

**CITY OF TWO HARBORS**

**COMMITTEE OF THE WHOLE/AGENDA MEETING**

February 11, 2019

5:00 p.m. Call to order.

Appearances: 1. Joe Rhein, Bolton & Menk

Administrator issues.

Attorney issues.

City Clerk issues.

Finance Director issues.

Other agenda questions or additions.

## TWO HARBORS CITY COUNCIL

### AGENDA

February 11, 2019

6:00 P.M. Call to order regular meeting of the City Council of the City of Two Harbors.

Roll call:

Pledge of Allegiance:

Additions or Changes to the Agenda:

[M] Approval of the Agenda.

*Items may be added to the agenda prior to approval of the agenda. Items brought forth once the agenda has been approved shall be referred to administration and/or committee.*

**Appearances:**

1. Justin Otsea, City Planner  
Re: Lakeview Hospital Variance Application

**Administrative Reports:**

**Committee Reports:**

Public Works Committee  
Utilities Committee  
THEDA  
Planning Commission  
Library Board  
Charter Commission  
Personnel Committee

[R] **Approving the Consent Agenda Items:**

*Items listed on the Consent Agenda are routine in nature and typically do not require discussion. If there is an item on the consent agenda that a councilmember feels warrants discussion, it should be removed from the consent agenda and dealt with individually.*

1. Approving minutes from the January 28, 2019 City Council meeting.
2. Allowing claims against the City of Two Harbors to be paid on February 12, 2019.
3. Approving payroll for the second half of January, 2019.
4. Library Report dated February 6, 2019.

5. Accepting the notice of resignation of Marcia McCormick from the Library Board, with regret, and authorizing a letter of appreciation for her service.
6. Accepting the notice of retirement of Rebecca Norlien, from her position as Library Assistant, with regret, and authorizing a letter of appreciation for her service.
7. Accepting the notice of retirement of Larry Carlson, Carey Johnson and Jamie Gelineau, from the Fire Department, effective February 6, 2019, with regret, and authorizing letters of appreciation for their service.
8. Approving the massage therapy license application of Lynn O'Connor, 2819 N. 21<sup>st</sup> Street, Superior, WI, in association with Envy, A Salon, 610 Fourth Street, pending the approval of the Chief of Police.
9. Approving the MN Lawful Gambling Application for Exempt Permit for the Two Harbors Area Chamber of Commerce for a raffle to be conducted at the RJ Houle Information Center, with no waiting period.
10. Approving the request of the Public Arts & Beautification Commission to authorize expenses for an amount not to exceed \$3,000, for disposal of certain items collected as a part of a community clean-up event to be held in May.
11. Accepting a proposal from Great Lakes Pipe Service for professional sanitary sewer cleaning services for an amount not to exceed \$25,000.
12. Accepting the proposal of JT Services for the purchase of twenty LED street lights to be placed along Seventh Street for an amount of \$4,200.
13. Accepting the quote from Border States Electric for the purchase of electric meters for an amount of \$2,130.
14. Authorizing payment to Bolton & Menk in the amount of \$13,407.50 for professional services for the East Shower House at Burlington Bay Campground.
15. Authorizing payment to Bolton & Menk in the amount of \$16,389.0 for professional services for the 2019 Street & Alley Improvement Project.
16. Authorizing payment to Shank Constructors in the amount of \$89,338 for Pay Application No. 9 for the Main Lift Station Project.
17. Approving the Agreement for Professional Services with ARDC to provide planning services through June 30, 2019.

18. A communication from the Bureau of Mediation Services providing a determination of unit clarification that the bargaining unit represented by the International Brotherhood of Electrical Workers, Local 31, Duluth, Minnesota is modified to include the positions of: 1) Water/Wastewater Operations Specialist – Wastewater Lead, 2) Water/Wastewater operations Specialist – Water Lead, and 3) Water/Wastewater Operations Specialist.

**Unfinished Business:**

Other.

**New Business:**

1. [R] Consider accepting the recommendation of the Planning Commission to approve the request of Malory Furlong, BWBR Architects, on behalf of Lake View Hospital for three variances from the City Code Section 11.71, and Chapter 11.60, Subdivision 4 of the City Zoning Code to allow for construction of a building which exceeds restrictions for overall height of the structure.
2. [R] Accepting the recommendation of the Public Works Committee to include the following design items in the 2019 Street and Alley Improvement Project:
  - 8<sup>th</sup> Avenue: Construct at width of 28-feet from face-to-face of curb.
  - Sidewalks: Construct at width of 5-feet.
  - Alleys: Construct with a sand layer 12-inches thick.
3. [R] Consider bids for the East Bath House Project.
4. [R] Approving the position descriptions for Water/Wastewater Operations Specialist, Water/Wastewater Operations Specialist – Water Lead, Water/Wastewater Operations Specialist – Wastewater Lead.

Other.

**Announcements:**

**Adjourn:**