

Two Harbors Public Library Board of Trustees

Regular Meeting

Tuesday, April 9th, 2024

Call to Order

A meeting of the Two Harbors Public Library Board of Trustees was called to order by Board President Amanda Houle at 5:00 p.m. pm on Tuesday, April 9th, 2024. The following board members were in attendance: Amanda Houle (President), Dean Paron (Vice President), Jody Zastera, Dan Thewis, Jamie Sisson, Karen Johnson, Cheryl Passe, Amber Koenig, Nicole Anderson (Library Technician) and Uriah Hefter (Two Harbors City Council Representative). Absent: Sharon Lind (Secretary). Visitors: Vicki Everett and Lenore Johnson.

Minutes

The Minutes of the previous meeting of Tuesday, March 12th, 2024, were presented. Karen/Jamie moved to accept the minutes. Motion carried.

Bills

The bills for March 2024 were presented. Dan/Cheryl moved to accept and pay the presented bills. Motion carried.

Financial Report

The Financial Report for March 2024 was presented. Amber/Karen moved to accept the Financial Report. Motion carried.

Liaison Reports

- **Friends of the Library** – Vicki reported that the FOL provided the honorarium for a visiting author, will have their annual meeting on 4/25, and will host a booksale May 9th-11th.
- **City Council** – Uriah reported that there is little news that pertains to the Library from the City Council.

Librarian's Report

The Librarian's Report for March 2024 was presented. Dan/Amber moved to accept the Librarian's report. Motion carried.

Unfinished Business

- **Corrections** – Corrected copies of the February 2024 Financial Report, February 2024 Library Report, and December 2023 Library Report were provided. Dean/Amber moved to accept the corrections to the data and statistics as presented. Motion carried.
- **Director's Leave** – Amanda reported that she spoke to Madeline to confirm the end of her leave and structured return plan. The Board acknowledged how well the

- Library Staff handled the Director's leave and were very impressed with their ability to be flexible within their positions to ensure continuity of service to patrons.
- **All of Us** – Emily has been in communication with Katie Reynolds at Essentia's All of Us research office. Unfortunately, there were some miscommunications and the deadline to receive the grant money passed without our application being submitted. Emily and Nicole have prepared a list of questions that the Board would like clarification on prior to any conversations about further collaborations.

Next Meeting

Tuesday, May 14, 2024 @ 5:00pm – THPL Board Regular Meeting

Tuesday, May 14, 2024 (following THPL Board Reg Mtg) – THPL Board Annual Meeting

Adjourn

Karen/Dean moved to adjourn the meeting at 5:33 p.m. Motion carried by consent.

Respectfully Submitted,
Amanda Houle, President