

**NOTICE OF COMMITTEE OF THE WHOLE MEETING
OF THE TWO HARBORS CITY COUNCIL
BY TELEPHONE OR OTHER ELECTRONIC MEANS**

Pursuant to Minn. Stat. Section 13D.021, subd. 1(1) I, Dan Walker, City Administrator of the City of Two Harbors, Minnesota, determine that in-person meetings of the City Council are not prudent during the COVID-19 health pandemic/peacetime emergency declared by the Governor's Executive Order No. 20-01 under Minn. Stat., Ch. 12, As such, the City Council Committee of the Whole meetings during such states of emergency, beginning with the regular meeting scheduled to occur at 5 PM on Monday, April 13, 2020, will be held by Zoom Video Conference and any or all member(s) of the City Council may potentially attend such meeting by Zoom Video Conference. A schedule of the City Council regular meetings is available online at www.twoharborsmn.gov.

Additionally, I determine the presence of the public at the regular meeting location is not feasible due to the COVID-19 health pandemic/emergency declaration, pursuant to Minn. Stat. Section 13D.021, subd. 1(3).

Members of the public may monitor the meeting scheduled for 5 PM on Monday, April 13, 2020 electronically from a remote location by joining the Zoom Meeting online at:

<https://us02web.zoom.us/j/267210131>; Meeting ID: 267 210 131

or dialing in by phone:

One tap mobile

+16465588656,,267210131# US (New York)

+13126266799,,267210131# US (Chicago)

Dial by your location

+1 646 558 8656 US (New York)

+1 312 626 6799 US (Chicago)

+1 301 715 8592 US

+1 346 248 7799 US (Houston)

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US

Meeting ID: 267 210 131

Find your local number: <https://us02web.zoom.us/j/kemAkKMaAN>

Members of the public will not be able to speak during the meeting. Public comments are to be submitted via email to: info@twoharborsmn.gov and must be received at City Hall or not before 3 PM on the day of the meeting.

Meeting ID information for attendance at future video conference meetings will be available online at www.twoharborsmn.gov.

THIS NOTICE OF REGULAR MEETING BY TELEPHONE OR OTHER ELECTRONIC MEANS IS GIVEN PURSUANT TO MINN. STAT. SECTION 13d.04.

Dan Walker, City Administrator

Dated: April 10, 2020

CITY OF TWO HARBORS
COMMITTEE OF THE WHOLE/AGENDA MEETING

April 13, 2020

5:00 p.m. Call to order.

Appearances: Joe Rhein and Brian Guldán, Bolton & Menk
Re: Engineering Project Updates

Administrator issues.

Attorney issues.

City Clerk issues.

Finance Director issues.

Other agenda questions or additions.

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Additionally, I determine the presence of the public at the regular meeting location is not feasible due to the COVID-19 health pandemic/emergency declaration, pursuant to Minn. Stat. Section 13D.021, subd. 1(3).

Members of the public may monitor the meeting scheduled for 6 PM on Monday, April 13, 2020 electronically from a remote location by joining the Zoom Meeting online at:
<https://us02web.zoom.us/j/820798590> ; Meeting ID: 820 798 590 or dialing in by phone:

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+1 646 558 8656 US (New York)

+1 346 248 7799 US (Houston)

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US

+1 301 715 8592 US

Meeting ID: 820 798 590

Find your local number: <https://us02web.zoom.us/j/kemAkKMaAN>

Members of the public will not be able to speak during the meeting. Public comments are to be submitted via email to: info@twoharborsmn.gov and must be received at City Hall on or before 3 PM on the day of the meeting.

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Dan Walker, City Administrator

Dated: April 10, 2020

TWO HARBORS CITY COUNCIL

AGENDA

April 13, 2020

6:00 P.M. Call to order regular meeting of the City Council of the City of Two Harbors.

Roll call:

Pledge of Allegiance:

Additions or Changes to the Agenda:

[M] Approval of the Agenda.

Items may be added to the agenda prior to approval of the agenda. Items brought forth once the agenda has been approved shall be referred to administration and/or committee.

Appearances:

Administrative Reports:

[R] Approving the Consent Agenda Items:

Items listed on the Consent Agenda are routine in nature and typically do not require discussion. If there is an item on the consent agenda that a councilmember feels warrants discussion, it should be removed from the consent agenda and dealt with individually.

1. Approving minutes from the March 23, 2020 meeting.
2. Allowing claims against the City of Two Harbors to be paid on April 14, 2020.
3. Approving payroll for the second half of March 2020.
4. Authorizing payment to Bolton & Menk in the amount of \$149,250 for professional services for the Chlorine Tank and Building Repairs at the Water Treatment Facility.
5. Hiring Cody Brandt as a temporary employee at the Liquor Store.
6. Declaring third and final reading of Ordinance No. 119, Second Series, An Ordinance Renewing a Franchise to Mediacom Minnesota LLC to Construct, Operate, and Maintain a Cable Television System in the City of Two Harbors; Setting Forth Conditions Accompanying the Renewal of the Franchise; Providing for Regulation and Use of the System; and Prescribing Penalties for the Violation of its Provisions.

7. Authorizing a summary of Ordinance No. 119, Second Series, An Ordinance Renewing a Franchise to Mediacom Minnesota LLC to Construct, Operate, and Maintain a Cable Television System in the City of Two Harbors; Setting Forth Conditions Accompanying the Renewal of the Franchise; Providing for Regulation and Use of the System; and Prescribing Penalties for the Violation of its Provisions.

Unfinished Business:

Other.

New Business:

1. [R] Consider approving an appraisal prepared by FI Salter Real Estate, Inc. for a vacant parcel in the City of Two Harbors and authorizing such parcel to be offered for sale at the appraised value.
2. [R] Consider receiving bids and approving award of contract in the amount of \$287,500 for the 2020 East Bathhouse Project.
3. [R] Consider authorizing Bolton & Menk to prepare a feasibility report for the 2021 – 2022 Street Improvement Project.
4. [R] Consider receiving bids and approving award of contract in the amount of \$142,775.00 for the Castle Danger Monitoring Station.
5. [R] Consider approving Mayor Swanson's recommendation to reappoint Ryan Murphy as a member of Airport Commission.
6. [R] Consider approving Mayor Swanson's recommendation to reappoint Sharon Lind, John Weidner, Dean Paron, Julie Stone, Patricia Tofte, Karen Johnson, Amanda Houle, Michelle Golden, Joel Zinski and Jackie Rennwald as members of the Library Board.
8. [R] Consider approving Mayor Swanson's recommendation to accept the resignation of Shannon Kittleson from the Planning Commission and appoint Marsha Snowden as a member of the Planning Commission.
9. [R] Consider approving Mayor Swanson's recommendation to accept the resignations of Dawn Davidson and Marsha Snowden as members of the Public Arts Commission.
10. [R] Consider approving Mayor Swanson's recommendation to reappoint Chrissy Scandin, Matt Falk, Matt Barrett, Lee Senst, Shannon Kittleson, Chris Swanson and Cathy Erickson as members of THEDA.
11. [R] Consider authorizing compensation for Mayor Swanson to attend meetings with the executive team regarding the City's COVID-19 Pandemic Emergency response.

12. [R] Consider Mayor Swanson's recommendation to reappoint Ben Redden and appoint Roger Walsberg, John Chapek, Jason Sunday and Joel Schultz as members of the THDF.

Announcements:

Adjourn: