

Two Harbors Helgeson Airport Commission

May 26th 2021

Attendees: Councilor Rennwald, Dan Murphy, Seth McDonald, Engine Anderson, County Commissioner Hurd, and Casey Komarek

The meeting was called to order at 6:00 PM.

A motion by Engine and seconded by Councilor Rennwald to accept the **agenda** as presented. Motion Carried.

A motion by Dan and seconded by Councilor Rennwald to approve the **minutes** from the last meeting held Feb 24, 2021. Motion Carried.

Airport Manager's Report: See discussion items below

Council Representative's Report

See discussion items below

Old Business:

AWOS relocation project is awaiting grant applications and will most likely be a fall 2021 project.

Aviation radios are going to be purchased or existing ones in the City equipment cabs reprogrammed so the operators can communicate with air traffic in the area. Grant is being applied for.

Public works crews were going to get safety training. Follow up with Public Works director.

There are 10 on the waiting list and no vacant hangars.

Funding request from the County was going to be discussed at the City level. Potential of an open house / tour was discussed where past and future project could be discussed.

Geese harassment was discussed. Casey will be providing some encouragement along with a fall hunt with disabled veterans would be organized.

New Business:

No Airport Pancake Breakfast this year due to Covid concerns

The creation of a formal private hangar build packet / process was discussed at length. The purpose is to streamline the process of building a private hangar. A packet will be produced that would include all the needed forms for the potential hangar builder. One stop shop for the interested builder. They fill out the forms in the packet and then the airport manager would submit the packet the City, County, Feds, MNDOT Areo, and other needed entities. The manager would shepard the packet through process along with the assistance as required of the hangar builder. All City, County State and Feds, would be aware of the process and what their roll is so that future build applications will smoothly work their way through the red tap of government. Casey would work on this packet / process and present to the Airport Commission at a future meeting.

Elections took place. Seth will continue to serve as Chairperson and Matt Ferrari will continue to serve as Secretary. Seth informed the Commission of his intentions to step down from the Commission at the end of his term in 2022. June 1 starts the ability to have in person / hybrid meetings. One computer must be available for a zoom connection in case a member of the public would like to attend remotely.

There being no further business, adjournment was called with a motion from Councilor Rennwald and a second by Dan. Motion carried.

The next Airport Commission Meeting is scheduled for June 23rd at 6:00 PM.