

# **Two Harbors Public Library Board of Trustees Meeting Tuesday, July 11, 2023**

## **Call to Order**

A meeting of the Two Harbors Public Library Board of Trustees was called to order by Board President Amanda Houle at 5:01 p.m. pm on Tuesday, July 11, 2023. The following board members were in attendance: Amanda Houle (President), Dean Paron (Vice President), Sharon Lind (Secretary), Jody Zastera, Cheryl Passe, Jamie Sisson, Madeline Jarvis (Library Director), and Uriah Hefter, Two Harbors City Council representative. Also in attendance: Vicki Everett (Friends of the Two Harbors Public Library President). Absent: Daniel Thewis and Karen Johnson.

## **Minutes**

The Minutes of the previous meeting of Tuesday, June 13, 2023, were presented. Hearing no additions, changes, or corrections, the Minutes were approved.

## **Bills**

The bills for June 2023 were presented. Jody/Dean moved to accept and pay the presented bills. Motion carried.

## **Financial Report**

The Financial Report for June 2023 was presented. Jody/Sharon moved to accept the Financial Report. Motion carried.

## **Liaison Reports**

- **Friends of the Library** – working on the endowment; will be collecting books for the next sale.
- **City Council** – nothing to report.

## **Librarian's Report**

The Librarian's Report for June 2023 (both narrative and data) were presented and approved.

## **Unfinished Business**

- **Blandin Grant Update** – press release on becoming Sensory Inclusive is out; restroom work beings in September and circulation desk is now being delivered in November (due to a factory delay)

## **New Business**

- **Gift Policy** – Jody/Sharon moved to accept this revised policy. Motion carried.

- **2024 Budget** – Madeline presented the draft 2024 Budget which was reviewed by the Finance Committee. Jody/Sharon moved to accept the 2024 Budget as presented. Motion carried.

**Next Meeting**

Tuesday, August 8, 2023 @ 5:00pm – THPL Board Meeting

**Adjourn**

Cheryl/Jody moved to adjourn the meeting at 6:00 p.m. Motion carried by consent.

Respectfully Submitted,  
Sharon Lind, Secretary