOR CO DUE: 7/02/2023 DISC: 7/02/2023 JOHNSON BROS LIQUOR CO	5,319.69 14,754.93	1099: N 609 49750-261 609 49750-263 609 49750-264 609 49750-333	PURCHASES - LIQUOR PURCHASES - WINE PURCHASES - MIX FREIGHT	4,018.27 1,066.11 37.00 198.31

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ID- POST DATE		DESCRIPTION		GROSS DISCOUNT	P.O. # G/L ACCOUNT	ACCOUNT NAME	DISTRIBUTION
01-1186 KIN	ECT ENERGY	GROUP					
r-360505 6/01/2023	APBNK	JUNE 2023 DRAFT JUNE 2023 JUNE 2023	6/10/2023	2,650.00	1099: N 604 49590-300 605 49620-300	PROFESSIONAL SERVICES PROFESSIONAL SERVICES	1,800.00 850.00
		=== VENDOR TOTALS ===		2,650.00			
01-1187 KI	NECT ENERGY	GROUP-ACH					
1-361138 5/31/2023	APBNK	MAY 2023 RESERVATION DRAFT MAY 2023 RESERVATION	6/09/2023	10,923.26	1099: N 605 49600-251	PURCHASE GAS FOR RESALE	10,923.26
		=== VENDOR TOTALS ===		10,923.26			
01-3965 KL	M ENGINEER	ENG, INC.					
1-9589 6/01/2023	APBNK	ROV EVALUATION KLM PRODUE: 6/01/2023 DISC:	6/01/2023	3,200.00	1099: N 601 49420-300	PROFESSIONAL SERVICES	3,200.00
		=== VENDOR TOTALS ===	============	3,200.00	=======================================	, 	
01-4172 KT	WH RADIO						
I-JUNE2023 6/01/2023		6/01-30/2023 EMERGENC DUE: 6/01/2023 DISC: 6/01-30/2023 EMERGENC	6/01/2023	200.00	1099: Y 101 49100-433	DUES AND SUBSCRIPTIONS	200.00
		=== VENDOR TOTALS ===		200.00			
01-0259 KW	VIK TRIP EX	TENDED NETWORK					
I-NP645118 6/06/2023		MAY 2023 FUEL DRAFT MAY 2023 FUEL	6/06/2023	5,405.33	1099: N 101 42100-212 101 42200-212 101 43100-212 601 49420-212 602 49450-212 602 49480-212 604 49570-212 605 49610-212	GASOLINE AND DIESEL FUEL GASOLINE & DIESEL FUEL GASOLINE AND DIESEL FUEL GASOLINE & DIESEL FUEL	662.84

5,405.33

=== VENDOR TOTALS ===

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	DDEDESCRIPTION	GROSS DISCOUNT	P.O. # G/L ACCOUNT	ACCOUNT NAME	DISTRIBUTION
	MBULANCE SERVICE		M = = = = = = = = = = = = = = = = = = =		
I-1310 5/17/2023 APBN	TACTICAL BLACK BAG K DUE: 6/16/2023 DISC: 6/16/2023 TACTICAL BLACK BAG	689.97	1099: N 101 42100-210	OPERATING SUPPLIES	689.97
	=== VENDOR TOTALS ===	689.97			=###==
01-0680 LAKE CO. S	OLID WASTE OFFICE				
I-2863 4/13/2023 APBN	2023 DEMO PASS K DUE: 5/13/2023 DISC: 5/13/2023 2023 DEMO PASS	42.20	1099: N 101. 43100-210	OPERATING SUPPLIES	42.20
•	=== VENDOR TOTALS ===	42.20			
01-0751 LAKE COUNT	Y CHAMBER OF COMMERC	99===HB=====			
I-24449 5/11/2023 APBN	JEFF ANDERSON BREAKFAST CAPIT IK DUE: 6/10/2023 DISC: 6/10/2023 JEFF ANDERSON BREAKFAST	75.00	1099: N 101 41110-331	TRAVEL & TRAINING	75.00
	=== VENDOR TOTALS ===	75.00			
01-3796 LAKEHEAD (CONSTRUCTORS, INC.				
I-19 6/06/2023 АРВІ	- ((.,962,407.97	1099: N 602 49480-530	CAPITAL OUTLAY - IMPROVE	1,962,407.97
	=== VENDOR TOTALS === 1	L,962,407.97			. — — — — — — — — — — — — — — — — — — —
01-3295 LIBERTY T	IRE RECYCLING, LLC				
I-2510224 5/27/2023 APB	LIBERTY TIRE RECYCLING, LLC NK DUE: 5/27/2023 DISC: 5/27/2023 LIBERTY TIRE RECYCLING	516.01	1099: N 101 43126-221	MAINT. AŅD REPAIR SUPPLI	516.01
	=== VENDOR TOTALS ===	516.01			
01-1037 LINDE GAS	& EQUIPMENT INC				
I-36069492 5/23/2023 АРВ	CYLINDER RENT NK DUE: 6/22/2023 DISC: 6/22/2023 CYLINDER RENT	59.13	1099: N 101 43100-210	OPERATING SUPPLIES	59.13
1-36118614 5/23/2023 АРВ	ARGON, ENERGY CHARGE, HAZARDO NK DUE: 6/22/2023 DISC: 6/22/2023 ARGON, ENERGY CHARGE, HAZARDOU	181.67	1099: N 101 43100-210	OPERATING SUPPLIES	181.67
	=== VENDOR TOTALS ===	240.80			

PACKET: 02725 June 13, 2023

VENDOR SET: 01 CITY OF TWO HARBORS

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

P.O. # GROSS ----TD-----

-----ACCOUNT NAME----- DISTRIBUTION DISCOUNT G/L ACCOUNT POST DATE BANK CODE -----DESCRIPTION-----

01-4914 LORRAINE KEELER

I-202305235522

5/22/2023

REBATE REFRIGERATOR

APBNK DUE: 5/22/2023 DISC: 5/22/2023

REBATE REFRIGERATOR

50.00 1099: N

604 49590-446

CONSERVATION IMPROVEMENT

50.00

=== VENDOR TOTALS ====

MADDEN GALANTER HANSEN

I-202306075571 6/06/2023

01-3028

LABOR RELATIONS

APBNK DUE: 7/06/2023 DISC: 7/06/2023 LABOR RELATIONS

80.00 1099: N

101 49100-300

PROFESSIONAL SERVICES

80.00

=== VENDOR TOTALS ===

80.00

50.00

MAHER TRUCKING 01-0535

I-MAY2023 5/31/2023

APBNK

WASTE REMOVAL MAY 2023

DUE: 6/30/2023 DISC: 6/30/2023

WASTE REMOVAL MAY 2023 WASTE REMOVAL MAY 2023 WASTE REMOVAL MAY 2023 3,879.95

1099: N 101 43230-384

101 45185-210 660 45183-210

REFUSE DISPOSAL OPERATING SUPPLIES

OPERATING SUPPLIES

3,259.95 480.00 140.00

=== VENDOR TOTALS ===

3,879.95

MAVERICK WINE CO 01-4711

> I-INV998166 5/31/2023

MAVERICK WINE CO MAVERICK WINE CO

MAVERICK WINE CO

APBNK DUE: 5/31/2023 DISC: 5/31/2023

1,224.02

1099: N

609 49750-261 609 49750-333

PURCHASES - LIQUOR

FREIGHT

1,204.02 20.00

01-2212 JOHN MCCARTHY

I-202306025556

ENERGY STAR BULBS ETC

=== VENDOR TOTALS ====

6/02/2023 APBNK DUE: 7/02/2023 DISC: 7/02/2023

248.97

1,224.02

1099: N 604 49590-446

CONSERVATION IMPROVEMENT

248.97

=== VENDOR TOTALS ===

ENERGY STAR BULBS ETC

248.97

8.00

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DUE TO/FROM ACCOUNTS SUPPRESSED

POST DATE		DESCRIPTION	GROSS DISCOUNT	P.O. # G/L ACCOUNT	ACCOUNT NAME	DISTRIBUTION
======================================	Y CONSTRU	CTION & FORESTRY,	**************************************			
I-2229212 5/31/2023	APBNK	ENGINE OIL & FILTER, HYDRALIC DUE: 6/30/2023 DISC: 6/30/2023 ENGINE OIL & FILTER, HYDRALIC	429.70	1099: N 101 43126-221	MAINT. AND REPAIR SUPPLI	429.70
		=== VENDOR TOTALS ===	429.70			
01-0682 MENA	RDS					
1-52683		MENARDS	199.56			•
5/11/2023	APBNK	DUE: 6/10/2023 DISC: 6/10/2023 MENARDS		1099: N 101 43100-210	OPERATING SUPPLIES	199.56
I-52929		MAGNETIC SWEEPER, ZINC THREAD	51.97			
5/16/2023	APBNK	DUE: 6/15/2023 DISC: 6/15/2023 MAGNETIC SWEEPER, ZINC THREAD		1099: N 101 43126-221	MAINT, AND REPAIR SUPPLI	51.97
1-53421		1- 1/4" X 10' SCH40 PVC, 2G 3	231.35			
5/25/2023	APBNK	DUE: 6/24/2023 DISC: 6/24/2023 1- 1/4" X 10' SCH40 PVC, 2G 3-		1099: N 604 49570-221	MAINT. AND REPAIR SUPPLI	231.35
I-78664 5/25/2023	APBNK	WIRE FLUSH, 2G 3- 1/8" WIU CO DUE: 6/24/2023 DISC: 6/24/2023 WIRE FLUSH, 2G 3- 1/8" WIU COV	1,882.08	1099: N 604 49570-221	MAINT. AND REPAIR SUPPLI	1,882.08
•		=== VENDOR TOTALS ===	2,364.96			
01-3855 METI	RO SALES :	INC.				
I-INV227820	7 APBNK	METRO SALES INC. DUE: 5/31/2023 DISC: 5/31/2023 METRO SALES INC.	121.41	1099: N 101 42100-404	EQUIP. MAINTENANCE CONTR	, 121.41
		=== VENDOR TOTALS ===	121.41			
01-0697 MIC	HAUD DIST	. CORP.	aa_			
I-0231990 5/03/2023	APBNK	CEMETERY 5 GALLON 8 @ 7.50 DUE: 6/02/2023 DISC: 6/02/2023 CEMETERY 5 GALLON 8 @ 7.50	60.00	1099: N 101 49001-210	OPERATING SUPPLIES	60.00
I-0402831 6/01/2023	APBNK	5 GALLON DUE: 7/01/2023 DISC: 7/01/2023 5 GALLON	15.00	1099: N 101 43100-210	OPERATING SUPPLIES	15.00
I-0403207		COLD COOLER RENTAL	8.00	1099: N		

1099: N

660 45183-210

OPERATING SUPPLIES

APBNK DUE: 6/30/2023 DISC: 6/30/2023

COLD COOLER RENTAL

5/31/2023

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•

POST DATE BA	NK CODE	DESCRIPTION	GROSS DISCOUNT	P.O. # G/L ACCOUNT	ACCOUNT NAME	DISTRIBUTION
01-0697 MICHAU	D DIST.	CORP. (** CONTINUED **)			
I-0403208 5/31/2023	APBNK	COLD COOLER RENTAL DUE: 6/30/2023 DISC: 6/30/2023 COLD COOLER RENTAL	18.00	1099: N 101 43100-210	OPERATING SUPPLIES	18.00
I-377168 5/24/2023	APBNK	MICHAUD DIST. CORP. DUE: 6/23/2023 DISC: 6/23/2023 MICHAUD DIST. CORP. MICHAUD DIST. CORP. MICHAUD DIST. CORP.	2,285.75	1099: N 609 49750-262 609 49750-264 609 49750-333	PURCHASES - BEER PURCHASES - MIX FREIGHT	2,210.75 72.00 3.00
I-377409 6/01/2023	APBNK	MICHAUD DIST. CORP. DUE: 7/01/2023 DISC: 7/01/2023 MICHAUD DIST. CORP. MICHAUD DIST. CORP. === VENDOR TOTALS ===	1,321.70 3,708.45	1099: N 609 49750-262 609 49750-333	PURCHASES - BEER FREIGHT	1,318.70 3.00
01-0823 MID-S	TATE TRU	UCK SERVICE INC.		222220222222223		=======================================
I-202305315556 5/25/2023	O APBNK	2023 INTERNATIONAL CV515 DRAFT 5/31/2023 2023 INTERNATIONAL CV515	103,089.49	1099: N 101 43100-550	CAP OUTLAY - VEHICLES	103,089.49
01-0820 MID-S	TATES E	=== VENDOR TOTALS === QUIPMENT, INC.			, 	
I-1382170-01 5/19/2023	APBNK	CHAMP MAT DUE: 6/18/2023 DISC: 6/18/2023 CHAMP MAT === VENDOR TOTALS ===	190.64	1099: N 101 43126-221	MAINT. AND REPAIR SUPPLI	190.64
01-2269 MIDWE	ST TAPE		, <u>111—— 12 (111—— 13 (21 (11)</u> =			
I-503837889 6/07/2023	APBNK	MIDWEST TAPE DUE: 7/07/2023 DISC: 7/07/2023 MIDWEST TAPE	13.99	1099: N 211 45500-434	AUDIO AND VIDEO TAPES	13.99
I-503842090 6/07/2023	APBNK	MIDWEST TAPE DUE: 7/07/2023 DISC: 7/07/2023 MIDWEST TAPE	71.97	1099: N 211 45500-434	AUDIO AND VIDEO TAPES	71.97
I-503871192 6/07/2023	APBNK	MIDWEST TAPE DUE: 7/07/2023 DISC: 7/07/2023 MIDWEST TAPE	17.99	1099: N 211 45500-434	AUDIO AND VIDEO TAPES	17.99
		=== VENDOR TOTALS ===	103.95			

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DUE TO/FROM ACCOUNTS SUPPRESSED

P.O. # GROSS

----ID----------ACCOUNT NAME----- DISTRIBUTION DISCOUNT G/L ACCOUNT POST DATE BANK CODE ------DESCRIPTION-----01-0755 MINNESOTA INDUSTRIES, INC. 137.70 I-3355134 NITRILE GLOVES 5/23/2023 APBNK DUE: 6/22/2023 DISC: 6/22/2023 1099: N 137.70 OPERATING SUPPLIES 101 43100-210 NITRILE GLOVES 137.70 === VENDOR TOTALS === 01-4179 MINNESOTA PUMP WORKS 1,747.00 INSPECT 4 STATIONS 1-021167 1099: N DUE: 6/25/2023 DISC: 6/25/2023 5/26/2023 APBNK 1,747.00 PROFESSIONAL SERVICES 602 49470-300 **INSPECT 4 STATIONS** 1,747.00 === VENDOR TOTALS ==== 01-0477 MN POWER 150,140.11 4/30-5/31/23 1967 KW @ 11.33 I-202306085578 APBNK DUE: 7/02/2023 DISC: 7/02/2023 1099: N 6/02/2023 PURCHASED POWER 150,140.11 604 49560-250 4/30-5/31/23 1967 KW @ 11.33 === VENDOR TOTALS === 150,140.11 01-4929 MOTHER EARTH NEWS 18.00 MOTHER EARTH NEWS I-202306015555 APBNK DUE: 5/19/2023 DISC: 5/19/2023 1099: N 5/19/2023 18.00 211 45500-435 BOOKS AND PERIODICALS MOTHER EARTH NEWS 18.00 === VENDOR TOTALS === NEW FRANCE WINE COMPANY 01-4768 682.50 NEW FRANCE WINE COMPANY 1-205600 1099: N APBNK DUE: 6/01/2023 DISC: 6/01/2023 6/01/2023 660.00 609 49750-263 PURCHASES - WINE NEW FRANCE WINE COMPANY 22.50 609 49750-333 FREIGHT NEW FRANCE WINE COMPANY === VENDOR TOTALS === 682.50 NORTH SHORE ANALYTICAL, INC. 01-2461 1,180.00 TOTAL MERCURY DISOLVED MERCUR I-14341 DUE: 6/29/2023 DISC: 6/29/2023 1099: N 5/30/2023 APBNK 1.180.00 TOTAL MERCURY DISOLVED MERCURY 602 49480-498 SLUDGE ANALYSIS & DISPOS

1,180.00

--- VENDOR TOTALS ---

PACKET: 02725 June 13, 2023

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SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

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	:DESCRIPTION	GROSS DISCOUNT	P.O. # G/L ACCOUNT	D	ISTRIBUTION
01-4934 NORTHERN WAST	EWATER OPERATIONS	.====			
I-2HARBORS1 5/30/2023 APBNK	OPER SUPPORT 5/4-30 30 HRS DUE: 5/30/2023 DISC: 5/30/2023 OPER SUPPORT 5/4-30 30 HRS	6,875.00	1099: N 602 49450-300	PROFESSIONAL SERVICES	6,875.00
	=== VENDOR TOTALS ===	6,875.00			n na 15 - 15 an 15 - 15 - 15 an 15 an 15 an
01-3015 NORTHLAND COL	NSTRUCTORS OF DULU				
I-7 & FINAL 6/01/2023 APBNK	7TH AND FINAL 2018 ST PROJECT DUE: 7/01/2023 DISC: 7/01/2023 7TH AND FINAL 2018 ST PROJECT	51,730.59	1099: N 402 49200-530	IMPROVEMENTS	51,730.59
	=== VENDOR TOTALS ===	51,730.59			
01-4566 O'REILLY AUT	O PARTS				_
C-3972-398878 5/24/2023 APBNK	OIL FILTER DUE: 5/24/2023 DISC: 5/24/2023 OIL FILTER	47.58CR	1099: N 101 43126-221	MAINT. AND REPAIR SUPPLI	47.58CR
C-3972-399500 5/30/2023 APBNK	VVT SOLENOID DUE: 5/30/2023 DISC: 5/30/2023 VVT SOLENOID	93.22CR	1099: N 101 43126-221	MAINT. AND REPAIR SUPPLI	93.22CR
1-3972-398363 5/19/2023 APBNK	SPRAY AF DUE: 5/19/2023 DISC: 5/19/2023 SPRAY AF	10.58	1099: N 101 43100-210	OPERATING SUPPLIES	10.58
I-3972-398678 5/22/2023 APBNK	BATTERY DUE: 5/22/2023 DISC: 5/22/2023 BATTERY	56.93	1099: N 101 43126-221	MAINT. AND REPAIR SUPPLI	56.93
I-3972-398764 5/23/2023 АРВПК	NEW MAF MF21042N DUE: 5/23/2023 DISC: 5/23/2023 NEW MAF MF21042N	66.84	1099: N 101 43126-221	MAINT. AND REPAIR SUPPLI	66.84
I-3972-398784 5/23/2023 АРВИК	VVT SOLENOID 917-200 DUE: 5/23/2023 DISC: 5/23/2023 VVT SOLENOID 917-200	93.22	1099: N 101 43126-221	MAINT. AND REPAIR SUPPLI	93.22
I-3972-398877 5/24/2023 АРВИК	OIL FILTER 51372 DUE: 5/24/2023 DISC: 5/24/2023 OIL FILTER 51372	47.,58	1099: N 101 43126-221	MAINT. AND REPAIR SUPPLI	47.58
I-3972-398879 5/24/2023 APBNK	OIL FILTER PXL51372MP DUE: 5/24/2023 DISC: 5/24/2023 OIL FILTER PXL51372MP	27.97	1099: N 101 43126-221	MAINT. AND REPAIR SUPPLI	27.97

PACKET: 02725 June 13, 2023

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	NK CODE	DESCRIPTION	GROSS DISCOUNT	P.O. # G/L ACCOUNT	ACCOUNT NAME	DISTRIBUTION
	LY AUTO			•		
I-3972-398899 5/24/2023	APBNK	TERMINAL DUE: 5/24/2023 DISC: 5/24/2023 TERMINAL	7.99	1099: N 101 43126-221	MAINT. AND REPAIR SUPPLI	7.99
I-3972-399508 5/30/2023	APBNK	PWS STG REPAIR DUE: 5/30/2023 DISC: 5/30/2023 PWS STG REPAIR	11.99	1099: N 101 43126-221	MAINT. AND REPAIR SUPPLI	11.99
r-3972-399534 5/30/2023	APBNK	BATTERY DUE: 5/30/2023 DISC: 5/30/2023 BATTERY	56.93	1099: N 101 43126-221	MAINT. AND REPAIR SUPPLI	56.93
I-3972-399833 6/02/2023	APBNK	PWD RTD BELT DUE: 6/02/2023 DISC: 6/02/2023 PWD RTD BELT	28.98	1099: N 101 43126-221	MAINT. AND REPAIR SUPPLI	28.98
I-3972-399850 6/02/2023	APBNK	PINTLE HITCH DUE: 6/02/2023 DISC: 6/02/2023 PINTLE HITCH	440.00	1099: N 101 43126-221	MAINT. AND REPAIR SUPPLI	440.00
I-3972-99798 6/02/2023	APBNK	CARB KIT DUE: 6/02/2023 DISC: 6/02/2023 CARB KIT	35.00	1099: N 101 43126-221	MAINT. AND REPAIR SUPPLI	35.00
=======================================		=== VENDOR TOTALS ===	743.21			
01-0429 ONLIN	IE INFOR	MATION SERVICES				
I-1191852 5/25/2023	APBNK	14 TICKETS MAY 2023 DRAFT 6/10/2023 14 TICKETS MAY 2023 14 TICKETS MAY 2023	78.16	1099: N 604 49590-439 605 49620-439	MISCELLANEOUS MISCELLANEOUS	39.08 39.08
		=== VENDOR TOTALS ===	78.16			
01-0432 PHILI	LIPS WIN	E & SPIRITS ST.				
I-6597375 5/25/2023	APBNK	PHILLIPS WINE & SPIRITS ST. DUE: 6/24/2023 DISC: 6/24/2023 PHILLIPS WINE & SPIRITS ST. PHILLIPS WINE & SPIRITS ST. PHILLIPS WINE & SPIRITS ST.	2,681.15	1099: N 609 49750-261 609 49750-263 609 49750-333	PURCHASES - LIQUOR PURCHASES - WINE FREIGHT	1,994.80 609.50 76.85
I-6601553 6/02/2023	АРВИК	PHILLIPS WINE & SPIRITS ST. DUE: 7/02/2023 DISC: 7/02/2023 PHILLIPS WINE & SPIRITS ST.	7,493.65	1099: N 609 49750-261 609 49750-263 609 49750-264 609 49750-333	PURCHASES - LIQUOR PURCHASES - WINE PURCHASES - MIX FREIGHT	5,081.31 2,137.60 111.75 162.99

600.00

CONTRACTUAL SERVICES

PACKET: 02725 June 13, 2023

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01-0800

I-JUNE2023

6/01/2023

JAMES F. RICH

JUNE 2023 RETAINER

JUNE 2023 RETAINER

---- VENDOR TOTALS ---

APBNK DUE: 7/01/2023 DISC: 7/01/2023

DUE TO/FROM ACCOUNTS SUPPRESSED

POST DATE BANK CODE	EDESCRIPTION	GROSS DISCOUNT	P.O. # G/L ACCOUNT	ACCOUNT NAME	- DISTRIBUTION
01-0932 PORTABLE JOHN	V				
I-21446 5/29/2023 APBNK	2 WEEKS SERVICE DUE: 6/28/2023 DISC: 6/28/2023 2 WEEKS SERVICE	108.15	1099: N 241 45125-411	LEASES AND RENTALS	108.15
	=== VENDOR TOTALS ===	108.15			
01-0818 PRIMETIME CO	NCRETE LLC				
I-202305255526 5/19/2023 АРВИК	FINAL PAYMENT 2022 DUE: 6/18/2023 DISC: 6/18/2023 FINAL PAYMENT 2022	7,481.25	1099: N 401 49100-530	IMPROVEMENTS	7,481.25
	=== VENDOR TOTALS ===	7,481.25			
01-0670 PRO PRINT IN	C.				
I-131641011 5/22/2023 APBNK	22 DRINKING WATER POSTCARD DUE: 6/21/2023 DISC: 6/21/2023 22 DRINKING WATER POSTCARD	193.69	1099: N 601 49420-210	OPERATING SUPPLIES	193.69
I-132240011 5/26/2023 APBNK	200 2022 DRINKING WATER POSTC DUE: 6/25/2023 DISC: 6/25/2023 200 2022 DRINKING WATER POSTCA	82.97	1099: N 601 49420-210	OPERATING SUPPLIES	82.97
	=== VENDOR TOTALS ===	276.66			
01-1915 RANGE PAPER		<u> </u>	илил		
I-67625 5/26/2023 APBNK	RANGE PAPER DUE: 6/25/2023 DISC: 6/25/2023 RANGE PAPER .	309.06	1099: N 609 49750-210	OPERATING SUPPLIES	309.06
	=== VENDOR TOTALS ===	309.06			

600.00

600.00

1099: Y

101 41550-303

PACKET: 02725 June 13, 2023

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ID- POST DATE		DESCRIPTION	GROSS DISCOUNT	P.O. # G/L ACCOUNT	ACCOUNT NAME	DISTRIBUTION
01-3016 RMB	ENVIRONME	NTAL LABORATORIES				
I-B008923 .5/30/2023	APBNK	CBOD 10360 COURIER FEE TP-365 DUE: 6/29/2023 DISC: 6/29/2023 CBOD 10360 COURIER FEE TP-365.	202.99	1099: N 602 49480-498	SLUDGE ANALYSIS & DISPOS	202.99
I-H010299 5/26/2023	APBNK	CBOD 10360 TP-365.3 TSS USGS DUE: 6/25/2023 DISC: 6/25/2023 CBOD 10360 TP-365.3 TSS USGS	57.93	1099: N 602 49480-498	SLUDGE ANALYSIS & DISPOS	57.93
I-H010300 5/26/2023	APBNK	CBOD 10360 COURTER FEE TSS-US DUE: 6/25/2023 DISC: 6/25/2023 CBOD 10360 COURTER FEE TSS-USG	180.34	1099: N 602 49480-498	SLUDGE ANALYSIS & DISPOS	180.34
I-H010313 5/26/2023	APBNK	COURTER FEE TSS-USGS DUE: 6/25/2023 DISC: 6/25/2023 COURTER FEE TSS-USGS	56.85	1099: N 602 49480-498	SLUDGE ANALYSIS & DISPOS	56.85
I-H010339 6/07/2023	APBNK	CBOD 10360 TP TSS USGS DUE: 7/07/2023 DISC: 7/07/2023 CBOD 10360 TP TSS USGS	57.93	1099: N 602 49480-498	SLUDGE ANALYSIS & DISPOS	57.93
I-H010342 6/07/2023	APBNK	CBOD TP COURIER DUE: 7/07/2023 DISC: 7/07/2023 CBOD TP COURIER	137.65	1099: N 602 49480-498	SLUDGE ANALYSIS & DISPOS	137.65
I-H010389 6/07/2023	APBNK	CVOD TP TSS USGS DUE: 7/07/2023 DISC: 7/07/2023 CVOD TP TSS USGS	115.87	1099: N 602 49480-498	SLUDGE ANALYSIS & DISPOS	115.87
I-H010393 6/01/2023	APBNK	CBOD 10360 COURIER FEE TSS US DUE: 7/01/2023 DISC: 7/01/2023 CBOD 10360 COURIER FEE TSS USG	180.34	1099: N 602 49480-498	SLUDGE ANALYSIS & DISPOS	180.34
I-H010436 6/07/2023	APBNK	CBOD COURIER TSS USGS DUE: 7/07/2023 DISC: 7/07/2023 CBOD COURIER TSS USGS	216.93	1099: N 602 49480-498	SLUDGE ANALYSIS & DISPOS	216.93
I-H010438 6/07/2023	APBNK	CBOD COURIER FEE TSS USGS DUE: 7/07/2023 DISC: 7/07/2023 CBOD COURIER FEE TSS USGS	137.65	1099: N 602 49480-498	SLUDGE ANALYSIS & DISPOS	137.65
		VENDOR TOTALS	1,344.48			

6/08/2023 2:26 PM

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POST DATE		DESCRIPTION	GROSS DISCOUNT	P.O. # G/L ACCOUNT	ACCOUNT NAME D	ISTRIBUTION
-4212 ROSEN		======================================				
			404.70			
1-1823021		ROSEN PUBLISHING	494.79	1000 N		
4/25/2023	APBNK	DUE: 4/25/2023 DISC: 4/25/2023		1099: N	GRANTS, CONTRIB & DONA	494.79
		ROSEN PUBLISHING		211 45500-469	GRANTS, CONTRIB & DONA	151111
		=== VENDOR TOTALS ===	494.79		,	
	SUPPLY		www			1
3700 371110						
I-28817		LYSOL LINERS SOAP	317.04			
5/25/2023	APBNK	DUE: 6/24/2023 DISC: 6/24/2023		1099: N		217.0
		LYSOL LINERS SOAP		101 41550-223	BLDGS	317.0
1-28818/		HAND TOWELS	242.25			
5/25/2023	APBNK	DUE: 6/24/2023 DISC: 6/24/2023		1099: N		
		HAND TOWELS		211 45500-223	BUILDINGS MAINT. SUPPLIE	242.2
I-28819		GARBAGE BAGS	75.27		-	
5/25/2023	APBNK	DUE: 6/24/2023 DISC: 6/24/2023		1099: N		
		GARBAGE BAGS		101 42100-223	BUILDINGS MAINT. SUPPLIE	75.2
I-28820		LINERS ROLL TOWELS	195.97			
5/25/2023	APBNK	DUE: 6/24/2023 DISC: 6/24/2023		1099: N	•	
-,,		LINERS ROLL TOWELS		101 45185-223	BUILDINGS MAINT. SUPPLIE	195.9
		=== VENDOR TOTALS ===	830.53			
1-0606 SAND	STROM'S		<u></u>			========
r-459611		SANDSTROM¹S	1,597.51	10.000		
5/31/2023	APBNK	DUE: 6/10/2023 DISC: 6/10/2023	•	1099: N		
3/ 31/ 2023	AI DIKK	SANDSTROM'S		609 49750-269	PURCHASES - MERCHANDISE	1,587.5
		SANDSTROM'S		609 49750-333	FREIGHT	9.9
		=== VENDOR TOTALS ===	1,597.51			
)1-4661 SEAC	GREN'S HO	ME HARDWARE OUTDOO		www		
			40 100 21			
I-MAY 20203		SEAGREN'S HOME HARDWARE OUTDO	10,190.21	1099: N		
5/31/2023	· APBNK	DUE: 5/31/2023 DISC: 5/31/2023			BUILDINGS MAINT. SUPPLIE	15.7
		SEAGREN'S HOME HARDWARE OUTDOO		101 41940-223 101 42100-210	OPERATING SUPPLIES	16.4
		SEAGREN'S HOME HARDWARE OUTDOO			OPERATING SUPPLIES	71.9
		SEAGREN'S HOME HARDWARE OUTDOO		101 42200-210	OPERATING SUPPLIES	404.9
		SEAGREN'S HOME HARDWARE OUTDOO		101 43100-210	CAP OUTLAY - OTHER EQUIP	9,298.9
		SEAGREN'S HOME HARDWARE OUTDOO		101 45123-580	OPERATING SUPPLIES	161.1
		SEAGREN'S HOME HARDWARE		101 49001-210		14.8
		SEAGREN'S HOME HARDWARE		601 49420-210	OPERATING SUPPLIES	1.07.8
		SEAGREN'S HOME HARDWARE		602 49480-210	OPERATING SUPPLIES	
		SEAGREN'S HOME HARDWARE		604 49570-210	OPERATING SUPPLIES	62.0
		SEAGREN'S HOME HARDWARE		660 45183-223	BUILDING MAINT. SUPPLIES	36.3

PACKET: 02725 June 13, 2023

VENDOR SET: 01 CITY OF TWO HARBORS

SEQUENCE : ALPHABETIC

	BANK CODE	DESCRIPTION	GROSS	P.O. # G/L ACCOUNT	ACCOUNT NAME	DISTRIBUTION
	P. SENST					
1-2023060855 6/06/2023	580 APBNK	PLANNING ZONING 6/06/23 DUE: 7/06/2023 DISC: 7/06/2023 PLANNING ZONING 6/06/23	25.00	1099: Y 101 41550-302	COMMITTEE MEETING SALARI	25.00
		=== VENDOR TOTALS ===	25.00			42441222222
01-0917 SIG	N SOLUTION	S				
I-406426 6/06/2023	APBNK	8 x 10 SIGN DIGITAL DUE: 7/06/2023 DISC: 7/06/2023 8 x 10 SIGN DIGITAL	227.67	1099: N 101 43127-210	OPERATING SUPPLIES	227.67
		=== VENDOR TOTALS ===	227.67			
01-0442 SON	TWO HAF	BORS LLC				
I-6229746 4/10/2023	APBNK	2017 FORD PARTS & LABOR DUE: 5/10/2023 DISC: 5/10/2023 2017 FORD PARTS & LABOR	4,037.19	1099: N 101 42100-222	VEHICLES - SUPPLIES & MA	4,037.19
I-6230100 4/26/2023	APBNK	2017 FORD DUE: 5/26/2023 DISC: 5/26/2023 2017 FORD	797.88	1099: N 101 42100-222	VEHICLES - SUPPLIES & MA	797.88
		=== VENDOR TOTALS ===	4,835.07			
01-4463 SOU	THERN GLA	ZER'S WINE & SPIRI				
I-2348223 5/24/2023	APBNK	SOUTHERN GLAZER'S WINE & SPIR DUE: 6/23/2023 DISC: 6/23/2023 SOUTHERN GLAZER'S WINE & SPIRI SOUTHERN GLAZER'S WINE & SPIRI SOUTHERN GLAZER'S WINE & SPIRI	6,433.57	1099: N 609 49750-261 609 49750-263 609 49750-333	PURCHASES – LIQUOR PURCHASES – WINE FREIGHT	5,872.60 435.92 125.05
I-2350610 5/31/2023	APBNK	SOUTHERN GLAZER'S WINE & SPIR DUE: 6/30/2023 DISC: 6/30/2023 SOUTHERN GLAZER'S WINE & SPIRI SOUTHERN GLAZER'S WINE & SPIRI SOUTHERN GLAZER'S WINE & SPIRI	3,683.41	1099: N 609 49750-261 609 49750-263 609 49750-333	PURCHASES - LIQUOR PURCHASES - WINE FREIGHT	3,553.02 80.00 50.39
		=== VENDOR TOTALS ====	10,116.98			

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SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

----ID-----

GROSS P.O. #

POST DATE BANK CODE ------DESCRIPTION----- DISCOUNT G/L ACCOUNT ----ACCOUNT NAME----- DISTRIBUTION

0914 STAPLES					
I-3537998846	STAPLES	155.41			
1/26/2023 APBNK	DUE: 2/25/2023 DISC: 2/25/2023		1099: N		
	STAPLES		101 41400-201	OFFICE SUPPLIES AND EXPE	21.19
	STAPLES		601 49440-201	OFFICE SUPPLIES AND EXPE	1.66
	STAPLES		602 49490-201	OFFICE SUPPLIES AND EXPE	31.99
	STAPLES		604 49590-201	OFFICE SUPPLIES AND EXPE	73.90
	STAPLES		605 49620-201	OFFICE SUPPLIES AND EXPE	23.00
•	STAPLES		651 49520-201	OFFICE SUPPLIES AND EXPE	3.67
I-3538476819	PERM MARKER BLACK, 3000PK 1X2	129.67	AND		
5/16/2023 APBNK	DUE: 6/15/2023 DISC: 6/15/2023		1099: N		
	PERM MARKER BLACK, 3000PK 1X2		101 41400-201	OFFICE SUPPLIES AND EXPE	17.6
	PERM MARKER BLACK, 3000PK 1X2		601 49440-201	OFFICE SUPPLIES AND EXPE	1.3
	PERM MARKER BLACK, 3000PK 1X2		602 49490-201	OFFICE SUPPLIES AND EXPE	26.6
	PERM MARKER BLACK, 3000PK 1X2		604 49590-201	OFFICE SUPPLIES AND EXPE	61.6
	PERM MARKER BLACK, 3000PK 1X2		605 49620-201	OFFICE SUPPLIES AND EXPE	. 19.1
	PERM MARKER BLACK, 3000PK 1X2		651 49520-201	OFFICE SUPPLIES AND EXPE	3.0
I-3538476821	DITSY TEACH 8X11 POST IT POP	67.85	- 11200-2000-2000-2000-2000-2000-2000-20	·	
5/18/2023 APBNK	DUE: 6/17/2023 DISC: 6/17/2023		1099: N		
	DITSY TEACH 8X11 POST IT POP U		101 41400-201	OFFICE SUPPLIES AND EXPE	9.2
	DITSY TEACH 8X11 POST IT POP U		601 49440-201	OFFICE SUPPLIES AND EXPE	0.7
	DITSY TEACH 8X11 POST IT POP U		602 49490-201	OFFICE SUPPLIES AND EXPE	13.9
	DITSY TEACH 8X11 POST IT POP U		604 49590-201	OFFICE SUPPLIES AND EXPE	32.2
	DITSY TEACH 8X11 POST IT POP U		605 49620-201	OFFICE SUPPLIES AND EXPE	1.0.0
	DITSY TEACH 8X11 POST IT POP U		651 49520-201	OFFICE SUPPLIES AND EXPE	1.6
I-3538476823	LETTER SZ CLIPBOARD 1 INCH VI	86.07			
5/17/2023 APBNK	DUE: 6/16/2023 DISC: 6/16/2023		1099: N		
	LETTER SZ CLIPBOARD 1 INCH VIE		101 41400-201	OFFICE SUPPLIES AND EXPE	11.7
,	LETTER SZ CLIPBOARD 1 INCH VIE		601 49440-201	OFFICE SUPPLIES AND EXPE	0.9
	LETTER SZ CLIPBOARD 1 INCH VIE		602 49490-201	OFFICE SUPPLIES AND EXPE	17.7
	LETTER SZ CLIPBOARD 1 INCH VIE		604 49590-201	OFFICE SUPPLIES AND EXPE	40.9
	LETTER SZ CLIPBOARD 1 INCH VIE		605 49620-201	OFFICE SUPPLIES AND EXPE	12.7
	LETTER SZ CLIPBOARD 1 INCH VIE		651 49520-201	OFFICE SUPPLIES AND EXPE	2.0
r-3539043158	STAPLES	97.98			
5/27/2023 APBNK	DUE: 6/26/2023 DISC: 6/26/2023		1099: N		
	STAPLES		101 41400-201	OFFICE SUPPLIES AND EXPE	13.3
	STAPLES		601 49440-201	OFFICE SUPPLIES AND EXPE	1.0
	STAPLES		602 49490-201	OFFICE SUPPLIES AND EXPE	20.1
	STAPLES		604 49590-201	OFFICE SUPPLIES AND EXPE	46.5
	STAPLES		605 49620-201	OFFICE SUPPLIES AND EXPE	14.5
	STAPLES		651 49520-201	OFFICE SUPPLIES AND EXPE	2.3
	=== VENDOR TOTALS ===	536.98			

6/08/2023 2:26 PM

PACKET: 02725 June 13, 2023

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SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

P.O. # GROSS ----ID----------ACCOUNT NAME----- DISTRIBUTION DISCOUNT G/L ACCOUNT POST DATE BANK CODE -----DESCRIPTION-----______ 01-3270 STATE OF MN 218.90 I-PS2301018RB QTRLY METER ASSESS 1099: N DUE: 6/10/2023 DISC: 6/10/2023 5/11/2023 APBNK 218.90 OPERATING SUPPLIES 605 49610-210 QTRLY METER ASSESS === VENDOR TOTALS === 218.90 01-0423 STERLING AUTO PARTS 532.77 SCREWDRIVER SET, SPLASH GRD, I-MAY2023 DUE: 6/30/2023 DISC: 6/30/2023 1099: N 5/31/2023 APBNK 121.58 101 43100-210 OPERATING SUPPLIES SCREWDRIVER SET, SPLASH GRD, B 359.27 MAINT, AND REPAIR SUPPLI 3 PC SOCKET ADAPTER, REDUCER, 101 43126-221 OPERATING SUPPLIES 51.92 231 49810-210 3 PC SOCKET ADAPTER, REDUCER, === VENDOR TOTALS === 532.77 STREICHER'S 01-0925 289.48 VEST CARRIER SEAN JONES I-I1633594 1099: N 5/12/2023 APBNK DUE: 6/11/2023 DISC: 6/11/2023 289.48 OPERATING SUPPLIES 101 42100-210 VEST CARRIER SEAN JONES 289.48 === VENDOR TOTALS ==== 01-0637 SUPERIOR BEVERAGE 10.92CR SUPERIOR BEVERAGE C-20041211 1099: N DUE: 5/31/2023 DISC: 5/31/2023 APBNK (5/31/2023 10.92CR PURCHASES - BEER 609 49750-262 SUPERIOR BEVERAGE 4,030.15 SUPERIOR BEVERAGE 1-20040799 1099: N DUE: 6/23/2023 DISC: 6/23/2023 5/24/2023 APBNK 3,980.75 PURCHASES - BEER SUPERIOR BEVERAGE 609 49750-262 46.40 609 49750-263 PURCHASES - WINE SUPERIOR BEVERAGE 3.00 609 49750-333 FREIGHT SUPERIOR BEVERAGE 18.00 SUPERIOR BEVERAGE I-20040800 DUE: 6/23/2023 DISC: 6/23/2023 1099: N 5/24/2023 APBNK 18.00 PURCHASES - MIX 609 49750-264 SUPERIOR BEVERAGE SUPERIOR BEVERAGE 7,452.30 I-20041210 1099: N DUE: 6/30/2023 DISC: 6/30/2023 5/31/2023 APBNK PURCHASES - BEER 7,353.50 609 49750-262 SUPERIOR BEVERAGE PURCHASES - MIX 95.80 609 49750-264 SUPERIOR BEVERAGE 3.00 609 49750-333 FREIGHT SUPERIOR BEVERAGE

11,489.53

=== VENDOR TOTALS ===

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SEQUENCE : ALPHABETIC

POST DATE BANK COD	E´DESCRIPTION	GROSS DISCOUNT	P.O. # G/L ACCOUNT	ACCOUNT NAME	DISTRIBUTION
01-0779 TACTICAL & T	ECHNICAL ASSESSMEN				
I-1220 5/28/2023 APBNK	EVOC DRIVERS TRAINING POST DUE: 6/27/2023 DISC: 6/27/2023 EVOC DRIVERS TRAINING POST	150.00	1099: N 101 42100-331	TRAVEL & TRAINING	150.00
	=== VENDOR TOTALS ===	150.00			
01-3848 TALLY HO AV	CATION CONSULTANTS,				
I-JUNE2023 6/01/2023 APBNK	JUNE 2023 FIRST HALF DUE: 6/01/2023 DISC: 6/01/2023 JUNE 2023 FIRST HALF	2,708.34	1099: Y 231 49810-303	CONTRACTUAL SERVICES	2,708.34
	=== VENDOR TOTALS ===	2,708:34			
01-4762 TDS MEDIA D	rect				
I-202306055564 6/05/2023 APBNK	TDS MEDIA DIRECT DUE: 6/05/2023 DISC: 6/05/2023 ADVERTISING	295.00	1099: N 609 49750-210	OPERATING SUPPLIES	295.00
	=== VENDOR TOTALS ===	295.00			
01-3621 TITAN MACHI	NERY				
I-18379087 GP 5/10/2023 APBNK	TITAN MACHINERY DUE: 5/10/2023 DISC: 5/10/2023 TITAN MACHINERY	715.17	1099: N 101 43126-221	MAINT. AND REPAIR SUPPLI	715.17
I-18391260 5/16/2023 APBNK	SENDER, TEMP DUE: 5/16/2023 DISC: 5/16/2023 SENDER, TEMP	266.98	1099: N 101 43126-221	MAINT. AND REPAIR SUPPLI	266.98
	=== VENDOR TOTALS ===	982.15			
01-4928 TW'S		Y	3 200 400 - 3 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1		
I-2008 5/30/2023 APBNK	TW'S DUE: 5/30/2023 DISC: 5/30/2023 TW'S	840.00	1099: N 609 49750-267	PURCHASES - THC/CBD	840.00
	=== VENDOR TOTALS ====	840.00			

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SEQUENCE : ALPHABETIC

POST DATE BANK CODE	:DESCRIPTION	GROSS DISCOUNT	P.O. # G/L ACCOUNT	ACCOUNT NAME	DISTRIBUTION
01-0457 TWO HARBORS L	LUMBER CO.	========	(——————————————————————————————————————
I-012464 5/18/2023 APBNK	1 x 6 -8 TREAT DUE: 6/17/2023 DISC: 6/17/2023	25.49	1099: N 101 49001-210	OPERATING SUPPLIES	25.49
	1 X 6 -8 TREAT		101 49001-210	OF EIGHT SOFT LEES	
I-012504 6/02/2023 APBNK	2 X 12 , 2 X 6 LUMBER DUE: 7/02/2023 DISC: 7/02/2023	631.73	1099: N	MATERIAL AND DEDATE CHORES	631.73
•	2 x 12 , 2 x 6 LUMBER		101 43100-221	MAINT. AND REPAIR SUPPLI	031.73
	=== VENDOR TOTALS ===	657.22			
01-4737 TWO HARBORS !	MEDIA				
I-202306065567	MAY 2023 2ND HALF	915.00			
5/31/2023 APBNK	DUE: 5/31/2023 DISC: 5/31/2023 MAY 2023 2ND HALF	ı	1099: Y 101 49002-303	CONTRACTUAL SERVICES	915.00
I-202306065568 6/06/2023 АРВИК	5/31-6-06/2023 DUE: 6/06/2023 DISC: 6/06/2023 5/31-6-06/2023	480.00	1099: Y 101 49002-303	CONTRACTUAL SERVICES	480.00
	=== VENDOR TOTALS ===	1,395.00			
01-2956 TYLER TECHNO	LOGIES, INC.				
I-025-425070	DOCUMENT MGMT/FINAN/PERSON	7,400.00	1099: N		
5/24/2023 APBNK	DUE: 6/23/2023 DISC: 6/23/2023 DOCUMENT MGMT/FINAN/PERSON		601 49440-404	EQUIP. MAINTENANCE CONTR	4.96
	DOCUMENT MGMT/FINAN/PERSON		602 49490-404	EQUIP. MAINTENANCE CONTR	. 95.33
	DOCUMENT MGMT/FINAN/PERSON		604 49590-404	EQUIP. MAINTENANCE CONTR	220.24
	DOCUMENT MGMT/FINAN/PERSON		605 49620-404	EQUIP. MAINTENANCE CONTR	68.55
	DOCUMENT MGMT/FINAN/PERSON		651 49520-404	EQUIP. MAINTENANCE CONTR	10.93
	DOCUMENT MGMT/FINAN/PERSON DOCUMENT MGMT/FINAN/PERSON		601 49440-404	EQUIP. MAINTENANCE CONTR	80.22
	DOCUMENT MGMT/FINAN/PERSON		602 49490-404	EQUIP. MAINTENANCE CONTR	1,542.49
	DOCUMENT MGMT/FINAN/PERSON		604 49590-404	EQUIP, MAINTENANCE CONTR	3,563.55
	DOCUMENT MGMT/FINAN/PERSON DOCUMENT MGMT/FINAN/PERSON		605 49620-404	EQUIP. MAINTENANCE CONTR	1,109.14
	, ,		609 49750-404	EQUIP. MAINTENANCE CONTR	447.52
	DOCUMENT MGMT/FINAN/PERSON		651 49520-404	EQUIP. MAINTENANCE CONTR	
	DOCUMENT MGMT/FINAN/PERSON DOCUMENT MGMT/FINAN/PERSON		660 45183-404	EQUIP. MAINTENANCE CONTR	
	VENDOR TOTALS	7,400.00			

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SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

POST DATE BANK COD	EDESCRIPTION	GROSS DISCOUNT	P.O. # G/L ACCOUNT	ACCOUNT NAME	DISTRIBUTION
01-0708 UNIVERISTY 0	F WISCONSIN-SUPERI				
т-202306065570 5/04/2023 АРВИК	DARE FIELD TRIP 3 HRS CLIMBLI DUE: 6/03/2023 DISC: 6/03/2023 DARE FIELD TRIP 3 HRS CLIMBLIN	913.90	1099: N 101 42100-210	OPERATING SUPPLIES	913.90
	=== VENDOR TOTALS ===	913.90			
01-0788 URSA MINOR E	BREWING LLC				
I-E-4241 5/24/2023 APBNK	URSA MINOR BREWING LLC DUE: 6/23/2023 DISC: 6/23/2023 URSA MINOR BREWING LLC	229.88	1099: N 609 49750-262	PURCHASES - BEER	229.88
I-E-4280 5/31/2023 APBNK	URSA MINOR BREWING LLC DUE: 6/30/2023 DISC: 6/30/2023 URSA MINOR BREWING LLC URSA MINOR BREWING LLC	594.90	1099: N 609 49750-262 609 49750-264	PURCHASES - BEER PURCHASES - MIX	534.90 60.00
	=== VENDOR TOTALS ===	824.78		· 	
01-4916 VC3					
I-CW79673 5/18/2023 АРВИК	PHONE SWITCHBOARD DUE: 5/18/2023 DISC: 5/18/2023 PHONE SWITCHBOARD	306.25	1099: N 241 45125-210	OPERATING SUPPLIES	306.25
	=== VENDOR TOTALS ===	306.25			
01-0774 VIKING ELEC	TRIC SUPPLY		VALUE		
I-S006927239.001 5/15/2023 АРВИК	TRAY CABEL, WIC VNTC 12/3 W/G DUE: 6/25/2023 DISC: 6/25/2023 TRAY CABEL, WIC VNTC 12/3 W/G	71.50	1099: N 604 49570-221	MAINT. AND REPAIR SUPPLI	71.50
. ,	=== VENDOR TOTALS ===	71.50			
01-0464 VIKING INDU	STRIAL CENTER			,	
I-3266134 5/25/2023 АРВИК	EYEWEAR WIPES MESH VESTS DUE: 6/24/2023 DISC: 6/24/2023 EYEWEAR WIPES MESH VESTS	233.04	1099: N 604 49570-221	MAINT. AND REPAIR SUPPLI	233.04
I-3266231 5/26/2023 APBNK	GAS ALERT, CHECK RECALIBRATE DUE: 6/25/2023 DISC: 6/25/2023 GAS ALERT, CHECK RECALIBRATE	297.00	1099: N 601 49430-210	OPERATING SUPPLIES	297.00
	VENDOR TOTALS ===	530.04		•	

1,000.00

CAPITAL OUTLAY - IMPROVE

PACKET: 02725 June 13, 2023

VENDOR SET: 01 CITY OF TWO HARBORS

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

5/22/2023 APBNK

P.O. # ----ID-----GROSS -----ACCOUNT NAME----- DISTRIBUTION G/L ACCOUNT DISCOUNT POST DATE BANK CODE -----DESCRIPTION-----01-4254 VISA I-MAY2023ELECTRIC VISA 1,026.64 DUE: 5/31/2023 DISC: 5/31/2023 1099: N APBNK 5/31/2023 GASOLINE & DIESEL FUEL 96.08 604 49570-212 FUEL 2.68 OPERATING SUPPLIES 604 49570-210 SUPER ONE BAKING SODA 100.00 TRAVEL & TRAINING 604 49570-331 DEPT OF LABOR 189.88 604 49590-135 Other Employee Benefits BLAKE FR CLOTHING 638.00 Other Employee Benefits 604 49590-135 DYLAN S FR CLOTHING 1,026.64 === VENDOR TOTALS ==== 01-4254 VISA 46.69 I-MAY2023LIQUOR VISA/AMAZON DUE: 5/31/2023 DISC: 5/31/2023 1099: N 5/31/2023 APBNK 46.69 OPERATING SUPPLIES 609 49750-210 VISA/AMAZON 46.69 === VENDOR TOTALS === 01-0666 WINEBOW 1,745.57 WINEROW I-MN00131118 1099: N DUE: 6/25/2023 DISC: 6/25/2023 5/26/2023 APBNK 70.23 PURCHASES - LIQUOR 609 49750-261 WINEBOW 1,649.34 609 49750-263 PURCHASES - WINE WINEBOW 26.00 609 49750-333 FREIGHT WINEBOW 3,032.06 I-MN00131420 WINEBOW 1099: N DUE: 7/02/2023 DISC: 7/02/2023 6/02/2023 APBNK 199.50 PURCHASES - LIQUOR 609 49750-261 WINEBOW 2,788.81 609 49750-263 PURCHASES - WINE WINEBOW FREIGHT 43.75 609 49750-333 WINEBOW === VENDOR TOTALS === 4,777.63 01-4734 WSB 1,000.00 CONCRETE FEILD TESTING 4/1-30 I-R-019334-000-15

1099: N

1,000.00

602 49480-530

DUE: 5/22/2023 DISC: 5/22/2023

CONCRETE FEILD TESTING 4/1-30

=== VENDOR TOTALS ===

201.60

PACKET: 02725 June 13, 2023

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SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

GROSS P.O. # ----TD-----

----- DISTRIBUTION DISCOUNT G/L ACCOUNT POST DATE BANK CODE -----DESCRIPTION-----_______ 01-1262 JODITH A. ZASTERA **ENERGY STAR REBATE** 50.00 I-202306025558 DUE: 7/02/2023 DISC: 7/02/2023 1099: Y 6/02/2023 APBNK 50.00 CONSERVATION IMPROVEMENT 604 49590-446 ENERGY STAR REBATE === VENDOR TOTALS ==== 50.00 ZITO BUSINESS- COMMERCIAL SERV 01-0711 2,917.66 ZITO BUSINESS- COMMERCIAL SER I-410248 DUE: 7/01/2023 DISC: 7/01/2023 1099: N 6/01/2023 APBNK 239.98 101 42100-321 TELEPHONE ZITO BUSINESS- COMMERCIAL SERV 308.02 101 42200-321. TELEPHONE ZITO BUSINESS- COMMERCIAL SERV 140.39 101 43100-321 TELEPHONE ZITO BUSINESS- COMMERCIAL SERV 317.66 101 45123-321 TELEPHONE ZITO BUSINESS- COMMERCIAL SERV 119.08 101 45185-321 TELEPHONE ZITO BUSINESS- COMMERCIAL SERV 275.63 TELEPHONE 211 45500-321 ZITO BUSINESS- COMMERCIAL SERV 413.58 TELEPHONE 231 49810-321 ZITO BUSINESS- COMMERCIAL SERV 33.99 241 45125-321 TELEPHONE ZITO BUSINESS- COMMERCIAL SERV 169.95 ZITO BUSINESS- COMMERCIAL SERV 602 49470-321 TELEPHONE 33.99 602 49490-321 TELEPHONE ZITO BUSINESS- COMMERCIAL SERV 77.34 ZITO BUSINESS- COMMERCIAL SERV 604 49590-321 TELEPHONE 442.34 TELEPHONE 605 49620-321 ZITO BUSINESS- COMMERCIAL SERV 62.08 609 49750-321 TELEPHONE ZITO BUSINESS- COMMERCIAL SERV 36.14 101 41400-321 TELEPHONE ZITO BUSINESS- COMMERCIAL SERV 601 49440-321 TELEPHONE 2.84 ZITO BUSINESS- COMMERCIAL SERV 54.53 ZITO BUSINESS- COMMERCIAL SERV 602 49490-321 TELEPHONE 125.99 604 49590-321 TELEPHONE ZITO BUSINESS- COMMERCIAL SERV 39.22 605 49620-321 TELEPHONE ZITO BUSINESS- COMMERCIAL SERV 15.82 609 49750-321 TELEPHONE ZITO BUSINESS- COMMERCIAL SERV 6.25 651 49520-321 TELEPHONE ZITO BUSINESS- COMMERCIAL SERV 2.84 TELEPHONE ZITO BUSINESS- COMMERCIAL SERV 660 45183-321 2,917.66 === VENDOR TOTALS === 01-0766 ZITO MEDIA 201.60 I-202306055562 JUNE 2023 INTERNET

1099: N DUE: 7/01/2023 DISC: 7/01/2023 6/01/2023 APBNK 660 45183-321 TELEPHONE JUNE 2023

> === VENDOR TOTALS === 201.60

> 2,674,127.17 === PACKET TOTALS ===

PACKET: 02725 June 13, 2023

VENDOR SET: 01 CITY OF TWO HARBORS

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

** TOTALS **

INVOICE TOTALS

2,674,448.17

DEBIT MEMO TOTALS

0.00

CREDIT MEMO TOTALS

321.00CR

BATCH TOTALS

2,674,127.17

** G/L ACCOUNT TOTALS **

				***************************************	LIN	NE ITEM========	======GR	OUP BUDGET=====
					ANNUAL	BUDGET OVER	ANNUAL	BUDGET OVER
BANK	YEAR	ACCOUNT	NAME	AMOUNT	BUDGET	AVAILABLE BUDG	BUDGET	AVAILABLE BUDG
	2023	101-20200	ACCOUNTS PAYABLE	150,206.37-*				
		101-41110-331	TRAVEL & TRAINING	75.00	50	1,907.06- Y		
		101-41400-132	DENTAL INSURANCE	76.23	3,000	1,113.78		
		101-41400-201	OFFICE SUPPLIES AND EXPE	73.22	17,050	8,726.06		
		101-41400-210	OPERATING SUPPLIES	50.00	800	2,357.20- Y		
		101-41400-321	TELEPHONE	36.14	1,500	867.92		
		101-41550-223	BLDGS	317.04	0	317.04- Y		
		101-41550-302	COMMITTEE MEETING SALARI	50.00	2,700	2,050.00		
		101-41550-303	CONTRACTUAL SERVICES	600.00	17,000	6,000.00- Y		
		101-41940-223	BUILDINGS MAINT. SUPPLIE	15.74	25,000	20,954.84		
		101-42100-210	OPERATING SUPPLIES	1,909.83	20,700	10,000.20		
		101-42100-212	GASOLINE AND DIESEL FUEL	394.73	15,100	8,196.59		
		101-42100-222	VEHICLES - SUPPLIES & MA	4,847.29	1,000	5,884.23- Y		
		101-42100-223	BUILDINGS MAINT. SUPPLIE	75.27	450	374.73		
		101-42100-321	TELEPHONE	338.68	4,800	2,866.62		
		101-42100-331	TRAVEL & TRAINING	475.00	10,000	8,248.00		
		101-42100-404	EQUIP. MAINTENANCE CONTR	121.41	900	310.97		
		101-42100-433	DUES AND SUBSCRIPTIONS	270.00	16,000	7,157.25		
		101-42200-210	OPERATING SUPPLIES	250.22	12,000	6,448.15		
		101-42200-212	GASOLINE & DIESEL FUEL	662.84	6,350	4,129.42		
		101-42200-321	TELEPHONE	447.04	2,300	783.40		
		101-43100-210	OPERATING SUPPLIES	1,763.39	55,000	35,371.23		`
		101-43100-212	GASOLINE AND DIESEL FUEL	2,536.09	36,750	3,653.54		
		101-43100-221	MAINT. AND REPAIR SUPPLI	631.73	4,000	3,076.05		,
		101-43100-224	STREET MATERIALS	465.30	55,650	47,932.06		
		101-43100-300	PROFESSIONAL SERVICES	193.00	1,200	1,007.00		
		101-43100-321	TELEPHONE	153.83	1,600	568.63		
		101-43100-550	CAP OUTLAY - VEHICLES	103,089.49	0	103,089.49- Y		
		101-43126-221	MAINT. AND REPAIR SUPPLI	8,105.11	53,200	11,671.65		
		101-43127-210	OPERATING SUPPLIES	227.67	10,000	7,107.93		
		101-43230-384	REFUSE DISPOSAL	3,259.95	31,750	14,493.77		

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PACKET: 02725 June 13, 2023

VENDOR SET: 01 CITY OF TWO HARBORS

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

** G/L ACCOUNT TOTALS **

			,		ANNUAL	BUDGET OVER	ANNUAL	BUDGET OVER
BANK	YEAR	ACCOUNT	NAME	AMOUNT	BUDGET	AVAILABLE BUDG	BUDGET	AVAILABLE BUDG
		101-45123-210	OPERATING SUPPLIES	594.87	10,000	7,624.94		
		101-45123-321	TELEPHONE	317.66	1,350	522.49		
		101-45123-580	CAP OUTLAY - OTHER EQUIP	9,298.99	0	9,298.99~ Y		
		101-45185-210	OPERATING SUPPLIES	480.00	850	97.31		
		101-45185-223	BUILDINGS MAINT. SUPPLIE	195.97	25,000	24,773.55		
		101-45185-321	TELEPHONE	119.08	1,250	650.57		
		101-49001-210	OPERATING SUPPLIES	246.71	7,400	6,773.37		
		101-49002-303	CONTRACTUAL SERVICES	1,395.00	0	12,300.00- Y		
		101-49100-300	PROFESSIONAL SERVICES	5,846.85	68,000	43,092.79		
		101-49100-433	DUES AND SUBSCRIPTIONS	200.00	10,350	1,881.62		
		211-20200	ACCOUNTS PAYABLE	2,596.91-*				
		211-45500-210	OPERATING SUPPLIES	609.68	4,500	2,311.04		
		211-45500-223	BUILDINGS MAINT. SUPPLIE	242.25	2,000	1,597.32		
		211-45500-321	TELEPHONE	275.63	2,650	1,037.64		
		211-45500-434	AUDIO AND VIDEO TAPES	103.95	5,000	3,681.42		
		211-45500-435	BOOKS AND PERIODICALS	745.86	20,000	11,839.45		
		211-45500-469	GRANTS, CONTRIB & DONA	619.54	0	27,813.51		
		231-20200	ACCOUNTS PAYABLE	3,173.84-*				
		231-49810-210	OPERATING SUPPLIES	51.92	9,000	1,769.17		•
		231-49810-303	CONTRACTUAL SERVICES	2,708.34	65,000	35,208.26		
		231-49810-321	TELEPHONE	413.58	2,500	1,086.27		
		241-20200	ACCOUNTS PAYABLE	448.39-*				
		241-45125-210	OPERATING SUPPLIES	306.25	0	1,226.15- Y		
		241-45125-321	TELEPHONE	33.99	2,950	2,044.88		
		241-45125-411	LEASES AND RENTALS	108.15	32,000	31,891.85		
		401-20200	ACCOUNTS PAYABLE	7,481.25-*	,			
		401-49100-530	IMPROVEMENTS	7,481.25	1,332,600	1288,368.75		
		402-20200	ACCOUNTS PAYABLE	104,999.59-*				
		402-49200-300	PROFESSIONAL SERVICES	502.50	0	4,555.40- Y		
		402-49200-530	IMPROVEMENTS	104,497.09	1,000,600	808,592.65		
		601-20200	ACCOUNTS PAYABLE	18,205.63-*				
		601-49420-210	OPERATING SUPPLIES	486.28	15,500	11,874.11		
		601-49420-212	GASOLINE & DIESEL FUEL	75.90	2,000	1,370.79		
		601-49420-216	CHEMICALS	4,170.07	32,000	12,013.17		
		601-49420-300	PROFESSIONAL SERVICES	3,200.00	5,000	1,241.07		
		601-49420-530	CAP OUTLAY - IMPROVEMENT	6,973.46	4,245,150	4202,121.04		
		601-49430-210	OPERATING SUPPLIES	2,866.21	18,700	15,104.19		
		601-49440-201	OFFICE SUPPLIES AND EXPE	5.75	3,350	2,922.19		
		601-49440-300	PROFESSIONAL SERVICES	263.00	2,200	1,520.90		
		601-49440-321	TELEPHONE	79.78	2,400	1,555.34		
		601-49440-404	EQUIP. MAINTENANCE CONTR	85.18	900	704.39		
		602-20200	ACCOUNTS PAYABLE	2045,369.53-*	C 050	16 644 00 9		
		602-49450-210	OPERATING SUPPLIES	7,883.00	6,950	16,644.00- Y		
		602-49450-212	GASOLINE & DIESEL FUEL	688.72	3,550	1,037.85 15,962.95		
		602-49450-300	PROFESSIONAL SERVICES	14,037.05	30,000	13,302,33		

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PACKET: 02725 June 13, 2023

VENDOR SET: 01 CITY OF TWO HARBORS

609-49750-300

PROFESSIONAL SERVICES

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

** G/L ACCOUNT TOTALS **

				ANNUAL	BUDGET OVER	ANNUAL	BUDGET OVER
BANK YEAR	ACCOUNT	NAME	AMOUNT	BUDGET	AVAILABLE BUDG	BUDGET	AVAILABLE BUDG
	602-49470-300	PROFESSIONAL SERVICES	1,747.00	2,000	253.00		
	602-49470-321	TELEPHONE	169.95	2,050	1,030.29		
	602-49480-210	OPERATING SUPPLIES	2,437.83	17,000	3,628.77		
	602-49480-212	GASOLINE & DIESEL FUEL	78.87	3,200	2,923.16		
	602-49480-498	SLUDGE ANALYSIS & DISPOS	2,524.48	35,000	17,742.12		
	602-49480-530	CAPITAL OUTLAY - IMPROVE	2012,300.17	11,333,350	5578,218.61		
	602-49490-201	OFFICE SUPPLIES AND EXPE	110.53	29,350	21,826.37		
	602-49490-300	PROFESSIONAL SERVICES	1,538.97	9,450	89.81- Y		
	602-49490-321	TELEPHONE	215.14	5,350	3,104.22		
	602-49490-404	EQUIP. MAINTENANCE CONTR	1,637.82	5,450	1,688.66		
	604-20200	ACCOUNTS PAYABLE	165,001.21-*			•	
	604-49560-250	PURCHASED POWER	150,140.11	2,193,900	1358,597.81		
	604-49570-210	OPERATING SUPPLIES	348.62	67,000	48,948.01		
	604-49570-212	GASOLINE & DIESEL FUEL	728.92	7,200	4,597.03		
	604-49570-221	MAINT. AND REPAIR SUPPLI	2,850.04	16,000	4,899.94		
	604-49570-331	TRAVEL & TRAINING	100.00	7,950	5,842.29		
	604-49590-132	DENTAL INSURANCE	100.23	7,000	2,899.43		
	604-49590-135	Other Employee Benefits	827.88	1,500	17.93		
	604-49590-201	OFFICE SUPPLIES AND EXPE	255.34	60,150	42,727.06		
	604-49590-300	PROFESSIONAL SERVICES	5,102.52	25,000	7,586.49- Y		
	604-49590-321	TELEPHONE	203.33	5,650	3,177.15		
	604-49590-404	EQUIP. MAINTENANCE CONTR	3,783.79	14,750	6,060.39		
	604-49590-439	MISCELLANEOUS	39.08	35,950	22,717.70		
	604-49590-446	CONSERVATION IMPROVEMENT	521.35	67,100	48,814.63		
	605-20200	ACCOUNTS PAYABLE	17,390.52-	*			
	605-49600-251	PURCHASE GAS FOR RESALE	10,923.26	2,023,350	892,321.49		
	605-49610-210	OPERATING SUPPLIES	484.79	29,700	8,908.50		
	605-49610-212	GASOLINE & DIESEL FUEL	335.34	3,000	1,216.55		
	605-49610-222	VEHICLES - SUPPLIES	1,399.76	5,550			
	605-49620-201	OFFICE SUPPLIES AND EXPE	79.47	21,200	•		
	605-49620-300	PROFESSIONAL SERVICES	2,010.83	12,200			
	605-49620-321	TELEPHONE	481.56	3,100			
	605-49620-404	EQUIP. MAINTENANCE CONTR	1,177.69	6,350			
		DUES AND SUBSCRIPTIONS	458.74	22,650	114.95- Y		
	605-49620-433 605-49620-439	MISCELLANEOUS	39.08	17,400			
			129,635.56-	•	,		
	609-20200	ACCOUNTS PAYABLE DENTAL INSURANCE	218.59	3,000	2,576.40		
	609-49750-132		847.73	10,250	•		
	609-49750-210	OPERATING SUPPLIES	34,945.89	664,100			
	609-49750-261	PURCHASES - LIQUOR	70,353.01	1,077,950			
	609-49750-262	PURCHASES - BEER	14,255.76	277,950			
	609-49750-263	PURCHASES - WINE	1,891.80	24,350		•	
	609-49750-264	PURCHASES - MIX	2,157.60	24,550	•		
	609-49750-267	PURCHASES - THC/CBD	1,587.56	34,300	•		
	609-49750-269	PURCHASES - MERCHANDISE	1,307.30	1 050	-		

1,050

390.51

1,237.26- Y

PACKET: 02725 June 13, 2023

VENDOR SET: 01 CITY OF TWO HARBORS

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

** G/L ACCOUNT TOTALS **

				ANNUAL	BUDGET OVER	ANNUAL	BUDGET OVER
BANK YEAR	ACCOUNT	NAME	AMOUNT	BUDGET	AVAILABLE BUDG	BUDGET	AVAILABLE BUDG
		•	77.00	1 000	1 100 76		
	609-49750-321	TELEPHONE	77.90	1,850	1,109.76		
	609-49750-333	FREIGHT	1,175.69	23,500	13,929.53		
	609-49750-404	EQUIP. MAINTENANCE CONTR	447.52	2,600	1,807.81		
	609-49750-520	CAPITAL OUTLAY - BUILDIN	1,286.00	1,000,000	917,524.23		
	651-20200	ACCOUNTS PAYABLE	405.69-*				
	651-49520-201	OFFICE SUPPLIES AND EXPE	12.67	2,950	2,095.15		
	651-49520-300	PROFESSIONAL SERVICES	154.33	4,150	3,078.29		
	651-49520-321	TELEPHONE	50.90	500	371.46		
	651-49520-404	EQUIP. MAINTENANCE CONTR	187.79	400	31.25- Y		
	660-20200	ACCOUNTS PAYABLE	27,989.95-*	,			
	660-45183-210	OPERATING SUPPLIES	148.00	19,300	14,963.24		
	660-45183-223	BUILDING MAINT. SUPPLIES	36.12	15,000	14,429.40		
	660-45183-300	PROFESSIONAL SERVICES	69.99	1,800	1,390.03		
-	660-45183-303	CONTRACTUAL SERVICES	2,022.84	130,250	111,060.17		
	660-45183-321	TELEPHONE	204.44	1,600	549.55		
	660-45183-404	EQUIP. MAINTENANCE CONTR	80.21	700	615.38		
	660-45183-530	CAPITAL OUTLAY - IMPROVE	25,428.35	0	54,661.67- Y		
	850-20200	ACCOUNTS PAYABLE	1,222.73-*				
	850-45122-210	OPERATING SUPPLIES	1,222.73	0	4,392.83- Y		
	999-13101	DUE FROM GENERAL FUND	150,206.37 *				
	999-13211	DUE FROM LIBRARY FUND	2,596.91 *				
	999-13231	DUE FROM AIRPORT FUND	3,173.84 *				
	999-13241	DUE FROM GOLF FUND	448.39 *				
	999-13401	DUE FROM CAPITAL EQUIPME	7,481.25 *				
	999-13402	DUE FROM STREET IMPROVEM	104,999.59 *				
	999-13601	DUE FROM WATER FUND	18,205.63 *				
	999-13602	DUE FROM SEWER FUND	2045,369.53 *				
	999-13604	DUE FROM ELECTRIC FUND	165,001.21 *				
	999-13605	DUE FROM GAS FUND	17,390.52 *				
	999-13609	DUE FROM LIQUOR FUND	129,635.56 *				
	999-13651	DUE FROM STORMWATER UTIL	405.69 *				
	999-13660	DUE FROM CAMPGROUND FUND	27,989.95 *				
		DUE FROM RECREATION	1,222.73 *				
	999-13850	DOL FROM RECREATION	1,222.73				

2674,127.17

** 2023 YEAR TOTALS

PACKET: 02725 June 13, 2023

VENDOR SET: 01 CITY OF TWO HARBORS

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

** POSTING PERIOD RECAP **

101 1/2023 21.19 101 4/2023 6,495.27 101 5/2023 131,269.75 101 6/2023 12,420.16 211 4/2023 589.49 211 5/2023 1,477.84 211 6/2023 529.58 231 5/2023 51.92 231 6/2023 3,121.92 241 5/2023 414.40 241 6/2023 33.99 401 5/2023 7,481.25 402 4/2023 53,269.00 402 6/2023 51,730.59 601 1/2023 1.66 601 4/2023 193.00 601 5/2023 10,485.22 601 6/2023 7,525.75 602 1/2023 31.99 602 4/2023 193.00 603 5/2023 1,964,357.35 604 1/2023 73.90 605 6/2023 1,513.76 604 6/2023 153,220.55 605 <	FUND	PERIOD	AMOUNT
101 4/2023 6,495.27 101 5/2023 131,269.75 101 6/2023 12,420.16 211 4/2023 589.49 211 5/2023 1,477.84 211 6/2023 529.58 231 5/2023 51.92 231 6/2023 3,121.92 241 5/2023 414.40 241 5/2023 7,481.25 402 4/2023 53,269.00 402 6/2023 51,730.59 601 1/2023 1.66 601 4/2023 193.00 601 5/2023 10,485.22 601 6/2023 7,525.75 602 1/2023 31.99 602 4/2023 193.00 602 5/2023 80,787.19 602 6/2023 1,964,357.35 604 1/2023 73.90 604 4/2023 193.00 604 5/2023 11,513.76 <td>101</td> <td>1/2023</td> <td>21.19</td>	101	1/2023	21.19
101 5/2023 131,269.75 101 6/2023 12,420.16 211 4/2023 589.49 211 5/2023 1,477.84 211 6/2023 529.58 231 5/2023 51.92 231 6/2023 3,121.92 241 5/2023 414.40 241 6/2023 33.99 401 5/2023 7,481.25 402 4/2023 53,269.00 402 6/2023 51,730.59 601 1/2023 1.66 601 4/2023 193.00 601 5/2023 10,485.22 601 6/2023 7,525.75 602 1/2023 31.99 602 4/2023 193.00 602 6/2023 1,964,357.35 604 1/2023 73.90 604 4/2023 193.00 604 5/2023 15,320.55 605 1/2023 23.00 604 6/2023 15,457.62 605 <td< td=""><td></td><td></td><td>6,495.27</td></td<>			6,495.27
101 6/2023 12,420.16 211 4/2023 589.49 211 5/2023 1,477.84 211 6/2023 529.58 231 5/2023 51.92 231 6/2023 3,121.92 241 5/2023 414.40 241 6/2023 33.99 401 5/2023 7,481.25 402 4/2023 53,269.00 402 6/2023 51,730.59 601 1/2023 1.66 601 4/2023 193.00 601 5/2023 10,485.22 601 6/2023 7,525.75 602 1/2023 31.99 602 4/2023 193.00 602 5/2023 80,787.19 602 6/2023 1,964,357.35 604 1/2023 73.90 604 4/2023 193.00 604 5/2023 11,513.76 605 1/2023 23.00 605 5/2023 15,457.62 605	101	5/2023	131,269.75
211 5/2023 1,477.84 211 6/2023 529.58 231 5/2023 51.92 231 6/2023 3,121.92 241 5/2023 414.40 241 6/2023 33.99 401 5/2023 7,481.25 402 4/2023 53,269.00 402 6/2023 51,730.59 601 1/2023 1.66 601 4/2023 193.00 601 5/2023 10,485.22 601 6/2023 7,525.75 602 1/2023 31.99 602 4/2023 193.00 602 5/2023 80,787.19 602 6/2023 1,964,357.35 604 1/2023 73.90 604 4/2023 193.00 604 5/2023 11,513.76 604 6/2023 153,220.55 605 1/2023 23.00 605 6/2023 15,457.62	101	6/2023	12,420.16
211 6/2023 529.58 231 5/2023 51.92 231 6/2023 3,121.92 241 5/2023 414.40 241 6/2023 33.99 401 5/2023 7,481.25 402 4/2023 53,269.00 402 6/2023 51,730.59 601 1/2023 1.66 601 4/2023 193.00 601 5/2023 10,485.22 601 6/2023 7,525.75 602 1/2023 31.99 602 4/2023 193.00 602 5/2023 80,787.19 602 6/2023 1,964,357.35 604 1/2023 73.90 604 4/2023 193.00 604 5/2023 11,513.76 604 6/2023 153,220.55 605 1/2023 23.00 605 4/2023 193.00 605 5/2023 15,457.62 605 6/2023 1,716.90 609 <td< td=""><td>211</td><td>4/2023</td><td>589.49</td></td<>	211	4/2023	589.49
231 5/2023 51.92 231 6/2023 3,121.92 241 5/2023 414.40 241 6/2023 33.99 401 5/2023 7,481.25 402 4/2023 53,269.00 402 6/2023 51,730.59 601 1/2023 1.66 601 4/2023 193.00 601 5/2023 10,485.22 601 6/2023 7,525.75 602 1/2023 31.99 602 4/2023 193.00 602 5/2023 80,787.19 602 6/2023 1,964,357.35 604 1/2023 73.90 604 4/2023 193.00 604 5/2023 11,513.76 605 1/2023 23.00 605 4/2023 193.00 605 5/2023 15,457.62 605 6/2023 1,716.90 609 4/2023 1,286.00 609 5/2023 43,528.83 651 <t< td=""><td>211</td><td>5/2023</td><td>1,477.84</td></t<>	211	5/2023	1,477.84
231 6/2023 3,121.92 241 5/2023 414.40 241 6/2023 33.99 401 5/2023 7,481.25 402 4/2023 53,269.00 402 6/2023 51,730.59 601 1/2023 1.66 601 4/2023 193.00 601 5/2023 10,485.22 601 6/2023 7,525.75 602 1/2023 31.99 602 4/2023 193.00 602 5/2023 80,787.19 602 6/2023 1,964,357.35 604 1/2023 73.90 604 4/2023 193.00 604 5/2023 11,513.76 604 6/2023 153,220.55 605 1/2023 23.00 605 4/2023 193.00 605 5/2023 15,457.62 605 6/2023 1,716.90 609 4/2023 1,286.00 609 5/2023 43,528.83 651	211	6/2023	529.58
241 5/2023 414.40 241 6/2023 33.99 401 5/2023 7,481.25 402 4/2023 53,269.00 402 6/2023 51,730.59 601 1/2023 193.00 601 4/2023 193.00 601 6/2023 7,525.75 602 1/2023 31.99 602 4/2023 193.00 602 5/2023 80,787.19 602 6/2023 1,964,357.35 604 1/2023 73.90 604 4/2023 193.00 604 5/2023 11,513.76 604 6/2023 153,220.55 605 1/2023 23.00 605 4/2023 193.00 605 5/2023 15,457.62 605 6/2023 1,716.90 609 4/2023 1,286.00 609 5/2023 84,820.73 609 6/2023 1,286.00 651 5/2023 395.77 651	231	5/2023	51.92
241 6/2023 33.99 401 5/2023 7,481.25 402 4/2023 53,269.00 402 6/2023 51,730.59 601 1/2023 1.66 601 4/2023 193.00 601 5/2023 10,485.22 601 6/2023 7,525.75 602 1/2023 31.99 602 4/2023 193.00 602 5/2023 80,787.19 602 6/2023 1,964,357.35 604 1/2023 73.90 604 4/2023 193.00 604 5/2023 11,513.76 604 6/2023 153,220.55 605 1/2023 23.00 605 4/2023 193.00 605 5/2023 15,457.62 605 6/2023 1,716.90 609 4/2023 1,286.00 609 5/2023 84,820.73 609 6/2023 43,528.83 651 1/2023 395.77 651	231	6/2023	3,121.92
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601 6/2023 7,525.75 602 1/2023 31.99 602 4/2023 193.00 602 5/2023 80,787.19 602 6/2023 1,964,357.35 604 1/2023 73.90 604 4/2023 193.00 604 5/2023 11,513.76 604 6/2023 153,220.55 605 1/2023 23.00 605 4/2023 193.00 605 5/2023 15,457.62 605 6/2023 1,716.90 609 4/2023 1,286.00 609 5/2023 84,820.73 609 6/2023 43,528.83 651 1/2023 3.67 651 5/2023 395.77 651 6/2023 6.25 660 5/2023 26,910.51 660 6/2023 1,079.44	601	4/2023	193.00
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602 4/2023 193.00 602 5/2023 80,787.19 602 6/2023 1,964,357.35 604 1/2023 73.90 604 4/2023 193.00 604 5/2023 11,513.76 604 6/2023 153,220.55 605 1/2023 23.00 605 4/2023 193.00 605 5/2023 15,457.62 605 6/2023 1,716.90 609 4/2023 1,286.00 609 5/2023 84,820.73 609 6/2023 43,528.83 651 1/2023 3.67 651 5/2023 395.77 651 6/2023 26,910.51 660 5/2023 26,910.51 660 6/2023 1,079.44	601	6/2023	7,525.75
602 5/2023 80,787.19 602 6/2023 1,964,357.35 604 1/2023 73.90 604 4/2023 193.00 604 5/2023 11,513.76 604 6/2023 153,220.55 605 1/2023 23.00 605 4/2023 193.00 605 5/2023 15,457.62 605 6/2023 1,716.90 609 4/2023 1,286.00 609 5/2023 84,820.73 609 6/2023 43,528.83 651 1/2023 3.67 651 5/2023 395.77 651 6/2023 6.25 660 5/2023 26,910.51 660 6/2023 1,079.44	602	1/2023	31.99
602 6/2023 1,964,357.35 604 1/2023 73.90 604 4/2023 193.00 604 5/2023 11,513.76 604 6/2023 153,220.55 605 1/2023 23.00 605 4/2023 193.00 605 5/2023 15,457.62 605 6/2023 1,716.90 609 4/2023 1,286.00 609 5/2023 84,820.73 609 6/2023 43,528.83 651 1/2023 3.67 651 5/2023 395.77 651 6/2023 6.25 660 5/2023 26,910.51 660 6/2023 1,079.44	602	4/2023	193.0Ò
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604 4/2023 193.00 604 5/2023 11,513.76 604 6/2023 153,220.55 605 1/2023 23.00 605 4/2023 193.00 605 5/2023 15,457.62 605 6/2023 1,716.90 609 4/2023 1,286.00 609 5/2023 84,820.73 609 6/2023 43,528.83 651 1/2023 3.67 651 5/2023 395.77 651 6/2023 6.25 660 5/2023 26,910.51 660 6/2023 1,079.44	602	6/2023	1,964,357.35
604 5/2023 11,513.76 604 6/2023 153,220.55 605 1/2023 23.00 605 4/2023 193.00 605 5/2023 15,457.62 605 6/2023 1,716.90 609 4/2023 1,286.00 609 5/2023 84,820.73 609 6/2023 43,528.83 651 1/2023 3.67 651 5/2023 395.77 651 6/2023 6.25 660 5/2023 26,910.51 660 6/2023 1,079.44	604	1/2023	73.90
604 6/2023 153,220.55 605 1/2023 23.00 605 4/2023 193.00 605 5/2023 15,457.62 605 6/2023 1,716.90 609 4/2023 1,286.00 609 5/2023 84,820.73 609 6/2023 43,528.83 651 1/2023 3.67 651 5/2023 395.77 651 6/2023 6.25 660 5/2023 26,910.51 660 6/2023 1,079.44	604	4/2023	193.00
605 1/2023 23.00 605 4/2023 193.00 605 5/2023 15,457.62 605 6/2023 1,716.90 609 4/2023 1,286.00 609 5/2023 84,820.73 609 6/2023 43,528.83 651 1/2023 3.67 651 5/2023 395.77 651 6/2023 6.25 660 5/2023 26,910.51 660 6/2023 1,079.44	604	5/2023	11,513.76
605 4/2023 193.00 605 5/2023 15,457.62 605 6/2023 1,716.90 609 4/2023 1,286.00 609 5/2023 84,820.73 609 6/2023 43,528.83 651 1/2023 3.67 651 5/2023 395.77 651 6/2023 6.25 660 5/2023 26,910.51 660 6/2023 1,079.44	604	6/2023	153,220.55
605 5/2023 15,457.62 605 6/2023 1,716.90 609 4/2023 1,286.00 609 5/2023 84,820.73 609 6/2023 43,528.83 651 1/2023 3.67 651 5/2023 395.77 651 6/2023 6.25 660 5/2023 26,910.51 660 6/2023 1,079.44	605	1/2023	23.00
605 6/2023 1,716.90 609 4/2023 1,286.00 609 5/2023 84,820.73 609 6/2023 43,528.83 651 1/2023 3.67 651 5/2023 395.77 651 6/2023 6.25 660 5/2023 26,910.51 660 6/2023 1,079.44	605	4/2023	193.00
609 4/2023 1,286.00 609 5/2023 84,820.73 609 6/2023 43,528.83 651 1/2023 3.67 651 5/2023 395.77 651 6/2023 6.25 660 5/2023 26,910.51 660 6/2023 1,079.44	605	5/2023	15,457.62
609 5/2023 84,820.73 609 6/2023 43,528.83 651 1/2023 3.67 651 5/2023 395.77 651 6/2023 6.25 660 5/2023 26,910.51 660 6/2023 1,079.44	605	6/2023	1,716.90
609 6/2023 43,528.83 651 1/2023 3.67 651 5/2023 395.77 651 6/2023 6.25 660 5/2023 26,910.51 660 6/2023 1,079.44	609	4/2023	1,286.00
651 1/2023 3.67 651 5/2023 395.77 651 6/2023 6.25 660 5/2023 26,910.51 660 6/2023 1,079.44	609	5/2023	84,820.73
651 5/2023 395.77 651 6/2023 6.25 660 5/2023 26,910.51 660 6/2023 1,079.44	609	6/2023	43,528.83
651 6/2023 6.25 660 5/2023 26,910.51 660 6/2023 1,079.44	651	1/2023	3.67
660 5/2023 26,910.51 660 6/2023 1,079.44	651	5/2023	395.77
660 6/2023 1,079.44	651	6/2023	6.25
	660	5/2023	26,910.51
850 6/2023 1,222.73	660	6/2023	1,079.44
	850	6/2023	1,222.73

PACKET: 02725 June 13, 2023

VENDOR SET: 01 CITY OF TWO HARBORS

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

NO ERRORS

NO WARNINGS

** END OF REPORT **

TOTAL ERRORS: 0 TOTAL WARNINGS: 0



O	Donoutroopti	Date:			
Originating Staff:	Department:	Date.			
Miranda Pietila & Jim Gilbert	Capital Equipment Fund	06/12/2023			
Agenda Item Subject: Consider approving retainage to Primetime Concrete LLC for the 2022 Sidewalk Project in the amount of \$7,481.25.					
BACKGROUND: The 2022 Sidewalk Project completed in October 2022, retainage of \$7,481.25 was kept until the contractor completed a punch list. Final punch list items were completed May 2023. COUNCIL ACTION REQUESTED: Approve retainage to Primetime Concrete LLC for					
the 2022 Sidewalk Project in the amount of \$7,481.25. RECOMMENDATION: Approve retainage to Primetime Concrete LLC for the 2022 Sidewalk Project in the amount of \$7,481.25.					
ATTACHMENTS: Invoice					

Agenda Item # CA

Meeting Date 10/12/23

Primetime Concrete LLC

1767 Old North Shore Road
Duluth, MN 55804 US
courtney@primetimeconcretemn.com
www.primetimeconcretemn.com



INVOICE

 BILL TO
 INVOICE
 1253

 City of Two Harbors
 DATE
 10/28/2022

 City of Two Harbors
 TERMS
 Due on receipt

 Attn: Miranda Pietila
 DUE DATE
 10/28/2022

522 1st Ave

Two Harbors, MN 55616

SERVICE	DESCRIPTION	oty.	RATE	AMOUNT
Sales	319 8th Street	30	225.00	6,750.00
Sales	Alley Apron .	12	225.00	2,700.00
[,] Sales	301 8th Street	29	225.00	6,525.00
Sales	8th Steet & 3rd Ave N	7	225.00	1,575.00
Sales	8th Street & 3rd Ave S	6	225.00	1,350.00
Sales	277 8th Street	18	225.00	4,050.00
Sales	225 8th Street	9	225.00	2,025.00
Sales	221 8th Street	13	225.00	2,925.00
Sales	201 8th Street	31	225,00	6,975.00
Sales	8th Street & 2nd Ave	4	225.00	900.00
Sales	8th Street & 2nd Ave	8	225.00	1,800.00
Sales	202 8th Street	26	225,00	5,850.00
Sales	Alley Apron	12	225.00	2,700.00
Sales	730 3rd Ave	27	225.00	6,075.00
Sales	8th Street & 3rd Ave S	7	225.00	1,575.00
Sales	8th Street & 3rd Ave N	7	225,00	1,575.00
Sales	729 3rd Ave	14	225.00	3,150.00
Sales	308 8th Street	16	225.00	3,600.00
Sales	Alley Apron .	12	225.00	2,700.00
Sales	730 4th Ave	34	225.00	7,650.00
Sales	601 4th Ave	40	225.00	9,000.00
Sales	618 5th Ave	19	225.00	4,275.00

		BALANCE DUE			\$7,481.25
		PAYMENT	n	· W. M. JA 155 W TA JA JA JA TA TA TA TA TA JA JA JA TA TA TA JA	142,143.75
Sales	7th Street & 2nd Ave		10	225.00	2,250.00
Sales	702 2nd Ave		25	225.00	5,625.00
Sales	714 2nd Ave		16	225.00	3,600.00
Sales	718 2nd Ave		. 12	225.00	2,700.00
Sales	724 2nd Ave		. 14	225.00	3,150.00
Sales	728 2nd Ave		11	225.00	2,475.00
Sales	730 2nd Ave		10	225.00	2,250.00
Sales	8th Street & 2nd Ave		3	225.00	675.00
Sales	202 8th Street		10	225.00	2,250.00
Sales	727 2nd Ave		7	225.00	1,575.00
Sales	723 2nd Ave		8	225.00	1,800.00
Sales	719 2nd Ave		17	225.00	3,825.00
Sales	EMPTY LOT (700 blk 2nd Ave North)	16	225.00	3,600.00
Sales	709 2nd Ave		12 `	225.00	2,700.00
Sales	703 2nd Ave		19	225.00	4,275.00
Sales	7th Street & 2nd Ave		9	225.00	2,025.00
Sales	601 4th Ave		11	225,00	2,475.00
Sales	615 4th Ave		7	225.00	1,575.00
Sales	619 4th Ave		12	225,00	2,700.00
Sales	623 4th Ave	•	11	225.00	2,475.00
Sales	625 4th Ave		18	225,00	4,050.00
Sales	631 4th Ave		7	225.00	1,575.00
Sales	Shelly P		7	225.00	1,575.00
Sales	628 5th Ave		6	225.00	1,350.00
Sales	624 5th Ave	•	6	225.00	1,350.00



Originating Staff:	Department:	Date:			
Miranda Pietila	General Fund	06/12/2023			
Agenda Item Subject: Consider approving invoice to Bolton & Menk for general engineering services for \$1,425.	Fiscal Impact: General Service in 2023 in the General Fund	es are budgeted for			
BACKGROUND: Submitting invoice for Bolton & March 4 th to March 31 ^{st.} This is for Serene Quarters, and Odegard to	or assistance with review of Li				
COUNCIL ACTION REQUESTED: Approve invoice for \$1,425.00 to Bolton & Menk.					
RECOMMENDATION: Approve invoice for \$1,425.00 to Bolton & Menk.					
ATTACHMENTS: Invoice from Bolton & Menk					



Please Remit To: Bolton & Menk, Inc. 1960 Premier Drive | Mankato, MN 56001-5900 507-625-4171 | 507-625-4177 (fax) Payment by Credit Card Available Online at www.Bolton-Menk.com To Ensure Proper Credit, Provide Invoice Numbers with Payment

City of Two Harbors Miranda Pietila, Finance Director 522 First Ave Two Harbors, MN 55616-1504

April 30, 2023

Project No:

0U1.123538

Invoice No:

0311062

Client Account:

TWOHARB_CI_MN

Two Harbors/General Professional Service

Professional Services from March 4, 2023 through March 31, 2023:

- 112.50 Serene Quarters: March 22nd Meeting with City Staff and Developer
- 75.00 Lighthouse Point: Review Project Information, Discussion with City Attorney
- 937.50 522 6th Avenue: Communications and Research Regarding Potential Driveway
- 300.00 Odegard Trail: Review Project Funding and Options; Meet with City Staff and County
- \$ 1,425.00 Task 001 Total

Reduced Rate Services (001)

Professional Services

	Hours	Amount	
Principal	14.50	1,087.50	
Project Engineer	2.00	150.00	
Project Manager	2.50	187.50	
Totals	19.00	1,425.00	
Total Labor			1,425.0

.00

A

Total this Task

\$1,425.00

No-Charge Meeting Attendance (003)

Prepare For and Attend the Following Meetings:

- City Council Regular Meeting March 13th and 27th City Council Special Meeting March 22nd
- Public Safety Committee Meeting March 6th
- Public Works Committee Meeting March 9th
- Utilities Committee Meeting March 21st

Professional Services

	Hours	Amount
Principal	18.00	3,618.00
Project Engineer	1.50	244.50
Totals	19.50	3,862.50
Total Labor		

3,862.50

Additional Fees

-3,862.50 Meetings - No Charge

-3,862.50 -3,862.50 **Total Additional Fees**

> 0.00 Total this Task

Total this Invoice

\$1,425.00



Originating Staff:	Department:	Date:	
Miranda Pietila	Street Improvement Fund	06/12/2023	
Agenda Item Subject: Consider approving invoice to Bolton & Menk for professional services for the 2018 Street Improvement Project for \$804.	Fiscal Impact: Funds are bud Improvement Project	lgeted for Street	
BACKGROUND: Submitting invoice for Bolton & Menk engineering services for \$804 from March 4 th to March 31 st for project management and coordination of the 2018 Street Improvement Project.			
COUNCIL ACTION REQUESTED: Approve invoice for \$804 to Bolton & Menk.			
RECOMMENDATION: Approve invoice for \$804 to Bolton & Menk.			
ATTACHMENTS: Invoice from B	olton & Menk	·	



Please Remit To: Bolton & Menk, Inc.
1960 Premier Drive | Mankato, MN 56001-5900
507-625-4171 | 507-625-4177 (fax)
Payment by Credit Card Available Online at www.Bolton-Menk.com
To Ensure Proper Credit, Provide Invoice Numbers with Payment

City of Two Harbors Miranda Pietila, Finance Director 522 First Ave Two Harbors, MN 55616-1504 April 30, 2023

Project No: Invoice No: N16.115004 0311056

Client Account:

TWOHARB_CI_MN

Two Harbors/2018 Street & Alley Improve

2018 Street and Alley Improvements

Professional Services from March 4, 2023 to March 31, 2023

Project Management (001)

Coordination with Contractor Regarding Supporting Documentation for Final Pay Request

Professional Services

		Hours	Amount	
Principal		4.00	804.00	
•	Totals	4.00	804.00	
	Total Labor			804.00
		-	Total this Task	\$804.00

Total this Invoice \$804.00



Originating Staff:	Department:	Date:		
Originating Stant.	_			
Miranda Pietila	Street Improvement Fund	06/12/2023		
		L. J. C. Church		
Agenda Item Subject: Consider approving invoice to Bolton & Menk for professional services for the 2021 & 2022 Street Improvement Project for \$1,005.	Fiscal Impact: Funds are bud Improvement Project	Igeted for Street		
BACKGROUND: Submitting invoice for Bolton & Menk engineering services for \$390 from March 4 th to March 31 st for project management and coordination of the 2021 & 2022 Street Improvement Project. Total engineering contract for construction services in 2022 are \$175,000, remaining funds are \$61,038.45.				
COUNCIL ACTION REQUESTED:	Approve invoice for \$1,005 to	Bolton & Menk.		
RECOMMENDATION: Approve invoice for \$1,005 to Bolton & Menk.				
ATTACHMENTS: Invoice from Bo	olton & Menk			



Please Remit To: Bolton & Menk, Inc. 1960 Premier Drive | Mankato, MN 56001-5900 507-625-4171 | 507-625-4177 (fax) Payment by Credit Card Available Online at www.Bolton-Menk.com To Ensure Proper Credit, Provide Invoice Numbers with Payment

City of Two Harbors Miranda Pietila, Finance Director 522 First Ave Two Harbors, MN 55616-1504 April 30, 2023

Project No: Invoice No: N16.121170 0311057

Client Account:

TWOHARB_CI_MN

Two Harbors/2021-2022 Street Improvement

Professional Services from March 4, 2023 to March 31, 2023

Project Management (001)

Project Management, Coordination and Correspondence; Perform Estimated Final Cost Breakdown as Requested by City Staff

Professional Services

 Principal
 5.00
 1,005.00

 Totals
 5.00
 1,005.00

Total Labor 1,005.00

Total this Task \$1,005.00

Total this Invoice \$1,005.00



Originating Staff:	Department:	Date:
Miranda Pietila	Street Improvement Fund	06/122023
Agenda Item Subject: Consider approving invoice to Bolton & Menk for professional services for the 2023 & 2024 Street Improvement Project for \$50,957.50.	Fiscal Impact: Funds are bu Improvement Project	dgeted for Street
BACKGROUND: Submitting invoice for Bolton & March 4 th to March 31 st for prel Improvement Project. Total eng \$412,750, approved at the Octo \$183,429.	iminary design of the 2023 & ineering contract for final de	2024 Street sign services are
COUNCIL ACTION REQUESTED: Menk.	Approve invoice for \$50,957	.50 to Bolton &
RECOMMENDATION: Approve i	invoice for \$50,957.50 to Bol	ton & Menk.
ATTACHMENTS: Invoice from B	olton & Menk	•



Please Remit To: Bolton & Menk, Inc. 1960 Premier Drive | Mankato, MN 56001-5900 507-625-4171 | 507-625-4177 (fax) Payment by Credit Card Available Online at www.Bolton-Menk.com To Ensure Proper Credit, Provide Invoice Numbers with Payment

City of Two Harbors Miranda Pietila, Finance Director 522 First Ave Two Harbors, MN 55616-1504 April 30, 2023

Project No: Invoice No: 0U1.127379 0311058

Client Account:

TWOHARB_CI_MN

Two Harbors/2023-2024 Street Improvement

Professional Services from March 4, 2023 to March 31, 2023

Project Management (001)

Project Management, Coordination and Correspondence; Prepare Information for City Council Consideration of Plan Approval

Professional Services

| Hours | Amount | 2,211.00 | 2,211.00 | Totals | 11.00 | 2,211.00 | 2,211.00 | Total Labor | Total

Total this Tas

2,211.00

Total this Task

\$2,211.00

Final Design - City (005)

Continue Preparation of Detailed Plans; Update Cost Estimate Based on Final Design; Continue Work on Project Specifications; Prepare Information for Plan Review with Utilities Committee and Public Works Committee; Coordination for Early Tree Removal, Including Communication with Contractor, Site Visits and Meetings with Property Owners

Professional Services

	Hours	Amount
Principal	8.00	1,608.00
Project Engineer	169.00	26,212.00
Senior Project Engineer	22.00	3,586.00
Totals	199.00	31,406.00

Total Labor

31,406.00

Total this Task

\$31,406.00

Permits and Easements (006)

Begin Preparation of Applications for Aquatic Resource Impacts and No Loss Activities

Professional Services

	Hours	Amount
Principal	1.50	301.50
Specialist	40.50	4,468.50
Totals	42.00	4,770.00

Total Labor

4,770.00

Project	0U1.127379	Two Harbors/2023-2024 Street Improvement	Invoice	0311058	
		Tota	al this Task	\$4,770.00	

Final Design Coordination - County (015)

Coordination with County Design Team; Project Meetings with Lake County; Continue Coordination for Incorporation of Potential Stormwater Treatment Structures in Project; Review Comments from MnDOT State Aid Plan Review and Assistance/Support for Response; Coordination with Lake County for Early Tree Removal; Coordination for Required Parking Resolution for CSAH Project Segments, Including Preparation of Materials for Review with Two Harbors Public Safety Committee; Prepare Exhibits for Construction Agreement between City and County Based on Updated Project Cost Estimates

Professional Services

		Hours	Amount	
Principal		7.00	1,419.00	
Project Engineer		54.50	8,547.50	
Technician		26.00	2,604.00	
Toomioidii	Totals	87.50	12,570.50	
	Total Labor			12,570.50
			Total this Task	\$12,570.50
		Т	otal this Invoice	\$50,957.50

Bolton & Menk, Inc. is an equal opportunity employer and federal contractor or subcontractor. Consequently, the parties agree that, as applicable, they will abide by the requirements of 41 CFR 60-14(a), 41 CFR 60-300.5(a) and 41 CFR 60-741.5(a) and that these laws are incorporated herein by reference. These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, sexual orientation, gender identity or national origin. These regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, protected veteran status or disability. The parties also agree that, as applicable, they will abide by the requirements of Executive Order 13496 (29 CFR Part 471, Appendix A to Subpart A), relating to the notice of employee rights under federal labor laws.



	Description	Date:		
Originating Staff:	Department:	Date:		
Miranda Pietila	Street Improvement Fund	06/12/2023		
Agenda Item Subject: Consider approving invoice to Bolton & Menk for professional services for the MNDOT Reconstruction Project for \$502.50.	Fiscal Impact: Funds are bud Improvement Project	lgeted for Street		
BACKGROUND: Submitting invoice for Bolton & Menk engineering services for \$502.50 from March 4 th to March 31 st for correspondence and meeting preparation for the MnDot reconstruction project. Total engineering contract was not to exceed \$50,000, remaining funds are \$6,109.50.				
COUNCIL ACTION REQUESTED: Approve invoice for \$502.50 to Bolton & Menk.				
RECOMMENDATION: pprove invoice for \$502.50 to Bolton & Menk.				
ATTACHMENTS: Invoice from Bo	olton & Menk			



Please Remit To: Bolton & Menk, Inc. 1960 Premier Drive | Mankato, MN 56001-5900 507-625-4171 | 507-625-4177 (fax) Payment by Credit Card Available Online at www.Bolton-Menk.com To Ensure Proper Credit, Provide Invoice Numbers with Payment

City of Two Harbors Miranda Pietila, Finance Director 522 First Ave Two Harbors, MN 55616-1504

April 30, 2023

Project No: Invoice No: 0U1.126067 0311064

Client Account:

TWOHARB_CI_MN

Two Harbors/TH 61 - MnDOT Reconstruction

This is a MnDOT Project Proposed for Construction on TH 61 through Two Harbors from Approximately Scenic Drive to Park Road. Construction Anticipated in 2025-2026

Professional Services from March 4, 2023 to March 31, 2023

Project Management and Meetings (001)

Project Management and Correspondence; Coordination with MnDOT Consultant for their Presentation to City Council and Associated Follow Up; March 27th Meeting with City and County Staff

Professional Services

Principal	Totals Total Labor	Hours 2.50 2.50	Amount 502.50 502.50	502.50
		Tot	tal this Task	\$50,2.50
		Total	this Invoice	\$502.50

Bolton & Menk, Inc. is an equal opportunity employer and federal contractor or subcontractor. Consequently, the parties agree that, as applicable, they will abide by the requirements of 41 CFR 60-14[a], 41 CFR 60-300.5[a] and 41 CFR 60-741.5[a] and that these laws are incorporated herein by reference. These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, sexual orientation, gender identity or national origin. These regulations require that covered prime contractors and subcontractors take affirmative action to employ add advance in employment individuals without regard to race, color, religion, sex, sexual orientation, gender require that covered prime contractors and subcontractors take affirmative action to employ add advance in employment individuals without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, protected veteran status or disability. The parties also agree that, as applicable, they will abide by the requirements of Executive Order 13496 (29 CFR Part 474, Appendix A to Subpart A), relating to the notice of employee rights under federal labor laws.



Originating Staff:	Department:	Date:	
Miranda Pietila	Gas, Electric, Water & Sewer	06/12/2023	
Agenda Item Subject: Consider approving invoice to Bolton & Menk for professional services for the GIS Online Migration	Fiscal Impact: 2023 Budgete	d line item	
BACKGROUND: Submitting invoice for Bolton & Menk engineering services for \$965.00 from February 4 th to March 3 rd for professional services related to GIS Online Migration. Total contract is \$7,500, remaining funds is \$6,535			
COUNCIL ACTION REQUESTED:	Approve invoice for \$965.00 t	o Bolton & Menk.	
RECOMMENDATION: Approve i	nvoice for \$965.00 to Bolton 8	& Menk.	
ATTACHMENTS: Invoice from Bo	olton & Menk		



Please Remit To: Bolton & Menk, Inc.
1960 Premier Drive | Mankato, MN 56001-5900
507-625-4171 | 507-625-4177 (fax)
Payment by Credit Card Available Online at www.Bolton-Menk.com
To Ensure Proper Credit, Provide Invoice Numbers with Payment

City of Two Harbors Miranda Pietila, Finance Director 522 First Ave Two Harbors, MN 55616-1504 April 20, 2023

Project No: Invoice No: 0X1.130393 0310708

Client Account:

TWOHARB_CI_MN

Two Harbors/ArcGIS Online Migration

Professional Services

Principal

Totals
Total Labor

Hours 5.00

5.00

Amount

965.00 965.00

965.00

Total this Invoice

\$965.00

Bolton & Menk, Inc. is an equal opportunity employer and federal contractor or subcontractor. Consequently, the parties agree that, as applicable, they will abide by the requirements of 41 CFR 60-1.4(a), 41 CFR 60-300.5(a) and 41 CFR 60-741.5(a) and that these laws are incorporated herein by reference. These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, sexual orientation, gender identity or national origin. These regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, protected veteran status or disability. The parties also agree that, as applicable, they will abide by the requirements of Executive Order 13496 (29 CFR Part 471, Appendix A to Subpart A), relating to the notice of employee rights under federal labor laws.



		Data
Originating Staff:	Department:	Date:
Miranda Pietila	Sewer Fund	06/12/2023
Agenda Item Subject: Consider	Fiscal Impact: Funds are bud	1
approving invoice to Bolton &	Wastewater Treatment Plan	t Project
Menk for professional services		
for the Wastewater Treatment		
Plant Project for \$35,092.20.		
BACKGROUND:	na la compania a fa	v 625 002 20 from
Submitting invoice for Bolton &	Menk engineering services it	icos of the
April 15 th to May 12 th 2023 for o		
Wastewater Treatment Plant Pr services are \$1,395,000, remain		ract for construction
services are \$1,395,000, Terriain	ing fullus are 9027,704.14.	
		- 1 0
COUNCIL ACTION REQUESTED:	Approve invoice for \$35,092.	
1	• •	20 to Bolton &
Menk.		20 to Bolton &
	•	20 to Bolton &
		20 to Bolton &
Menk.		
Menk.	invoice for \$35,092.20 to Bolt	

Agenda Item # (A) Meeting

Meeting Date 12/23



Please Remit To: Bolton & Menk, Inc. 1960 Premier Drive | Mankato, MN 56001-5900 507-625-4171 | 507-625-4177 (fax) Payment by Credit Card Available Online at www.Bolton-Menk.com To Ensure Proper Credit, Provide Invoice Numbers with Payment

City of Two Harbors Miranda Pietila, Finance Director 522 First Ave Two Harbors, MN 55616-1504

May 22, 2023

Project No:

M24.117177

Amount

Invoice No: Client Account: 0312534 TWOHARB_CI_MN

Two Harbors/WWTF Engineering

Professional Services from April 15, 2023 to May 12, 2023

Construction Services (005)
Professional Services

	Hours	Amount
Principal	4.50	891.00
Administrative	8.00	504.00
Design Engineer	8.50	1,173.00
Senior Principal	1.50	372.00
Project Engineer	38.50	6,853.00
Technician	146.00	22,338.00
Mechanical Engineer	1,00	105.60
Electrical Engineer	17.00	2,085.60
	6.00	770.00
Architect	3.53	

Total Labor

35,092.20

Total this Task

\$35,092.20

Total this Invoice

\$35,092.20

Bolton & Menk, Inc. is an equal opportunity employer and federal contractor or subcontractor. Consequently, the parties agree that, as applicable, they will abide by the requirements of 41 CFR 80-1.4(a), 41 CFR 80-300.5(a) and 41 CFR 80-741.5(a) and that these laws are incorporated herein by reference. These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, sexual orientation, gender require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, sexual orientation, gender require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, sexual orientation, gender require that covered prime contractors and subcontractors take affirmative action to employee individuals without regard to race, color, religion, sex, sexual orientation, gender require that covered prime contractors and subcontractors take affirmative action to employee individuals without regard to race, color, religion, sex, sexual orientation, gender require that covered prime contractors and subcontractors take affirmative action to employee individuals without regard to race, color, religion, sex, sexual orientation, gender require that covered prime contractors and subcontractors take affirmative action to employee individuals without regard to race, color, religion, sex, sexual orientation, gender require that covered prime contractors and subcontractors take affirmative action to employ and data action to employ and the requirement of the requirement o



05/17/2023

Twin Ports Testing II, Inc. 1301 North 3rd Street Superior, WI 54880 (715) 392-7114

Bolton & Menk
Jennifer Selchow
7533 Sunwood Drive NW
Suite 206
Ramsey, MN 55303

	BR	
TASK	ACCOUNT	AMOUNT
003	5285	\$ 562.24
		\$
		TASK ACCOUNT

Invoice number Date 2382552 04/24/2023

Project 23A0129 Bolton & Menk Two Harbors
Wastewater Treatment Plant Asbestos &
Lead Testing

Professional Fees Asbestos & Lead Testing - February 2023			Billed
·	Hours	Rate	Amount
02/07/2023			
IH Technician			
Gary Christner	0.00	00.00	270.00
Asbestos Sampling	3.00	90.00	210.00
Asbestos & Lead Sampling			
02/09/2023			
IH Technician			
Gary Christner		00.00	45.00
Report Writing	0.50	90.00	45.00
Report writing			
02/14/2023			
IH Technician			
Gary Christner		. 00.00	45.00
Reports Writing	0.50	90.00	40.00
Report Writing			
Department Manager			
Tracy Jacobs	0.50	00.00	45.00
Report Review	0.50	90.00	40.00
Review final report		-	405.00
Phase subtotal	4.50		403.00
Tests and Expenses			
Asbestos & Lead Testing - February 2023			Billed
	Units	Rate	Amount
VDE-			
XKFS			
XRFs 02/07/2023	0.25	300.00	75.00



Bolton & Menk

Project 23A0129 Bolton & Menk Two Harbors Wastewater Treatment Plant Asbestos & Lead Testing

Invoice number Date 2382552 04/24/2023

Tests	and	Fyne	nses
16919	anu	LANC	111000

Asbestos & Lead Te	sting - February	2023
--------------------	------------------	------

Trip Charges	
02/07/2023	
Non Vendor Tests and Expens	es

Units Rate Amount

1.00 40.00 40.00

Phase subtotal

115.00

Expense

Asbestos & Lead Testing - February 2023

Asbestos Bulk Sample 02/13/2023

Units	Rate	Billed Amount
4.00	10.56	42.24

Invoice total 56

562.24



Originating Staff:	Department:	Date:		
Miranda Pietila	Water Fund	06/12/2023		
Agenda Item Subject: Consider approving invoice to Bolton & Menk for professional services for the Chlorine Tank & Bldg Repairs Project for \$6,973.46. Fiscal Impact: WIF Grant, with the remaining balance to be covered from a low interest rate PFA loan.				
BACKGROUND: Submitting invoice for Bolton & Menk engineering services for \$6,973.46 from April 15 th to May 12 th 2023 for construction management engineering services of the Chlorine Tank & Bldg. Repairs Project. Total construction management services are \$618,500, remaining funds are \$608,463.54.				
COUNCIL ACTION REQUESTED: Approve invoice to Bolton & Menk for \$6,973.46.				
RECOMMENDATION: Approve invoice to Bolton & Menk for \$6,973.46.				
ATTACHMENTS: Invoice				



Please Remit To: Bolton & Menk, Inc. 1960 Premier Drive | Mankato, MN 56001-5900 507-625-4171 | 507-625-4177 (fax) Payment by Credit Card Available Online at www.Bolton-Menk.com To Ensure Proper Credit, Provide Invoice Numbers with Payment

City of Two Harbors Miranda Pietila, Finance Director 522 First Ave Two Harbors, MN 55616-1504

May 22, 2023

Project No:

M24,119641

Invoice No:

0312533

Client Account:

TWOHARB_CI_MN

Two Harbors/Chlorine Contact Tank

Design Engineering Services for Replacement of the Chlorine Contact Tank at the Water Treatment Facility

Mn Department of Health Approval

Professional Services from April 15, 2023 to May 12, 2023

Construction Management (003)				
Professional Services			4	
,	Hours		Amount	
Project Management			4 700 00	
Principal	9.00		1,782.00	
Senior Principal	.50		124.00	
Project Engineer	18.00		3,204.00	
Word Processing/Data Entry			110.50	
Administrative	4.50		418.50	
Printing/Copying			04.70	
Administrative	.50		61.50	
Construction Observation	·		705.00	
Technician	5.00		765.00	
Totals	37.50		6,355.00	C 055 00
Total Labor				6,355.00
Reimbursable Expenses			F00.04	
Testing			562.24	618.46
Total Reimbursabl	les	1.1 times	562.24	010.40
	•	Total this	Task	\$6,973.46
		Total this In	voice	\$6,973.46

Bolton & Menk, Inc. is an equal opportunity employer and federal contractor or subcontractor. Consequently, the parties agree that, as applicable, they will abide by the requirements of 41 CFR 60-1.4(a), 41 CFR 60-300,5(a) and 41 CFR 60-41.5(a) and that these laws are incorporated herein by reference. These regulations prohibit discrimination against qualified individuals based on their race, color, religion, sex, sexual orientation, gender identity or national origin. These regulations veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, sexual orientation, gender identity, require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, sexual orientation, gender require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, sexual orientation, gender requirements of Executive Order 13496 (29 CFR Part 471, Appendix A to Subpart identity, national origin, protected veteran status or disability. The parties also agree that, as applicable, they will abide by the requirements of Executive Order 13496 (29 CFR Part 471, Appendix A to Subpart Allor and the property of the protection of the prote



Originating Staff:	Department:	Date:		
Miranda Pietila	Liquor Store Fund	06/12/2023		
Agenda Item Subject: Consider approving invoice to Bolton & Menk for professional services for the Liquor Store Project for \$1,286	Fiscal Impact: Liquor Store reserves of approximately \$1.6M are assisting with development of project, remaining funds are proposed to come from a low interest loan from the Electrical Fund.			
BACKGROUND: Submitting invoice for Bolton & Menk engineering services for \$1,286 from March 4 th to March 31 st for preliminary design, topographic surveys and field delineations for wetlands for the Liquor Store Project. Total engineering contract was \$42,250, remaining funds are \$10,556.50.				
COUNCIL ACTION REQUESTED: Approve invoice for \$1,286to Bolton & Menk.				
RECOMMENDATION: Approve invoice for \$1,286 to Bolton & Menk				
ATTACHMENTS: Invoice from Bolton & Menk				



Please Remit To: Bolton & Menk, Inc. 1960 Premier Drive | Mankato, MN 56001-5900 507-625-4171 | 507-625-4177 (fax) Payment by Credit Card Available Online at www.Bolton-Menk.com To Ensure Proper Credit, Provide Invoice Numbers with Payment

City of Two Harbors Miranda Pietila, Finance Director 522 First Ave Two Harbors, MN 55616-1504

April 30, 2023

Project No: Invoice No: 0U1.129441 0311063

Client Account:

TWOHARB_CI_MN

201.00

Two Harbors/Municipal Liquor Store

Professional Services from March 4, 2023 to March 31, 2023

Project Management (001)

Project Management, Coordination and Correspondence

Professional Services

Amount Hours 201.00 1.00 Principal 201.00 1.00

Totals **Total Labor**

\$201.00 Total this Task

Site Design (004)

Continue Development of Site Plan Options; Design Meetings with Architect on March 15th and 29th; Meeting with City Advisory Committee on March 30th

Professional Services

Amount Hours 1,085.00 7.00 Project Engineer 1,085.00 7.00 Totals

1,085.00 **Total Labor**

\$1,085.00 Total this Task

> \$1,286.00 Total this Invoice

Originating Staff:	Department:	Date:			
Miranda Pietila	Street Improvement Fund	06/12/2023			
Agenda Item Subject: Consider approving Pay App #7 & Final for the 2018 Street & Alley Improvement Project to Northland Constructors for \$51,730.59	Fiscal Impact: Funds are budgeted for Street Improvement Project				
BACKGROUND: Submitting Pay App #7 & Final for the 2018 Street Improvement Fund from Northland Constructors of Duluth, Inc. Please review Memorandum for Joe Rhein regarding the project summary and close out. COUNCIL ACTION REQUESTED: Approve Pay App #7 for \$51,730.59 to Northland Constructors					
RECOMMENDATION: Approve Pay App #7 for \$51,730.59 to Northland Constructors					
ATTACHMENTS: Memorandum from Bolton & Menk along with Pay App #7					

Ph: (651) 704-9970 Bolton-Menk.com

MEMORANDUM

Date:

June 7, 2023

To:

Two Harbors City Council

City Administrator Patricia Nordean

From:

City Engineer Joe Rhein

Subject:

2018 Street & Alley Improvement Project

Pay Request No. 7 & Final

Included with this memo is proposed Pay Request No. 7 & Final on the 2018 Street & Alley Improvement Project. Also included are copies of the required Minnesota Revenue IC-134 forms, Lien Waivers, and Consent of Surety provided by the Contractor. A project summary is provided below.

Schedule

• May 8, 2018 Bids Received.

May 14, 2018 Contract awarded to Northland Constructors of Duluth

June 1, 2018 Preconstruction meeting.

• June 20, 2018 Start construction.

• October 2, 2018 Construction substantially complete.

• November 26, 2018 Assessment Hearing

• Summer 2019 Majority of punch list work performed.

• 2020/2021 Remainder of punch list completed. (Primarily turf.)

• August 13, 2021 Certification of punch list completion.

Fall 2021–Winter 2022
 Final project paperwork / supporting documents.

Project Construction Costs

The bulk of construction was performed from June to October 2018. There were no change orders to the construction contract. A construction cost summary is in the following table:

2018 Street & Alley Improvement Project Summary of Construction Costs				
Item	Amount			
Original Contract Amount	\$1,527,600.00			
Final Project Construction Amount	\$1,501,677.40			
Difference from Contract Amount	(\$25,922.60)			

The final construction cost is under the original contract amount by approximately 1.70%. For reference, the estimated final construction cost used for the assessment hearing in November 2018 was \$1,509,525.69, within 0.52% of the actual final cost.

A breakdown of construction cost by type is shown in the following table:

2018 Street & Alley Improvement Project Construction Costs by Type							
Item	Contract Amount	Final Amount	Difference	Percent			
Sanitary Sewer	\$ 76,140.00	\$ 75,459.20	(\$680.80)	(0.89%)			
Water System	\$ 56,255.00	\$ 56,952.00	\$697.00	1.24%			
Services	\$ 61,084.00	\$ 67,518.70	\$6,434.70	10.53%			
Storm Sewer	\$ 221,881.00	\$ 233,449.20	\$11,568.20	5.21%			
Street	\$1,112,240.00	\$1,068,298.30	(\$43,941.70)	(3.95%)			
Totals	\$1,527,600.00	\$1,501,677.40	(\$25,922.60)	(1.70%)			

From the table it can be seen the final cost for all parts of the project were within 5.2% of the contract amount except Services and Streets. The difference in Services is due to three more sanitary sewer services being constructed than originally anticipated.

Pay Request No. 7 & Final

Pay Request No. 7 & Final has been prepared for consideration by the City Council. The pay request includes payment for additional topsoil placed as part of the final punch list work, as well as reconciling discrepancies in the final payment quantities for several individual pay items. It also releases the construction retainage, which had been held at 2.75% of the construction value as of the previous pay request.

The amount of payment to the Contractor on the final pay request is \$51,730.59. (Of that amount, \$41,001.07 is the released retainage.)

A copy of the pay request is provided with this memo for reference. Note the Contractor and Engineer have signed the final pay request, indicating their agreement. If approved by the City, four original hard copies will be signed for final distribution.

Supporting Documentation

The Contractor is required to submit the following documents in support of the final request for payment:

- MN Department of Revenue IC134 forms Affidavit of Tax Withholding
- Lien Waivers
- Consent of Surety

The Contractor has furnished all required documentation. Copies are attached to this memo for reference.

Recommendation

Northland Constructors of Duluth, Inc. has completed the work under the construction contract for the 2018 Street & Alley Improvement Project. Final construction quantities have been confirmed and amount due the Contractor has been determined, and the Contractor has provided all necessary supporting documentation.

If the City Council concurs with the information provided in this memo and attachments, the recommended action is:

 Approve Request for Payment No. 7 & Final for the 2018 Street & Alley Improvement Project in the amount of \$51,730.59.

We will be present at the City Council meeting on June 12th to review this matter. If you have questions regarding this information or wish to discuss this project in advance of the meeting, please contact me at <u>Joseph.Rhein@bolton-menk.com</u> or at 651-968-7384.

Attachments:

- Pay Request No. 7 & Final
- Consent of Surety
- IC134 Forms
- Lien Waivers

	Date: 21-1	Mar-22
CONTROL CHORIC DAY DEOTIEST	Pay Request No.	7 & Final
CONTRACTOR'S PAY REQUEST 2018 Street and Alley Improvements		
City of Two Harbors, MN	For Period Ending: 31-	Dec-21
BMI Project No. N16.115004		•
Driginal Contract Amount		\$1,527,600.00
Approved Change Orders		\$0.00
Revised Contract Amount		\$1,527,600.00
		4. 504 677 40
Completed Work to Date		\$1,501,677.40
itored Materials on Hand		\$0.00
Sub-Total		\$1,501,677.40
Retained Percentage 0.00%	•	\$0.00
Deduction		\$0.00
iquidated Damages		\$0.00
rotal		\$1,501,677.40
Fotal Amount Paid on Previous Estimates		\$1,449,946.81
Amount Due Contractor This Pay Request		\$51,730.59
authorized changes, and that t for the Final Estimate, that the	Signature	Date
Checked and Approved as to Quantities and Amount: Bolton & Menk, Inc. 3507 High Point Drive North Bldg. 1 Suite E130 Oakdale, MN 55128	Signature JOSEPH R RHEIN CTY Printed Name and Title	Bate ENGINEER
Approved for Payment: City of Two Harbors		.
Name	Title	Date

Pay Estimate No.:

2018 STREET AND ALLEY IMPROVEMENTS

CITY OF TWO HARBORS, MN

BMI PROJECT NO. N16.115004

WORK COMPLETED THROUGH DECEMBER 31, 2021

ORK C	ORK COMPLETED THROUGH DECEMBER 31, 2021			dia av		VEGG	HAMINS ESTIMATE	MATE	COME	COMPLETED TO DATE	DATE
1		TINU	ESTIMATED	AS BILD	ESTIMATED	ESTIMATED	TED	ESTIMATED	ESTIMATED	TED	ESTIMATED
N N	ПЕМ	PRICE	QUANTI	<u></u>	AMOUNT	QUANTITY	λLI	AMOUNT	QUANTITY	ŽĮ.	AMOUNT
	PART 1 - SANITARY SEWER				00 07 7 00	6	S L	CO 140 00	00 0	H A	\$2.140.00
-	BYPASS PUMPING	\$1,070.00	2.00	¥ .	\$2,140.00	756 50	5 4	\$0.778.00	756.50	<u> </u>	\$9.078.00
2	REMOVE EXISTING SANITARY SEWER PIPE	\$12.00	19/	7 5	\$9,132.00	00.00	N N	. \$1000 00	4.00	1	\$1,000.00
က	REMOVE EXISTING SANITARY SEWER MANHOLE	\$250.00	4 6	£ 1	91,000.00	250 50	ξ L	\$20 664 50	558.50	11.	\$20,664.50
4	8" PVC SANITARY SEWER, SDR 35, 10"-15" DEEP	\$37.00	nac	<u>.</u>	920,720,000	0000	֓֞֜֜֜֜֜֜֜֜֜֓֓֓֓֓֓֜֜֜֜֜֜֓֓֓֓֜֜֜֜֜֜֓֓֓֓֜֜֜֜֜	\$6 400 00	128.00	1	\$6,400.00
5	12" PVC SANITARY SEWER, SDR 35, 10"-15" DEEP	\$50.00	128	<u>.</u>	\$6,400.00	70.00	<u>_</u>	\$6 862 00	73.00	L.	\$6,862.00
9	24" PVC SANITARY SEWER, SDR 35, 10~15' DEEP	\$94.00	2 6	<u> </u>	\$6,662.00	00.07	រ៉ា ជ	\$1,070,00	2.00	Æ	\$1,070.00
7	CONNECT TO EXISTING SANITARY SEWER MANHOLE	\$535.00	N	E I	\$1,070.00	00.5	5 0	\$3 420 00	900	Æ	\$3,420.00
œ	CONNECT TO EXISTING SANITARY SEWER PIPE	\$570.00	9	EA	\$3,420.00	00.0	ă i	00.024.00	8 8	i ü	\$15,040,00
6	4' DIA SANITARY SEWER MH, INCL CSTG & ADJ RINGS	\$3,760.00	2	EA	\$18,800.00	4.00	₹ !	\$15,040.00	4.00	5 =	#8 F91 30
우	4' DIA SANITARY SEWER MH OVERDEPTH	\$290.00	18	щ	\$5,220.00	29.97	<u></u> :	\$8,691.30	75.37	5	64 009 49
F	TELEVISE SANITARY SEWER	\$2.00	889	늬	\$1,376.00	39.00	ᅬ	\$78.00	246.70		67E 4EG 20
	TOTAL PART 1 - SANITARY SEWER				\$76,140.00			\$74,443.80			or control of
			,								
	PART 2 - WATERMAIN	000	C	1	00 000 14	00 208	u -	\$5.463.00	607.00	ك	\$5,463.00
12	REMOVE EXISTING WATER MAIN	00.64	980		00.200.00	200	i u	\$450.00	2.00	Æ	\$450.00
13	REMOVE EXISTING GV & BOX	\$225.00	2	i LA	9450.00	20.5	5 5	\$565.00	00 -	EA	\$565.00
4	REMOVE EXISTING HYDRANT	\$565.00		3	00.000	00.1	5 i	00.000	200	i u	\$1 220 00
15	CONNECT TO EXISTING WATER MAIN	\$610.00	5	EA	\$1,220.00	2.00	E I	\$1,220.00	2.00	<u> </u>	426 595 00
16	6" DIP WATER MAIN, CLASS 52	\$45.00	585	ш	\$26,325.00	591.00	-	226,595.00	00.180	i	00.000,000
1,	B" GV & BOX	\$1,325.00	က	EA	\$3,975.00	3.00	EA	\$3,975.00	3.00	A)	93,975,00
α	INSTITATION - 4" THICK	\$52.00	14	SY	\$728.00	18.00	SY	\$936.00	18.00	S.	00.00.00
2 0	R. WYDRANT	\$5,120.00	٦	Ą	\$5,120.00	1.00	Æ	\$5,120.00	9.	E	\$5,120.00
5 6	SOUTH HITTINGS	\$6.00	165	æ	\$330.00	188.00	EB.	\$1,128.00	188.00	LB	\$1,128.00
3 2	HEMBOR ON WATER SERVICE	\$11,500.00	-	LS	\$11,500.00	1.00	SJ	\$11,500.00	7.00	S	\$11,500.00
2	TOTAL BADTS - WATERWAIN				\$56,255.00			\$56,952.00			\$56,952.00
	יסואר נאון ד. זאן רווויסוי										
	DARTA - GERVICES										
8	TANTO CONTRACTING CANITADY CERVICE DIDE	\$6.50	200	ഥ	\$3,250.00	559.40	造	\$3,636.10	559,40	5	\$3,636.10
22 2	MENIOVE EXISTING WANTED SEVEN SERVICE II E	\$7.00	480	ㅂ	\$3,360.00	523.00	ц	\$3,661.00	523.00	븨	\$3,661.00
23	ACMOVE EXISTING WATER CELLINIST IN E	\$82.00	16	Ë	\$1,312.00	17.00	ΕĀ	\$1,394.00	17.00	Æ	\$1,394.00
42	AEMOVE EXISTENCE CONDUCTOR & CONTRACTOR & CO	\$230.00	16	Æ	\$3,680.00	20.00	EA	\$4,600.00	20.00	EA	\$4,600.00
3 8	S'YE PYO WIE SUR 33	\$490.00	2	EA	\$980.00	2.00	EA	\$980.00	2.00	Æ	\$980.00
9 6	SOUND SOUTH AND SANITARY SERVICE PIPE	\$34.00	200	느	\$17,000.00	559.40	느	\$19,019.60	559.40	느	\$19,019.60
ù 00	CONNECT TO EXISTING SANITARY SEWER SERVICE	\$175.00	18	ΕA	\$3,150.00	21.00	EA	\$3,675.00	21.00	A	\$3,675.00
9 8	CONTROL OF THE SERVICE OF THE SERVICE	\$33.00	480	ㅂ	\$15,840.00	523.00	느	\$17,259.00	523.00	5	\$17,259.00
2 8	6/4 TITE A COFFER WALER CERTIFIED	\$250.00	16	EA	\$4,000.00	17.00	EA	\$4,250.00	17.00	E	\$4,250.00
S :	SAT COURS SILOT	\$414.00	16	A	\$6,624.00	17.00	Æ	\$7,038.00	17.00	EA	\$7,038.00
3	3/4 COMPORATION STOP	\$118.00	16	EA	\$1,888.00	17.00	Æ	\$2,006.00	17.00	EA	\$2,006.00
32	CONNECT TO EXISTING WATER SCRVICE				\$61,084.00			\$67,518.70			\$67,518.70
	TOTAL PART 3 - SERVICES										
	DART 4 - STORM SEWER										
8	DENANYE ENICHING STORM SEMIER PIDE	\$18.00	184	占	\$3,312.00	294.00	느	\$5,292.00	294.00	4	\$5,282.00
3	HEWOVE EXISTING STORM SEWENT IN E	\$205.00	7	EA	\$1,435.00	7.00	EA	\$1,435.00	7.00	E	\$1,435.00
45 1	HEWICVE EXISTING STORM SEWEN STROCTORE	\$21.00	322	<u> </u> 5	\$6,762.00	322.00	ዟ	\$6,762.00	322.00		\$6,762.00
8	KEWIOVE EXISTING COLVER!	\$48 OO	275	щ	\$13,200,00	285.00	느	\$13,680.00	285.00		\$13,680.00
98	12" RCP STORM SEWEH, 0-10" DEEP	00.01	242	i u	\$11,715,00	203.00	5	\$11,165.00	203.00	느	\$11,165.00
37	15" RCP STORM SEWER, 0*-10" DEEP	Inn'cce	214	ī	1222	-					

Pay Estimate No.:
2018 STREET AND ALLEY IMPROVEMENTS
CITY OF TWO HARBORS, MN
BMI PROJECT NO. N16.115004
WORK COMPLETED THROUGH DECEMBER 31.:

JRK O	JRK COMPLETED THROUGH DECEMBER 31, 2021		W.C	diasy		DBEV	PREVIOUS ESTIMATE	MATE	COMP	COMPLETED TO DATE	DATE
		TIND	ESTIMATED	Old CH	ESTIMATED	ESTIMATED		ESTIMATED	ESTIMATED	e i	ESTIMATED
8	ITEM	PRICE	Ē		AMOUNT	QUANTITY	<u>-</u>	AMOUNT	GUANIII		AMOUN1
a'e	18" ROP STORM SEWER, 0-10' DEEP	\$61.00	162	ഥ	\$9,882.00	163.50	느	\$9,973.50	163.50	<u>.</u>	00.00.00
g g	194" ROP STORM SEWER, 0'-10' DEEP	\$82.00	275	Щ	\$22,550.00	289.00	뜨	\$23,698.00	289.00	<u>.</u>	\$23,696.00
8 6	AN" BOP STORM SEWER, 0-10' DEEP	\$114.00	99	5	\$7,524.00	84.00	5	\$9,576.00	84.00	占 !	\$9,576.00
} =	ANT FOLITY BY BY STORM SEWER, ARCH OR ELLIPTICAL, 0'-10' DEEP	\$134.00	99	느	\$8,844.00	66.00	느	\$8,844.00	96.00	<u>.</u> !	\$4,000
54	10" DIP STORM SEWER, 0"-10" DEEP	\$65.00	53	Ľ	\$3,445.00	62.50	<u>ٿ</u>	\$4,062.50	62.50	<u> </u>	\$4,062.30 64.9 850.00
i 6	PAYS OF INC. CSTS & AD. BINGS	\$1,950.00	7	EA	\$13,650.00	7.00	A E	\$13,650.00	7.00	<u> </u>	00.000,014
3 5	AND OUR WOLLD COLUMN AND THINKE OF DEEP INCL CSTG & ADJ RINGS	\$1,525.00	1	ΕĀ	\$1,525.00	1.00	EA EA	\$1,525.00	9.	A	\$1,525.00
<u>.</u>	E CONTOURNATION OF THE PROPERTY OF THE PROPERY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY OF THE PROPERTY	\$2,745.00	တ	EA	\$8,235.00	3.00	E	\$8,235.00	3.00	ð	\$8,235.00
٤ s	4. DIA STORMI SEWER STRUCTIONE, & DEET, INCE COLOG CONTROLL CONTROL CO	\$2.595.00		E	\$20,760.00	8.00	EA	\$20,760.00	8.00	EA	\$20,760.00
46	4' DIA STORM SEWER STRUCTURE, 8' DEET, INCL OSTG & ADJ DINGS	# # # P P P P P P P P P P P P P P P P P	r.	EA	\$28,325.00	5.00	EA	\$28,325.00	5.00	EA	\$28,325.00
47	S' DIA STORM SEWER STRUCTURE, 8' DEEP, INCL CSTG & ALD HINGS	95,000.00 95,750.00		Ŭ Į	\$17.250.00	3.00	Α̈́	\$17,250.00	3.00	EA	\$17,250.00
48	6' DIA STORM SEWER CSTRUCTURE, 8' DEEP, INCL CSTG & ADJ HINGS	93,730,00	ĺ	<u> </u>	\$1 920 OC	4.00	1	\$1,920.00	4.00	귀	\$1,920.00
49	5' DIA STORM SEWER STRUCTURE OVERDEPTH	\$480.00		<u>.</u>	\$ 040.00	20.6	j <u>L</u>	\$1.394.00	3.89	占	\$2,645.20
50		90.00	0 0	5 5	\$5,040.00	000	i H	\$5,650.00	2.00	Ä	\$5,650.00
23	30" EQUIVALENT RCP FLARED END SECTION, ARCH OR ELLIPTICAL, WITH TRASH GUARD	\$2,625.00		5 5	00.000 00.000	00	ЕΔ	\$345.00	1.00	Ē	\$345.00
52	12" CMP APRON	\$345.00		5 6	00.04.00	2000	í č	\$6.500.00	100.00	ò	\$6,500.00
53	RANDOM RIP RAP, CLASS 3	\$65.00		5 .	92,000,00	00.00	5	87 690 00	190.50	<u>H</u>	\$7,620.00
54	MINOR DITCH GRADING	\$40.00		4	\$7,600.00	190.50	5	00.020,76	200	i u	\$4.760.00
55	CONNECT TO EXISTING RCP STORM SEWER PIPE	\$680.00	9	EA	\$4,080.00	7.00	Į i	44,7 60.00	200	í í	00 0\$
35	CONSTRUCT STORM SEWER MANHOLE OVER EXISTING PIPE	\$1,160.00	-	Æ	\$1,160.00	0.00	Æ	\$0.00	00.0	5 !	00.00
1	A" PERECRATED PVC DRAIN TILE PIPE. SCH 40	\$12.00	1506	느	\$18,072.00	1,648.00	5	\$19,776.00	1,648.00	5	919,770,00
5	TOTAL BARTA STORM SEWER				\$221,881.00			\$232,198.00			\$233,449.20
	PART 5 - STREET IMPROVEMENTS										00 10 10 10
e e	NOTITATION	\$121,047.90	-	L.S	\$121,047.90	1.00	SJ	\$121,047.90	99.	3	\$121,047.30
3 6	TOATED CONTODI	\$22,500.00	1	LS	\$22,500.00	1.00	LS	\$22,500.00	9.9	S	00.006,528
2 2	TRACTIO CONTROL	\$3.00	1660	ч,	\$4,980.00	1,610.80	느	\$4,832.40	1,621.80	느	\$4,865.40
8 2	REMOVE CONCRETE COURS & GOLLED	\$10.00	973	λS	\$9,730.00	935.20	SΥ	\$9,352.00	935.20	λS	\$9,352.00
5	KEMOVE CONCRETE SUDEWALN	\$4.00	4402	λS	\$17,608.00	4,415.30	λS	\$17,661.20	4,415.30	λŚ	\$17,661.20
82	REMOVE BITUMINOUS PAVEMEN	\$10.00	3889	SY	\$38,890.00	3,867.10	λS	\$38,671.00	3,867.10	SY	\$38,671.00
88	REMOVE CONCRETE PAVEMEN	840.00	305	};	\$3.050.00	0.00	λS	\$0.00	0.00	λŚ	\$0.00
64	MILL EXISTING STREET PAVEMENT (2")	85.00	791	S A	\$3,955.00	748.60	λS	\$3,743.00	748.60	ŠĶ	\$3,743.00
92	REMOVE BITUMINOUS DRIVEWAY PAVEMEN I	940 00	200	<i>}</i>	\$3.588.00	272.70	λS	\$3,272.40	272.70	λS	\$3,272.40
99	REMOVE CONCRETE DRIVEWAY PAVEMEN!	\$250.00	σ	ΕĀ	\$2.250.00	7.00	ā	\$1,750.00	7.00	EA	\$1,750.00
67	CLEAR AND GRUB TREE (4"-12")	4840.00	4	ΕĀ	\$2.440.00	5.00	Ā	\$3,050.00	5.00	ΕĀ	\$3,050.00
88	CLEAR AND GRUB TREE (14"-24")	\$1.085.00	2	ËĀ	\$2.170.00	2.00	EA	\$2,170.00	2.00	EA	\$2,170.00
89	OLEAR AND GRUB TREE (28"+)	\$775,00	m	ΕĀ	\$2.325.00	3.00	Æ	\$2,325.00	3.00	EA	\$2,325.00
2	CLEAR AND GRUB CONSTRUCTION AREA OF BUSHES OR SHRUBS	\$80.00	15	Æ	\$1,200.00	15.00	EA	\$1,200.00	15.00	Æ	\$1,200.00
7	REMOVE RAILROAD HE	\$200.00	-	Ā	\$200.00	1.00	EA	\$200.00	1.00	EA	\$200.00
72	REMOVE CONCRETE FILLED BULLARD	\$300.00	-	LS	\$900.00	1.00	S	\$900.00	1.00	LS	\$900.00
e i	REMOVE LANDSCAPING FOUR	\$175.00	48	EA	\$8,400.00	40.00	EA	\$7,000.00	40.00	2	\$7,000.00
74	POLHOLE UILLIY	\$175.00	б	ă	\$1.575.00	14.00	Ą	\$2,450.00	14.00	E	\$2,450.00
72	SALVAGE AND REINSTALL SIGN & POST	\$1.250.00	-	Æ	\$1,250.00	1.00	EA	\$1,250.00	1.00	Æ	\$1,250.00
92	SALVAGE AND REINSTALL GROUP MAILBOX	\$2.00	1245	L L	\$2,490.00	1,243.00	ዟ	\$2,486.00	1,243.00	느	\$2,486.00
F	SAW GUT BITUMINOUS PAVEMENT OR DRIVEWAY (FOLL DEPTH)	\$3.00	980	느	\$2,040.00	700.30	느	\$2,100.90	700.30	느	\$2,100.90
2	SAW COLI CONCRETE PAVEMENT ON DATABLES OF THE DEFINE	\$17.00	3937	չ	\$66,929.00	3,936.80	ઠે	\$66,925.60	3,936.80	ઠ	\$66,925.60
2 3	COMMON EXCAVATION, STREETS AND AVENUES (P)	\$19.00	2758	ò	\$52,402.00	3,353.60	ζ	\$63,718.40	3,353.60	Շ	\$63,718.40
8	COMMON EXCAVATION, ALLEY (P)	\$65.00	833	չ	\$54,145.00	286.40	չ	\$18,616.00	286.40	ઠે	\$18,616.00
E 6	COMMON EXCAVATION, REGULATED DISPOSAL (EV)	\$160.00	100	δ	\$16,000.00	21.50	δ	\$3,440.00	21.50	Շ	\$3,440.00
82	ROCK EXCAVATION, ALLEY (EV)	1									

Pay Estimate No.:
2018 STREET AND ALLEY IMPROVEMENTS
CITY OF TWO HARBORS, MN
BMI PROJECT NO. N16.115004
WORK COMPLETED THROUGH DECEMBER 31.:

ORKO	ORK COMPLETED THROUGH DECEMBER 31, 2021			200		1200	TENTO IS ESTIMATE	MATE	COM	PLETED	COMPLETED TO DATE
TERM		TIND	ESTIMATED	TED	ΙШ	ESTIMATED	TED	ESTIMATED	ESTIMATED	ATED	ESTIMATED
N N	ITEM	PRICE	QUANTITY	πγ	AMOUNT	QUANTITY	71	AMOUNT	QUANTITY	λΙΕΙ δ	AMOUNI 628 017 62
83	COMMON EXCAVATION, SPECIAL (EV)	\$19.00	492	≿	\$9,348.00	1,521.98	5		1,521.98	5	20.116,024
3 2	CONTROL EARBIC TYPE 5	\$2.20	10944	SΥ	\$24,076.80	10,400.40	λŚ	_	10,400.40	à	\$22,880.88
, a	SEI FOT GRAMIII AR ROBROW - STREETS & AVENUES (CV)	\$23.00	2028	Շ	\$46,644.00	2,188.47	5	\$50,334.81	2,188,47	δ	\$50,334.81
8 8	SELECT CHARGOLD AND AB BORROW- ALLEY (CV)	\$25.00	2405	Շ	\$60,125.00	2,766.20	Շ	\$69,155.00	2,766.20	δ δ	\$69,155.00
0.7	A STREET ON STATE TO A	\$36.00	1525.00	ઠ	\$54,900.00	1,635.47	Շ	\$58,876.92	1,635.47	5	\$58,87p.32
/o a	AGGREGATE BASE CLASS 5-ALIEY (CV)	\$39.00	1533	≿	\$59,787.00	1,464.41	≿	\$57,111.99	1,464.41	ò	\$57,111.99
8 8	ACCEPCATE BACE OF ACCEPT CITY	\$80.00	212	չ	\$16,960.00	224.40	Շ	\$17,952.00	224.40	5	\$17,952.00
2 3	AGGINGUALI ON ON ON THE	\$16.50	2941	ц	\$48,526.50	3,006.70	ц	\$49,610.55	3,018.70	5	\$49,808.55
200	BOS4 CONCRETE CORB & COLLER	86.00	2035	RS	\$12,210.00	2,787.10	SF	\$16,722.60	2,787.10	SF	\$16,722.60
6	7" KESIDEN I JAL CONCHETE DAIVEWAY	\$88.00	4	λS	\$3,872.00	48.30	SY	\$4,250.40	48.30	λS	\$4,250.40
35	8" CONCHE E VALLEY GUITER	\$58.00	433	λS	\$25,114.00	339.20	λS	\$19,673.60	339.20	λS	\$19,673.60
88	8" CONCRETE APPON	\$75.00	237	λS	\$17,775.00	240.85	λS	\$18,063.75	240.85	λS	\$18,063.75
8	8" CONCRETE PAD	\$4.60	7749	SF	\$35,645.40	8,300.60	SF	\$38,182.76	8,300.60	SF	\$38,182.76
32	4" CONCRETE SIDEWALK	\$6.10	1450	ı k	\$8.845.00	932.70	R	\$5,689.47	932.70	SF	\$5,689.47
88	6" CONCRETE PEDESTRIAN CURB RAMP	00.55	183	17	\$5.832.00	221.00	ly.	\$7,956.00	221.00	RS	\$7,956.00
97	TRUNCATED DOME PANEL	\$74.00	853	Z	\$63,122.00	905.65	F	\$67,018.10	905.65	Z	\$67,018.10
88	I YPE-ST 9.5 WEARING COURSE MIXIONE (6, C)	40 50	592	GAI	\$1,480.00	700.00	GAL	\$1,750.00	700.00	GAL	\$1,750.00
88	BITUMINOUS MATERIAL FOR TACK COAT	00.72	1000	I I	\$75.260.00	883.90	Z	\$62,756.90	922.90	F	\$65,525.90
100	TYPE SP 12.5 WEARING COURSE MIXTURE (3.C)	97.100	0001	2 6	#1 986 OO	1 758 BO	17.	\$4.748.22	1,758.60	R	\$4,748.22
101	PATCH BITUMINOUS STREET - CITY STREET	\$5.70	0801	2	00.002,44	00.007,	5 2	\$370 BD	109 00	ų,	\$370.60
102	PATCH BITUMINOUS STREET - COUNTY ROAD	\$3.40	927	5	\$3,151.80	109.00	lo lo	901010	07 60a a	i i	\$24.705.52
103	BITUMINOUS DRIVEWAY	\$2.80	6533	r.	\$18,292.40	1,720.57	p :	00.710,120	0,020,1	i	69000
104	ADJUST EXISTING VALVE BOX	\$300.00	ဇ	Æ	\$900.00	9.	EA	\$300.00	00.1	5 6	00.000
105	ADJUST MANHOLE CASTING	\$800.00	-	EA	\$800.00	2.00	A	00.009, 13	3.00	ន៍	24 750 00
106	STABLIZED CONSTRUCTION EXIT	\$1,750.00	-	Æ	\$1,750.00	1.00	EA	\$1,750.00	00.1	<u> </u>	00.067,14
107	STREET SWEEPER WITH OPERATOR	\$140.00	49	또	\$8,960.00		또	\$0.00	0.00	5	00.00
90,	SKIDSTEER WITH OPERATOR	\$140.00	64	또	\$8,960.00		또	\$560.00	4.00	ŧ i	920000
2 5	CTORM DRAIN IN ET PROTECTION PER DETAIL ERO - 4B	\$150.00	16	EA	\$2,400.00	16.00	EA	\$2,400.00	16.00	4	\$2,400.00
1 5	CTORM DRAIN IN ET PROTECTION PER DETAIL ERO - 4C	\$250.00	16	EA	\$4,000.00	15.00	EA	\$3,750.00	15.00	ă∫i	\$3,750.00
2 7	CLOUR DAY IN THE THEORY OF THE FROM A CHARLES TO A CHARLE	\$175.00	4	EA	\$700.00	0.00	ΕÀ	\$0.00	0.00	A	00.00
=	STOCKING THE THIN CONTROL	\$250.00	-	EA	\$250.00		Ē	\$250.00	1.0	A	\$250.00
2 5	OUTUEN INCE IND CONTROL OF TABLE	\$4.20	40	Ь	\$168.00	70.00	느	\$294.00	70.00	5	\$294.00
2 ;	SEUMENI CON MOL LOG, LITE WOOD LIDE!	\$7.80	18	占	\$140.40	0.00	5	\$0.00	0.00	븨	\$0.00
41.	SEUMENI CONTROL LOGI, THE TOOK	\$240.00	9	EA	\$1,440.00	9.00	EA	\$2,160.00	9.00	Ā	\$2,160.00
2	ROCK CHECK ROCK CHECK BOOK C	\$550.00	-	Ą	\$550.00	0.00	Ā	\$0.00	0.00	1	\$0.00
9 !	TEMPORANT SEDIMENT TO TEMPORANT TO SEDIMENT TO SEDIMEN	\$1.100.00	က	Æ	\$3,300.00	0.00	E	\$0.00	0.00		\$0.00
1	EMPCHARY SEDIMENT TRAFFER DETAILEROFOR	\$2.00	683	λS	\$1,366.00	0.00	SΥ	\$0.00	0.00	λS	\$0.00
	I EMPORARY MULCH	\$45.00	573	չ	\$25,785.00	277.00	Շ	\$12,465.00	312.00	-	\$14,040.00
138	COMMON TOPSOIL BURHOW (LV)	\$200.00	16	또	\$3,200.00	15.50	HH	\$3,100.00	15.50	i	\$3,100.00
120	BOULEVAKU GRADING STEEL AND STADY AND LIVIDOM I CH	\$1.20	4210	λS	\$5,052.00	3,752.81	SΥ	\$4,503.37	3,752.81		\$4,503.37
121	SEED (MINDO! SEED MIX 23-131) AND RIDHOMOLOGY	\$2.60	683	λS	\$1,775.80	923.63	SY	\$2,401.44	923.63	S√	\$2,401.44
122	SEED (MADO) SEED MIX 25-131), PER HILZER, AND EROSION CONTROL DESIGNAL	\$13.00	265	λS	\$3,445.00		λS	\$0.00	0.00	λŚ	\$0.00
133	SODDING, TYPE MINERAL	9	201		\$1.112,240.00			\$1,059,835.38			\$1,068,298.30
	TOTAL PART 5 - STREET IMPROVEMENTS										
					\$1,527,600.00			\$1,490,947.88			\$1,501,677.40
	TOTAL BASE BID:	1									

AIA° Document G707™ – 1994

Bond No. 82466819

PROJECT: (Name and address)
2018 Street and Alley Improvements

ARCHITECT'S PROJECT NUMBER:

OWNER: 🛛

nprovements

CONTRACT FOR: Construction

ARCHITECT: ⊠

CONTRACTOR: ☑

SURETY: ⊠

אווגרווי אַ

TO OWNER: (Name and address)

City of Two Harbors

522 First Avenue

Two Harbors, MN 55616

CONTRACT DATED: May 15, 2018

OTHER: 🔯

In accordance with the provisions of the Contract between the Owner and the Contractor as indicated above, the (Insert name and address of Swety)

Pacific Indemnity Company 202B Hall's Mill Road Whitehouse Station, NJ 08889

, SURETY,

on bond of (Insert name and address of Contractor)

Northland Constructors of Duluth, Inc. 4843 Rice Lake Rd. Duluth, MN 55803

CONTRACTOR,

hereby approves of the final payment to the Contractor, and agrees that final payment to the Contractor shall not relieve the Surety of any of its obligations to (Insert name and address of Owner)

City of Two Harbors 522 First Avenue Two Harbors, MN 55616

, OWNER,

as set forth in said Surety's bond.

IN WITNESS WHEREOF, the Surety has hereunto set its hand on this date: March 03, 2020 (Insert in writing the month followed by the numeric date and year.)

Pacific Indemnity Company

(Surety)

(Signature of authorized representative)

Nicole M. Stillings, Attorney-in-Fact

(Printed name and title)

CANDELINAY Y

CHUBB'

Power of Attorney

Federal Insurance Company | Vigilant Insurance Company | Pacific Indemnity Company

Know All by These Presents, That FEDERAL INSURANCE COMPANY, an Indiana corporation, VIGILANT INSURANCE COMPANY, a New York corporation, and PACIFIC

each as their true and lawful Attorney-in-Fact to execute under such designation in their names and to affix their corporate seals to and deliver for and on their behalf as surety thereon or otherwise, bonds and undertakings and other writings obligatory in the nature thereof (other than ball bonds) given or executed in the course of business, and any instruments amending or altering the same, and consents to the modification or alteration of any instrument referred to in said bonds or obligations.

In Witness Whereof, said FEDERAL INSURANCE COMPANY, VIGILANT INSURANCE COMPANY, and PACIFIC INDEMNITY COMPANY have each executed and attested these presents and affixed their corporate seals on this $1^{\rm st}$ day of February, 2019.

Dawyn. Orlares

Dawn M. Chloros, Assistant Secretary

StrMAN









County of Hunterdon

On this 1st day of February, 2019, before me, a Notary Public of New Jersey, personally came Dawn M. Chloros, to me known to be Assistant Secretary of FEDERAL INSURANCE COMPANY, VIGILANT INSURANCE COMPANY, and PACIFIC INDEMNITY COMPANY, the companies which executed the foregoing Power of Attorney, and the said Dawn M. Chloros, being by me duly sworn, did depose and say that she is Assistant Secretary of FEDERAL INSURANCE COMPANY, VIGILANT INSURANCE COMPANY, and PACIFIC INDEMNITY COMPANY and knows the corporate seals thereof, that the seals affixed to the foregoing Power of Attorney are such corporate seals and were thereto affixed by authority of said Companies; and that she signed said Power of Attorney as Assistant Secretary of said Companies by like authority; and that she is acquainted with Stephen M. Haney, and knows him to be Vice President of said Companies; and that the signature of Stephen M. Haney, subscribed to said Power of Attorney is in the genuine handwriting of Stephen M. Haney, and was thereto subscribed by authority of said Companies and in deponent's presence.

Notarial Seal



ROSE CURTIS HOTARY PUBLIC OF HEW JERSEY
HD. 50072400
Consission Expert Horanda 22, 2022

CERTIFICATION

Resolutions adopted by the Boards of Directors of FEDERAL INSURANCE COMPANY, VIGILANT INSURANCE COMPANY, and PACIFIC INDEMINITY COMPANY on August 30, 2016: RESOLVED, that the following authorizations relate to the execution, for and on behalf of the Company, of bonds, undertakings, recognizances, contracts and other written commitments of the Company entered into in the ordinary course of business (each a "Written Commitment"):

- Each of the Chairman, the President and the Vice Presidents of the Company is hereby authorized to execute any Written Commitment for and on behalf of the Company, under the
- Fach duly appointed attorney in fact of the Company is hereby authorized to execute any Written Commitment for and on behalf of the Company, under the seal of the Company or (2) otherwise, to the extent that such action is authorized by the grant of powers provided for in such person's written appointment as such attorney-in-fact.
- Each of the Chairman, the President and the Vice Presidents of the Company is hereby authorized, for and on behalf of the Company, to appoint in writing any person the attorneyin-fact of the Company with full power and authority to execute, for and on behalf of the Company, under the seal of the Company or otherwise, such Written Commitments of the Company as may be specified in such written appointment, which specification may be by general type or class of Written Commitments or by specification of one or more particular
- Each of the Chairman, the President and the Vice Presidents of the Company is hereby authorized, for and on behalf of the Company, to delegate in writing to any other officer of the Company the authority to execute, for and on behalf of the Company, under the Companys seal or otherwise, such Written Commitments of the Company as are specified in such written delegation, which specification may be by general type or class of Written Commitments or by specification of one or more particular Written Commitments.
- The signature of any officer or other person executing any Written Commitment or appointment or delegation pursuant to this Resolution, and the seal of the Company, may be affixed by (5) facsimile on such Written Commitment or written appointment or delegation.

FURTHER RESOLVED, that the foregoing Resolution shall not be deemed to be an exclusive statement of the powers and authority of officers, employees and other persons to act for and on behalf of the Company, and such Resolution shall not limit or otherwise affect the exercise of any such power or authority otherwise validly granted or vested.

1, Dawn M. Chloros, Assistant Secretary of FEDERAL INSURANCE COMPANY, VIGILANT INSURANCE COMPANY, and PACIFIC INDEMNITY COMPANY (the "Companies") do hereby certify that

- the foregoing Resolutions adopted by the Board of Directors of the Companies are true, correct and in full force and effect,
- the foregoing Power of Attorney is true, correct and in full force and effect.

Given under my hand and seals of said Companies at Whitehouse Station, NJ, this 3rd day of March, 2020







Dauryn. Orland

Dawn M. Chloros, Assistant Secretary

IN THE EVENT YOU WISH TO VERIFY THE AUTHENTICITY OF THIS BOND OR NOTIFY US OF ANY OTHER MATTER, PLEASE CONTACT US AT: Fax (908) 903-3656 Telephone (908) 903-3493



Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:

Submitted Date and Time:

Legal Name:

Federal Employer ID:

User Who Submitted:

Type of Request Submitted:

0-768-342-112

28-Mar-2023 11:14:51 AM

NORTHLAND CONSTRUCTORS OF DULUTH INC

41-1451666

RachaelCNorthland

Contractor Affidavit

Affidavit Summary

Affidavit Number:

843337728

Minnesota ID:

4686325

Project Owner:

CITY OF TWO HARBORS

Project Number:

N16.115004

Project Begin Date:

18-Jun-2018

Project End Date:

09-Aug-2021 TWO HARBORS MN

Project Location: Project Amount:

\$1,501,677.40

Subcontractor Summary

Name	ΙD	Affidavit Number
NORTHWOODS SODDING	2765011	2007994368
KNIFE LAKE CONCRETE	5836054	1412452352
INTERSTATE TRAFFIC SIGNS	5503556	1198022656
MISSION EARTHWORKS	3516717	1134370816
RICKS TREE & STUMP REMOVAL	6774725	837312512
SUPERIOR DIAMOND CONCRETE	1824754	1309483008

Important Messages

A copy of this page must be provided to the contractor or government agency that hired you.

If you need further assistance, contact our Withholding Tax Division at 651-282-9999, (toll-free) 800-657-3594, or (email) withholding.tax@state.mn.us. Business hours are 8:00 a.m. - 4:30 p.m. Monday - Friday.

Please print this page for your records using the print or save functionality built into your browser.



hank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:

Submitted Date and Time:

Legal Name:

Federal Employer ID:

User Who Submitted:

Type of Request Submitted:

0-311-294-048

28-Mar-2023 8:15:15 AM

NORTHWOODS SODDING INC

41-1843871

sodding

Contractor Affldavlt

Affidavit Summary

Affidavlt Number:

2007994368

Minnesota ID:

2765011

Project Owner:

CITY OF TWO HARBORS

Project Number:

N16.115004

Project Begin Date:

18-Oct-2018

Project End Date:

28-Mar-2023

Project Location:

TWO HARBORS ALLEY IMPROVE

Project Amount:

\$21,119.10

Subcontractors:

No Subcontractors

nportant Messages

A copy of this page must be provided to the contractor or government agency that hired you.

ontact Us

If you need further assistance, contact our Withholding Tax Division at 651-282-9999, (toll-free) 800-657-3594, or (email) withholding.tax@state.mn.us. Business hours are 8:00 a.m. - 4:30 p.m. Monday - Friday.

lease print this page for your records using the print or save functionality built into your browser.



Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:

Submitted Date and Time:

Legal Name:

Federal Employer ID:

User Who Submitted:

Type of Request Submitted:

1-861-709-920

20-Feb-2023 12:29:16 PM

KNIFE LAKE CONCRETE INC

41-1375740

knifelakeconcrete

Contractor Affidavit

Affidavit Summary

Affidavit Number:

1412452352

Minnesota ID:

5836054

Project Owner:

CITY OF TWO HARBORS

Project Number:

4840

Project Begin Date:

10-Jul-2018

Project End Date:

20-Feb-2023

Project Location:

TWO HARBORS STREET & ALLEY 2018

Project Amount:

\$157,371.59

Subcontractors:

No Subcontractors

Important Messages

A copy of this page must be provided to the contractor or government agency that hired you.

Contact Us

If you need further assistance, contact our Withholding Tax Division at 651-282-9999, (toll-free) 800-657-3594, or (email) withholding.tax@state.mn.us. Business hours are 8:00 a.m. - 4:30 p.m. Monday - Friday.

Please print this page for your records using the print or save functionality built into your browser.



Thank you, your Contractor Affldavit has been approved.

Confirmation Summary

Confirmation Number:

1-850-621-472

Submitted Date and Time:

27-May-2020 11:09:40 AM

Legal Name:

INTERSTATE TRAFFIC SIGNS INC

Federal Employer ID:

41-2011087

User Who Submitted:

Dennis6895

Type of Request Submitted:

Contractor Affidavit

Affidavit Summary

Affidavit Number:

1198022656

Minnesota ID:

5503556

Project Owner:

CITY OF TWO HARBORS

Project Number:

2018 STREET & ALLEY IMP

Project Begin Date:

15-Jun-2018

Project End Date:

22-Oct-2018

Project Location;

TWO HARBORS, ST. LOUIS COUNTY

Project Amount:

\$9,210.00

Subcontractors:

No Subcontractors

Important Messages

A copy of this page must be provided to the contractor or government agency that hired you.

Contact Us

If you need further assistance, contact our Withholding Tax Division at 651-282-9999, (toll-free) 800-657-3594, or (email) withholding.tax@state.mn.us, Business hours are 8:00 a.m. - 4:30 p.m. Monday - Friday.

Please print this page for your records using the print or save functionality built into your browser.

This email is an automated notification and is unable to receive replies.

Contractor Affidavit Completed

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:

1-742-354-976

Submitted Date and Time:

3-Mar-2020 12:32:27 PM

Legal Name:

MISSION EARTHWORK & ENVIRONMENTAL INC

Federal Employer ID:

46-5218025

User Who Submitted:

Mission E&E

Type of Request Submitted:

Contractor Affidavit

Affidavit Summary

Affidavit Number: 1134370816

Minnesota ID:

3516717

Project Owner:

CITY OF TWO HARBORS

Project Number:

N16, 115004

Project Begin Date: 17-Jul-2019

Project End Date: 20-Sep-2019

Project Location:

TWO HARBORS, MN

Project Amount:

\$25,230.86

Subcontractors:

No Subcontractors

Important Messages

A copy of this page must be provided to the contractor or government agency that hired you.

Contact Us

If you need further assistance, contact our Withholding Tax Division at 651-282-9999, (toll-free) 800-657-3594, or (email) withholding.tax@state.mn.us. Business hours are 8:00 a.m. - 4:30 p.m. Monday - Friday.

How to View and Print this Request

You can see copies of your requests by going into your History.

This message and any attachments are solely for the intended recipient and may contain nonpublic / private data. If you are not the intended recipient, any disclosure, copying, use, or distribution of the information included in this message and any attachments is prohibited. If you have received this communication in error, please notify us and immediately and permanently delete this message and any attachments. Thank you.



Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:

1-257-684-512

Submitted Date and Time:

27-May-2020 7:21:17 AM

Legal Name:

RICKS TREE & STUMP REMOVAL LLC

Federal Employer ID:

47-0929968

User Who Submitted;

tamlam2

Type of Request Submitted:

Contractor Amdavit

Affidavit Summary

Affidavlt Number:

837312612

Minnesota ID:

6774725

Project Owner:

TWO HARBORS

Project Number:

N18,115004

Project Begin Date:

25-Jun-2018

Project End Date:

25-Jun-2018

Project Location:

TWO HARBORS, MN

Project Amount:

\$3,864.30

Subcontractors:

No Subconfractors

Important Messages

A copy of this page must be provided to the contractor or government agency that hired you.

Contact Us

If you need further assistance, contact our Withholding Tax Division at 651-282-9999, (toll-free) 800-657-3594, or (email) withholding tax@slate.mn.us, Business hours are 8:00 a.m. - 4:30 p.m. Monday - Friday.

Please print this page for your records using the print or save functionality built into your browser.



Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:

1-926-381-088

Submitted Date and Time:

27-May-2020 8:45:19 AM

Legal Name:

SUPERIOR DIAMOND CONCRETE CUTTING, INC

Federal Employer ID:

27-3820496

User Who Submitted:

superiordiamond

Type of Request Submitted:

Contractor Affidavit

Affidavit Summary

Affidavit Number:

1309483008

Minnesota ID:

1824754

Project Owner:

CITY OF TWO HARBORS

Project Number:

N16.115004

Project Begin Date:

25-Jun-2018

Project End Date:

20-Sep-2019

Project Location:

CITY OF TWO HARBORS

Project Amount:

\$3,105.33

Subcontractors:

No Subcontractors

Important Messages

A copy of this page must be provided to the contractor or government agency that hired you.

Contact Us

If you need further assistance, contact our Withholding Tax Division at 651-282-9999, (toll-free) 800-657-3594, or (email) withholding.tax@state.mn.us. Business hours are 8:00 a.m. - 4:30 p.m. Monday - Friday.

Please print this page for your records using the print or save functionality built into your browser.

Job Number # 4840- Two Harbors Street And Alley Improvements 2018

The Undersigned, hereby acknowledges receipt of payment in full from Northland Constructors Of Duluth, Inc. upon receipt of a check in the amount of \$21,119.10 for any and all Labor and materials furnished on the account of:

Northwoods Sodding, Inc. P.O. Box 16622 Duluth, MN 55816

In the construction of:

Two Harbors Street And Alley Improvements 2018 (hereinafter referred to as the Project). (hereinafter referred to as the Project).

does hereby release and forever discharge sald real property and improvements from all lien claims and does further hereby release and forever discharge Northland Constructors Of Duluth, Inc. and , its surety, and City Of Two Harbors the owner, from any and all claims or liens in Law or in equity of every kind and nature. In addition, the undersigned hereby certifles that upon receipt of a check in the amount of \$21,119.10 they have been paid in full for all labor for which a Lien could be filed on the project and all material for which a Lien could be filed on the project through 04/18/23.

Further, the undersigned accepts the following special conditions attached hereto and made a part of this waiver of lien and release of all claims: NONE

Dated this 18 day of April, 2023

Job Number # 4840- Two Harbors Street And Alley Improvements 2018 The Undersigned, hereby acknowledges receipt of payment in full from Northland Constructors Of Duluth, Inc. upon receipt of a check in the amount of \$157,371.59 for any and all Labor and materials furnished on the account of: Knlfe Lake Concrete, Inc. 2026 Rowland Road Mora, MN 66051 Two Harbors Street And Alley Improvements 2018 (hereinafter referred to as the Project) In the construction of: Located on the real property at does hereby release and forever discharge said real property Knife Lake Concrete, Inc. and improvements from all lien claims and does further hereby release and forever discharge Northland , its surety, and City Of Two Harbors the owner, from any and all claims Constructors Of Duluth, Inc. and or liens in Law or in equity of every kind and nature. In addition, the undersigned hereby certifles that upon receipt of a check in the amount of \$157,371.59 they have been pald in full for all labor for which a Lien could be filed on the project and all material for which a Lien could be filed on the project through 04/18/23. Further, the undersigned accepts the following special conditions attached hereto and made a part of this walver of lien and release of all claims. NONE Dated this 18 day of April, 2023 President Miks Clankowiak

Job Number # 4840- Two Harbors Street And Alley Improvements 2018

The Undersigned, hereby acknowledges receipt of payment in full from Northland Constructors Of Duluth, Inc. upon receipt of a check in the amount of \$9,210.00 for any and all Labor and materials furnished on the account of:

Interstate Traffic Signs, Inc. P.O. Box 1635 Walker, MN 56484

in the construction of: Two Harbors Street And Alley Improvements 2018 (hereinafter referred to as the Project) Located on the real property at

when state traffic sams, Inc. does hereby release and forever discharge said real property and improvements from all lien claims and does further hereby release and forever discharge Northland Constructors Of Duluth, Inc. and , its surety, and City Of Two Harbors the owner, from any and all claims or liens in Law or in equity of every kind and nature. In addition, the undersigned hereby certifies that upon receipt of a check in the amount of \$9,210.00 they have been paid in full for all labor for which a Lien could be filed on the project through 02/21/23.

Further, the undersigned accepts the following special conditions attached hereto and made a part of this waiver of lien and release of all claims: NONE

Dated this 21 day of February, 2023

Job Number # 4840- Two Harbors Street And Alley Improvements 2018

The Undersigned, hereby acknowledges receipt of payment in full from Northland Constructors Of Duluth, Inc. upon receipt of a check in the amount of \$25,230.86 for any and all Labor and materials furnished on

Mission Trucking 211 North 12th Avenue East Duluth, MN 55805

Two Harbors Street And Alley Improvements 2018 (hereinafter referred to as the Project) In the construction of: Located on the real property at

Mission Tuicking Busen Roman does hereby release and forever discharge said real property and improvements from all lien claims and does further hereby release and forever discharge Northland , Its surety, and City Of Two Harbors the owner, from any and all claims or liens in Law or in equity of every kind and nature. In addition, the undersigned hereby certifies that upon receipt of a check in the amount of \$25,230.86 they have been paid in full for all labor for which a Lien could be filed on the project and all material for which a Lien could be filed on the project through 04/18/23.

Further, the undersigned accepts the following special conditions attached hereto and made a part of this waiver of lien and release of all claims: NONE

Dated this 18 day of April, 2023

Job Number # 4840- Two Harbors Street And Alley Improvements 2018

The Undersigned, hereby acknowledges receipt of payment in full from Northland Constructors Of Duluth, Inc. upon receipt of a check in the amount of \$3,868,40 for any and all Labor and materials furnished on the account of:

Rick's Tree & Stump Removal, L.L.C.

4268 West Calvary Road Duluth, MN 55803	
In the construction of: Two Harbors Street And Alley improvements 2018 (hereinafter referred to as the Project And Alley improvements) (hereinafter referred to as the Project And Alley improvements)	*C1)
Richard Hansen does hereby release and forever discharge said real property and improvements from all lien claims and does further hereby release and forever discharge Northland Constructors Of Duluth, Inc. and , Its surety, and City Of Two Harbors the owner, from any and all claim or liens in Law or in equity of every kind and nature. In addition, the undersigned hereby certifies that up receipt of a check in the amount of \$3,868.40 they have been paid in full for all labor for which a Lien could be filled on the project and all material for which a Lien could be filled on the project through 04/18/ Further, the undersigned accepts the following special conditions attached hereto and made a part of this waiver of lien and release of all claims; NONE	in po
Dated this 18 day of April, 2023	
Luc H Owner/Partner/President/Co. Officer	
	۱

Job Number # 4840- Two Harbors Street And Alley Improvements 2018

The Undersigned, hereby acknowledges receipt of payment in full from Northland Constructors Of Duluth, Inc. upon receipt of a check in the amount of \$3,601.13 for any and all Labor and materials furnished on the account of:

Superior Diamond Concrete Cutting, Inc. 3119 Hill Avenue Superior, WI 54880

in the construction of: Two Harbors Street And Alley Improvements 2018 (hereinafter referred to as the Project) Located on the real property at

Superior Diamond Concrete Cutting does hereby release and forever discharge said real property and improvements from all lien claims and does further hereby release and forever discharge Northland Constructors Of Duluth, Inc. and , its surety, and City Of Two Harbors the owner, from any and all claims or liens in Law or in equity of every kind and nature. In addition, the undersigned hereby certifies that upon receipt of a check in the amount of \$3,601.13 they have been paid in full for all labor for which a Lien could be filed on the project and all material for which a Lien could be filed on the project through 04/18/23.

Further, the undersigned accepts the following special conditions attached hereto and made a part of this waiver of lien and release of all claims: NONE

Dated this 18 day of April, 2023

William Stack President



AGENDA ITEM COVER SHEET

Originating Staff:	Department:	Date:
Miranda Pietila	Wastewater Plant	06/12/2023
Agenda Item Subject: Consider approving Pay App #19 to Lakehead Constructors for the Wastewater Treatment Plant Project for \$1,962,407.97.	Fiscal Impact: State Appropr WIF Grant, Sewer & Electric the remaining balance to be interest rate PFA loan.	Fund reserves with
BACKGROUND: See attached communication fro COUNCIL ACTION REQUESTED: for \$1,962,407.97.		head Constructors
RECOMMENDATION: Approve F \$1,962,407.97.	Pay App #19 to Lakehead Cons	structors for
ATTACHMENTS: Communicatio	n and Pay App	



Real People. Real Solutions.

7533 Sunwood Drive NW Suite 206 Ramsey, MN 55303-5119

> Ph: (763) 433-2851 Fax: (763) 427-0833 Bolton-Menk.com

VIA EMAIL

June 6, 2023

Patty Nordean, City Administrator City of Two Harbors 522 1st Ave. Two Harbors, MN 55616

RE:

Two Harbors Wastewater Treatment Facility Improvements

Pay Application No. 19

BMI Project Number: M24.117177

Dear Patty,

Enclosed is a copy of Pay Application No. 19 from Lakehead Constructors, Inc. for \$1,962,407.97. I have reviewed this request and recommend payment to the contractor. The work reflected on this application represents 59.2% of the work to be completed under this contract. Please process this request for payment.

Please contact me if you have any questions.

Sincerely, Bolton & Menk, Inc.

gennifer Selchow

Jennifer Selchow, P.E.

Environmental Project Engineer

Enclosures

cc:

Joe Rhein, Bolton and Menk, Inc. Brian Guldan, Bolton and Menk, Inc. Randy Hedin, City of Two Harbors Miranda Pietila, City of Two Harbors File

	Application Period: 4/26/23. From (Contractor):	4/26/23 - 5/25/23	On Period: 4/26/23 - 5/25/23 Application Date: 5/25/2023 On Period: 4/26/23 - 5/25/23 Application Date: 5/25/2023 On Period: Application Date: 5/25/2023 On Period: Application Date: 5/25/2023 Via (Engineer): Bolton & Menk	Invoice No. 19
City of Two Harbors, MN	Contract: Wastewater Improvements	nts		
Wastewater Treatment Facilty Improvements ontract No.:	Contractor's Project No.:	7834	Engineer's Project No.: M24.117177	
Application For Payment Change Order Summary		_		
		1. ORIGINAL CONTR	1. ORIGINAL CONTRACT PRICE	\$ \$29,297,715.00
Additions	Deductions	2. Net change by Change Orders	ge Orders	\$ \$29,297,715.00
		4. TOTAL COMPLET	D ΤΟ DATE	
		(Column F on Progress Estimate)	ess Estimate)	one characters of the control of the
			X \$16,426,247.07 Work Completed	\$ \$821,312.35
		b. 5%	X \$1,837,726.31 Stored Material	S
	The state of the s	c. Total	c. Total Retainage (Line 5a + Line 5b)	8
- The state of the		6. AMOUNT ELIGIB!	6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c)	S
		7. LESS PREVIOUS P	7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)	S
		8. AMOUNT DUE TH	8. AMOUNT DUE THIS APPLICATION	. \$ \$1,962,407.97
		9. BALANCE TO FIN	9. BALANCE TO FINISH, PLUS RETAINAGE	\$ \$11,946,940.29
			ESS ESSENIATE THE CARGO COMMENT	
		Payment of:	\$ \$1,962,407.97	407.97
The undersioned Contractor certifies that to the best of	the best of its knowledge: (1) all previous progress		(Line 8 or other - attach explanation of the other amount)	anation of the other amount)
account to discharge Contractor's legitimate obligation	payments received from Owner on account of Work done under the Contract have been appled on payments received from Owner on account of soligations insured in connection with Work equations of the country of solidary of contractions of the Contraction of the Co	lled on cevered ted in recommended by	Channiful Selahow	06/06/2023
of phot Applications for requirem, (s) and so assistance of said Work or otherwise listed in or covered by this Applications of said Work or otherwise listed in or covered by this Applications of said the security in	the Application for Payment will pass to Owner as to connect with pass to the second such as a second to the second such as a second to the second such as a second such as the second such as a second such as the second such as a second such as the second such	mer at	(Engineer)	(Date)
time of payment tree and clear of an Licus, security in covered by a Bond acceptable to Owner indemnifying interest or encumbrances); and (3) all Work covered by	time or payment nee after ucean to at manay, south, and coast measurement in the country and coast management of the country and coast management of the country interest or encumbrances); and (3) all Work covered by this Application for Payment is in	Daymont of	\$1,962,407.97	,407.97
accordance with the Contract Documents and is not defective.	sfective.		(Line 8 or other - atta	lanation of the other amount)
100		is approved by:	(Owner)	(Date)
3	_			
	Date: 5/25/2023	Approved by:	Funding Agency (if applicable)	(Date)

Endorsed by the Construction Specifications Institute.



AGENDA ITEM COVER SHEET

Originating Staff:	Department:	Date:
Miranda Pietila	Wastewater Plant	06/12/2023
Agenda Item Subject: Consider approving invoice to WSB for the material testing for the WWTP in the amount of \$1,000, total contract is \$22,695.	Fiscal Impact: State Approprious WIF Grant, Sewer & Electric the remaining balance to be interest rate PFA loan.	Fund reserves with
BACKGROUND: The City has a contract with WSI provided April 1 st to April 30 th 20 is \$2,262.50.	B for the WWTP project, this i)23. Total contract is \$22,695,	s for services remaining contract
COUNCIL ACTION REQUESTED:	Approve invoice for \$1,000 to	WSB.
RECOMMENDATION: Approve i	nvoice for \$1,000 to WSB.	
ATTACHMENTS: Invoice from W	√SB	

701 XENIA AVENUE S SUITE 300 MINNEAPOLIS, MN 55416



City of Two Harbors Attn: Miranda Pietila

522 First Avenue Two Harbors, MN 55616 May 22, 2023

Project/Invoice:

R-019334-000 - 15

Reviewed by: Project Manager:

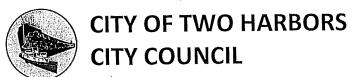
Chad DeMenge Chad DeMenge

Total this Phase

\$1,000.00

Two Harbors Wastewater Treatment Facility Upgrades

Professional Ser	rvices from Ap	oril 1, 2023 to April 30, 2023		
Phase	CMT	Construction Materials Testing		
Concrete Field Te	esting			
Unit Billing				
CMT Engineering	Technician II			
4/7/2023		1.5 Hours @ 60.00	90.00	
4/13/2023		1.5 Hours @ 60.00	90.00	
4/19/2023		2.0 Hours @ 60.00	120.00	
4/24/2023		1.5 Hours @ 60.00	90.00	
4/25/2023		1.5 Hours @ 60.00	90.00	
4/27/2023		1.5 Hours @ 60.00	90.00	E70.00
	Total Units	,	570.00	570.00
		Total this Ta	ask	\$570.00
Soils Field Testin	ıg			
Unit Billing				
CMT Engineering	g Technician II			
4/17/2023		2.5 Hours @ 60.00	150.00	
4/18/2023		2.0 Hours @ 60.00	120.00	
	Total Units	3	270.00	270.00
		Total this T	ask	\$270.00
Materials Lab Te	sting			
Unit Billing	•			
Compressive Str	ength - Cylinde	r		
3/31/2023	23-0257	4.0 Cylinders @ 5.00	20.00	
4/7/2023	23-0286	4.0 Cylinders @ 5.00	20.00	
4/13/2023	23-0343	4.0 Cylinders @ 5.00	20.00	
4/19/2023	23-0344	8.0 Cylinders @ 5.00	40.00	
4/24/2023	23-0392	4.0 Cylinders @ 5.00	20.00	
4/25/2023	23-0394	8.0 Cylinders @ 5.00	40.00	400.00
	Total Unit	S	160.00	160.00
		Total this T	ask	\$160.00



AGENDA ITEM COVER SHEET

CITY COUNCIL	,	COVERSITEET
Originating Staff:	Department:	Date:
Miranda Pietila	Sewer Fund	06/12/2023
Agenda Item Subject: Consider approving recommendation from Utility Committee to approve proposal from Braun Intertec for special inspection and testing services for the Water Treatment Facility Improvements	Fiscal Impact: Funds are bu Water Plant Projects	dgeted for the
BACKGROUND: Received 2 quotes for special in improvements to the Two Harb with Utility Committee recommenter for \$26,205	ors Water Treatment Facility	Project. Per review
COUNCIL ACTION REQUESTED: inspection and testing services for \$26,205.	Approve proposal from Brau for the Water Treatment Fac	in Intertec for special ility Improvements
RECOMMENDATION: Approve inspection and testing services for \$26,205.	proposal from Braun Interte for the Water Treatment Fac	c for special cility Improvements

ATTACHMENTS: Invoice from Bolton & Menk



Braun Intertec Corporation 4511 West First Street, Suite 4 Duluth, MN 55807 Phone: 218.624.4967
Fax: 218.624.0196
Web: braunintertec.com

May 10, 2023

Proposal QTB173956

City of Two Harbors c/o Jenny Selchow, PE Bolton & Menk, Inc. 7533 Sunwood Dr. NE, Suite 206 Ramsey, MN 55303

Re:

Proposal for Special Inspection and Testing Services

Water Treatment Facility Improvements
Two Harbors Water Treatment Facility
Two Harbors, Minnesota

Dear Ms. Selchow:

Braun Intertec Corporation is pleased to submit this proposal to provide special inspections and testing services for the improvements to the Two Harbors Water Treatment Facility in Two Harbors, Minnesota. Since our inception in 1957, we have grown into one of the largest employee owned engineering firms in the nation. With around 1,000 employee owners, retaining our firm gives you access to a diverse range of services and professionals you can consult with if the unforeseen occurs. The size of our company also allows us to respond quickly when schedule constraints occur.

Our Understanding of the Project

We understand the City of Two Harbors is planning on improving their existing water treatment facility. Improvements the replacement of the existing Chlorine Contact Basin and pressure reducing valve (PRV) station #2 ad #3. Associated concrete driveways and utilities are included in the project.

Available Information

This proposal was prepared using the following documents and information.

Project plans and specifications prepared by Bolton & Menk, dated January 19, 2023.

City of Two Harbors Proposal QTB173956 May 10, 2023 Page 2

- ► Project Addendum numbered 1, 2 and 3, dated February 10, 2023, February 16, 2023 and February 17, 2023, respectively.
- Geotechnical Exploration and Review Report 07-20428 performed by American Engineering and Testing, Inc. dated December 30, 2019.

Project Approach and Staff Qualifications

Special Inspections

Braun Intertec has adopted the International Code Council (ICC) Model Program for Special Inspection to develop the guiding principles for our special inspection program. This model was selected because it was designed by the ICC to assist owners, contractors and building officials in the understanding, administration and enforcement of the special inspection requirements of the International Building Code (IBC). Currently, there are ICC certifications for soils, reinforced concrete, structural masonry, pretension/post-tension (pre-stressed) concrete, spray-applied fireproofing, structural steel and bolting, and structural welding.

Qualifications and Experience

An ICC certified special inspector is one who has successfully demonstrated their ability to understand the IBC, construction practices and how to read and understand construction documents. Through experience and examination, our ICC certified special inspectors have demonstrated their ability to provide special inspection services.

Inspections and Reporting

Our special inspectors summarize the nature, extent and results of special inspection activities at the time they are performed on Special Inspection Daily Report forms submitted electronically to the general contractor's on-site personnel for review and records. These records can also be transmitted electronically to others who may want to review these documents on an agreed upon schedule. When unresolved discrepancies are noted, we will document the issues and work with the design and construction team to bring them to resolution. Special inspection final reports will be prepared and submitted upon completion as required by the requirements of the IBC.

Communications

Braun Intertec special inspectors will communicate the results of their inspections to the contractor and our supervising engineer each day special inspections are performed. We strive to have our special inspectors develop a working relationship with the project's structural engineer-of-record. We may



City of Two Harbors Proposal QTB173956 May 10, 2023 Page 3

attempt contact with the structural engineering consultant periodically to review the work being performed and to request clarifications and direction on any item that may require it.

Construction Materials Testing

Qualified technicians working under the direction of a professional engineer will provide the services. Experience and certification information is available upon request once we are provided with schedule information. Concrete technicians assigned to the project are ACI Concrete Field Testing Technician — Grade I certified to conduct the required concrete testing. Soil technicians are certified to use a nuclear gauge for soil density testing, so test results can be determined on site and evaluated once the required laboratory testing is completed. Field test results will be verbally reported daily to the general contractor on site, with written field and laboratory reports distributed shortly after.

Scope of Services

Services are performed under the direction of a licensed professional engineer, on a periodic basis, depending on the construction schedule and when they are requested by the general contractor. After reviewing available information, we understand our scope of services for the project will be limited to the tasks defined below.

Soil Related Services

- Observe and evaluate the soils exposed in excavations to determine if the soils are similar to those encountered with the geotechnical evaluation and suitable for support of fill, foundations or pavements. Our engineer can provide consultation for conditions that appear to differ from the geotechnical evaluation.
- Perform laboratory mechanical analyses (gradations) of prospective fill materials.
- Perform laboratory Proctor tests to determine the maximum Proctor dry densities and optimum moisture contents of prospective fill materials.
- Test compacted fill placed below building footprints and oversizing areas, below slabs and/or pavements, and adjacent to walls to determine if the relative compaction was achieved.
- ► Provide test-roll observations of the pavement subgrade soils and/or aggregate base layer to determine if the materials tested are capable of supporting bituminous or concrete pavement.



Engineering oversight and review of the services provided.

Concrete Related Services

- Sample and test the plastic concrete for slump, air content, temperature and prepare test cylinders for laboratory compressive strength testing with ACI level 1 field technicians. We will perform concrete testing on structural items as required by the IBC. Though not required by the IBC we have included testing for the interior slab on grade, curb and gutter, and pavement.
- Observe the concrete placement and test sample preparation.
- Perform laboratory compressive strength testing of the concrete samples.

Structural Masonry Related Services

- Observe the structural masonry construction and grouting operation on a periodic basis.
- Observe the preparation of grout and masonry block prism samples.
- Perform structural masonry grout and structural masonry prism testing.

Engineering Consulting and Project Communication and Reporting Services

- Provide engineering consulting services, review test results and observations reports, and prepare required final reports.
- Management, including scheduling of our field personnel and communication with the contractor, owner, building official, and design team.
- Transmit results to the project team on weekly basis to the contractor, owner, building official, fabricators and design team.

Cost

We will furnish the services described in this proposal for an estimated fee of \$26,205. A tabulation showing hourly and unit rates associated with our proposed scope of services is attached. The actual cost of our services will be based on the actual units or hours expended to meet the requirements of the project documents.



City of Two Harbors Proposal QTB173956 May 10, 2023 Page 5

This cost estimate was developed with the understanding that the scope of services defined herein will be required and requested during our normal work hours of 6:00 a.m. to 4:00 p.m., Monday through Friday. Services that we are asked to provide to meet the project requirements or the contractor's construction schedule outside our normal business hours will be invoiced using an overtime rate factor. The factor for services provided outside our normal work hours or on Saturday will be 1.25 times the listed hourly rate for the service provided. The factor for services provided on Sunday or legal holidays will be 1.5 times the listed hourly rate for the service provided. We have not included premiums for overtime in our cost estimate; however, we recommend that allowances and contingencies be made for overtime charges based on conversations with the contractor. You will be billed only for services provided on a time and materials basis.

Because our services are directly controlled by the schedule and performance of others, the actual cost may vary from our estimate. It is difficult to project all of the services and the quantity of services that may be required for any project. If services are required that are not discussed above, we will provide them at the rates shown in the attached table or, if not shown, at our current Schedule of Charges. We will invoice you on a monthly basis.

General Remarks

We will be happy to meet with you to discuss our proposed scope of services further and clarify the various scope components.

We appreciate the opportunity to present this proposal to you. After reviewing this proposal, please sign and return one copy to our office as notification of acceptance and authorization to proceed. If anything in this proposal is not consistent with your requirements, please let us know immediately. Braun Intertec will not release any written reports until we have received a signed agreement. Also, ordering services from Braun Intertec constitutes acceptance of the terms of this proposal (including the attached General Conditions).

The proposed fee is based on the scope of services described and the assumption that our services will be authorized within 30 days and that others will not delay us beyond our proposed schedule.



City of Two Harbors Proposal QTB173956 May 10, 2023 Page 6

We include the Braun Intertec General Conditions, which provide additional terms and are a part of our agreement.

To have questions answered or schedule a time to meet and discuss our approach to this project further,

Date

please contact David Morrison at 218.624.4967 or dmorrison@braunintertec.com.
Sincerely,
BRAUN INTERTEC CORPORATION
D/M_
David E. Morrison, PE
Project Engineer
(1/1)
Joseph C. Butler, PE
Business Unit Leader, Senior Engineer
Attachments:
Cost Estimate Table
General Conditions – CMT (1/1/18)
The proposal is accepted. We will reimburse you in accordance with this agreement, and you are authorized to proceed:
Authorizer's Firm
Authorizer's Signature
Authorizer's Name (please print or type)
Authorizer's Title



BRAUN

The Science You Build On.

Project Proposal

QTB173956

Water Treatment Facility Improvements

Client:

Work Site Address:

Service Description:

City of Two Harbors

Two Harbors, MN

Construction Materials Testing and Special

Inspections

522 First Aver	nue
Two Harbors,	MN 55616

	ⁱ Description			Quantity Units	Unit Price	Extension
hase 1	Construction and Materials Testing					
Activity 1.1	Soil Observations and Testing					\$6,640.00
206	Excavation Observations			6.00 Hour	90.00	\$540.00
206	Work Activity Detail	Qty	Units	Hrs/Unit	Extension	
	Chlorine Basin	1.00	Trips	4.00	4.00	
	PRV Station	1.00	Trips	2.00	2.00	
126	Project Engineer			4,00 Hour	155.00	\$620.00
207	Compaction Testing - Nuclear			34,00 Hour	80.00	\$2,720.0
	Work Activity Detail	Qty	Units	Hrs/Unit	Extension	
	Foundation Wall Backfill	12.00	Trips	2.50	30.00	
	Aggregate Base	2.00	Trips	2.00	4.00	
. 1308	Nuclear moisture-density meter charge, per hour			34.00 Each	20.00	\$680,0
1861	CMT Trip Charge			17.00 Each	60.00	\$1,020.0
1318	Moisture Density Relationship (Standard), per sample			2.00 Each	165,00	\$330.0
209	Sample pick-up			2.00 Hour	80.00	\$160.0
1162	Sieve Analysis with 200 wash, per sample			2.00 Each	125.00	\$250.0
	Proofroll Observations			4.00 Hour	80.00	\$320.0
211	Work Activity Detail	Qtv	Units	Hrs/Unit	Extension	
	Roadways		Trips	2,00	2.00	
	Parking lots		Trips	2.00	2.00	
Activity 1.2	Concrete Observations and Testing					\$14,020.0
261	Concrete Testing			76.00 Hour	80.00	\$6,080.0
201	Work Activity Detail	Qty	Units	Hrs/Unit	Extension	
	Footings	1.00	Trips	3.00	3.00	
	Structural Slabs	2.00	Trips	4.00	8.00	
	Slab On Grade		Trips	3.00	3.00	
	Slab On Deck		Trips	4.00	8.00 18.00	
	Pressure Reducing Valves		Trips	3.00 3.00	30.00	
	Walls		Trips	*	3.00	
	Curb & Gutter		Trips Trips		3.00	
	Exterior Concrete & Driveway Aprons	7.00	rnpo	25.50 Hour	80.00	\$2,040.
278	Concrete Cylinder Pick up	06	Unite		Extension	• •
	Work Activity Detail		Trips		25.50	
	Cylinder Pickup	17.00	, itibo	40,00 Each	60.00	\$2,400.
1861	CMT Trip Charge	001		140.00 Each	25.00	\$3,500.
1364	Compressive strength of concrete cylinders (ASTM C specimen	39),per		[40.00 Eacil	20.00	φοιοσοι
	Work Activity Detail		r Unit		Extension	
	Footings	1.00) Set	5,00	5.00	
	Structural Slabs) Set	10.00	20.00	
	Slab On Grade) Set	5.00	5.00	
	·Slab On Deck) Set	10.00	20.00	
	Pressure Reducing Valv	6.0) Set	5.00	30.00	Page 1 of 2

BRAUN INTERTEC

Project Proposal

QTB173956

Water Treatment Facility Improvements

The Science You Build O	n.	vvaco redunient admity imploatement							
	·Walls	10.00 Set	5.00	50.00					
	Curb & Gutter	1.00 Set	5.00	5.00					
	Exterior Concrete & Driveway Aprons	1.00 Set	5.00	5.00					
Activity 1.3	Masonry Observations and Testing				\$2,155.00				
203	Masonry Observations		12,00 Hour	90.00	\$1,080.00				
203	Work Activity Detail	Qty Units	Hrs/Unit	Extension					
	'Walls	3,00 Trips	4.00	12.00					
213	Masonry Sample Pick up		2.00 Hour	80.00	\$160.00				
1412		mpressive strength of grout (ASTM C 1019), per specimen		45,00	\$135.00				
1861	CMT Trip Charge		4,00 Each	60,00	\$240.00				
1407	Net area determination (ASTM C 140), per speci	men	3.00 Each	35.00	\$105.00				
1409	Compressive strength - Hollow block prisms (AS specimen		3.00 Each	145.00	\$435.00				
Activity 1.4	Project Management			•	\$3,390.00				
238	Project Assistant		8.00 Hour	80.00	\$640.00				
. 226	Project Manager		16.00 Hour	155.00	\$2,480.00				
125	Project Control Specialist		2,00 Hour	135.00	\$270.00,				
123	, , , , , , , , , , , , , , , , , , , ,		Phase 1 Total:		\$26,205.00				

Proposal Total: \$26,205.00

General Conditions

.....

Construction Material Testing and Special Inspections

BRAUN INTERTEC

Section 1: Agreement

- 1.1 Our agreement with you consists of these General Conditions and the accompanying written proposal or authorization ("Agreement"). This Agreement is the entire agreement between you and us. It supersedes prior agreements. It may be modified only in a writing signed by us, making specific reference to the provision modified.
- 1.2 The words "you," "we," "us," and "our" include officers, employees, and subcontractors.
- 1.3 In the event you use a purchase order or other documentation to authorize our scope of work ("Services"), any conflicting or additional terms are not part of this Agreement. Directing us to start work prior to execution of this Agreement constitutes your acceptance. If, however, mutually acceptable terms cannot be established, we have the right to terminate this Agreement without liability to you or others, and you will compensate us for fees earned and expenses incurred up to the time of termination.

Section 2: Our Responsibilities

- 2.1 We will provide Services specifically described in this Agreement. You agree that we are not responsible for services that are not expressly included in this Agreement. Unless otherwise agreed in writing, our findings, opinions, and recommendations will be provided to you in writing. You agree not to rely on oral findings, opinions, or recommendations without our written approval.
- 2.2 In performing our professional services, we will use that degree of care and skill ordinarily exercised under similar circumstances by reputable members of our profession practicing in the same locality. If you direct us to deviate from our recommended procedures, you agree to hold us harmless from claims, damages, and expenses arising out of your direction. If during the one year period following completion of Services it is determined that the above standards have not been met and you have promptly notified us in writing of such failure, we will perform, at our cost, such corrective services as may be necessary, within the original scope in this Agreement, to remedy such deficiency. Remedies set forth in this section constitute your sole and exclusive recourse with respect to the performance or quality of Services.
- 2.3 We will reference our field observations and sampling to available reference points, but we will not survey, set, or check the accuracy of those points unless we accept that duty in writing. Locations of field observations or sampling described in our report or shown on our sketches are based on information provided by others or estimates made by our personnel. You agree that such dimensions, depths, or elevations are approximations unless specifically stated otherwise in the report. You accept the inherent risk that samples or observations may not be representative of things not sampled or seen and

further that site conditions may vary over distance or change over time.

- 2.4 Our duties do not include supervising or directing your representatives or contractors or commenting on, overseeing, or providing the means and methods of their services unless expressly set forth in this Agreement. We will not be responsible for the fallure of your contractors, and the providing of Services will not relieve others of their responsibilities to you or to others.
- 2.5 We will provide a health and safety program for our employees, but we will not be responsible for contractor, owner, project, or site health or safety.
- 2.6 You will provide, at no cost to us, appropriate site safety measures as to work areas to be observed or inspected by us. Our employees are authorized by you to refuse to work under conditions that may be unsafe.
- 2.7 Unless a fixed fee is indicated, our price is an estimate of our project costs and expenses based on information available to us and our experience and knowledge. Such estimates are an exercise of our professional judgment and are not guaranteed or warranted. Actual costs may vary. You should allow a contingency in addition to estimated costs.

Section 3: Your Responsibilities

- 3.1 You will provide us with prior environmental, geotechnical and other reports, specifications, plans, and information to which you have access about the site. You agree to provide us with all plans, changes in plans, and new information as to site conditions until we have completed Services.
- 3.2 You will provide access to the site. In the performance of Services some site damage is normal even when due care is exercised. We will use reasonable care to minimize damage to the site. We have not included the cost of restoration of damage in the estimated charges.
- 3.3 If we notify you that radiographic or gamma ray equipment or other nuclear testing or measuring device will be used, you will be responsible for the cooperation of your employees and your contractors in observing all radiation safety standards.
- 3.4 You will notify us of any knowledge or suspicion of the presence of hazardous or dangerous materials present on any work site. If we observe or suspect the presence of contaminants not anticipated in this Agreement, we may terminate Services without liability to you or to others, and you will compensate us for fees earned and expenses incurred up to the time of termination.
- 3.5 The time our field personnel spend on the job site depends upon the scheduling of the work we are observing or testing. You agree that any changes in scheduling may result in additional

costs and agree to pay for those services at the rates listed in our cost estimate.

3.6 You agree to include us as an indemnified party in your contracts, if any, for work by others on the project, protecting us to the same degree as you are protected. You agree to list us as an Additional Insured under your liability insurance policies and to require subrogation be walved against us and that we will be added as an Additional Insured on all policies of insurance, including any policies required of your contractors or subcontractors, covering any construction or development activities to be performed on the project site.

Section 4: Reports and Records

- 4.1 Unless you request otherwise, we will provide our report(s) in an electronic format.
- 4.2 Our reports, notes, calculations, and other documents and our computer software and data are instruments of our service to you, and they remain our property. We hereby grant you a license to use the reports and related information we provide only for the related project and for the purposes disclosed to us. You may not transfer our reports to others or use them for a purpose for which they were not prepared without our written approval. You agree to indemnify, defend, and hold us harmless from claims, damages, losses, and expenses, including attorney fees, arising out of such a transfer or use.
- 4.3 If you do not pay for Services in full as agreed, we may retain work not yet delivered to you and you agree to return to us all of our work that is in your possession or under your control.
- 4.4 Electronic data, reports, photographs, samples, and other materials provided by you or others may be discarded or returned to you, at our discretion, unless within 15 days of the report date you give us written direction to store or transfer the materials at your expense.

Section 5: Compensation

- 5.1 You will pay for Services as stated in this Agreement. If such payment references our Schedule of Charges, the invoicing will be based upon the most current schedule. An estimated amount is not a firm figure. You agree to pay all sales taxes and other taxes based on your payment of our compensation. Our performance is subject to credit approval and payment of any specified retainer.
- 5.2 You will notify us of billing disputes within 15 days. You will pay undisputed portions of invoices upon receipt. You agree to pay interest on unpaid balances beginning 30 days after invoice dates at the rate of 1.5% per month, or at the maximum rate allowed by law.
- 5.3 If you direct us to invoice a third party, we may do so, but you agree to be responsible for our compensation unless the third party is

creditworthy (in our sole opinion) and provides written acceptance of all terms of this Agreement.

- 5.4 Your obligation to pay for Services under this Agreement is not contingent on your ability to obtain financing, governmental or regulatory agency approval, permits, final adjudication of any lawsuit, your successful completion of any project, receipt of payment from a third party, or any other event. No retainage will be withheld.
- 5.5 If you do not pay us in accordance with this Agreement, you agree to reimburse all costs and expenses for collection of the moneys invoiced, including but not limited to attorney fees and staff time.
- 5.6 You agree to compensate us in accordance with our Schedule of Charges if we are asked or required to respond to legal process arising out of a proceeding related to the project and as to which we are not a party.
- 5.7 If we are delayed by factors beyond our control, or if project conditions or the scope or amount of work changes, or if changed labor conditions result in increased costs, decreased efficiency, or delays, or if the standards or methods change, we will give you timely notice, the schedule will be extended for each day of delay, and we will be compensated for costs and expenses incurred in accordance with our Schedule of Charges.
- 5.8 If you fail to pay us in accordance with this Agreement, we may consider the default a total breach of this Agreement and, at our option, terminate our duties without liability to you or to others, and you will compensate us for fees earned and expenses incurred up to the time of termination.
- 5.9 In consideration of our providing insurance to cover claims made by you, you hereby waive any right to offset fees otherwise due us.
- Section 6: Disputes, Damage, and Risk Allocation 6.1 Each of us will exercise good faith efforts to resolve disputes without litigation. Such efforts will include, but not be limited to, a meeting(s) attended by each party's representative(s) empowered to resolve the dispute. Before either of us commences an action against the other, disputes (except collections) will be submitted to mediation.
- 6.2 Notwithstanding anything to the contrary in this Agreement, neither party hereto shall be responsible or held liable to the other for punitive, indirect, incidental, or consequential damages, or liability for loss of use, loss of

- business opportunity, loss of profit or revenue, loss of product or output, or business interruption.
- 6.3 You and we agree that any action in relation to an alleged breach of our standard of care or this Agreement shall be commenced within one year of the date of the breach or of the date of substantial completion of Services, whichever is earlier, without regard to the date the breach is discovered. Any action not brought within that one year time period shall be barred, without regard to any other limitations period set forth by law or statute. We will not be liable unless you have notified us within 30 days of the date of such breach and unless you have given us an opportunity to investigate and to recommend ways of mitigating damages. You agree not to make a claim against us unless you have provided us at least 30 days prior to the institution of any legal proceeding against us with a written certificate executed by an appropriately licensed professional specifying and certifying each and every act or omission that you contend constitutes a violation of the standard of care governing our professional services. Should you fail to meet the conditions above, you agree to fully release us from any liability for such allegation.
- 6.4 For you to obtain the benefit of a fee which includes a reasonable allowance for risks, you agree that our aggregate liability for all claims will not exceed the fee paid for Services or \$50,000, whichever is greater. If you are unwilling to accept this allocation of risk, we will increase our aggregate liability to \$100,000 provided that, within 10 days of the date of this Agreement, you provide payment in an amount that will increase our fees by 10%, but not less than \$500, to compensate us for the greater risk undertaken. This increased fee is not the purchase of insurance.
- 6.5 You agree to indemnify us from all liability to others in excess of the risk allocation stated herein and to insure this obligation. In addition, all indemnities and limitations of liability set forth in this Agreement apply however the same may arise, whether in contract, tort, statute, equity or other theory of law, including, but not limited to, the breach of any legal duty or the fault, negligence, or strict liability of either party.
- construed, and enforced in accordance with the laws of the state in which our servicing office is located, without regard to its conflict of laws rules. The laws of the state of our servicing office will govern all disputes, and all claims shall be heard in the state or federal courts for that state. Each of us waives trial by jury.

6.7 No officer or employee acting within the scope of employment shall have individual liability for his or her acts or omissions, and you agree not to make a claim against individual officers or employees.

Section 7: General Indemnification

- 7.1 We will indemnify and hold you harmless from and against demands, damages, and expenses of others to the comparative extent they are caused by our negligent acts or omissions or those negligent acts or omissions of persons for whom we are legally responsible. You will indemnify and hold us harmless from and against demands, damages, and expenses of others to the comparative extent they are caused by your negligent acts or omissions of those negligent acts or omissions of persons for whom you are legally responsible.
- 7.2 To the extent it may be necessary to indemnify either of us under Section 7.1, you and we expressly waive, in favor of the other only, any immunity or exemption from liability that exists under any worker compensation law.

Section 8: Miscellaneous Provisions 8.1 We will provide a certificate of insurance to you upon request. Any claim as an Additional

- you upon request. Any claim as an Additional Insured shall be limited to losses caused by our negligence.
- 8.2 You and we, for ourselves and our insurers, waive all claims and rights of subrogation for losses arising out of causes of loss covered by our respective insurance policies.
- 8.3 Neither of us will assign or transfer any interest, any claim, any cause of action, or any right against the other. Neither of us will assign or otherwise transfer or encumber any proceeds or expected proceeds or compensation from the project or project claims to any third person, whether directly or as collateral or otherwise.
- 8.4 This Agreement may be terminated early only in writing. You will compensate us for fees earned for performance completed and expenses incurred up to the time of termination.
- 8.5 If any provision of this Agreement is held invalid or unenforceable, then such provision will be modified to reflect the parties' intention. All remaining provisions of this Agreement shall remain in full force and effect.
- 8.6 No waiver of any right or privilege of either party will occur upon such party's failure to insist on performance of any term, condition, or instruction, or failure to exercise any right or privilege or its waiver of any breach.



Construction Materials Testing Estimate of Costs

City of Two Harbors

Two Harbors Water Treatment Facility

May 5, 2023

CMT Unit	Service Description	Estimated Units		ourly or it Cost	Tota	al Unit Cost
∰ Very Str Strukkrysse	27 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 137 - 13	d Solls				
	Field Testi					
CMT03	Excavation Observations	7.00 hours	\$	105.00	\$	735.00
01.1700	2 trips at 3.50 hours each	17,50 hours	\$	95.00	\$	1,662.50
CMT02	Compaction Testing of Fill and Backfill	17,00 110018	Ψ	55.00	Ψ	1,002.00
0.7.4.0	5 trips at 3,50 hours each	15 tests	\$	20.00	\$	300.00
3510	Nuclear Density Testing	15 (68)8	Ψ	20.00	Ψ	000.00
	5 tests on aggregate base					
	5 tests on select granular					
01170/	5 tests on structural fill	4.00 hours	\$	75,00	\$	300.00
CMT01	Sample Pick Up	4,00 110015	Ψ	10.00	Ψ.	000.00
	2 trips at 2.00 hours each	- O trino	\$	50.00	\$	450.00
2150	Trip Charge	9 trips	Ι Φ	50.00	φ	450.00
	Laboratory To		\$	150.00	\$	450.00
3025	Sieve Analysis through no. 200 Sieve	3 tests	Φ	150.00	Ψ	450.00
	1 tests on aggregate base					
	1 tests on select granular					
	1 tests on structural fill		-	450.00	\$	450.00
3260	Standard Proctor	3 tests	\$	150.00	, Þ	450.00
	1 tests on aggregate base					
	1 tests on select granular	'				
	1 tests on structural fill					1.047.50
		The transfer of the second		ubtotal	\$	4,347.50
	Asphalt Pave Field Test		(CEA)		101214 <u>-</u>	
CMTOS	Bituminous Placement Observations	0.00 hours	\$	105.00	T \$	
CMT03	trips at 4.50 hours each	0.00 1.0010	*	,,,,,,	"	
CMT03	Roll Pattern Determination	0.00 hours	\$	105.00	\$	
CIVITUS	1 ************************************	0.00 110010	"	100.00	*	
OMEOO	1 2	0,00 hours	\$	95.00	\$	
CMT02	Compaction Testing	0,00 110015	Ψ	00.00	Ι Ψ	
1100		0 tests	\$	20.00	\$	
4100	Compaction Testing (nuclear)	0.00 hours	\$	105.00		
CMT03	Marking Core Locations	0.00 Hours	Ψ	100,00	Ψ	
	trips at 4.50 hours each	0.00 hours	- \$	300.00	\$	
9762	2-Man Coring Crew	0.00 hours	Φ	300,00	Ψ	-
	trips at 4,50 hours each	0.00 hours	4	75.00	\$	
CMT01	Sample Pick Up	0.00 hours	\$	10,00	Φ	-
	trips at 2.00 hours each	0.13	-	E0.00	\$	
2150	Trip Charge	0 trips	\$	50.00	φ	
	Laboratory 7	esting				

4080	Core Thickness and Density Testing	tests	\$	55.00	\$	-
	Core Thickness only	tests	\$	20.00	\$	-
	MnDOT Gyratory Mix Properties	tests	\$	600.00	\$	-
			Sı	ubtotal	\$	-
朝廷被平台。今	Concrete	ivanska redikala Marketa				
ON THE PARTY OF TH	Field Testing	g				
CMT02	Testing of Concrete	140.00 hours	\$	95.00	\$	13,300.00
	40 pours at 3.50 hours each	•				
CMT01	Sample Pickup	0.00 hours	\$	75.00	\$	-
	- trips at 2.00 hours each					
2150	Trip Charge	40 trips	\$	50.00	\$	2,000.00
	Laboratory Tes	sting				
2040	Concrete Curing and Compressive Strength Testing	160 cylinders	\$	30.00	\$	4,800.00
	40 sets at 4 cylinders each					
			S	ubtotal	\$	20,100.00
Cre y or server of the last of	Masonry		1977. 2017			
<u>.</u>	Field Testin	g				
CMT03	Masonry Observations and Testing	5.00 hours	\$	105.00	\$	525.00
	2 trips at 2.50 hours each					
CMT01	Masonry Sample Pick Up	0.00 hours	\$	75.00	\$	-
	0 trips at 2,00 hours each					
2150	Trip Charge	2 trips	\$	50.00	\$	100.00
	Laboratory Tes	sting			,	
2050	Compressive Strength Testing of Mortar	6 tests	\$	30.00	\$	180.00
	1 tests with 6 samples each				<u> </u>	
2055	Compressive Strength Testing of Grout Prisms	4 tests	\$	60.00	\$	240.00
1	1 tests with 4 samples each					
2070	Compressive Strength Testing of CMU Blocks	0 tests	\$	175.00	\$	~
Ì	0 tests with 3 samples each					
				Subtotal	\$	1,045.00
CHRUM	Project Supervision, Review	w and Management	1000 A			。
CMT80	Project Engineer/Manager	3.00 hours	\$	150.00	\$	450.00
CMT70	Project Assistant	10.00 hours	\$	105.00	\$	1,050.00
CMT90	Project Administrator	1.00 hours	\$	85.00	\$	85.00
050	1		5	Subtotal	\$	1,585.00

Inspection and Testing ProjectS	ummary	
Aggregate and Soils	\$	4,347.50
Asphalt Pavements	\$	-
Concrete	\$	20,100.00
Masonry	\$	1,045.00
Project Supervision, Review and Management Estimated Total	\$ \$	1,585.00 27,077.50

		AMED			Brain	
		dew.				1
	hours/tests	unit price	trips	hours/tests	unit price	rrips
Construction Materials Testing						
Excavation Observations	7	\$ 105.00	2	9	\$ 90.00	2
Compaction Testing	17.5	\$ 95.00	5	34	\$ 80.00	14
Sample Pick Up	4	\$ 75.00	2	2	\$ 80.00	
Trip Charge		\$ 50.00	6		\$ 60.00	17
Sieve Analysis	3	\$ 150.00		2	\$ 125.00	
Standard Proctor	3	\$ 150.00		2	\$ 165.00	
Proofroll Observation	ı	**	ı	4	\$ 80.00	2
Concrete Observation and Testing						
Concrete Testing	140	\$ 95.00	40	76	44	24
Concrete Cylinder Pick Up	1	\$ 75.00	ı	25.5	٠ς	17
Cylinder Testing	160			140	\$ 25.00	
Trip Charge		\$ 50.00	40		\$ 60.00	40
Masonry						
Obsevation and Testing	5	\$ 105.00	2	12	ب	3
Sample Pick Up	t	\$ 75.00	1	2	\$ 80.00	
Trip Charge		\$ 50.00	2	4	\$ 60.00	
Compressive Strength of Grout	1	I	ı	3	\$ 45.00	
Net Area Determination Testing				3	\$ 35.00	
Compressive Strength - Hollow Block				3	\$ 145.00	
Project Management	•					
Project Assistanct	10	\$ 85.00		8	\$ 80.00	
Project Manager	m	\$ 105.00		16	\$ 155.00	
Project Control Specialist	3	\$ 150.00		2	\$ 135.00	
Total Estimated Cost		\$27,077.50			\$26,205.00	

:

To (Owner): Owner's Contract No.: Wastewater Treatment Facility Improvements City of Two Harbors, MN From (Contractor):

Lakehead Constructors, Inc. Contract: Wastewater Improvements Contractor's Project No.: Application Period: Contractor's Application for Payment No.

ation Period: 4/2/5/23 - 5/25/23 | Application Date: 7834 Application Date: 5/25/2023 Engineer's Project No.: Via (Engineer): M24.117177 Bolton & Menk Invoice No. 19

By:					Contra]	•												Approv			
Chris Clements	K.	THE SOUTHERN SOUTH	time of payment fi covered by a Bond interest or encumb	payments received account to dischar by prior Application	Contractor's Certification The undersioned (CHANGE ORDERS	NET CHANGE BY	TOTALS									Number	Approved Change Orders			
		SCOTIGING WITH THE CONTROL OF TOWNS HAVE TO THE STREET WAS ASSESSED.	and what to the model and the control of the contro	I from Owner on account of Work do ge Contractor's legitimate obligation on for Payment (2) title of all Work on the listed in or covered by this Arr	ontractor certifies that to the best of										***************************************			Additions		Change Order Summary	Application For Payment	
Date: 5/25/2023		,	sau Truto to the model and the library of the property of the of payment free and clean of all Lieus, security interests and enoundstances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Lieus, security interest or encumbrances); and (3) all York covered by this Application for Payment is in interest or encumbrances); and (3) all York covered by this Application for Payment is in Payment is in the federal of the Application for Payment is in Payment in the Application for Payment in Payment in the Application for Payment is in Payment in the Application for Payment is in Payment in the Application for Payment is in Payment in the Application for Payment in Payment in the Application for Payment is in Payment in the Application for Payment in Payment in the Application for Payment in Payment in the Application for Payment in Payment in Payment in the Payment in th	payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work odvered to prior property of the of all Work contractions and equipment incorporated in recommended by: by prior Applications for Payment (2) title of all Work, materials and equipment incorporated in recommended by: by the contraction of the property of the original property of the payment will more to Daybra it.	s Certification The undersioned Contractor certifies that to the best of its knowledge. (1) all previous progress									in the state of th				Deductions		1000		
Approved by:	. is approved by:	:	as are y Payment of: \$	ed on vered dig recommended by:	Payment of \$	(Column G on Progress)	9. BALANCE TO FINISH, PLUS RETAINAGE	8. AMOUNT DUE THIS A	7. LESS PREVIOUS PAY	6. AMOUNT ELIGIBLE 7	c. Total Ret	b. 5% X	a. 5% X	5. RETAINAGE:	(Column F on Progress)	4. TOTAL COMPLETED AND STORED TO DATE	3. Current Contract Price (Line 1 ± 2)	2. Net change by Change Orders	1. ORIGINAL CONTRAC			
Funding Agency (if applicable)	(Owner)	(Line 8 or other - attach explanation of the other amount)	(Engineer) \$1,962,	· Genrifer Selahow	\$1,962,407.97 Time 8 or other - attack exchanation of the other amount)	(Column G on Progress Estimate + Line 5 above)	PLUS RETAINAGE	8. AMOUNT DUE THIS APPLICATION	7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)	6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line Sc)	c. Total Retainage (Line Sa + Line Sb)	\$1,837,726.31 Stored Material	\$16,426,247.07 Work Completed		(Column F on Progress Estimate)	AND STORED TO DATE	(Line 1 ± 2))rders	1. ORIGINAL CONTRACT PRICE			
		anation of th	,407.97		407.97			5		69		5	 		S		s	S	· •			
(Date)	(Date)	e other amount)	(Date)	06/06/2023	other amount)	\$11,946,940,29		\$1,962,407.97	\$15,388,366.74	\$17,350,774.71	\$913,198.67	\$91,886.32	\$821,312.35		\$18,263,973.38		\$29,297,715.00		\$29,297,715.00			
											ĺ											

Endorsed by the Construction Specifications Institute.



Originating Staff:	Department:	Date:			
Miranda Pietila	Airport	06/12/2023			
Agenda Item Subject: Considering authorizing to execute a grant agreement between the City and MnDOT Airport Maintenance & Operation Grant Contract	Fiscal Impact: Airport Fund				
BACKGROUND: Annually MnDOT provides a gra maintenance expenditures at th June 30, 2025. The state has ob	ne Airport. The grant runs fro	m July 1, 2023 to			
COUNCIL ACTION REQUESTED: between the City and MnDOT A	Authorize execution of grant	agreement			
RECOMMENDATION: Authorize execution of grant agreement between the City and MnDOT Airport Maintenance & Operation Grant Contract					
ATTACHMENTS: Resolution and state grant agreement					

RESOLUTION

AUTHORIZATION TO EXECUTE MINNESOTA DEPARTMENT OF TRANSPORTATION AIRPORT MAINTENANCE AND OPERATION GRANT CONTRACT

It is resolved by the <u>City of Two Harbors</u> as follows: 1. That the state of Minnesota Contract Number 1053333, "Airport Maintenance and Operation Grant Contract," at the Richard B. Helgeson Airport is accepted. (Mayor, Chairperson, President, etc.) and (Clerk, Auditor, Secretary, etc.) 2. That the authorized to execute this Contract and any amendments on behalf of the City of Two Harbors. **CERTIFICATION** STATE OF MINNESOTA COUNTY OF I certify that the above Resolution is a true and correct copy of the Resolution adopted by the (Name of the Recipient) at an authorized meeting held on the ______ day of ______, 20____ as shown by the minutes of the meeting in my possession. Signature: _____(Clerk or Equivalent) NOTARY PUBLIC /OR/ CORPORATE SEAL

My Commission Expires:



STATE OF MINNESOTA

AIRPORT MAINTENANCE AND OPERATION GRANT CONTRACT

State Project Number (S.P.): A3801-MO24 State Project Number (S.P.): A3801-MO25

This contract is between the State of Minnesota, acting through its Commissioner of Transportation ("State") and City of Two Harbors acting through its City Council ("Recipient").

RECITALS

- 1. Minnesota Statutes §§360.015 and 360.305 authorize State to provide financial assistance to airports for maintenance and operation activities.
- 2. Recipient owns, operates, or controls an airport ("Airport") in the state system, and Recipient desires financial assistance from the State for maintenance and operation activities for State Fiscal Year 2024 and State Fiscal Year 2025.
- 3. Recipient represents that it is duly qualified and agrees to perform all services described in this contract to the satisfaction of the State.

CONTRACT TERMS

1. Term of Contract and Survival of Terms

1.1. Effective Date:

This contract will be effective on July 1, 2023, or the date State obtains all required signatures under Minnesota Statutes §16B.98, subdivision 5, whichever is later. As required by Minnesota Statutes §16B.98 Subd. 7, no payments will be made to Recipient until this contract is fully executed.

1.2. Expiration Date:

This contract will expire on June 30, 2025.

1.3. Survival of Terms:

All clauses which impose obligations continuing in their nature and which must survive in order to give effect to their meaning will survive the expiration or termination of this contract, including, but not limited to, the following clauses: 9. Indemnification; 10. State Audits; 11. Government Data Practices; 13. Governing Law, Jurisdiction and Venue; and 14. Data Disclosure.

2. Recipient's Duties

- 2.1. Recipient will operate and maintain the Airport in a safe, serviceable manner for aeronautical purposes only for the use and benefit of the public.
- 2.2. The Recipient will keep the runway and the area around the lights mowed at the Airport. The grass must be mowed at least 7 feet beyond the lights, and the grass must not exceed 6 inches in height on the landing area. The areas around any navigational aids will be mowed and plowed to keep the area clear for access by a vehicle.
- 2.3. If the Airport remains operational during the winter months, the Recipient will keep at least one runway, associated taxiway, and apron area cleared of snow and ice to the same priority as arterial roads. Snow banks must be limited in height so that aircraft wings, engines, and propellers will clear them. Landing strip markers and/or lights must remain visible.

- 2.4. If the State contracts for the periodic paint striping of the Airport's runways and taxiways during the term of this Contract, the Recipient will cooperate with the marking operation. The Recipient must coordinate seal coat pavement maintenance projects with the State to maximize the pavement marking life.
- 2.5. The Recipient will allow a representative of the State's Office of Aeronautics access to any area of the Airport necessary for the purpose of periodic inspections.
- 2.6. The Recipient will promptly pay all utility bills, including those required for navigational aids.

3. Recipient's Assurances

- 3.1. In accordance with Minnesota Statutes § 360.305, subdivision 4, Recipient assures the State that Recipient will operate and maintain the Airport in a safe, serviceable manner for public aeronautical purposes only for a period of one year from the date the Recipient receives final reimbursement under this contract.
- 3.2. Recipient represents and warrants that Recipient has established a zoning authority for the Airport, and such authority has completed, or is in the process of and will complete, with due diligence, an airport zoning ordinance in accordance with Minnesota Statutes §§ 360.061 to 360.074.
- 3.3. Recipient will comply with all required grants management policies and procedures set forth through Minnesota Statutes §16B.97, Subd. 4 (a) (1).

4. Third-Party Contracting

4.1. Recipient will comply with all applicable local, state, or federal laws, regulations, policies and procedures in the procurement of goods and services funded in whole or in part under this Contract.

5. Consideration and Payment

- 5.1. **Consideration.** State will pay for all eligible telecommunication, maintenance, and operation costs incurred by Recipient under this Contract as follows:
 - 5.1.1. **Basis.** Recipient will be reimbursed for 100% of telecommunication costs associated with the operation of state-owned navigational aids. Recipient will be paid for 75% of all other eligible maintenance and operation costs not reimbursed by any other source. Eligible maintenance and operations costs will be determined at the sole discretion of State's Authorized Representative.
 - 5.1.2. **Telecommunication Amount.** State has currently obligated \$0.00 in each State fiscal year to reimburse eligible telecommunication costs at 100%.
 - 5.1.3. **Maintenance and Operation Amount.** State has currently obligated \$34,297.00 in each State fiscal year to reimburse other eligible costs at 75%.
 - 5.1.4. **Total Obligation.** The total obligation of State for all compensation and reimbursements to Recipient under this contract will not exceed \$68,594.00 (State fiscal years 2024 and 2025).

5.2. Payment.

- 5.2.1. **Invoices.** The Recipient must submit a reimbursement request of its eligible costs to the Director of the Office of Aeronautics on a quarterly basis or as directed by State's Authorized Representative. The State's Office of Aeronautics will supply the reimbursement request forms which Recipient must submit. Reimbursement requests must be submitted according to the following schedule:
 - On or after October 1, and no later than November 15, for the period July 1 through September 30.
 - On or after January 1, and no later than February 15, for the period October 1 through December 31.
 - On or after April 1, and no later than May 15, for the period January 1 through March 31.
 - On or after July 1, and no later than August 15, for the period April 1 through June 30.

The State may reject costs that the State determines are not eligible maintenance and operations expenses.

5.2.2. All Invoices Subject to Audit. All invoices are subject to audit, at State's discretion.

- 5.2.3. State's Payment Requirements. State will promptly pay all valid obligations under this contract as required by Minnesota Statutes §16A.124. State will make undisputed payments no later than 30 days after receiving Recipient's invoices and progress reports for services performed. If an invoice is incorrect, defective or otherwise improper, State will notify Recipient within ten days of discovering the error. After State receives the corrected invoice, State will pay Recipient within 30 days of receipt of such invoice.
- 5.2.4. **Grant Monitoring Visit and Financial Reconciliation.** If State's total obligation is greater than \$50,000 in section 5.1.4, above, during the period of performance the State will make at least one monitoring visit and conduct annual financial reconciliations of Recipient's expenditures. The State's Authorized Representative will notify Recipient's Authorized Representative where and when any monitoring visit and financial reconciliation will take place, which State employees and/or contractors will participate, and which Recipient staff members should be present. Recipient will be provided notice prior to any monitoring visit or financial reconciliation. Following a monitoring visit or financial reconciliation, Recipient will take timely and appropriate action on all deficiencies identified by State. At least one monitoring visit and one financial reconciliation must be completed prior to final payment being made to Recipient.
- 5.2.5. Closeout. The State will determine, at its sole discretion, whether a closeout audit is required prior to final payment approval. If a closeout audit is required, final payment will be held until the audit has been completed. Monitoring of any capital assets acquired with grant funds will continue following grant closeout.

6. Conditions of Payment

6.1. All services provided by Recipient under this contract must be performed to State's satisfaction, as determined at the sole discretion of State's Authorized Representative and in accordance with all applicable federal, state and local laws, ordinances, rules and regulations, including business registration requirements of the Office of the Secretary of State. Recipient will not receive payment for work found by State to be unsatisfactory or performed in violation of federal, state or local law. In addition to the foregoing, Recipient will not receive payment for Airport's failure to pass periodic inspections by a representative of the State's Office of Aeronautics.

7. Authorized Representatives

7.1. State's Authorized Representative. State's Authorized Representative will be:

Name/Title:

Jenny Bahneman, Grants Specialist Coordinator

Address:

Office of Aeronautics,

395 John Ireland Boulevard, Mail Stop 410

Saint Paul, Minnesota 55155

E-Mail:

jenny.bahneman@state.mn.us

State's Authorized Representative or his /her successor, will monitor Recipient's performance and has the authority to accept or reject the services provided under this contract. If the Recipient's duties are performed in a satisfactory manner, the State's Authorized Representative will accept each reimbursement request submitted for payment.

7.2. Recipient's Authorized Representative. Recipient's Authorized Representative will be:

Name/Title:

Patricia Nordean, City Administrator

Address:

City of Two Harbors, 522 - First Avenue, Two Harbors, MN 55616

Telephone:

(218) 834-5631

E-Mail:

pnordean@twoharborsmn.gov

If Recipient's Authorized Representative changes at any time during this contract, Recipient must immediately notify State.

8. Assignment, Amendments, Waiver and Contract Complete

- 8.1. **Assignment.** Recipient may neither assign nor transfer any rights or obligations under this contract without the prior consent of State and a fully executed Assignment Contract, executed and approved by the same parties who executed and approved this contract, or their successors in office.
- 8.2. **Amendments.** An amendment to this contract must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original contract, or their successors in office.
- 8.3. Waiver. If State fails to enforce any provision of this contract that failure does not waive the provision or State's right to subsequently enforce it.
- 8.4. **Contract Complete.** This contract contains all prior negotiations and agreements between State and Recipient. No other prior understanding regarding this contract, whether written or oral, may be used to bind either party.
- 8.5. Electronic Records and Signatures. The parties agree to contract by electronic means. This includes using electronic signatures and converting original documents to electronic records.
- 8.6. **Certification.** By signing this Agreement, the Recipient certifies that it is not suspended or debarred from receiving federal or state awards.

9. Indemnification

9.1. In the performance of this contract by Recipient, or Recipient's agents or employees, and to the extent permitted by law, Recipient must indemnify, save and hold State, its agents, and employees harmless from any and all claims or causes of action, including reasonable attorney's fees incurred by State, to the extent caused by Recipient's: 1) intentional, willful or negligent acts or omissions; 2) breach of contract or warranty; or 3) breach of the applicable standard of care. The indemnification obligations of this section do not apply if the claim or cause of action is the result of State's sole negligence. This clause will not be construed to bar any legal remedies Recipient may have for State's failure to fulfill its obligation pursuant to this contract.

10. State Audits

10.1. Under Minnesota Statutes § 16B.98, Subd.8, the Recipient's books, records, documents, and accounting procedures and practices of Recipient, or other party relevant to this grant contract or transaction, are subject to examination by the State and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this contract or receipt and approval of all final reports, whichever is later. Recipient will take timely and appropriate action on all deficiencies identified by an audit.

11. Government Data Practices

11.1. Recipient and State must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to all data provided by State under this contract, and as it applies to all data created, collected, received, stored, used, maintained or disseminated by Recipient under this contract. The civil remedies of Minnesota Statutes §13.08 apply to the release of the data referred to in this clause by either Recipient or State. If Recipient receives a request to release the data referred to in this Clause, Recipient must immediately notify State and consult with State as to how Recipient should respond to the request. Recipient's response to the request must comply with applicable law.

12. Workers' Compensation

12.1. Recipient certifies that it is in compliance with Minnesota Statutes §176.181, subdivision 2, pertaining to workers' compensation insurance coverage. Recipient's employees and agents will not be considered State employees. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way the State's obligation or responsibility.

13. Governing Law, Jurisdiction and Venue

13.1. Minnesota law, without regard to its choice-of-law provisions, governs this contract. Venue for all legal proceedings arising out of this contract, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

14. Data Disclosure

14.1. Under Minnesota Statutes §270C.65, and other applicable law, Recipient consents to disclosure of its social security number, federal employer tax identification number and Minnesota tax identification number, already provided to State, to federal and state agencies and state personnel involved in the payment of state obligations. These identification numbers may be used in the enforcement of federal and state laws which could result in action requiring Recipient to file state tax returns and pay delinquent state tax liabilities, if any, or pay other state liabilities.

15. Termination and Suspension

- 15.1. **Termination by the State.** The State may terminate this contract with or without cause, upon 30 days written notice to the Recipient. Upon termination, the Recipient will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed.
- 15.2. **Termination for Cause.** The State may immediately terminate this grant contract if the State finds that there has been a failure to comply with the provisions of this contract, that reasonable progress has not been made, that fraudulent or wasteful activity has occurred, that Recipient has been convicted of a criminal offense relating to a state grant agreement, or that the purposes for which the funds were granted have not been or will not be fulfilled. The State may take action to protect the interests of the State of Minnesota, including the refusal to disburse additional funds and requiring the return of all or part of the funds already disbursed.
- 15.3. **Termination for Insufficient Funding.** The State may immediately terminate this contract if: It does not obtain funding from the Minnesota Legislature; or If funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination must be by written or fax notice to the Recipient. The State is not obligated to pay for any services that are provided after notice and effective date of termination. However, the Recipient will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. The State will not be assessed any penalty if the contract is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds. The State will provide the Recipient notice of the lack of funding within a reasonable time of the State's receiving that notice.
- 15.4. **Suspension.** The State may immediately suspend this contract in the event of a total or partial government shutdown due to the failure to have an approved budget by the legal deadline. Work performed by the Recipient during a period of suspension will be deemed unauthorized and undertaken at risk of non-payment.

16. Discrimination Prohibited by Minnesota Statutes §181.59

16.1. Recipient will comply with the provisions of Minnesota Statutes §181.59 which requires that every contract for or on behalf of the State of Minnesota, or any county, city, town, township, school, school district or any other district in the state, for materials, supplies or construction will contain provisions by which Contractor agrees:

1) That, in the hiring of common or skilled labor for the performance of any work under any contract, or any subcontract, no Contractor, material supplier or vendor, will, by reason of race, creed or color, discriminate against the person or persons who are citizens of the United States or resident aliens who are qualified and available to perform the work to which the employment relates; 2) That no Contractor, material supplier, or vendor, will, in any manner, discriminate against, or intimidate, or prevent the employment of any person or persons identified in clause 1 of this section, or on being hired, prevent or conspire to prevent, the person or persons from the performance of work under any contract on account of race, creed or color; 3) That a violation of this section is a misdemeanor; and 4) That this contract may be canceled or terminated by the state of Minnesota, or any county, city, town, township, school, school district or any other person authorized to grant contracts for employment, and all money due, or to become due under the contract, may be forfeited for a second or any subsequent violation of the terms or conditions of this contract.

17. Limitation.

17.1. Under this contract, the State is only responsible for disbursing funds. Nothing in this contract will be construed to make the State a principal, co-principal, partner, or joint venturer with respect to the Project(s) covered herein. The State may provide technical advice and assistance as requested by the Recipient, however, the Recipient will remain responsible for providing direction to its contractors and consultants and for

administering its contracts with such entities. The Recipient's consultants and contractors are not intended to be third party beneficiaries of this contract.

STATE ENCUMBRANCE VERIFICATION	DEPARTMENT OF TRANSPORTATION
Individual certifies that funds have been encumbered as required by Minnesota Statutes §16A.15 and §16C.05.*	By:(with delegated authority)
Signed:	Title:
Date:	Date:
SWIFT Contract (SC) ID No	
Purchase Order (PO) ID No	
*PO staged and to be encumbered with future State fiscal year funds.	
RECIPIENT	MnDOT CONTRACT MANAGEMENT
Recipient certifies that the appropriate person(s) have executed Contracts on behalf of Recipient as required by applicable articles, bylaws or resolutions.	By: Date:
Ву:	
Title:	
Date:	
Ву:	
Title:	
Duta	

TWO HARBORS CITY COUNCIL AGENDA ITEM SUMMARY

AGENDA ITEM SUBJECT:

Firearms Instructor Re-Certification Course – OFFICER NATHAN GENS

ORIGINATING SOURCE/DEPARTMENT:

Two Harbors Police Department

FUNDING SOURCE:

Training Budget – Two Harbors Police Department

BACKGROUND:

Officer Nathan Gens currently serves as the Firearms Instructor for the Two Harbors Police Department. This instructor certification requires a recertification once every three years. The time for recertification is up in 2023. This training will continue to develop our firearms instruction program.

ESTIMATED DATE OF COMPLETION:

June 2023

COMMITTEE/COMMISSION RECOMMENDATION:

ADMINISTRATION/STAFF RECOMMENDED COUNCIL ACTION:

0/12/23



Originating Staff:	Department:	Date:				
P. Nordean	Administration	6/12/23				
Agenda Item Subject:	Fiscal Impact:					
parklets						
BACKGROUND: The Planning Commission has recommended that the City Code be amended to allow parklets in commercial areas within the City, as they were allowed during the pandemic.						
COUNCIL ACTION REQUESTED: Accepting the recommendation of the Planning Commission to amend the City Code to allow parklets in commercial areas within the City. RECOMMENDATION: Staff recommends the Council action requested.						
ATTACHMENTS:	•					



Originating Staff:	Department:	Date:					
P. Nordean	Administration	6/12/23					
Agenda Item Subject:	Fiscal Impact:						
Juneteenth							
BACKGROUND: A law was just passed requiring that governmental entities not conduct business on Juneteenth. The Personnel Committee, with guidance from Flaherty & Hood, recommended approval of an MOU with each labor group whereby employees were granted a paid holiday on Juneteenth in the year 2023, and that the matter would be up for negotiations on future years.							
COUNCIL ACTION REQUESTED:							
Authorize an MOU with each labor g	roup for Juneteenth 2023.						
RECOMMENDATION:							
Staff recommends the council action	requested.						
ATTACHMENTS:							



CITY OF TWO HARBORS CITY COUNCIL

Originating Staff:	Department:	Date:				
P. Nordean	Administration	6/8/23				
Agenda Item Subject:	Fiscal Impact:					
Hiring Robert Olson						
BACKGROUND: Interviews have been conducted for the position of Public Works Specialist I, and Robert Olson was recommended for hire. Background check and physical exams have been completed.						
COUNCIL ACTION REQUESTED:						
Hire Robert Olson for the position of	Public Works Specialist 1.					
RECOMMENDATION:						
Staff recommends the Council action requested.						
ATTACHMENTS:						



Originating Staff:	Department:	Date:				
P. Nordean	Administration	6/8/23				
Agenda Item Subject:	Fiscal Impact:					
Hiring Thomas Kessler						
BACKGROUND: Interviews have been conducted for the position of Public Works Specialist I, and Thomas Kessler was recommended for hire. Background check and physical exams have been completed.						
COUNCIL ACTION REQUESTED:						
Hire Thomas Kessler for the position	of Public Works Specialist 1.					
RECOMMENDATION:						
Staff recommends the Council action requested.						
ATTACHMENTS:						



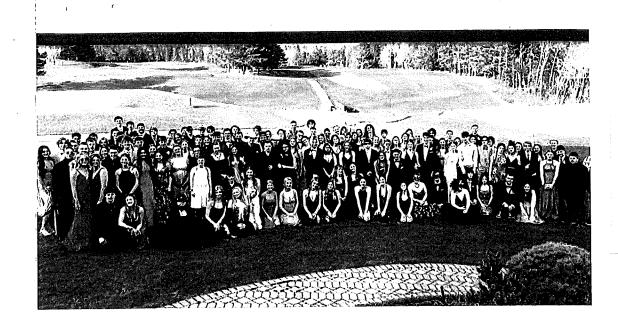
CITY OF TWO HARBORS CITY COUNCIL

Originating Staff:	Department:	Date:				
P. Nordean	Administration	6/12/23				
Agenda Item Subject:	Fiscal Impact:	!				
Authorizing contingent offers		, , , , , , , , , , , , , , , , , , ,				
BACKGROUND: City Administrative staff has interviews scheduled for next week for the positions of Administrative Assistant/Deputy Clerk; Electronic Data Processing Technician and Building Maintenance Custodian. We are requesting permission to make conditional offers for these positions to expedite the hiring process.						
COUNCIL ACTION REQUESTED: Authorize administration to extend conditional offers of employment for Administrative Assistant/Deputy Clerk; Electronic Data Processing Technician and Building Maintenance Custodian. RECOMMENDATION: Staff recommends the council action requested.						
ATTACHMENTS:						



CITY OF TWO HARBORS CITY COUNCIL

Originating Staff:	Department:	Date:		
P. Nordean	Administration	6/12/23		
Agenda Item Subject:	Fiscal Impact:			
Refer Policy Matters to Public				
Affairs Committee	·			
		!		
BACKGROUND:				
The City Attorney has recommended some changes be made to processes for addressing				
blight, unpaid parking tickets and cemetery lot ownership and forfeiture. We would like to				
discuss proposed amendments to policy to simplify process and enforcement of said policies.				
COUNCIL ACTION REQUESTED:				
Refer the items to Public Affairs.				
RECOMMENDATION:				
Staff recommends the council action requested.				
ATTACHMENTS:				



5/31/2023

acting City Administrator Patricia ors Nordean Gity Councilor City of Two Harbors

522 1st AV Two Harbors

MN 55616

Because of the 5/30/23 City meeting, Impact Fees are where you can start doing history and research. I appreciate seeing the struggle, with the issue of expansion on Pork City Hill brings.

If the City could do it, wouldn't it be affordably done for the section of land

north of the Super One, already?

The developer offered to put in the infrastructure and do the maintenance on the infrastructure. It is near impossible to enforce maintenance for infrastructure. The maintenance starting 15 years out and lasting as long as the City of Two Harbors will be. How is it working out, for the finances of the City now? Is the City going to create the illusion of wealth, exchanging near term cash benefits associated with new growth for long term liabilities? Is the City or developer going to put in the electrical generating water pipes?

Question: Does the City maintain the public infrastructure, water, sewer, gas, electric, streets, sidewalks, storm sewer, through the public process? How

and what are the conflicting laws?

Donna Langestad

If I can be of service, call on me, because of my current experience and education.

Donna Gangestad

work 218-834-2261

902 5th Av

Two Harbors

MN 55616

across the Railroad property?

Comm 2 6/12/23

The City of Two Harbors used a strategy creating the illusion of wealth, allowing Cities to exchange near term cash benefits associated with new growth for long term liabilities associated with infrastructure maintenance. Financially everything is breaking down, because Two Harbors is in the long term. Two Harbors' has the vacation rental properties competing for affordable housing, additionally. Silver Bay choose the maintenance strategy.

It is public infrastructure; streets, sidewalks, water, sewer, gas, storm water; taken over by our City for maintenance through a public process and it is now the City's responsibility to maintain, at full cost of that maintenance, minus any increase in property value of a street improvement, Capital Investment Project. If a City did not think this infrastructure served the public process, it should not have taken it over and assumed the maintenance liability.

We have equal treatment under the law, supposedly. Yet, Cities get a presumption of validity for taxation. In the special assessment capital improvement, it is harder for a citizen to recognize, that an error in the special assessment procedure or methodology has occurred and the resources a citizen taxpayer must use to fight a special assessment levy are more expansive and costly than resources to fight an improper tax on real estate.

Did the City of Two Harbors follow all of the public meeting laws?

A competent, honest appraiser makes an inherent assumption that, since a property fronts a paved road and since the property owner pays the taxes, that road is going to be maintained. It is a rare case that, a simple maintenance project is going to increase the value of a property. What will happen to a particular property in the future, is to speculative for taxation.

I am being charged over \$19,000, from the 2022 street improvement project. Being outside of the project, I didn't get what the City invoiced. Paradoxically, a similar property got sidewalk, curbs and 25 linear feet between the curbs of black top, yet no charge was made, because the City termed it maintenance. Paradoxically, the 2020 and the 2022 street assessments were handled differently. A previous City Councilor lived in the 2020 street assessment.

The US Supreme rules "Home Equity Theft" laws are unconstitutional: Local governments can seize a homeowner's property, along with any equity they may have built up, if they fail to pay their tax bills, in May of 2023. In Minnesota and 20 other states, defaulted properties were seized and sold without sharing the proceeds with the previous owner. It's the taking of property without just compensation. Home owners caught up in this process lose 90 percent of their equity, on average. The Special Assessment/Capital Investment is placed on the taxation bill, as are unpaid utility charges. Unpaid Utility Charges Will Constitute A Lien Against The Property are placed on tax bills. A charge in exchange for a Measurable and Direct Benefit

Good faith and fair dealing the taxation of these issues has not been equally applied, making every property less affordable and increasing the inequality of property owners.

Donna Gangestad

Langestad 9025th Av Two Harbors

MN 55616



Real People, Real Solutions.

4960 Miller Trunk Highway Suite 350 Duluth, MN 55811

> Ph: (218) 729-5939 Bolton-Menk.com

MEMORANDUM

Date:

June 7, 2023

To:

Patricia Nordean, City Administrator

Miranda Pietila, Finance Director

From:

Joe Rhein, PE

Brian Guldan, PE

Subject:

Engineering Project Updates

City of Two Harbors

Bolton & Menk appreciates the opportunity to serve the City of Two Harbors. This memo provides an update on the current engineering projects we are working on with the City. Each project is discussed separately below. Information that is new since the most recent update, February 9th, is shown in *italicized text*.

1. Lake County – 8th Street and 4th Avenue Reconstruction (No change)

- County Board Awarded Construction Contract April 27, 2021.
- Notice to proceed was issued May 11th to Ulland Brothers.
- Construction is substantially complete.
- Project website: https://clients.bolton-menk.com/lakecountycsah30/
- Final construction cost and allocation between County and City to be determined.
- Project contract will remain open for final inspections in spring 2023.

2. 2021 - 2022 Street Project (No change)

- Construction was substantially complete in August 2022.
- Project website: https://www.twoharborsmn.gov/2021-2022 street project/index.php
- Assessment hearing was held November 28, 2022.
- A few punch list items remain to be addressed, including 5th Avenue turf.
- Final inspections will be performed spring 2023.

3. Lake County – 5th Street and 4th Avenue Reconstruction

- County Board authorized design activities on April 26th.
- Contract for tree removal awarded to Wright Tree Service February 28th.
 - o Tree removals have been completed.

- Plans are currently working through MnDOT approval process.
 - o Lake County wants MnDOT approval prior to advertising.
- Anticipated schedule:

MnDOT plan approval

June 2023.

o Bid opening

July 25, 2023 (tentative).

Award contract

August 15, 2023 (tentative).

• Consideration needs to be given whether work should be delayed until 2024.

4. 2023-2024 Street Project

- City Council authorized preliminary engineering activities on April 25th.
- City Council authorized inclusion of 300 and 400 blocks of 4th Avenue on August 22nd.
- Public Hearing held October 10th; City Council approved Report and ordered project.
- City Council approved Design Agreement with Lake County on October 24th.
- Tree removal authorized by City Council on February 27th.
 - o Tree removal is complete.
- Plans are currently working through MnDOT approval process.
- Anticipated schedule:

o City Council approve updated resolution

June 26th.

Bid opening

July 25, 2023 (tentative).

o Council recommendation on contract award

August 14, 2023 (tentative).

Neighborhood Meeting

August 2023.

Start work

September 1st.

- Anticipated schedule would allow for approx. 2 months of construction in 2023.
 - o Consideration needs to be given whether work should be delayed until 2024.

5. 2018 Street Project

- Final pay request has been prepared and submitted to contractor for review.
- Contractor signed final pay request February 7th.
- Final supporting paperwork has been reviewed.
- Item is on June 12th Council agenda to close the contract.

6. Wastewater Treatment Facility Improvements

- Contractor completed façade on the operations building.
- Contractor completed EPDM roofing on the operations building.
- Contractor installed process piping and pumps in the operations building.
- Contractor continued concrete pours for the biosolids building.
- Contractor completed the aeration basin walkways.
- See separate project update for additional information and current pay request.

7. Castle Danger Brewery Significant Industrial User (SIU) Agreement (No Update)

- Final rates were sent to Castle Danger.
- Meeting was held with the City and Castle Danger regarding billings.
 - o Initial payments will be a flat rate per month until sufficient flow data has been established and confirmed. At that time billing will be switched to a flow basis.

8. Chlorine Contact Tank/PRV Station Replacement

- A preconstruction meeting was held on May 9, 2023 at 10:00 am.
- The notice to proceed was signed on May 18, 2023.
- Contractors' mobilization to the site was delayed to mid-June.
- Met with Trees and Trails about rerouting the trail during construction.

9. Water Distribution System Improvements (No update)

- Project includes the following:
 - o Watermain replacement on 4th Street between 10th and 12th Avenue
 - Watermain looping in the vicinity of 4th Street and 7th Avenue.
 - o Watermain replacement along 7th Avenue between 11th and 15th Street
 - Watermain replacement and realignment in the Old Rail Yard
- Two potential grants being pursued:
 - WIF through PFA; SCDP through DEED.
- WIF Grant:
 - WIF results were posted in September. This project was not funded this cycle.
 - o Can re-submit for next WIF funding cycle, or individual segments could be broken off for development as separate projects.
- SCDP Grant:
 - o Notice of \$600,000 award was received by City May 24th. Maximum award.
 - Grant does not apply to Old Rail Yard segment.
 - o SCDP funding is good for 3-years.
- Potential project schedule:
 - o Project not likely to move forward for 2022 construction due to funding.
 - o If receive WIF in fall 2022: finalize plans, bid in winter 2022, construct in 2023.
- Results of funding anticipated to be known fall 2023.

10. MnDOT TH61 (7th Avenue) Improvements

- MnDOT project for reconstruction of TH61 from Scenic Drive to Park Road.
- Project links: website: https://www.dot.state.mn.us/d1/projects/two-harbors/index.html
- Project overview video: https://www.youtube.com/watch?v=2tt2Y1LcKKw
- Public input meeting: https://www.youtube.com/watch?v=kYT1DXLv5dA

- City Council authorized preliminary layout of underpasses on June 27th.
 - o Underpass preliminary layouts & estimates reviewed with Council on Sept 26th.
 - o MnDOT has indicated the underpasses will not be included in their project.
- MnDOT has identified the programmed amount is insufficient to fund the entire project.
- MnDOT has met with City in effort to identify preferred Phase 1 project:
 - o Proposed limits approximately from railroad bridge to Park Road.
 - o MnDOT would like to proceed with Phase I project in 2025 if possible.
- \$11M funding awarded by MN State Legislature for project.
 - Should allow MnDOT to return to original plan for full corridor.
 - June 12th meeting of MnDOT, County, and City to discuss.

11. Odegard Trail

- Project will be done in conjunction with Lake County 2023 project on 8th Street.
- Project has \$100,000 DSACF grant for the trail that needs to be spent in 2023.
- City Council authorized final design activities on September 26th.
- Design is 90% complete. Plans were reviewed with Trees & Trails on January 19th.
- Tree removal was authorized by the City and has been completed.
- Lake County had submitted an application for a \$300,000 Active Transportation grant.
 - o Results were announced late March. Project was not selected.
- Options for project costs and funding were reviewed with Trees & Trails on April 26th.
 - o Recommendation to eliminate portion along 13th Avenue to reduce cost.
- Railroad provided comments on May 12th. Impacts portion between underpass and park.
 - o Time is needed to hopefully reach an acceptable resolution.
- If grant can be extended, may be appropriate to delay this project until 2024.

12. Parcel 23-7600-06600 (No Update)

- City Council authorized preliminary research/data collection activities on August 26th.
- Wetland Delineations field work and report complete; submitted to Lake County.
 - o Notice of delineation approval was received December 5th.
- Topographic survey field work is complete.
- Phase I Environmental Assessment is complete.
 - o Based on findings, work on parcel has been suspended.
- Braun Intertec submitted an application for voluntary enrollment in the Brownfield Program with the MPCA.
- No other activities are currently being performed.
- Consideration is being given for potential next steps and funding availability.

13. Municipal Liquor Store

- Design team is DSGW Architects; Bolton & Menk civil engineer.
- Presentation of the preliminary design was made at January 23rd Council meeting.
- Staff met with Lake County TEP to discuss site plan and wetland impacts.
 - o TEP requested additional options be investigated to minimize wetland impacts.
- Site plan options were prepared and reviewed with the Ad-Hoc Committee.
 - o Preferred option has been identified.
 - o Anticipate TEP meeting with Lake County week of May 22nd.
- Tree removal on the site has been completed.
- Soil borings scheduled for week of May 1st.
- Meeting with City Committee was held May 1st.
- Meetings with City Committee were held May 23rd and June 7th.
 - o Plans approximately 95% complete.
 - Materials will be presented to Council on June 12th.
- Anticipated schedule:
 - o City Council approve plans

June 12th.

o Bid opening

July 13th.

Hopefully, this information provides an adequate summary of the current engineering projects Bolton & Menk is working on with the City. We value our relationship with Two Harbors and look forward to it continuing through the completion of these projects and beyond. If you have questions regarding this update or need further information on any of the projects listed, we would be happy to discuss. Please feel free to contact either Brian or Joe at your convenience.



Real People. Real Solutions.

4960 Miller Trunk Highway Suite 350 Duluth, MN 55811

> Ph: (218) 729-5939 Bolton-Menk.com

MEMORANDUM

Date:

June 6, 2023

To:

Mayor and City Council

From:

Jennifer Selchow, P.E., Bolton & Menk, Inc.

Subject:

Two Harbors WWTF Improvements

Project No.: M24.117177

Since the last progress update and pay request, the contractor has worked on roofing, cast-in-place concrete, piping, and miscellaneous mechanical and electrical work. The contractor has started to work on pump piping and forms for the WAS tank concrete pour. Lakehead is painting and various mechanical work is planned for this upcoming month and will continue to prepare for cast-in-place concrete pours.

The following section provides an update on completed work for the various components of the project. Construction photos have also been included at the end of this memorandum for your information and reference.

Operations Building

- Installed roofing.
- Prepared for electrical work.
- Completed brick façade.
- Poured concrete floor slab.
- Started to install pump piping.

Aeration Basins

Final concrete pours completed.

Biosolids Building

- Poured base slab and started concrete on south walls.
- Miscellaneous electrical work.
- Started forming walls for WAS tank.

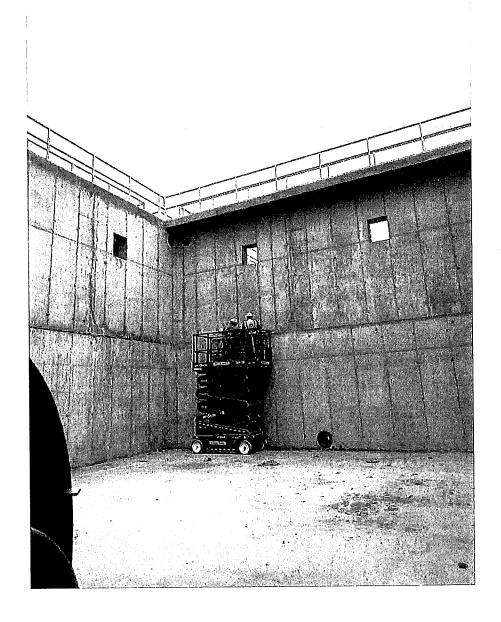
Clarifiers

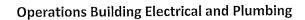
Installed stairs.

Filter Building

Started to install blower pipe from filter building to aeration basin.

Aeration Basin Completed Walls







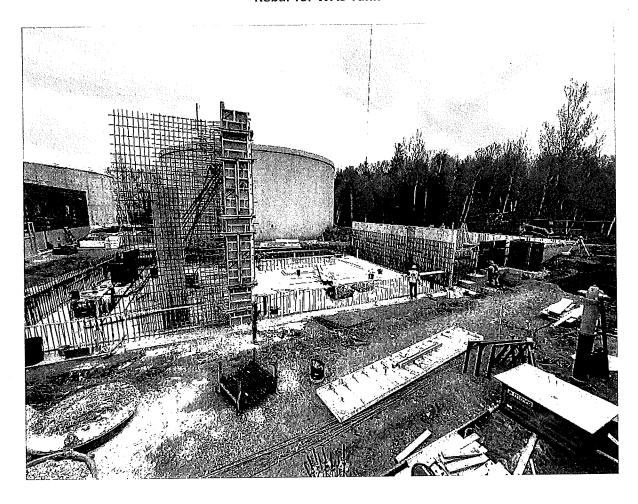
Operations Building Pumps and Associated Piping



Clarifier Stairs



Rebar for WAS Tank







City of Two Harbors 522 1st Avenue Two Harbors, MN 55616 218-834-5631

Special Events Permit Checklist

Please use the following as a guide to make sure your permit is complete. NOTE: This permit, along with insurance information and fees, must be returned to the City of Two Harbors a minimum of 30 calendar days prior to the event date. For large scale events involving 1,000 participants or more, application should be made 90-120 in advance of event. If shelter rental, city services or the like are required for the event, payment is due and payable prior to the event.

	Applicant Checklist				
	1 City of Two Harbors Special Event Permit Application				
区	(For detailed information, review regulations and guidelines prior to completing the application. Incomplete applications and/or applications not submitted within timelines will not be processed.)				
	\$50.00 event fee. In addition, fees for other City services are required at the time of approval.				
	2. Certificate of Liability Insurance & Liquor Liability Insurance A Certificate of Liability Insurance is required by the City for every event and MUST list the event and date and have the City listed as Additional Insured (not just certificate holder). To be furnished at least two weeks prior to the event. Liquor Liability Insurance required if alcohol is served. Guidelines for insurance coverage will be come from MN State requirements, City reserves the right to require additional insurance beyond state requirements.				
v	3. Event Maps (Required for all applications) A Site Map should show the relative location of all sources of amplified sounds; tents/canopies with sizes, stages, promotional vehicles, inflatables, restrooms, refuse containers, fencing, barricades, and other structures; locations of alcohol, food and merchandise service/sale; and proposed street closures. All site maps are subject to approval. Route Map (Parades, Runs, Walks, Bike Rides) all activities in which participants will be following a course are required to attach a Route Map and a written document of the proposed event route. All proposed route maps are				
M	subject to approval. 4. Street Closure or Use of Public Right-of-Way Street Closure Consent/Objection forms with 75% in favor of event will need to be submitted prior to final approval but are not required until the event has been initially approved.				

Information that may Apply to Your Event

Licenses: (As applicable, e.g., permit for alcohol, etc.)

Fireworks permit: If you plan to have fireworks at your event, you must contact the Fire Chief at least 30 days prior to your event to apply for a permit.

Food services: If your event is open to the public, contact Lake County Health Department at 218-834-8400 for more information.

Services from the City of Two Harbors: Must be determined in advance and are to be applied to the cost with the permit.

A SPECIAL EVENT PERMIT IS NOT VALID (MEANING YOU MAY NOT HAVE YOUR EVENT WITHOUT ALL THE NECESSARY APPROVAL SIGNATURES AND AN ACCURATE CERTIFICATE OF INSURANCE.

Return completed permit with payment to: City of Two Harbors

522 1st Avenue

Two Harbors, MN 55616 Ouestions? 218-834-5631

NB.1 6/12/23



City of Two Harbors Special Event Permit Application

For	Office Use:	
Date of Submission:		
Amount Paid: \$		
	Approved	☐ Denied

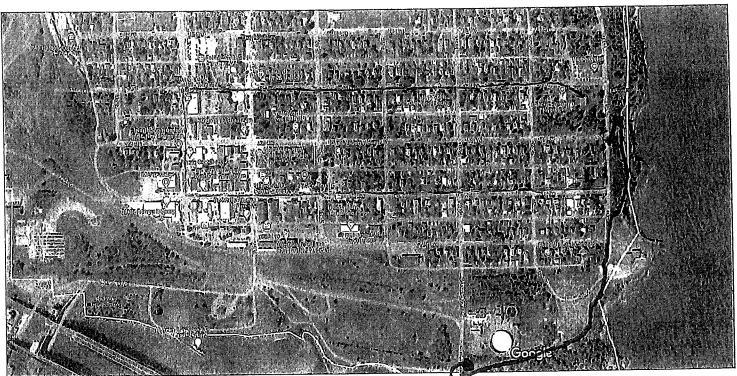
Event Information				
Name of Event: Special Olympics	Law Enforcement Torch Run			
Type of Event (festival, parade, athletic, etc.)				
Event Location: Lake View Park				
Event Setup Date: 6/19/2023	Start Time: 2 pm. End Time: 5pm			
Actual Event Date(s) C/19/2023	Start Time: 5 pm End Time: 7pm 7:30 pm			
Event Cleanup Date: 6/19/2023	Start Time: 7pm 7:30 pm Find Time: 8pm 8:30 pm			
Estimated Attendance: 100 - 300?	Open to the Public: Yes No			
Brief Description of Event:) 1 Conts			
Community run raising mon	ney for special elympics. After run, there will be games			
	Applicant Information			
Primary Contact Person: Sean Jones				
Address:	City: Two Harbos State: MN Zip: 55616			
Phone:	Email:			
Secondary Contact Person: Ken Ander				
Address:	City: Two Harbors State: MN Zip: 55616			
Phone:	Email:			
Event Features				
Will food or alcohol be served?	Food V Yes No			
NOTE: Additional permits may be necessary. Alcohol Yes No				
Food : If your event is open to the public and you are serving food you must obtain a food and beverage license from Lake County Health and Human Services and provide a copy to the City of Two Harbors prior to your event. To obtain a food permit, contact Lake County Health and Human Services at 218-834-8400.				
The Minnesota Department of Agriculture regulates some categories of food, such as Cotton Candy, Popcorn, Caramel Corn, Caramel Apples, Candy Manufacturing, Bakery Manufacturing, Fruit Concessions, Ice Cream Bars (wrapped), Sno Cones, Retail Food Sales (prepackaged meats, fruit, etc.), and Cottage Food Industries (persons making non potentially				

hazardous food at home and selling at farmer's markets, bakes sales, craft fairs and the like). If you have questions

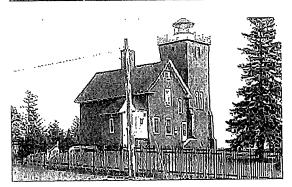
about those items or whether or not you need a po 1-800-967-2474.	ermit or license, please contact the MN Department of Agriculture at			
is responsible for ID/wristband, security and ensur				
Indicate caterer being used: Boptism Riv	ur BBQ & Super One Foods			
Temporary 3.2 Percent Malt Liquor and Tempora	ry Intoxicating Liquor Licenses; only issued to charitable, religious or three (3) years for events not to exceed four (4) consecutive days. and requires City Council approval and Alcohol and Gambling			
Tents and Canopies:	Yes No			
organizer is liable for any damage caused to prop	Vlap, including the location and size and dimensions. The event erty/facility and must obtain approval prior to installation. In ohibited, the use of weights for stabilization is subject to approval.			
Food concessions/vendors are required to obtain a valid Public Market Stand Permit from the City of Two Harbors and are required to be licensed by the State of Minnesota.				
	Event Logistics			
Refuse (Garbage & Recycling) and Public Restro	oms:			
Refuse: Event applicants/organizers must arrange for trash and recycling services. The number of garbage containers shall equal the number or recylcing containers. Containers shall be placed next to one another throught the event venue.				
Please indicate how many will be provided:				
Company/description(s): Street, boulevard and adjacent property must be Street Department determines cleanup is inadeq applicant. Cleanup shall be completed within thr	left clean. The applicant shall dispose of debris from the event. If the uate, the cost for Public Works to cleanup will be charged to the			
Public Restrooms: (required for events >100, or	where beer is sold/distributed)			
Number of restrooms provided:				
Number of sinks provided: Number of handicap accessible toilets:				
Street Closures or use of Public Right-of-Way ar	nd No Parking			
Are you requesting to close a Park Roack Applicant shall notifty affected property owners submit to the city the Consent/Objection For application). Information will be gathered and maintain a 20 feet clear fire lane. At no point is to	Sidewalk Parking Lane Other			
Applicant is to make arrangements with the Pub	lic Works Department for the purpose of No Parking signs.			

Electrical Usage/Hookups		
Electrical hookups: \$50 per day. Fees must be paid prior to electrical hookups.		
Description of booth i.e. tent, trailer, tables: Hook up requested for DJ/mc		
Date(s) requested for electrical hookups:		
C/19/2023		
Electricity is in limited areas and issued on a first come, first served basis. Please check with the City Electrical Department to verify power locations. Vendor is responsible for complianc with all state electrical codes beyond the point of connection.		
Water Usage/Hookups		
Water hookups: \$50 base fee in addition to the current rates for residential outside of city.		
Description of water usage:		
Public Restrooms at Park		
Date(s) requested for water hookups:		
6/19/2023		
Water is in limited areas and issued on a first come, first served basis. Please check with the Gas, Water, Sewer Department to verify water locations.		

Google Maps Two Harbors



Imagery ©2023 CNES PAirbus, Maxar Technologies, USDA/FPAC/GEO, Map data ©2023 200 ft



Two Harbors Minnesota 55616

Sunny · 70°F 1:27 PM











phone



Share

Quick facts

Two Harbors is a city in and the county seat of Lake County, Minnesota, United States, along the shore of Lake Superior. The population was 3,633 at t... More

Hotels

4.4

3 stars



Country Inn of Two...







2 stars

SMAIN

X = Tent (Food, DT)

= Road (Vosure)

40 Are 410 Are 41

Map data @2023

100 ft L





June 19, 2023
Registration @ 5pm and Run @5:30 PM
Lakeview Park—Two Harbors
All donations benefit







Register to run, make a donation, or purchase a Torch Run hat or shirt at any of the below Law Enforcement Offices.

For any questions, please call the Two Harbors Police Department (218) 834-5566







Two Harbors City Council Economic Interest Disclosure Policy

The Two Harbors City Council desires to prevent conflicts of interest from occurring for its elected members. The Council desires to implement an economic interest disclosure procedure for all Councilmembers, to assist the Council in recognizing and preventing actions that create a prohibited conflict of interest.

The Minnesota Campaign Finance Board has in place procedures and forms for use by public officials who are required to disclose financial information pursuant to Minnesota Statute Section 10A. Though not required to make such disclosures under Minnesota law, the Council deems it appropriate to require such disclosure to advance the public interest of good governance and transparency.

To achieve this level of good governance and transparency, each Councilmember must:

- A. Complete the Minnesota Campaign Finance Board Statement of Economic Interest, in the form attached as Exhibit A, or as amended in the future by the Campaign Finance Board. The Statement of Economic Interest shall be filed with the City Administrator within 60 days of assuming the duties of a Councilmember.
- B. Annually review their Statement of Economic Interest and advise the City Administrator, in writing, of any changes to their disclosure on or before January 31st.

Adopted		2023
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Exhibit A



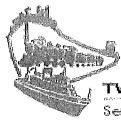
AGENDA ITEM COVER SHEET

Originating Staff:	Department:	Date:
P. Nordean	Administration	6/12/23
Agenda Item Subject:	Fiscal Impact:	•
Two Harbors City Council Economic		
Interest Policy		
BACKGROUND: The State Auditor has recommended economic interest. Attorney Costley	that the City Council add has drafted a proposed s	opt a policy for disclosure of statement of economic interest.
COUNCIL ACTION REQUESTED:		
Adopt the proposed policy and states	ment of economic intere	st for members of the City
Council.		
RECOMMENDATION:		
Staff recommends the Council Action	requested.	
ATTACHMENTS:		



AGENDA ITEM COVER SHEET

Originating Staff:	Department:	Date:		
Justin Otsea, Zoning Administrator	Planning and Zoning	6/7/23		
Agenda Item Subject: 1329 Hwy 61	Fiscal Impact: None			
Variance				
·				
BACKGROUND: A Variance application was submitted for 1329 Highway 61 to request relief from the height limit for the B-1 Highway Business District and the Shoreland-Overlay Zone to construct a 94 unit hotel on the 1.80 acre site.				
ACTION REQUESTED: Approval or Denial of the variance.				
RECOMMENDATION: Staff and the Planning Commission have recommended approval of the height variance as detailed in the report.				
ATTACHMENTS: Staff report, Applic	ation Materials			



TWO HARBORS PLANNING COMMISSION

Serving the People of Two Horbors

522 Fist Avenue Two Harloos, Minnesota Phone 2 18-834-563 1 FAX 2 18-834-2674

MEMORANDUM

To:

Two Harbors Planning Commission

CC:

Patty Nordean, City Administrator, Tim Costley, City Attorney

From:

Justin Otsea, ARDC

Date:

May 30th, 2023

Subject:

1329 Highway 61 Variance Request-Staff Report

Background

The owner of 1329 Highway 61 in Two Harbors has requested a variance from the building height standards of the B-1 Highway Business District of the City of Two Harbors Zoning Ordinance (City Code Sec. 11.40) to build a hotel above the allowable limit height limit and the Shoreland Overlay Zone (City Code Sec 11.61 Subd 2 E). The ordinance states in section: Section 11.40 Dimension Table as well as Section 11.61 Subd 2 E of the City Zoning Code, that: any use shall not exceed three (3) stories or thirty-five (35) feet. The request by the applicant is for a roof line at 41' 4" and a 50; 9 3/4" which represents 6' 4" and 15' 9 3/4" respectively. Images of the request have been included below:

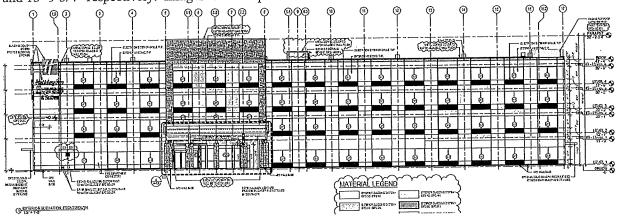
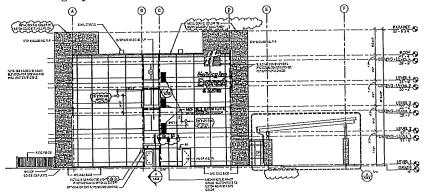


Figure 1: Front Height profile



O EXTERIOR ELEVATION WEST

Figure 2: Side Height Profile 1

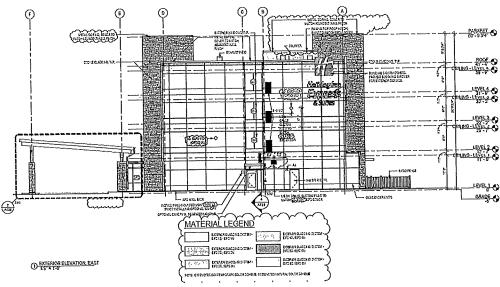


Figure 3: Side Profile 2

The proposed project if the variance to be granted, would create a hotel, a permitted use by the B-1 Highway Business district as described in the in section 11.30.

Other Zoning Requirements Satisfied

The proposed structure is an allowed use that satisfies other zoning requirements not needing variance relief. The applicant has been informed that the project will be required to receive an approved zoning permit as identified in section 11.73 Subd 2. Zoning Permits. Relevant text from Subd 3. outlines the requirements of the site plan which would need to be approved by the zoning administrator for a building permit could be issued has been included below for reference:

Subd. 3. Site Plans Required.

A. In order to provide an orderly process for the development of land in the City and to provide for the City's review of development proposals, a site plan must accompany all applications for permits required under this Chapter. No permit or building permit can be issued until such site plan is submitted, reviewed and approved.

- C. The Site Plan for commercial and industrial development and residential development of more than two units shall include the following: 1. Information including lot boundaries, outlines of existing and proposed buildings, dimensions and sufficient other information to determine conformance with setback, side yard and rear yard requirements.
- 2. Information regarding the present conditions on the site including dimensions, topography, existing vegetation, wetlands, significant natural and manmade features, adjoining or intersecting streets, highways, trails or rights-of-way and such other information needed to review the proposal.
- 3. Information regarding the proposed project, including clearing, grading, access, parking, all structures and utilities information as needed to review the proposal.
 - 4. A stormwater runoff plan.
 - 5. Wetlands delineation and mitigation plan if required by Lake County.
 - 6. An erosion and sediment control plan.
- 7. Site development information required under Sec. 11.61 Shoreland Overlay District, if in an erosion hazard area.
 - 8. A traffic and parking plan per Section 11.51
 - 9. A landscaping design plan per the conditions set for in Section 11.50.

D. Upon request of the applicant, the Zoning Administrator shall convene all relevant City Departments and Officials and other units of government to meet with the applicant to review the proposal and assist the applicant in determining what permits and other applications may be required and the process for completing all reviews. Appeals to decisions of the Zoning Administrator will be heard by the Planning Commission

Some of these requirements have already been met, but additional materials as outlined above need to be submitted and approved prior to a building permit being issued, even with a granted variance.

Shoreland Overlay Zone Analysis

The lot is located within a highway business district on a lot that has been developed for many years. It is anticipated that the applicable requirements of the Shoreland Overlay Zone will still be required to be met, even if the variance were to be granted. Relevant requirements from section 11.61 have been included below (others may also be required as part of the zoning permit process):

G. Lot Coverage by Impervious Surfaces. Lot coverage by impervious surfaces shall not exceed 25 percent unless a surface water runoff plan certified by a registered professional engineer is submitted and approved by the Zoning Administrator. The surface water runoff plan shall contain, at a minimum, provisions for sediment entrapment and erosion control in order to minimize impacts on the receiving waters.

Requirements of Subd 3 would also need to be met, including A: Vegetation Management, B. Wetlands, and C. Grading and Filling, Erosion Control (page 31 and 32 for reference).

Variance Standards

The City of Two Harbors requires that the Board of Zoning Appeals make factual findings that support the conclusions:

A. The variance is in harmony with the general purposes and intent of this Chapter.

B. The variance is consistent with the Comprehensive Plan of the City.

- C. The applicant establishes that there are practical difficulties in complying with the terms of this chapter and the Board makes factual findings that support conclusions that:
 - 1. The applicant proposes to use the property in a reasonable manner not permitted by the code; and
 - 2. The plight of the applicant is due to circumstances unique to the property not created by the landowner; and
 - 3. The variance, if granted will not alter the essential character of the locality, neighborhood, or district in which it is located.

Variance Request Findings

- A) Allowing the building to be built within the required parameters would be in harmony with the intent of the purpose, at is an allowed use within the designated 'B-1 Highway Business District zone in the City.
- B) The granted variance would stay consistent with the comprehensive plan, as the structure is located within a 'B-1 Highway Business district and
- C) The applicant establishes that there are practical difficulties in complying with the terms of this chapter and demonstrates and the Board makes factual findings that support conclusions that (factual findings for <u>each</u> variance request have been outlined below:

Chapter 11.60 Subd. 4 of the City Zoning Code, which requires that:

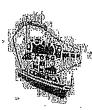
- 1. That the Landowner proposes to use the property in a reasonable manner not permitted by the zoning ordinance.
 - 1. If the variance is approved, the landowner will continue to use the property in a reasonable manner permitted by the zoning ordinance.
- 2. That the plight of the landowner is due to circumstances unique to the property not created by the landowner.
 - 1. The need for variance is triggered by the size of the property limiting the ability for the development of the property for the proposed use at the existing height limit given current construction practices.
- 3. That the variance, if granted, will not alter the essential character of the neighborhood or district in which it is located.
 - 1. There is no significant change to the essential character of the neighborhood anticipated as the elevation will be similar to the adjacent hockey arena, and another adjacent property is a similar hotel use.

Staff Recommendation

Upon review of all submitted materials, and based upon the above findings of fact, it is the Planning & Zoning Department's recommendation to approve the requested variance valid upon the certification of a zoning permit meeting requirements outlined in section 11.73 Subd 2 of the Two Harbors Zoning Code and above within the report.

Planning Commission Recommendation

At a public hearing held on June 6th, 2023, upon review of all submitted materials, and based upon the above findings of fact, it is the Planning Commission's recommendation to approve the requested variance valid upon the certification of a zoning permit meeting requirements outlined in section 11.73 Subd 2 of the Two Harbors Zoning Code and above within the report.



CITÝ OF TWO HARBORS

522: First Avenue, Two Harbors, MN 55616 (218) 834-5631 ; FAX (218) 834-2674

Variance Application

10 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	
1. Applicant information	
Name: Burling ton Express Hospitalty 260	
Address 808 E 2nd St DJUTL MW SS 805	
Telephone # 218-59, 9987 Email Address: nickinduloth @ amail.com	
Application # (to be assigned by City):	io I
Tellephone # 218-591-498-7 Email Address: Arckinduluth @ gmail.com. Application # (to be assigned by City):	. ,
	3
C-1-2023	
Signature of Applicant Date:	
Signature of Applicant	
Owner (If different from above):	3 5-
Owner (If different from above) Address: Telephone #: Email Address:	
Tieleohone #	y 15.
	r . 6
Street Address: 1329 Huy 61 Tus Harbors MN 55616	
Legal Description (attach additional sheets if necessary)	
- Ray view. Subalivision Part of Sw/4 at SW/4. Lots L&S	18. ·
Street Address: \329 Hwy 61 Two Horbors MN 55616 Legal Description lattach additional sheets if necessary): \F SW 14 Lots 243 Parcel 23-7652-00070 Zoning District St. Shoreland Overlay Zone: Yes 1 No.	
Zoning District Yes Wes West Work	
Property Size (square feet or acres): \\8 acres	
Property Size (square feet or acres): \.\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\	
	.
3. Requested Variance	111,
Zoning Ordinance section Variance is requested from:	rensian Tubi
the state of the s	, E
State exactly what is intended to be done on or with the property described above that does	, , , ,
not conform with the Zoning Ordinance	
the about to build a 4 story hotel. Currently, bullowing come	1 "
not conform with the Zonling Ordinance. We akn't to build a 4 stry hotel. Currently building code only allows for 3 stories of 35. We are seeking a	
variance for 4 stories host me at 414	. , , , , , , , , , , , , , , , , , , ,
Parapet at 50'934	
	•

CITY OF TWO HARBORS

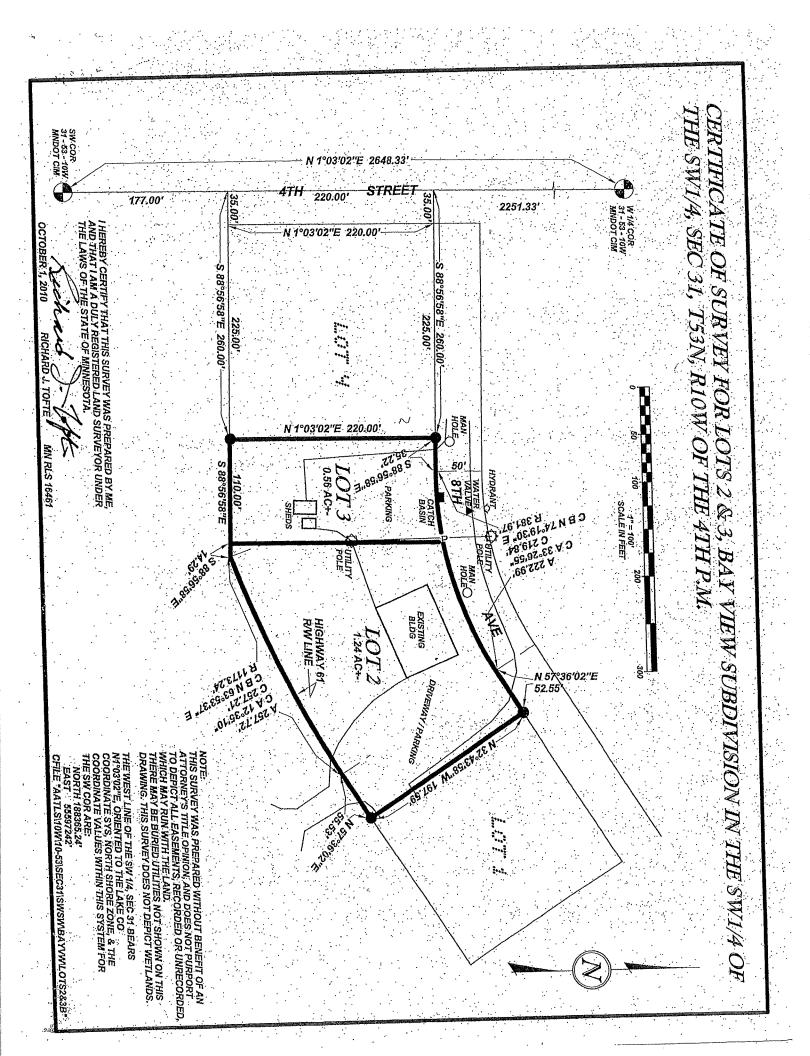
522 Trist Avenus, Two Harbers, MN 55616 (218) 834-563 [- TAX (218) 834-2674

4. Explain in detail how your request conforms to the following requirements (attach additional sheets if necessary):		
4.1 That the landowner proposes to use the property in a reas	sonable manner not permitted by	
Currently we would be able to build would be able to that	he do not believe this	
would be adding 6 4 to most of that		
extra height would himou any restitute	Engy ment	
4.2 That the plight of the landowner is due to circumstances up to the landowner.	(Chr	
We need to go up with the hotel a not	outs The lot is not by en	
à construction methods are too expensive t	a limit the space to 3 story	
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4.3 That the variance, if granted, will not alter the essential che heighborhood or district in which it is located.		
A hotel world At meety in this already	dy busy forist patien	
	, , , , , , , , , , , , , , , , , , ,	
of town	A Harmonian Company of the Company o	
CITY USE ONLY	A Market	
The vanance Application 13. complete:		
The Variance Application requires the modifications listed bel	ows	
The state of the s		
The state of the s		
	n , r d d d d d d d d d d d d d d d d d d	
Further information needed:	10 = 1	
E Sa E		
The variance is not permitted.		
The state of the s	A September 1	
	7.10.100	
Justin Otsea	5/18/23	
Signature of Zoning Administrator	Date	

Variance Application:

baie.

. Page 1.24.



IHG HOTELS & RESORTS

TRREE RAVINA DRIVE SUITE 100 ATLANTA, GEORGIA 30346

NOT FOR CONSTRUCTION



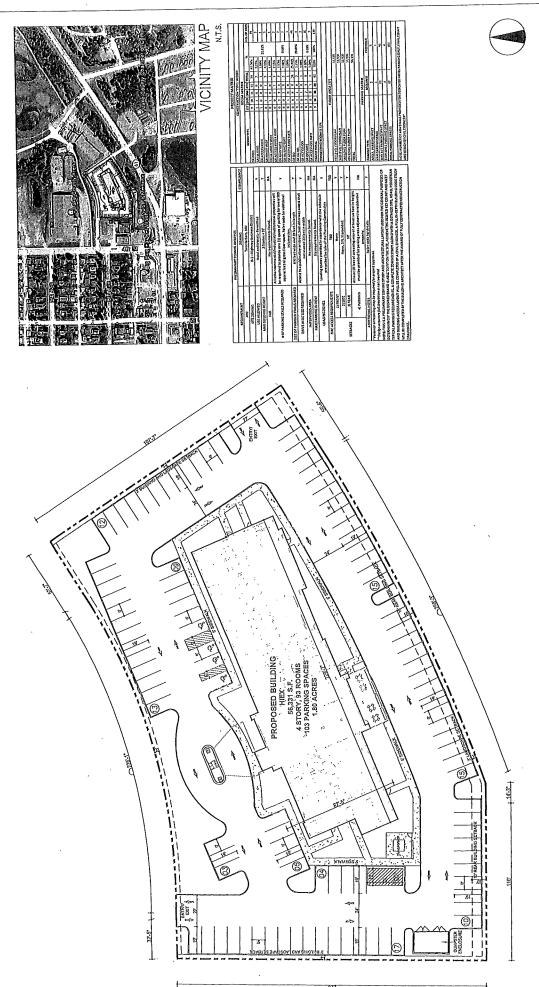
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Architects | Engineers | Designers



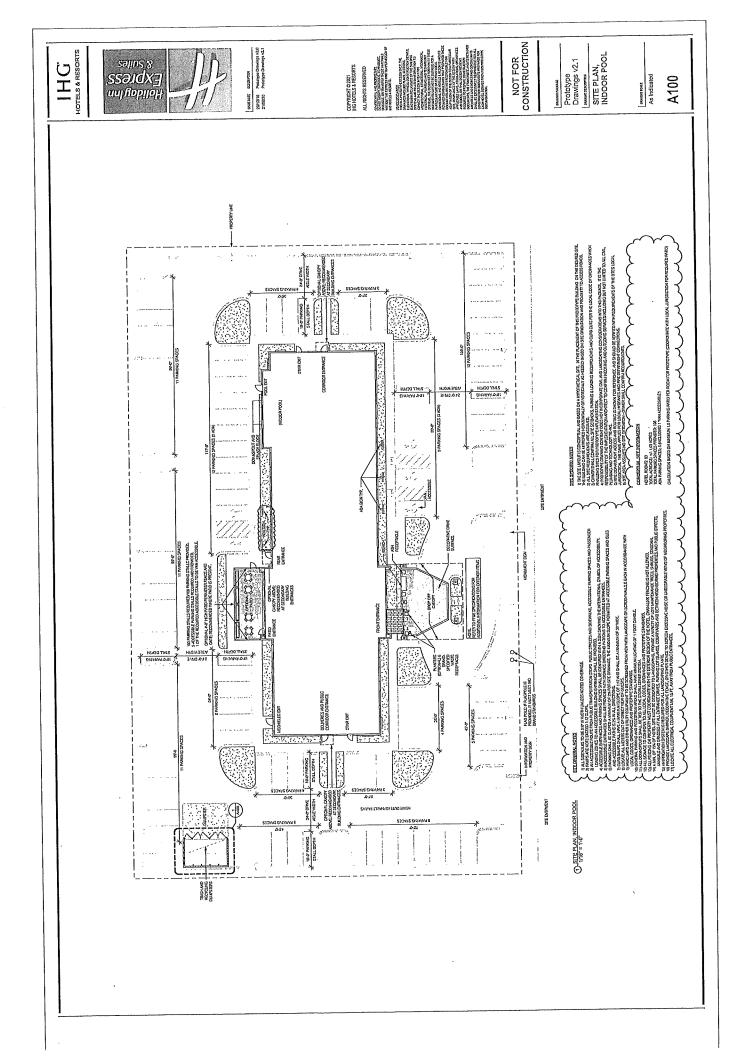
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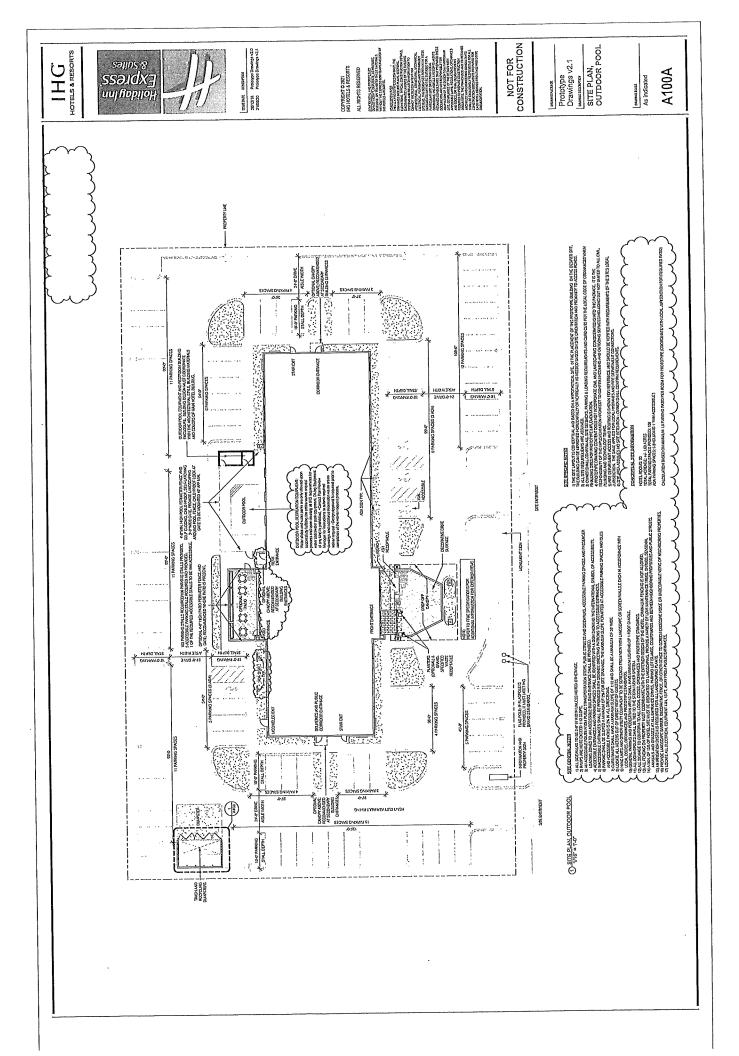
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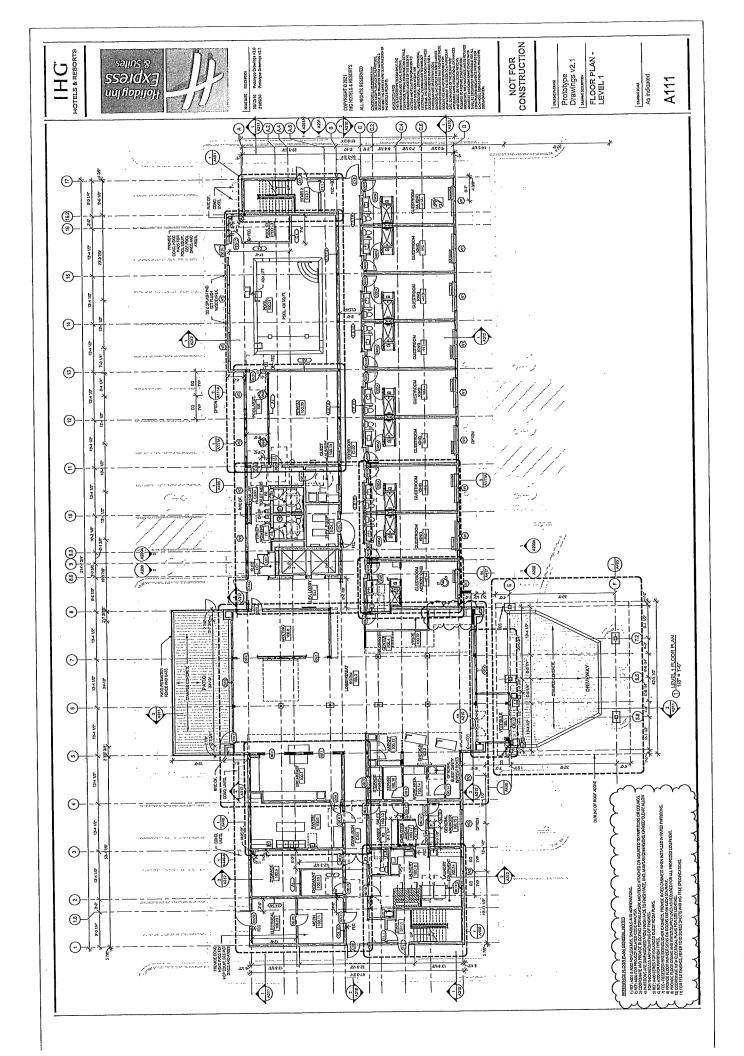
SITE PLAN SCALE- 1"=20"-0"

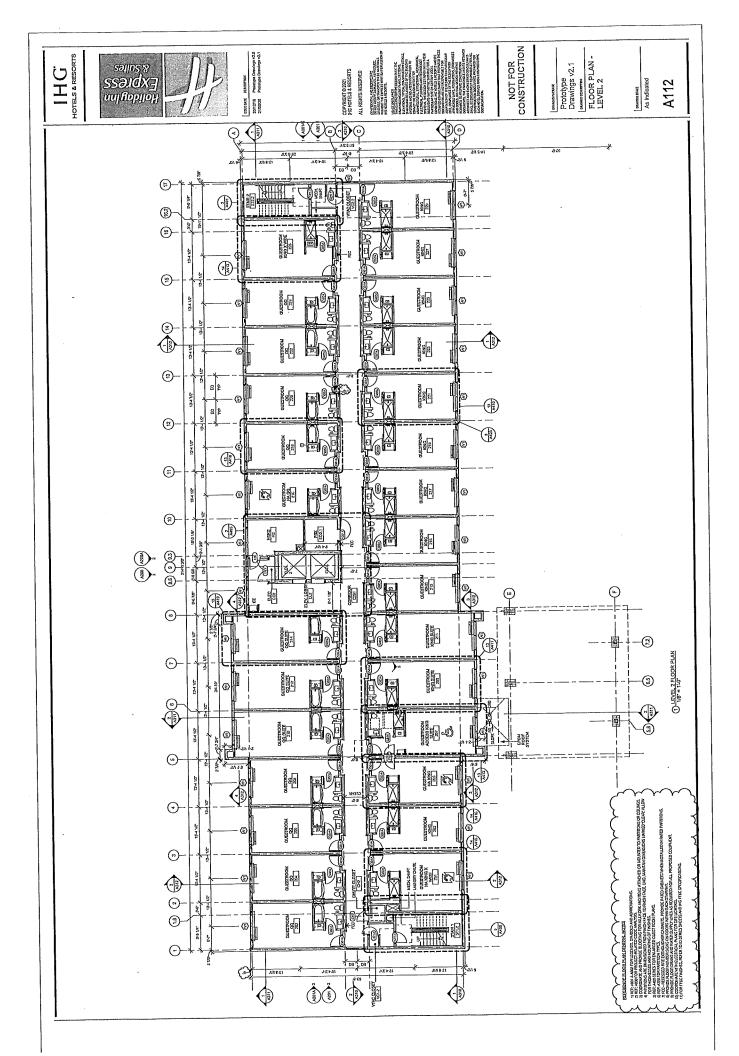
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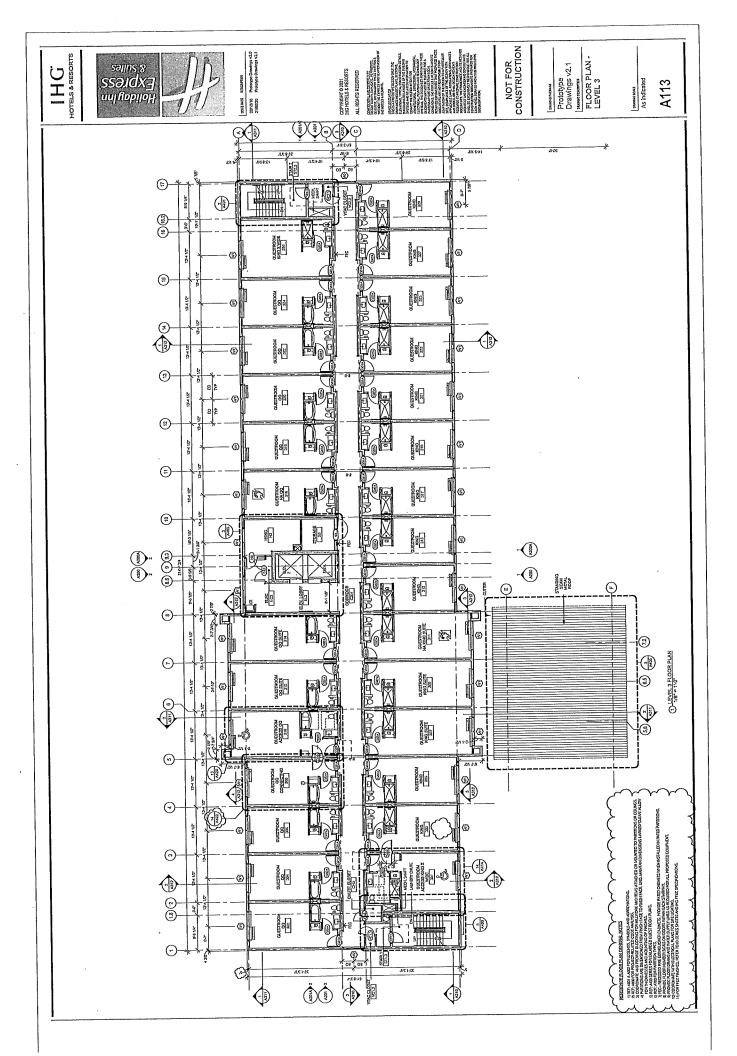
BURLINGTON EXPRESS HOSPITALITY LLC

