

**TWO HARBORS CITY COUNCIL
AGENDA**

January 13, 2020

6:00 P.M. Call to order by City Administrator

Roll call:

Pledge of Allegiance:

[M] Consider electing the City Council President for the next year.

The meeting is turned over to the newly appointed City Council President.

Consider electing the City Council Vice President for the next year.

Additions or Changes to the Agenda:

[M] Approval of the Agenda.

Items may be added to the agenda prior to approval of the agenda. Items brought forth once the agenda has been approved shall be referred to administration and/or committee.

Appearances:

Administrative Reports:

Committee Reports:

Edna G. Commission
Trees & Trails Commission
Utilities Committee
Public Works Committee
Library Board
Planning Commission
Recreation Board

[R] **Approving the Consent Agenda Items:**

Items listed on the Consent Agenda are routine in nature and typically do not require discussion. If there is an item on the consent agenda that a councilmember feels warrants discussion, it should be removed from the consent agenda and dealt with individually.

1. Approving minutes from the December 16, 2019 City Council meeting.
2. Allowing claims against the City of Two Harbors to be paid on January 14, 2020.

3. Approving payroll for the second half of December, 2019.
4. Appointing the Lake County Attorney's Office to provide legal services for criminal matters for the City.
5. Conforming to the dictates of the Two Harbors Home Charter and Amendments thereto
6. Affirming the Code of Conduct and Ethics for the City of Two Harbors for 2020.
7. Appointing Jim Rich to provide Building Official Consulting Services for the City.
8. Appointing Overom Law, PLLC to provide Legal Services for Civil Matters for the City.
9. Designating the Lake County News Chronicle as the City's Official Newspaper for the City for 2020.
10. Adopting Robert's Revised Rules of Order as authority for meetings of the City Council.
11. Authorizing payment to Bolton & Menk in the amount of \$19,935 for professional services for the 2020 Street & Alley Improvement Project.
12. Authorizing payment to Bolton & Menk in the amount of \$2,039.50 for professional services for the Hidden Springs Project.
13. Authorizing payment to Bolton & Menk in the amount of \$2,865 for professional services for the Chlorine Tank and Building Repairs.
14. Authorizing payment to Bolton & Menk in the amount of \$26,286.30 for professional services for the Water System Improvements.
15. Authorizing payment to Bolton & Menk in the amount of \$8,265 for professional services for the Chlorine Tank and Building Repairs.
16. Authorizing payment to Bolton & Menk in the amount of \$3,410 for professional services for the 2018 Street & Alley Improvement Project.
17. Authorizing payment to Bolton & Menk in the amount of \$13,800 for professional services for the preliminary design of the Castle Danger Monitoring.
18. Accepting the quote from Minnesota Pump Works for Lighthouse Lift Station repairs for \$12,775.
19. Accepting the quote from National Business Furniture for \$2,596 for office furniture for the Planning and Zoning Office.

20. Authorizing the purchase of 2 new light poles and lights for 1st Avenue from JT Services for an amount of \$11,850.
21. Accepting the proposal of Duluth Superior Communications for the purchase of Allied Radio Matric for Emergency Response (ARMER) two-way radio system for an amount of \$96,657.60.
22. Authorizing the renewal of the Biannual Maintenance Agreement with UHL for the HVAC system at the Library.
23. Approving the Water Treatment Plant/Distribution System Final Design Engineering.
24. Adopting the Prohibition of Excessive Force Policy.
25. Authorizing the American Legion to be open on Sundays in 2020: January 19, July 5, 12, 19 and 26; August 2, 9, 23 and 30.
26. Authorizing grant applications to Cooperative Light and Power and Two Harbors Area Foundation for the 2020 Heritage Days Event.
27. Approving the requests of Heritage Days Committee for the 2020 Festival.
28. Hiring Jesse Hennen for the position of Cemetery Caretaker.
29. Authorizing internal & external postings for the position of Mechanic in the Public Works Department after January 15, 2020 if necessary.
30. Approving the request of the Public Works Director to allow Jim Gilbert to attend the America Traffic Services Association Conference in Fargo.
31. Approving the request of Mayor Swanson and Councilor Jussila to attend the 2020 Elected Leaders Institute in Plymouth.
32. Approving the request of Miranda Pietila and Patty Nordean to attend the Municipal Clerks and Finance Officers Association in St. Cloud.
33. Approving the request of Mayor Swanson to attend 2020 Session Priorities in St. Paul.
34. Authorizing a Grant Application to Minnesota Department of Transportation for engineering assistance for Trail Segments related to Safe Routes to Schools Plan.
35. Approving the Stand Still Agreement with the City of Two Harbors and Zito West Holding, LLC and authorizing and Directing the Mayor and City Clerk to execute and deliver such agreement on behalf of the City.

36. Authorizing a Zito West Holding, LLC, Cable System Franchise survey to be included in Utility Billings.

Unfinished Business:

Other.

New Business:

1. [R] Consider approving a vacation of easement for 402 13th Avenue.

Other.

Announcements:

Adjourn: