

Two Harbors Public Library Board of Trustees Meeting

Tuesday, February 14, 2023

Call to Order

A meeting of the Two Harbors Public Library Board of Trustees was called to order by Board President Dean Paron at 5:00 p.m. pm on Tuesday, February 14, 2023. The following board members were in attendance: Dean Paron (President), Sharon Lind (Secretary), Karen Johnson, Cheryl Passe, Amanda Houle, Jamie Sisson, Daniel Thewis, Madeline Jarvis (Library Director), and Uriah Hefter, the Two Harbors City Council representative. Absent: John Weidner (Vice President).

Minutes

The Minutes of the previous meeting of Tuesday, January 10, 2023, were presented. Hearing no additions, changes, or corrections, the Minutes were approved.

Bills

The bills for January 2023 were presented. Amanda/Cheryl moved to accept and pay the presented bills. Motion carried.

Financial Report

The Financial Report for January 2023 was presented. Amanda/Sharon moved to accept the Financial Report. Motion carried.

Committee Reports

- **THPL Fund** (Fifty to the Finish) – Met last Wednesday with Friends of the Library. We are fully funded. We will let the fund mature.

Liaison Reports

- **Friends of the Library** – Books & Brews will be held at Castle Danger Brewery on February 21st right after the taproom book sale as well as every 3rd Tuesday. Lakeview Hospital will be available to hold another book sale in May.
- **City Council** – Uriah Hefter is our new City Council representative. He would like to review the procedure for applying for grants. He believes we should be able to apply for grants without City Council approval, which can delay the process.

Librarian's Report

The Librarian's Report for January 2023 (both narrative and data) were presented. Karen/Amanda moved to accept both reports. Motion carried.

Unfinished Business

- **Bathroom Project** – See FAQ – stall walls have been removed, vendors set for tiling, using AG O'Brien for fixtures.

New Business

- **Internet Acceptable Use and Wireless Internet Policies** – Amanda/Cheryl moved to accept this revised policy. Motion carried.
- **Memorial Gift** – former Two Harbors resident who is deceased wants to donate to library under donations/grants (more info later)
- **Manual Working Group** – Cheryl and Karen have volunteered for this group.

Next Meeting

Tuesday, March 14, 2023 @ 5:00pm – THPL Board Meeting

Adjourn

Dean/Amanda moved to adjourn the meeting at 5:41 p.m. Motion carried by consent.

Respectfully Submitted,
Sharon Lind, Secretary