

CITY OF TWO HARBORS

COMMITTEE OF THE WHOLE/AGENDA MEETING

February 8, 2021

5:00 p.m. Call to order.

Appearances:

1. Jesse Hennen and Joni Brandt
Re: Cemetery Information Management System.

Administrator updates.

Attorney updates.

City Clerk/HR updates.

Finance Director updates.

Community Development Planner updates.

City Engineer updates.

Other agenda questions or additions.

TWO HARBORS CITY COUNCIL

AGENDA

February 8, 2021

6:00 P.M. Call to order regular meeting of the City Council of the City of Two Harbors.

Roll call:

Pledge of Allegiance:

Additions or Changes to the Agenda:

[M] Approval of the Agenda.

Items may be added to the agenda prior to approval of the agenda. Items brought forth once the agenda has been approved shall be referred to administration and/or committee.

[M] *Adjourning regular meeting and calling to order public hearing for the purpose of providing information and receiving public comments regarding the submission of an application to the Department of Employment and Economic Development, Small Cities Development Grant Program for rehabilitation activities within the City of Two Harbors.*

Appearances:

Communications:

[M] *Adjourning public hearing and reconvening regular City Council meeting.*

Appearances:

Administrative Reports:

Committee Reports:

Library Board
Planning Commission
Utilities Committee

[R] Approving the Consent Agenda Items:

Items listed on the Consent Agenda are routine in nature and typically do not require discussion. If there is an item on the consent agenda that a councilmember feels warrants discussion, it should be removed from the consent agenda and dealt with individually.

1. Approving minutes from the December 14, 2020 Special and January 25, 2021 Regular City Council meetings.

2. Allowing claims against the City of Two Harbors to be paid on February 9, 2021.
3. Approving payroll for the second half of January 2021.
4. A Memorandum from Joe Rhein, Bolton & Menk, providing engineering project updates.
5. Accepting Mayor Swanson's recommendation to appoint Tina Linn as a member of the Library Board.
6. Accepting, with regret, a letter of resignation from Jesse Larson, from his position as Volunteer Firefighter, and authorizing a letter of appreciation for his service.
7. Approving the request of the American Legion to be open on the following Sundays in 2021: July 4, 11, 18 and 25. August 1, 8, 15, 22 and 29.
8. Authorizing payment to Bolton & Menk in the amount of \$39,420 for professional services for the 2021 & 2022 Street & Alley Improvement Project.
9. Authorizing the purchase of a 2021 John Deere 50G Compact Excavator from McCoy Construction of Duluth, in the amount of \$65,350.
10. Authorizing the purchase of a 2021 Ford Police Interceptor Utility vehicle for the Police Department from Tenvoorde Ford of St. Cloud, through the MN Cooperative Purchasing Contract for an amount of \$33,391.24.
11. Authorizing the purchase and installation of various patrol squad equipment for the new 2021 Ford Police Interceptor Utility Vehicle from Emergency Automotive Technologies, Inc. for an amount of \$14,417.34.
12. Authorizing the purchase of a DSR Radar Unit from Stalker Radar through the State Cooperative Purchasing Contract for an amount of \$2,895 for the Police Department.
13. Approving the Cigarette license for Minit Mart, 831 7th Avenue for February 9, 2021 through December 31, 2021.
14. Authorizing the Two Harbors Public Library to participate in the Arrowhead Library System's Legacy Art Program and approving a Call to Artists for the creation of public artwork for the Two Harbors Public Library.
15. Approving the Pay Equity Implementation Report for 2020.
16. Assigning signing and key executive authority for the City's investments with UBS Financial Services, Inc.

Unfinished Business:

Other.

New Business:

1. [R] Supporting a Small Cities Development Program Project.
2. [R] Authorizing the Mayor and City Clerk to execute and deliver the Master Group Contract with Medica to provide employee health insurance coverage.

Other.

Announcements:

Adjourn: