

Two Harbors Helgeson Airport Commission

June 27, 2018

Commissioners present: Dan Murphy, Seth McDonald, Engine Anderson, Ryan Murphy and Steve Wattnem. The Board welcomed its newest member Matt Ferrari, this time in person.

Guests: Airport Manager Casey Komarek, and Councilman Jussila
The meeting was called to order at 6:06 PM.

A motion was made by Engine and seconded by Ryan Murphy to accept the **agenda** as presented. Motion Carried.

A motion was made by Dan and seconded by Steve to approve the **minutes** from the last meeting held April 25, 2018. Motion Carried.

Airport Manager's Report

The courtesy car went out many times in May and June.

Two Notams were placed on the airport over the last two months.

1) The gypsy moth spray planes were based on the airport for a time, and 2) the DOT State Inspector was inspecting the airport. The Manager was happy with the report.

LED lighting was approved by the City Council

The gypsy moth spraying will base out of the airport again this July for the second of two rounds of spraying.

1,000 Gallons of 91, and 1,000 gallons of JET A were purchased in May. 4,000 gallons of 100LL was purchased in June.

The City Administration requests a revision in the airport CIP to show projects happening every other year instead of every year. There was lots of discussion on this issue. Various scenarios were discussed including the fact that the waiting list for hanger space is getting very long-last count showed 13 people on the wait list. By virtue of the fact that the wait list is long and that hangers generate income for the airport; a Motion was made by Engine and seconded by Ryan to request that the City Administration consider combining two years of CIP into 2019 by doing the preparation for and the construction of a single T-Hanger in that year. Motion Carried.

Council Representative Report

City Council Representative Jussila reported that this years CIP

paving project bid had been won by KGM and that the new JET A fueling system bid was won by Zahl Petroleum.

New Business:

The Commission took up the issue of holding meetings every other month. After discussion, a motion was made by Ryan Murphy and seconded by Engine Anderson to hold Airport Commission meetings every other month, starting with this month. Therefore upcoming meetings will be held in August, October, December, February, April and June. Motion Carried.

The Airport Manager suggested that maybe the Commission should establish long-term tie down fees. After a short discussion it was decided that no action was necessary at this time.

Fuel Sales

Apr.	91 Oct	100 Gals
	100 Oct	1,116 Gals
May	91 Oct	126 Gals
	100 Oct	1, 376 Gals
	Jet A	350 Gals

Fuel Prices

91 Oct	\$3.53
100 Oct	\$4.10
Jet A	\$3.80

There being no further business to come before said meeting, adjournment was called for at 6:59 PM with a motion from Ryan and a second by Engine. Motion carried.

The next Airport Commission Meeting is scheduled for August 22, 2018, and will start at 6:00 PM.