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February 10, 2020

Regular meeting of the City Council of the City of Two Harbors, Minnesota, held on Monday, February 10, 2020, at 6:00 p.m.

The meeting was called to order by President Glaser.

Members present, Councilors: Woodruff, Redden, Rennwald, Swanson, Jussila, Erickson, Glaser. 7.

Others present: Administrator Walker  
Finance Director, Pietila  
City Clerk, Nordean  
Community Development Planner, Sterbenz  
City Attorney, Overom

Clerk Nordean requested that the following items be added to the consent agenda: 21. Appointing election judges for the 2020 Presidential Nomination Primary for the City of Two Harbors; 22. Hiring Kyle Johnson as a temporary skating rink attendant in the Public Works Department. 23. Approving the updated Cogeneration and Small Power Production Tariff for the Two Harbors Electrical Department; and 24. Adopting the Two Harbors Electrical Department's Policy Regarding Distributed Energy Resources and Net Metering and Rules Governing the Interconnection of Cogeneration and Small Power Production Facilities.

Motion by Jussila and Rennwald approving the agenda with the changes proposed by the City Clerk. Carried.

**Negotiations Committee:**

Vice President Erickson reported that the Negotiations Committee has been meeting with the City's bargaining units and making progress towards contract agreements.

**Edna G. Commission:**

Councilor Woodruff reported that at the last meeting of the Edna G. Commission, they discussed the mooring lines and the need to purchase additional lines. They discussed the possibility of removing some of the lines and tying the boat up against the dock. The group changed their regular meeting time to 6 PM. It was reported that there has not been a significant amount of water pumped from the hull of the boat recently.

**Personnel Committee:**

President Glaser reported that the Personnel Committee met last week to discuss a personnel request and there was no formal action required by the Council at this time.

**Library Board:**

Councilor Rennwald reported on a recent meeting of the Library Board where they reported no maintenance issues with the building. They discussed the Winter Reading Program and the potential of becoming a fine-free library.

**Planning Commission:**

President Glaser reported that the Planning Commission, at their last regular meeting worked on the rezoning project.

**Public Works Committee:**

President Glaser reported on the most recent meeting of the Public Works Committee where they had in-depth conversations regarding the proposed Capital Improvement Plan updates.

Motion by Woodruff and Jussila that the following consent agenda items:

1. Approving minutes from the January 27 Regular and February 3, 2020 Special City Council meetings.
2. **RESOLUTION NO. 2-50-20 ALLOWING CLAIMS AGAINST THE CITY OF TWO HARBORS, IN THE AMOUNT OF \$\_\_\_\_\_.**
3. Approving payroll for the second half of January, 2020, in the amount of \$\_\_\_\_\_.
4. Receiving a Project Engineering Report from Joe Rhein and Brian Guldan of Bolton and Menk.
5. **RESOLUTION NO. 2-51-20 AUTHORIZING PAYMENT TO BOLTON & MENK IN THE AMOUNT OF \$26,829.50 FOR PROFESSIONAL SERVICES FOR WATER SYSTEM IMPROVEMENTS.**
6. **RESOLUTION NO. 2-52-20 AUTHORIZING PAYMENT TO BOLTON & MENK IN THE AMOUNT OF \$2,062.50 FOR PROFESSIONAL SERVICES FOR GENERAL CITY ENGINEERING SERVICES.**
7. **RESOLUTION NO. 2-53-20 AUTHORIZING PAYMENT TO BOLTON & MENK IN THE AMOUNT OF \$4,575.50 FOR THE 2020 STREET & ALLEY IMPROVEMENT PROJECT.**
8. **RESOLUTION NO. 2-54-20 AUTHORIZING PAYMENT TO BOLTON & MENK IN THE AMOUNT OF \$16,952.50 FOR PROFESSIONAL SERVICES FOR THE CHLORINE TANK AND BUILDING REPAIRS.**
9. **RESOLUTION NO. 2-55-20 AUTHORIZING THE PURCHASE OF A LEAK DETECTOR IN THE AMOUNT OF \$10,215 FROM GROEBNER & ASSOCIATES FOR THE GAS, WATER & SEWER DEPARTMENT, FOR ANNUAL LEAK SURVEY OF THE GAS MAINS AND SERVICES.**

10. **RESOLUTION NO. 2-56-20 AMENDING RESOLUTION NUMBER 11-399-19 ESTABLISHING CITY UTILITY RATES, TO CORRECT TYPOGRAPHICAL ERRORS.**
11. Scheduling a Public Hearing for 6 p.m. on April 27, 2020, to approve the Zito Cable Television Franchise Renewal Assessment.
12. Authorizing expenses from the Mayor and City Council to travel to St. Paul in support of City Financial Requests.
13. **RESOLUTION NO. 2-57-20 AUTHORIZING THE EXTENSION OF ENTITLEMENT FOR FIRM TRANSPORTATION SERVICE AGREEMENT WITH NORTHERN NATURAL GAS COMPANY FOR AN ADDITIONAL TERM OF FIVE YEARS ENDING SEPTEMBER 30, 2025.**
14. **RESOLUTION NO. 2-58-20 AUTHORIZING THE JOINDER AGREEMENT FOR GROUP TERM LIFE INSURANCE WITH NATIONAL INSURANCE SERVICES OF WISCONSIN INSURANCE TRUST.**
15. **RESOLUTION NO. 2-59-20 ACCEPTING THE PROPOSAL FROM LIGHTHOUSE POWER SYSTEMS TO PROVIDE GENERATOR MAINTENANCE SERVICES FOR AN AMOUNT OF \$3,255 FOR THE WATER & WASTEWATER TREATMENT PLANTS.**
16. **RESOLUTION NO. 2-60-20 ACCEPTING THE PROPOSAL FROM LIGHTHOUSE POWER SYSTEMS FOR FUEL LINE REPAIR AT THE TODD BECK GENERATOR IN THE AMOUNT OF \$3,646.28.**
17. Approving the request of the Chief of Police for Nate Gens to attend Firearms Instructor Training in Windom, MN.
18. Approving the request of the Chief of Police for Tyler Anderson to attend Defensive Tactics Instructor Course in Edina.
19. **RESOLUTION NO. 2-61-20 APPROVING GRANT CONTRACT AMENDMENT NUMBER 1 TO THE AGREEMENT WITH IRON RANGE RESOURCES FOR EXTENSIONS OF THE GRANT EXPIRATION DATE FOR THE PERFORMING ARTS CENTER PROJECT AND AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE SAID CONTRACT AMENDMENT ON BEHALF OF THE CITY.**
20. **RESOLUTION NO. 2-62-20 APPROVING AN AMENDMENT TO THE MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF TWO HARBORS, CITY OF SILVER BAY AND THE FINLAND FIRE DEPARTMENT REGARDING THE 2019-2020 ASSISTANCE TO THE FIREFIGHTERS GRANT APPLICATION AND AUTHORIZING THE MAYOR, CITY CLERK AND CITY ADMINISTRATOR TO EXECUTE SAID AMENDED MEMORANDUM OF UNDERSTANDING ON BEHALF OF THE CITY.**

21. **RESOLUTION NO. 2-63-20 APPOINTING ELECTION JUDGES FOR THE 2020 PRESIDENTIAL NOMINATION PRIMARY FOR THE CITY OF TWO HARBORS.**
22. **RESOLUTION NO. 2-64-20 HIRING KYLE JOHNSON AS A TEMPORARY SKATING RINK ATTENDANT IN THE PUBLIC WORKS DEPARTMENT.**
23. **RESOLUTION NO. 2-65-20 APPROVING THE UPDATED COGENERATION AND SMALL POWER PRODUCTION TARIFF FOR THE TWO HARBORS ELECTRICAL DEPARTMENT.**
24. **RESOLUTION NO. 2-66-20 ADOPTING THE TWO HARBORS ELECTRICAL DEPARTMENT'S POLICY REGARDING DISTRIBUTED ENERGY RESOURCES AND NET METERING AND RULES GOVERNING THE INTERCONNECTION OF COGENERATION AND SMALL POWER PRODUCTION FACILITIES.**

Be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

**Announcements:**

Councilor Rennwald reported that the City won the Community Curling Challenge against the County as part of the City's Winter Frolic Festivities.

President Glaser expressed appreciation to the Winter Frolic Committee for their work in planning and coordinating a successful event that was very well-attended over the weekend.

Mayor Swanson reported on his visit to Washington, DC where he was able to visit with representatives in support of the City's Wastewater Treatment Plant Project and funding requests.

Motion by Jussila and Redden that the meeting adjourn. Carried.

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Robin M. Glaser, President, City Council

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Patricia D. Nordean, City Clerk