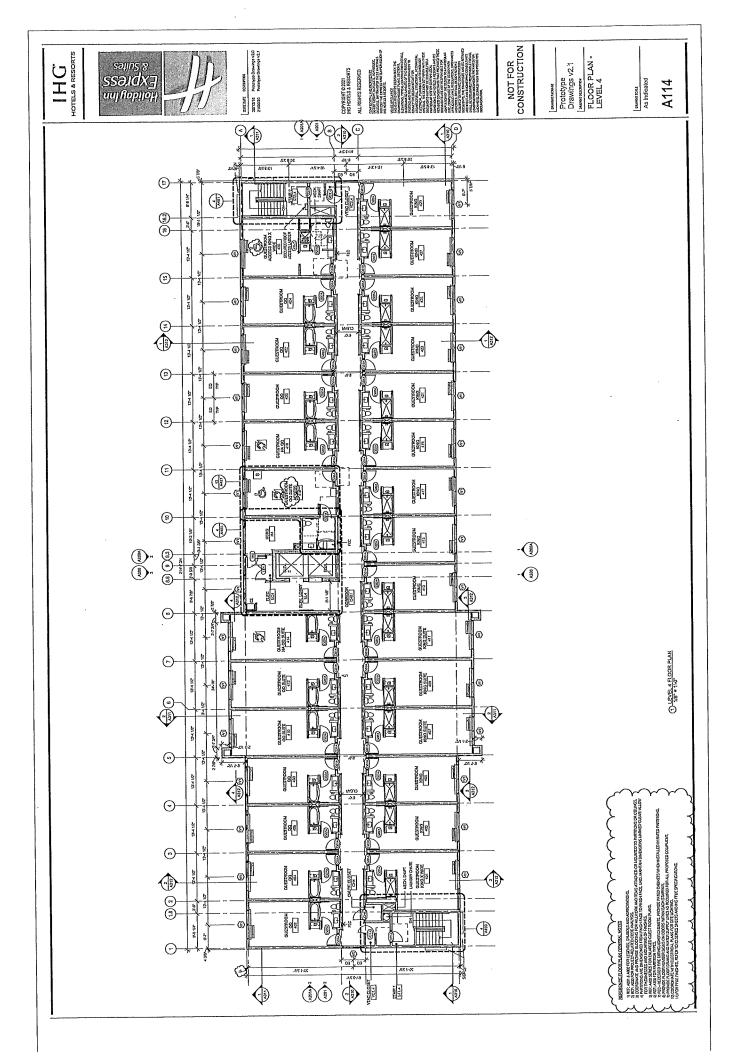


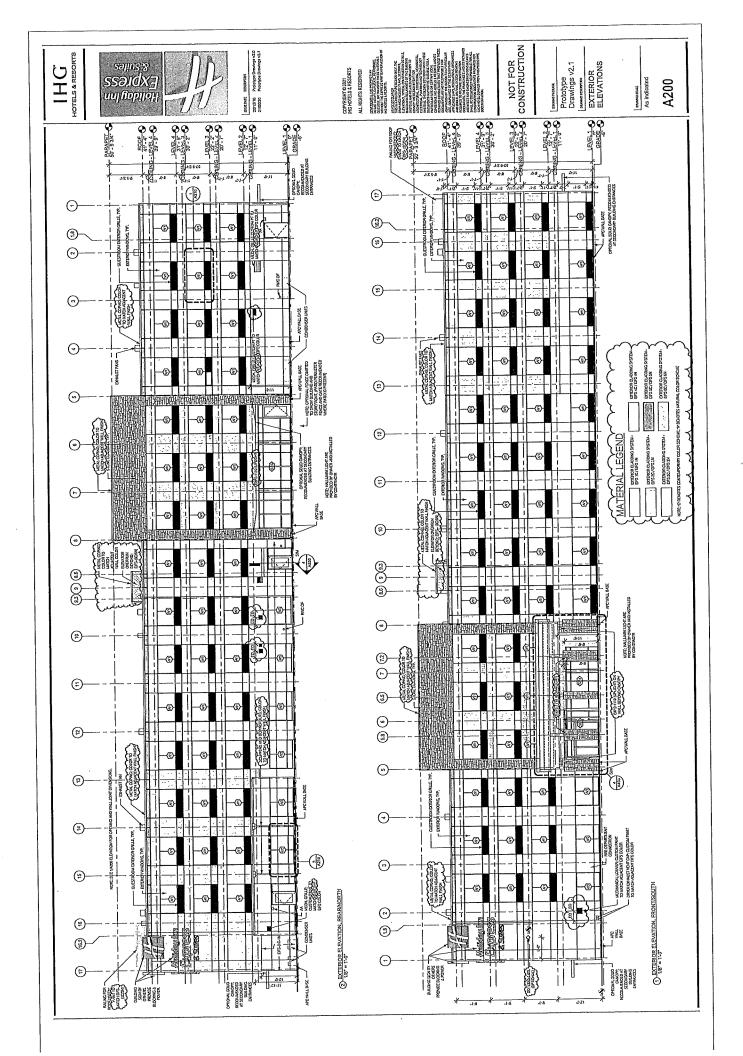


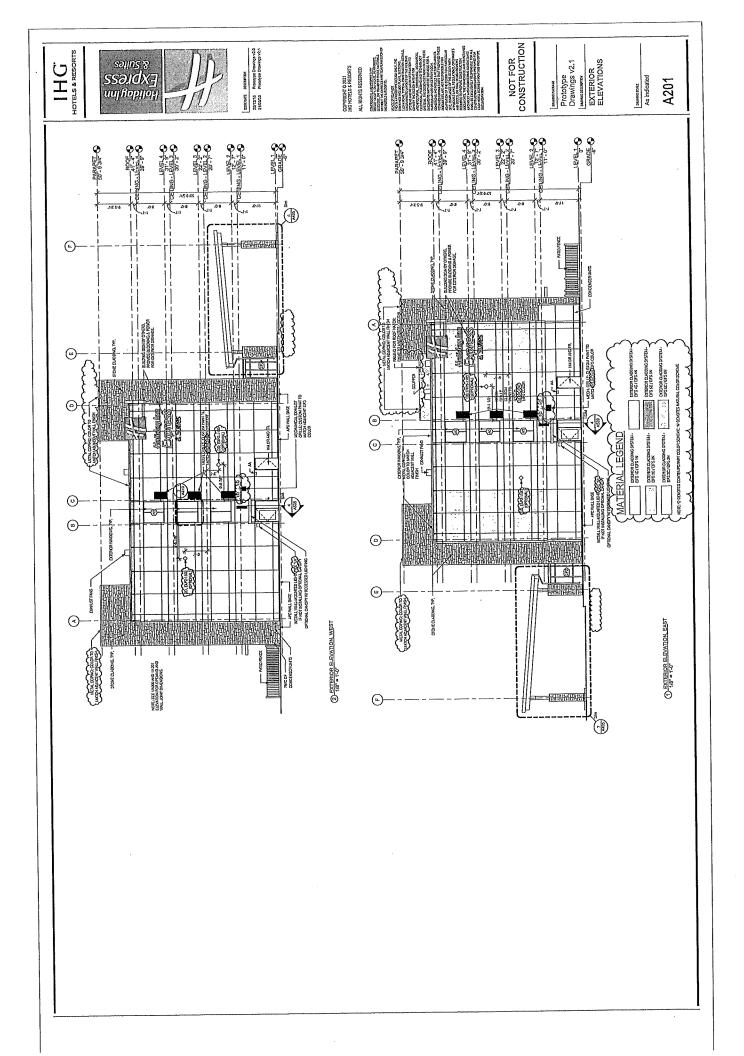


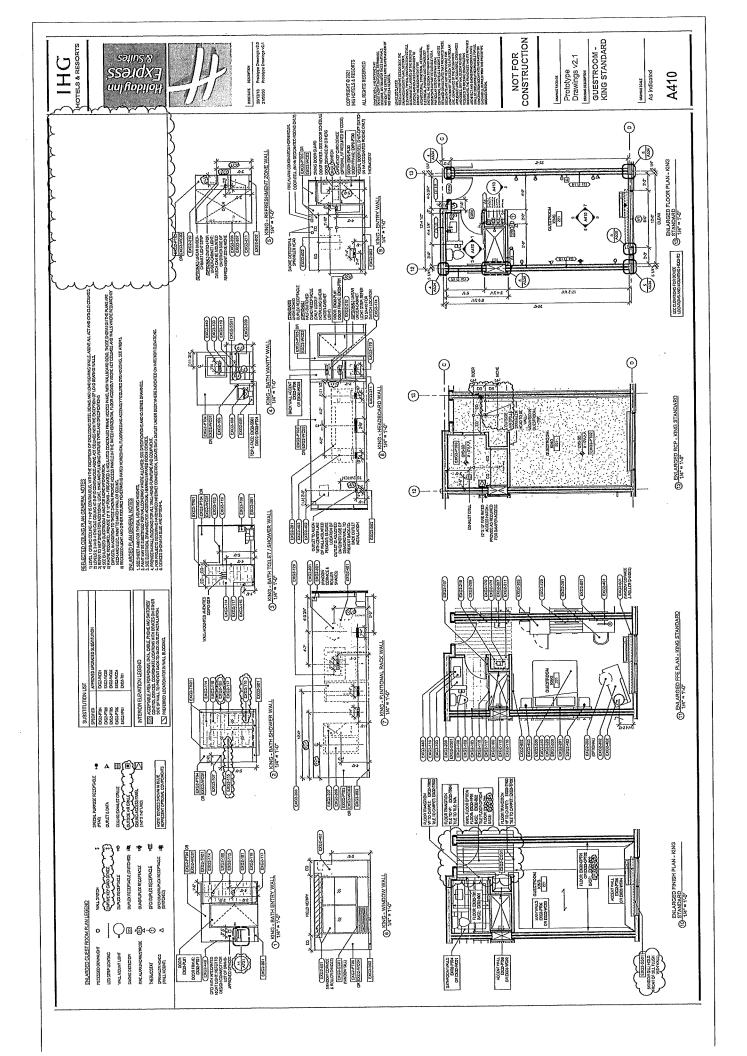


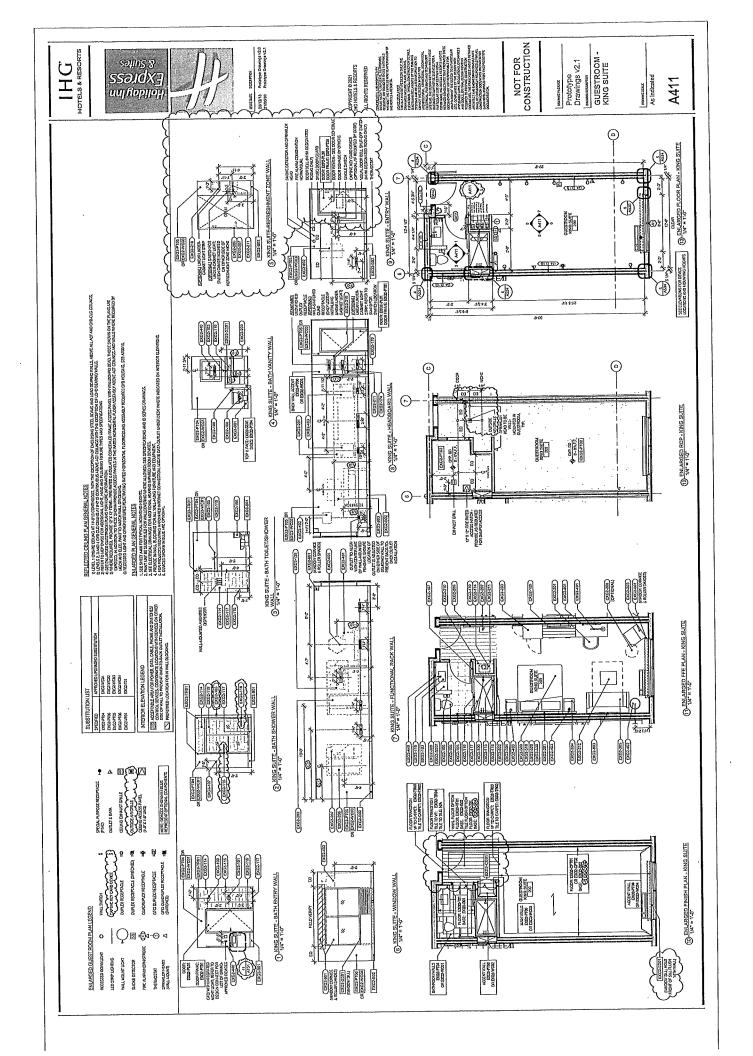


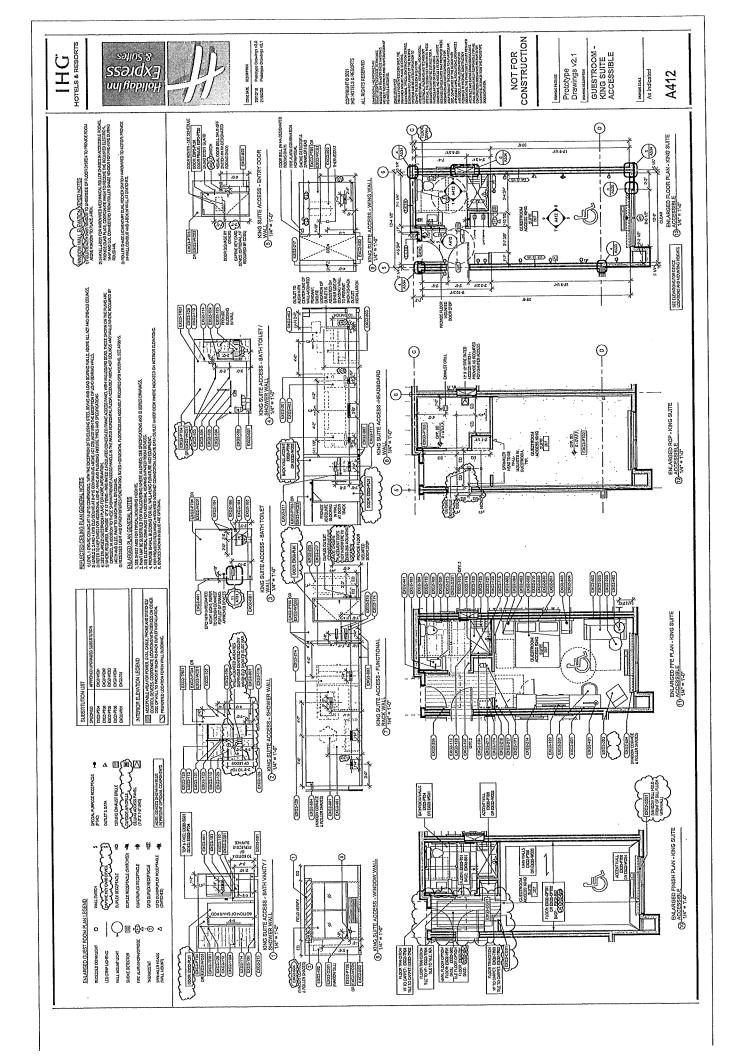


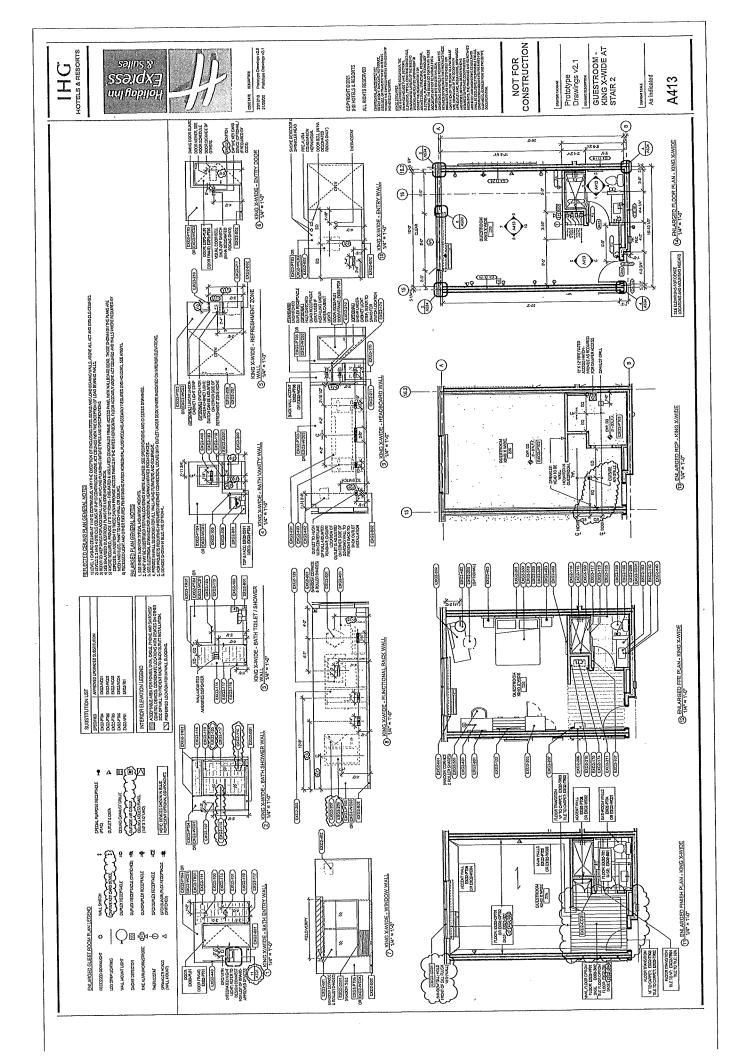


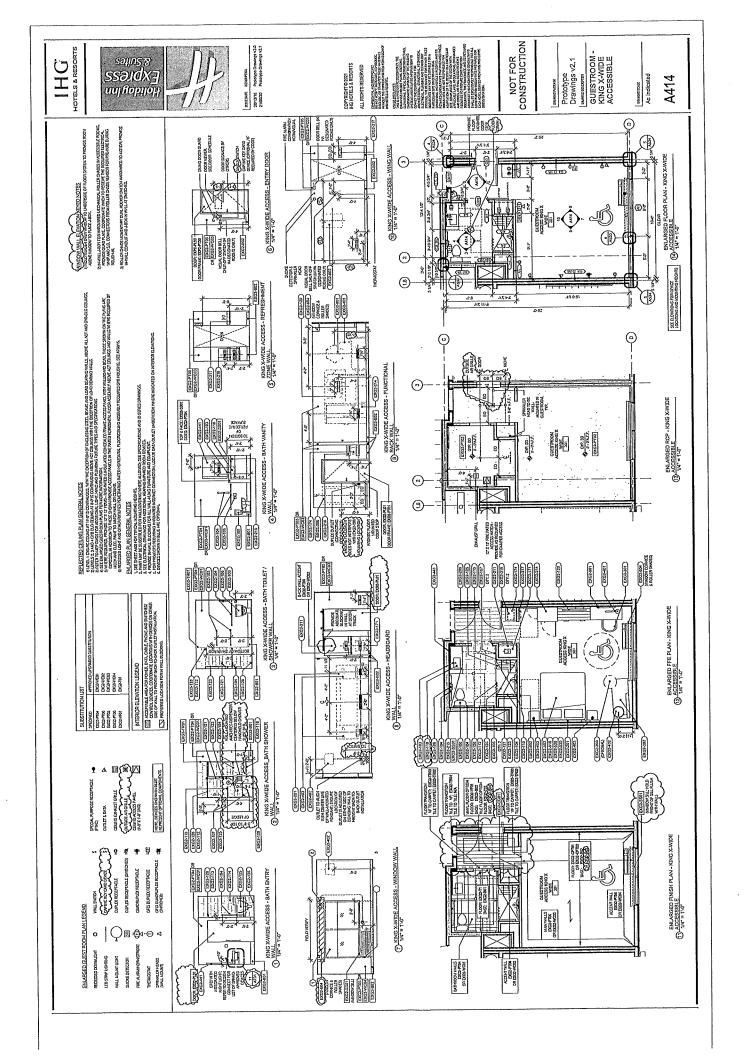


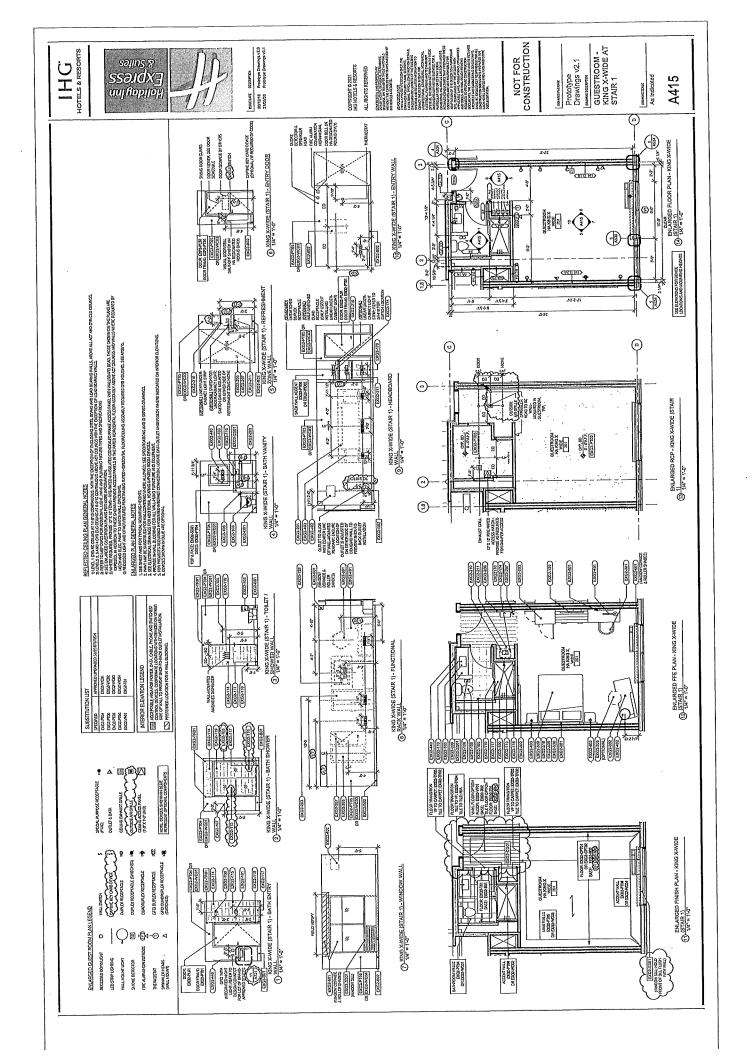


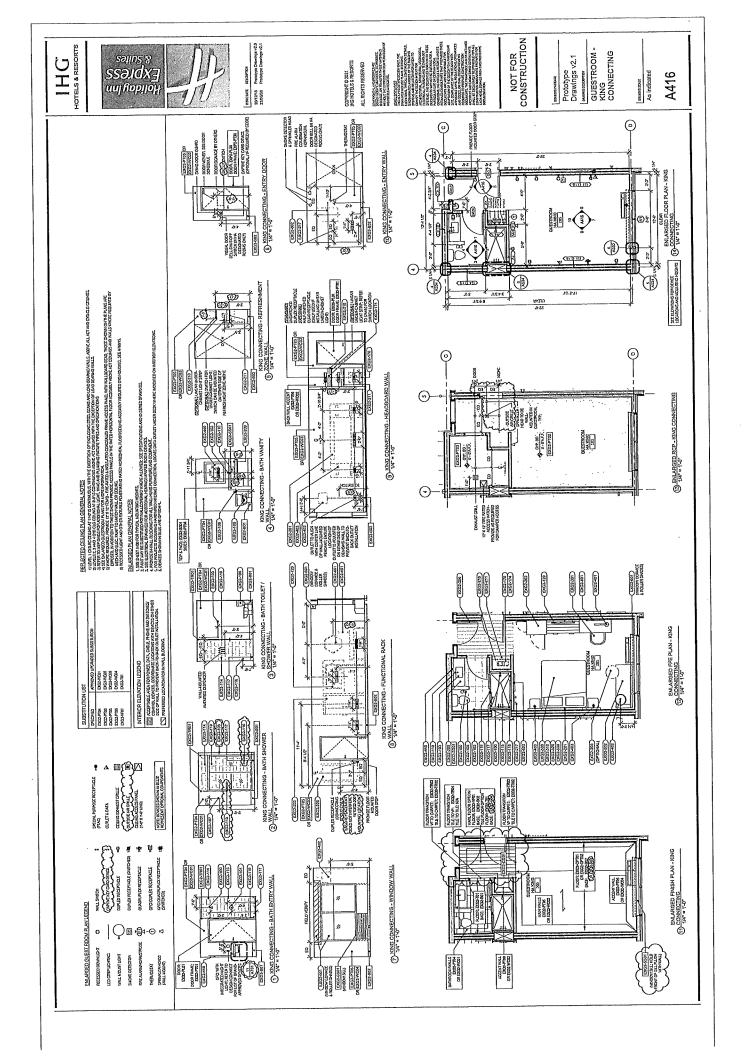


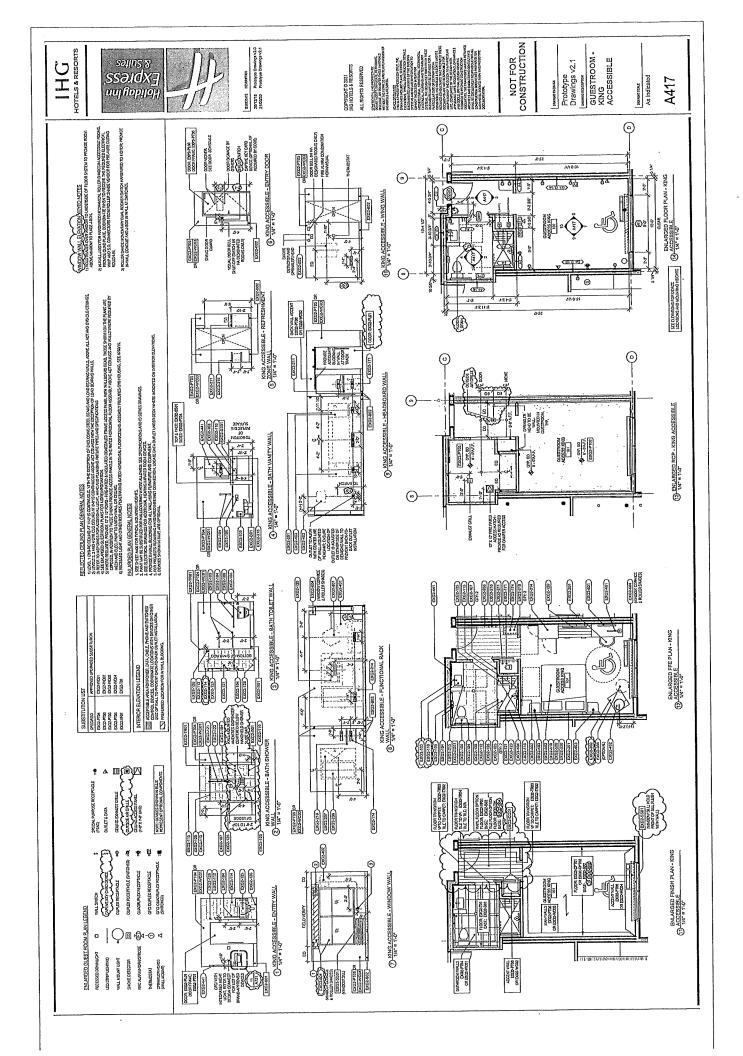


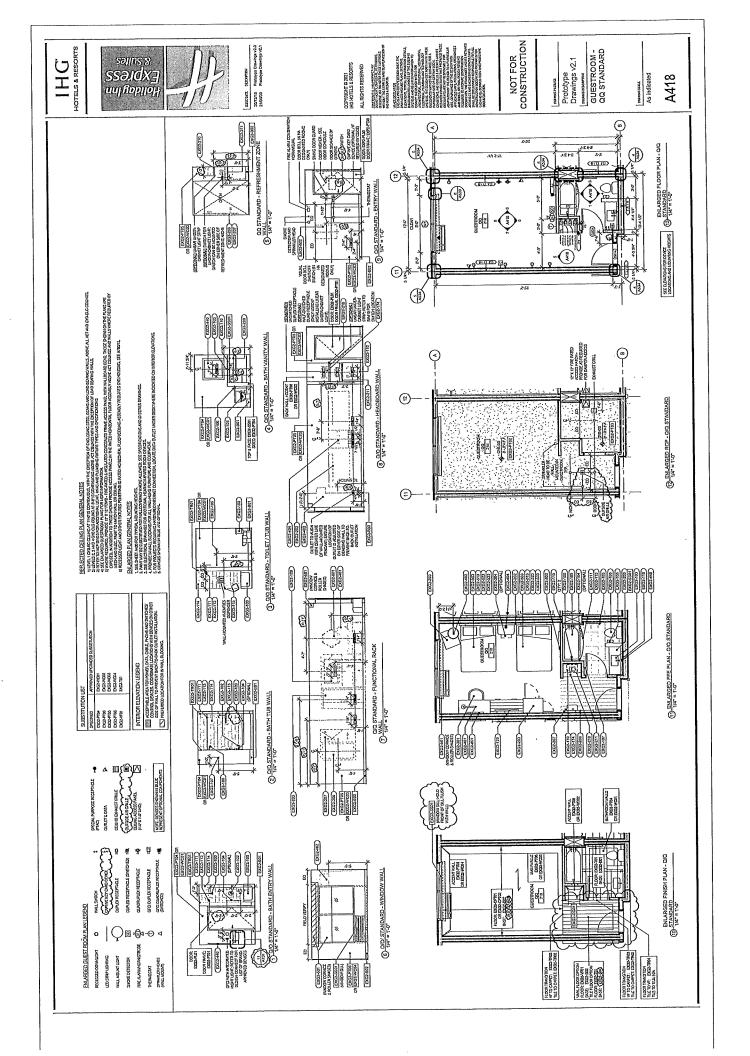


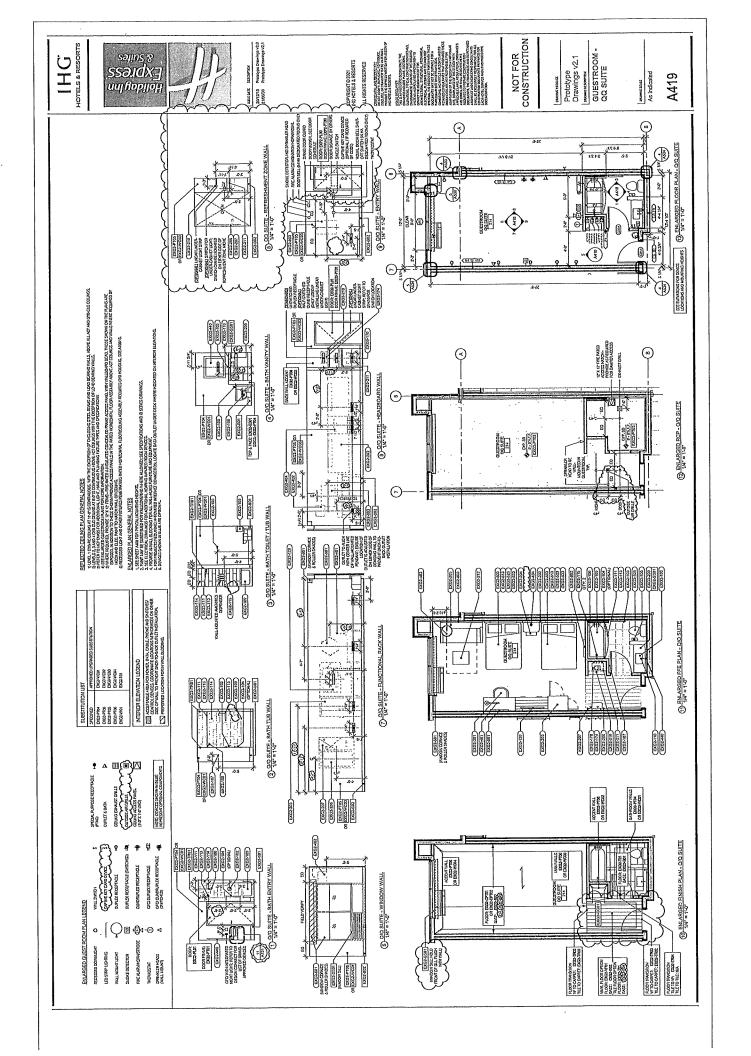


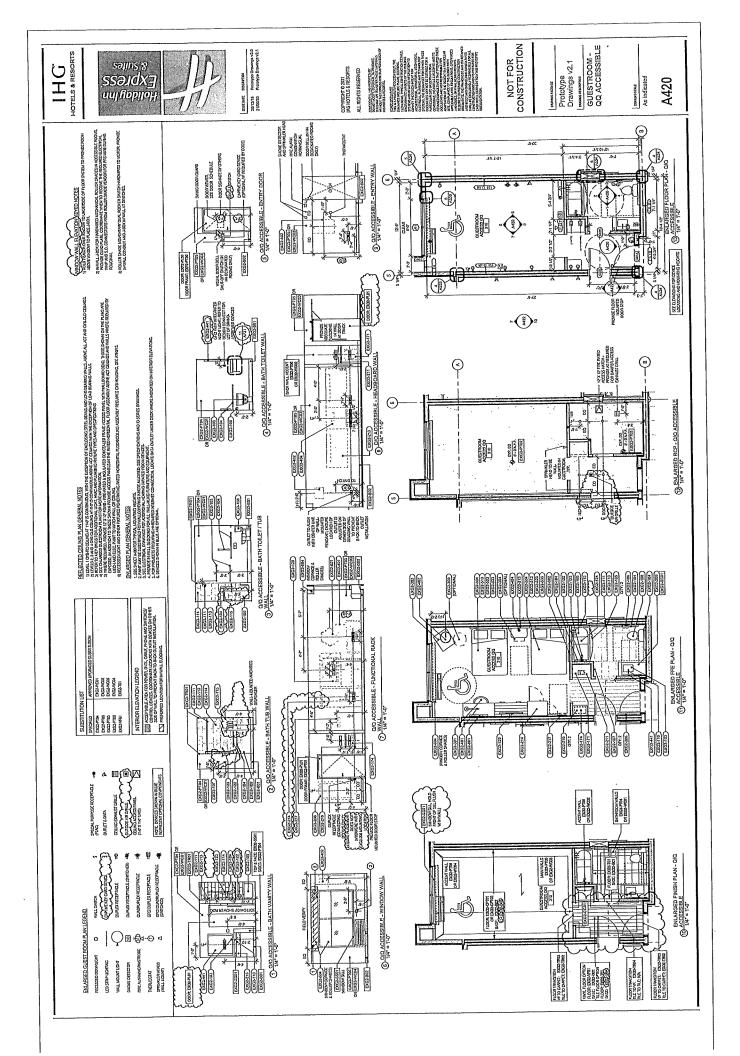


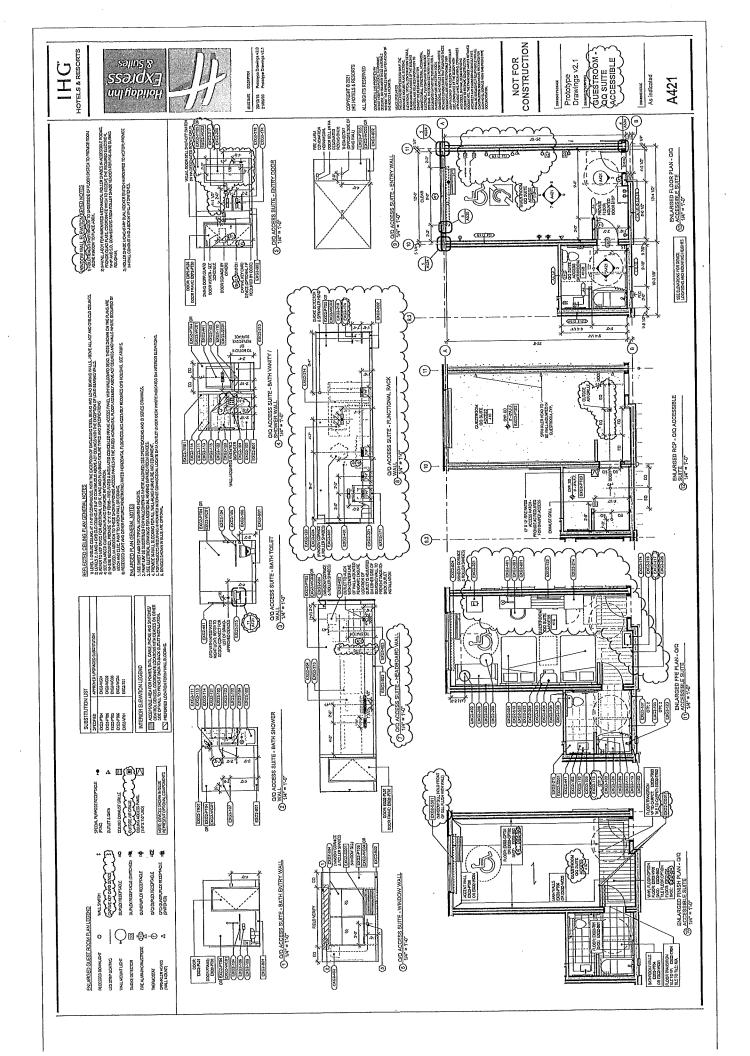


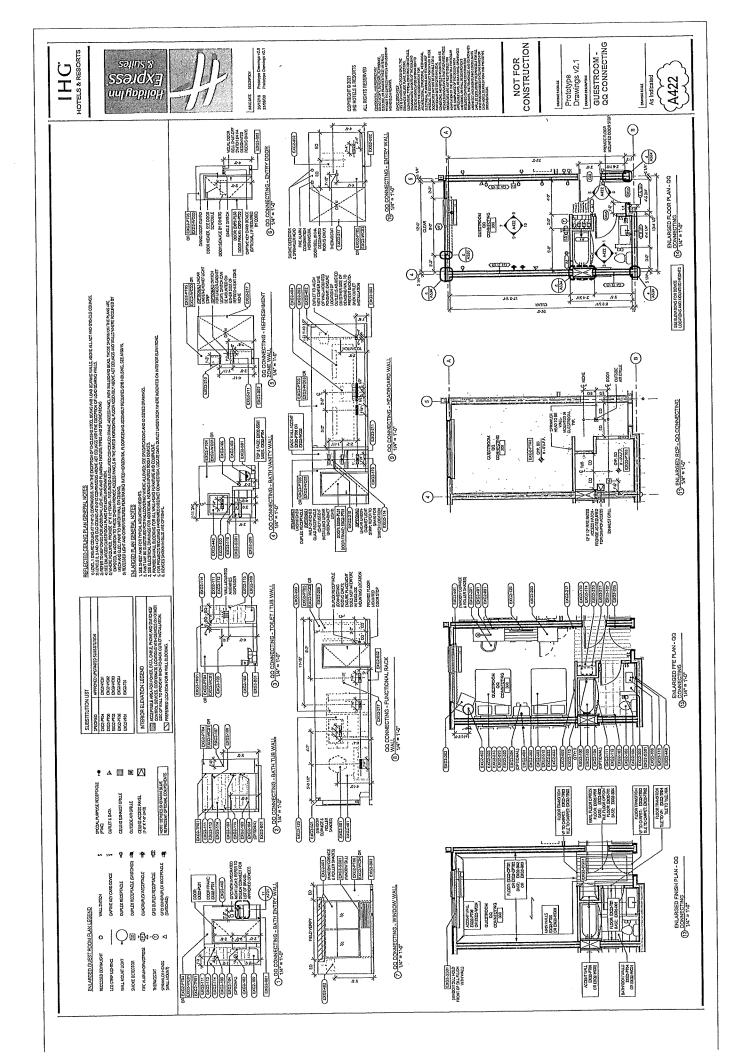


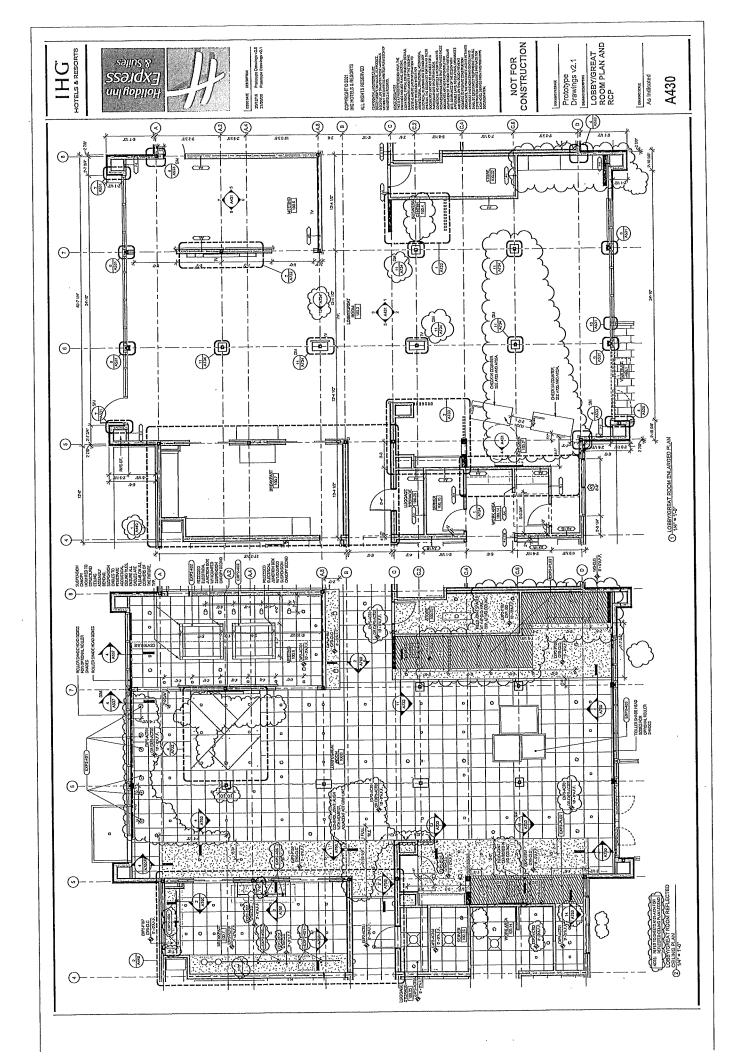














DATE:

2023.02.06

PROJECT NAME:

HT-HIEX-Two Harbors, MN

PROJECT NUMBER:

B4-xxx-xxxx

BASE4 Project Manager Name:

Paola Tejada

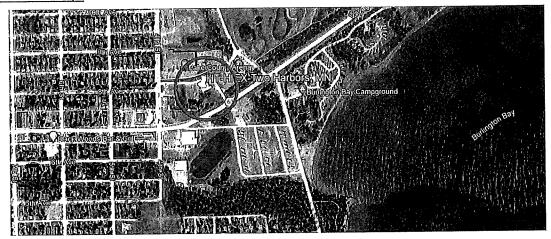
BASE4 Project Manager Email:

paolat@base-4.com

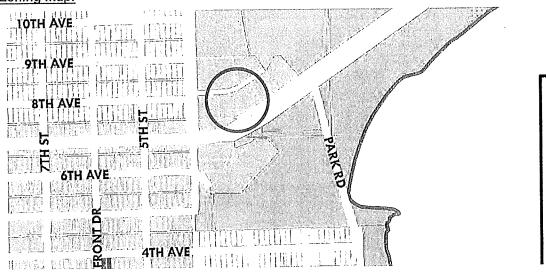
SECTION 1 - INFORMATION SUBMITTED BY BASE4 - CIVIL ENGINEER TO CONFIRM

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Location map:



Zoning map:





1. Is this Property City or County jurisdiction?

a. Link to the jurisdiction website:

https://www.twoharborsmn.gov/city_departments/departments_m_t/planning_and_zoning.php

b. Link to the Zoning map:

https://cms5.revize.com/revize/twoharbors/THZoning 2021 11x17 04022021.pdf

c. Link to the Zoning Code:

https://cms5.revize.com/revize/twoharbors/zoning%20code%20update%20Final.pdf

2. Zoning

- a. Zoning for the site:
 - o B-1 Highway Business District The purpose of the Highway Business District is to provide for and regulate commercial uses along major streets and highways. As the gateway to the community the Highway Business District will provide for adequate off-street parking and safe road access. As the gateway to the community site planning will consider the interaction between the development and the public space.
- b. Is given program allowed?
 - o Hotel and Motels- Permitted
- c. Maximum building height:
 - o 3 Stories + 35'
- d. Maximum FAR & ISR:
 - o No requirements found.
- e. Lot coverage:
 - o No requirements found.
- f. Lot information:
 - o Area / Width- None
- 3. What are the setbacks?
 - a. Building Front:
 - o None
 - b. Building Back:
 - o 10'
 - c. Building Side:
 - o None, 3 ft. if provided.



d. Parking:

 Screening for parking areas when possible either by placement or by use of vegetation, berms, fencing, or other means. At least 10 feet of screening area of at least six feet in height must be provided for parking areas adjacent to residential property.

4. Parking

a. Parking spaces required by city for the given program:

- o Off-street parking requirements shall be related to the number of employees, floor space, seats or other measure or combination of measures appropriate to the particular use.
- When computing the SF of building for parking space requirements only the areas normally open to public shall be considered.
- o All residential uses will be required to provide one space per dwelling unit in any district.
- All other commercial/industrial/institutional properties will be required to provide one (1)
 space of parking for every 500 square feet of gross floor space.
- Any use not specifically mentioned in the schedule, the number of spaces required shall be that required for that use named in the schedule which is determined by the zoning administrator to be most similar.

b. What size parking stalls are required:

o Parking space shall be not less than 8 ½ feet wide and 19 feet in length exclusive of an adequately designed system of access drives.

c. Parking overhang:

o Curbing and Landscaping. All open off-street parking designed to have head-in parking along the property line shall provide a wheel curb not less than three (3) feet from the property line or a guard of normal bumper height not less than one foot from the property line. The yard setback areas shall have grass or planting to the sidewalk.

d. Maximum stalls in a row without an island:

o No requirements found.

e. Minimum Drive aisle widths:

o Parking areas shall be designed so as to provided adequate means of access to a public alley or street. Such driveway access shall not exceed 22 feet in width at the property line. Access drives, when designed parallel to the front property line or to a side street lot line shall be six (6) feet or more from the property line.

f. Requirements for a loading zone:

o loading spaces shall be provided in accordance with the schedule prescribed by rule of the Planning Commission and adopted and confirmed by resolution of the Council. Such schedule shall be based on accepted standards, shall take into account the anticipated



demand for parking or loading space by employees and patrons of the use and shall be related to the number of employees, floor space, seats or other measure or combination of measures appropriate to the particular use. Parking and loading spaces shall be adequate in size to accommodate the vehicles expected to use them and shall be properly drained and maintained.

g. ADA:

o No requirements found.

5. Dumpster/Trash area & Mechanical Units

a. No requirements found.

6. Photometrics

a. Lighting. Any lighting used to illuminate off-street parking area shall be so arranged to reflect the light away from the adjoining property.

7. Signage

a. Please refer to the code for details- Sec 4.40-Sign Regulations

8. Landscape

- a. Curbing and Landscaping. All open off-street parking designed to have head-in parking along the property line shall provide a wheel curb not less than three (3) feet from the property line or a guard of normal bumper height not less than one foot from the property line. The yard setback areas shall have grass or planting to the sidewalk.
- **b.** Screening for parking areas when possible either by placement or by use of vegetation, berms, fencing, or other means. At least 10 feet of screening area of at least six feet in height must be provided for parking areas adjacent to residential property.
- c. Landscaping shall be a combination of canopy trees, ornamental trees, evergreen trees, shrubs, flowers, sod, ground cover, and other site design features and shall use of new plant material that blends with existing vegetation and is hardy and indigenous in this area. Tree replacement levels and species shall be consistent with the City Tree Preservation Ordinance.
- d. Protection of existing watercourses or of water retention areas that may be required for water runoff. Screening of service and storage areas, exterior work areas, refuse storage and removal facilities, and other similar activities incidental to the principal use of the site

9. Sidewalk regulations

a. No requirements found.

10. Architectural Façade Requirements, if any (Colors, Finishes, Articulations, etc.)

a. Design Standards



- o B-1 Highway Commercial District Design Standards The intent of the B-1 Highway Commercial design guidelines is to project the image and character of a and attractive and distinctive gateway into Two Harbors, support long term quality development, and mitigate negative impacts that may result from new development.
 - 1. Buildings must have a clearly defined base, middle, and top.
 - 2. Facades should be oriented vertically.
 - 3. Buildings of more than 50 feet in width shall be divided into smaller increments through articulation of the façade. This can be achieved through combinations of the following techniques:
 - Stepping back or extending forward a portion of the façade.
 - **b.** Vertical divisions using different textures or materials (although materials should be drawn from a common palette).
 - c. Division into storefronts, with separate display windows and entrances.
 - **d.** Variation in roof lines by alternating dormers, stepped roofs, gables, or other roof elements to reinforce the modulation or articulation interval.
 - e. Arcades, awnings, window bays, arched windows and balconies at intervals equal to the articulation interval.
 - f. Providing a lighting fixture, trellis, tree, or other landscape feature with each interval.
 - 4. All light fixtures shall be to be shielded or directed to ensure that light is not directed onto adjacent properties. Consider fixtures that will not contribute to dark sky lighting.
 - Buildings are encouraged to be oriented to the street with doors and windows facing the street.
 - Ground floor windows are encouraged.
 - 7. Building Materials: Facades visible from the street or public right of way shall finished with face brick, stucco, glass, wood, natural stone, specifically designed pre-cast concrete units whose surfaces have been integrally treated with an applied decorative material or texture, or other material as may be approved by the Zoning Administrator. Combinations of such materials shall be permitted.