

TWO HARBORS CITY COUNCIL
REVISED AGENDA
January 14, 2019

6:00 P.M. Call to order regular meeting of the City Council of the City of Two Harbors.

Roll call:

Pledge of Allegiance.

Additions or Changes to the Agenda.

[M] Approval of the Agenda.
Items may only be added to the agenda prior to approval of the agenda. Items brought forth once the agenda has been approved shall be referred to administration and/or committee.

[M] *Adjourning the regular meeting and convening a public hearing for the purpose of considering the ordering of an improvement of the following: 8th Avenue between 4th Street and 5th Street; 8th Avenue between 6th Street and 7th Street; 8th Avenue from 9th Street to its west end; 9th Avenue from 15th Street to its east end; the Alley north of 2nd Avenue between 2nd Street and 3rd Street; the Alley north of 2nd Avenue between 3rd Street and 4th Street; the Alley north of 7th Avenue between 8th Street and 9th Street; and the Alley north of 8th Avenue between 8th Street and 9th Street, Two Harbors, Minnesota.*

Appearances:

Communications:

[R] *Ordering the improvement of the following: 8th Avenue from 9th Street to its west end; 9th Avenue from 15th Street to its east end; the Alley north of 2nd Avenue between 2nd Street and 3rd Street; the Alley north of 2nd Avenue between 3rd Street and 4th Street; the Alley north of 7th Avenue between 8th Street and 9th Street; and the Alley north of 8th Avenue between 8th Street and 9th Street, Two Harbors, Minnesota.*

[M] *Adjourning the public hearing and reconvening the regular City Council meeting.*

Appearances.

Administrative Reports.

Committee Reports: Planning Commission
Recreation Board
Edna G. Commission
Trees & Trails Commission
Airport Commission

Housing & Redevelopment Authority
Public Arts & Beautification Commission

[R] Approval of the Consent Agenda Items.
Items listed on the Consent Agenda are routine in nature and typically do not require discussion. If there is an item on the consent agenda that a councilmember feels warrants discussion, it should be removed from the consent agenda and dealt with individually.

1. Approving minutes from December 11, 2018 regular and January 7, 2019 special City Council meetings.
2. Allowing claims against the City of Two Harbors to be paid on January 15, 2019.
3. Approving payroll for the second half of December, 2018.
4. Library Report dated January 9, 2019.
5. Conforming to the dictates of the Two Harbors Home Charter and Amendments thereto.
6. Affirming the Code of Conduct and Ethics for the City of Two Harbors for 2019.
7. Appointing the Lake County Attorney's Office to provide legal services for criminal matters for the City.
8. Appointing the Law Offices of Maki & Overom, Ltd, d/b/a Dryer & Overom to provide legal services for civil matters for the City.
9. Appointing Jim Rich to provide building official consulting services for the City.
10. A memo from Derrick Passe, Lake County Soil & Water Conservation District regarding State Cost-Share Assistance Contract.
11. Approving a request from the American Legion for permission to be open on Sundays, March 10, July 7, 14, 21, and 28, August 4, 11, 18 and 25, 2019 in accordance with their club on-sale license.
12. Accepting the resignation of Rick E. Hogenson from the City Housing & Redevelopment Authority and authorizing a letter of appreciation for his service.
13. Accepting the resignation of Tracy Gilsvik from the Library Board and authorizing a letter of appreciation for her service.

14. Authorizing concurrent internal and external postings for one full-time and one part-time Patrol Officer position in the Police Department.
15. Appointing Gail Hanson as a temporary employee at City Hall for the purpose of accepting campground reservations.
16. Appointing Trey Fleck as a temporary employee in the Public Works Department as a skating rink attendant.
17. Authorizing the purchase of four pagers from the Fire Department from Duluth Superior Communications for an amount of \$2,043.50.
18. Authorizing the purchase of three sets of turnout gear and personal protective equipment for the Fire Department from Alex Air Apparatus for an amount of \$11,213.
19. Authorizing payment to KGM Contractors, Inc. in the amount of \$218,269.72 for Pay Application No. 1 for the 2018 T-Hangar Pavement Rehabilitation Project at the Airport.
20. Authorizing payment to Zahl Petroleum Maintenance in the amount of \$35,674.92, for Pay Application No. 1 for the 2018 Jet-A Fuel System Project at the Airport.
21. Authorizing payment to SEH in the amount of \$8,120 for professional engineering services for the construction phase of the 2018 Fuel System and Building Area Pavement Rehabilitation Projects at the Airport.
22. Authorizing payment to Shank Constructors, Inc. in the amount of \$121,140 for Pay Application No. 8 for the Two Harbors Main Lift Station Project.
23. Authorizing payment to Great Lakes Pipe Service, Inc. in the amount of \$2,140 for professional cleaning services for the Main Lift Station Upgrade Project.
24. Authorizing payment to Bolton & Menk in the amount of \$6,600 for engineering services for the Main Lift Station Upgrade Project.
25. Authorizing payment to Bolton & Menk in the amount of \$25,666.50 for engineering services for the Wastewater Treatment Facility Upgrade Project.
26. Authorizing payment to Bolton & Menk in the amount of \$3,077.50 for engineering services for water system design work.
27. Authorizing payment to Bolton & Menk in the amount of \$2,147.50 for engineering services for the Significant Industrial User Agreement with Castle Danger Brewing.

28. Authorizing payment to CR-BPS in the amount of \$6,472.40 for professional design services for the East Shower House Project at the Campground.
29. Authorizing payment to Bolton & Menk in the amount of \$14,745.50 for engineering services for the East Shower House Project at the Campground.
30. Authorizing payment to Bolton & Menk in the amount of \$12,693 for engineering services for the 2018 Street & Alley Improvement Project.
31. Authorizing payment to Bolton & Menk in the amount of \$7,151.50 for engineering services for the 2019 Street & Alley Improvement Project.
32. Authorizing payment to Ehlers in the amount of \$3,240 for professional consulting services for Tax Increment Financing Districts No. 4 and 5.
33. Authorizing payment to Midwest Golf Cars, Inc. in the amount of \$23,500 for lease of golf carts for the 2018 season.
34. Authorizing payment to United Truck Body Co. Inc. in the amount of \$6,473 for the purchase and installation of a backup sander for the Public Works Department.
35. Approving the request of Mayor Swanson to authorize travel expenses which may be necessary for 2019 MN State Capitol events which may be necessary.
36. Approving the request of Mayor Swanson to authorize travel expenses to attend the Legislative Action Day in St. Paul.
37. Authorizing travel expenses for the Mayor and City Council to attend the League of Minnesota Cities Elected Officials Conferences.
38. Approving the request of the Finance Director and City Clerk to attend the Municipal Clerks & Finance Officers Association Annual Conference in St. Cloud.
39. Authorizing a grant application to the Two Harbors Area Fund for the purchase of an AED and first aid pack for the Fire Department for an amount of \$2,500.
40. Authorizing a grant application to the Two Harbors Area Fund in the amount of \$10,000 for construction of trail segments as outlined in the Two Harbors Trails Plan.
41. Authorizing a letter of support for ARDC's FY2019 Application for a U.S.EPA Brownfields Assessment Grant for Petroleum and Hazardous Substance Brownfields for the purpose of creating a coalition to oversee the expenditure of funds for sites throughout the Arrowhead region.

Unfinished Business:

Other

New Business:

1. [R] Consider authorizing compensation for Councilor Woodruff to attend meetings of Cable TV Commission, CIP, and Waterfront Committees, Edna G. Commission, North Shore Management Board and the Waterfront Task Force.
2. [R] Consider authorizing compensation for Councilor Redden to attend meetings of Cable TV Commission, CIP, Waterfront and the Public Safety Committees.
3. [R] Consider authorizing compensation for Councilor Rennwald to attend meetings of Cable TV Commission, CIP, Waterfront and Public Safety Committees, Library and North Shore Management Boards and the Trees & Trails Commission.
4. [R] Consider authorizing compensation for Mayor Swanson to attend meetings of Cable TV Commission, CIP and Waterfront Committees, Public Arts and Beautification Commission and the Waterfront Task Force.
5. [R] Consider authorizing compensation for Councilor Jussila to attend meetings of Cable TV Commission, CIP, Waterfront, and Public Safety Committees, and the Airport Commission.
6. [R] Consider authorizing compensation for Councilor Erickson to attend meetings of Cable TV Commission, CIP, and Waterfront Committees, Recreation Board, THEDA, Two Harbors Area Visitor's Bureau and the Waterfront Task Force.
7. [R] Consider authorizing compensation for Councilor Glaser to attend meetings of: Cable TV Commission, CIP, and Waterfront, Committees, Housing & Redevelopment Authority and the Planning Commission.
8. [R] Authorizing a grant agreement between the City of Two Harbors and the State of Minnesota through the Iron Range Resources & Rehabilitation Board for \$300,000 for the proposed Performing Arts Center.

Other.

Announcements:

Adjourn.