

RESOLUTION NO. 12-353-18

APPROVING THE UPDATED CANCELLATION POLICY  
FOR THE BURLINGTON BAY CAMPGROUND

WHEREAS, City staff has recommended an updated cancellation policy for the Burlington Bay Campground, and

WHEREAS, the proposed Updated Cancellation Policy for the Burlington Bay Campground is attached hereto as "Exhibit A", and

WHEREAS, the City Council has duly considered the matter and believes it to be in the best interest of the City to adopt the updated cancellation policy, now therefore

BE IT RESOLVED, by the City Council of the City of Two Harbors, Minnesota, as follows:

1. The Updated Cancellation Policy for the Burlington Bay Campground attached hereto as Exhibit A is approved.
2. The City Clerk is hereby authorized and directed to cause the policy language substantially in the form attached hereto to be added in the appropriate manner and location in the City's policy manual.

ADOPTED, this 11<sup>th</sup> day of December A.D. 2018.

\_\_\_\_\_  
Miles Woodruff, President, City Council

ATTEST: \_\_\_\_\_  
Patricia Nordean, City Clerk

APPROVED, by the Mayor of the City of Two Harbors this 12<sup>th</sup> day of December, 2018

\_\_\_\_\_  
Christopher M. Swanson, Mayor

**EXHIBIT A**

<b>Date Range</b>	<b>Site Type</b>	<b>Penalty Value</b>	<b>Instance</b>
0-2 days	All	100	percent
3-7 days	All	75	percent
8-14 days	All	50	percent
15-30 days	All	25	percent
31 days +	All	3.5	flat fee