April 10, 2017

Regular meeting of the City Council of the City of Two Harbors, Minnesota, held on Monday, April 10, 2017 at 6:00 p.m.

The meeting was called to order by President Erickson.

Members present, Councilors: Glaser, Woodruff, Jussila, Norberg, Erickson. 5.

Members absent, Councilors: McQuade, Swanson. 2.

Others present: Administrator Walker
Finance Director Pietila
City Clerk Nordean
City Attorney Overom

Motion by Norberg and Woodruff approving the agenda with the following changes: remove Item No. 5 from the Consent Agenda and add it to New Business as Item No. 4, and amend Consent Agenda Item No. 9 to add "Rescinding Resolution No. 3-96-17. Carried.

Administrative Reports:
Administrator Walker reported on a recent meeting with representatives of Lake County where their Five-Year Road Plan was discussed.

Planning Commission:
Councilor Woodruff reported on a recent meeting where the Commission received an update on repairs to the wayfinding signs; was provided information on short-term rentals and a discussion was held regarding Lake County tax forfeit properties.

Personnel Committee:
President Erickson reported on a recent meeting where the Personnel Committee voted to recommend acceptance of an internal bid.

Consent Agenda:
President Erickson announced that items listed on the consent agenda are routine in nature and typically do not require discussion. If there is an item on the consent agenda that a council member, staff member or member of the public feels warrants discussion, they may request that it be removed from the consent agenda and dealt with individually under New Business. Motion by Woodruff and Norberg that the following consent agenda items:

1. Approving minutes from March 27, 2017 regular meeting.
2. **RESOLUTION NO. 4-99-17** ALLOWING CLAIMS AGAINST THE CITY OF TWO HARBORS IN THE AMOUNT OF $__________.

3. Authorizing payroll for the second half of March, 2017 in the amount of $__________.

4. **RESOLUTION NO. 4-100-17** ACCEPTING THE PROPOSAL OF ANDERSON’S GREENHOUSE IN THE AMOUNT OF $6,000 TO PROVIDE HANGING FLOWER BASKETS AND LARGE PLANTINGS FOR 2017.

5. **RESOLUTION NO. 4-101-17** ACCEPTING THE QUOTE FROM ULLAND BROTHERS TO PROVIDE AND INSTALL A 12” WATER VALVE NORTH OF THE INDUSTRIAL PARK WATER TOWER FOR AN AMOUNT OF $5,670.

6. **RESOLUTION NO. 4-102-17** ACCEPTING THE PROPOSAL FROM GREAT LAKES PIPE SERVICE IN THE AMOUNT OF $2,500 TO PERFORM WET WELL CLEANING SERVICES AT THE WASTE TREATMENT PLANT.

7. **RESOLUTION NO. 4-103-17** HIRING KATHRYN GROENEVELD FOR THE POSITION OF CAMPGROUND MANAGER.

8. **RESOLUTION NO. 4-104-17** RESCINDING RESOLUTION NO. 3-96-17 AND ACCEPTING THE INTERNAL BID OF JAMES SCHUELKE FOR THE POSITION OF LABORER IN THE PUBLIC WORKS DEPARTMENT.

9. **RESOLUTION NO. 4-105-17** HIRING MAC HEDIN AS A TEMPORARY EMPLOYEE IN THE PUBLIC WORKS DEPARTMENT.

10. **RESOLUTION NO. 4-106-17** DECLARING BICYCLES LOCATED IN THE CITY HALL BASEMENT AS ABANDONED PROPERTY AND AUTHORIZING THE CITY ADMINISTRATOR TO DETERMINE THE BEST WAY TO DISPOSE OF THEM.

11. Approving the request of the Idaho Air National Guard to store certain training equipment at the Airport.

12. **RESOLUTION NO. 4-107-17** APPROVING PLANS AND SPECIFICATIONS AND ORDERING ADVERTISEMENT FOR
BIDS FOR THE RELOCATION OF A 12” WATER MAIN FOR THE CASTLE DANGER BREWING/WILLAMETTE VALLEY PROJECTS.

13. RESOLUTION NO. 4-108-17 SUPPORTING AN INCREASE IN LOCAL GOVERNMENT AID IN THE 2017 LEGISLATIVE SESSION.

14. A communication from Arrowhead Library System including their 2017 Annual Budget.

be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Unfinished Business:

Motion by Norberg to remove the improvement of Thirteenth Street between Seventh and Eighth Avenues. The motion failed for lack of a second.

New Business:
Motion by Glaser and Jussila that RESOLUTION NO. 4-110-17 ADOPTING REGULATIONS FOR TEMPORARY VENDORS AND PUBLIC MARKETS ON CITY-OWNED PROPERTY AND REFERRING THE ISSUE TO THE CITY ATTORNEY TO DRAFT ORDINANCE LANGUAGE be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Justin Otsea, City Planner, was present and addressed the Council providing an overview of the recommendation of the Planning Commission to approve the variance application. In addition, Otsea outlined the recommendation of City staff to deny the variance application.

Martin Howard, owner of the property located at 117 First Avenue, was present and addressed the Council inquiring about staff’s recommendation to deny the application and answering questions from the Council pertaining to his application.

Motion by Norberg and Glaser that a resolution be adopted approving the application of Martin Howard for a variance from Section 11.71 of the City Code, to build an accessory building at 117 First Avenue.
Motion by Glaser and Woodruff to table the matter for further discussion. Carried.

Motion by Glaser and Jussila that **RESOLUTION NO. 4-111-17 APPROVING LONG-TERM VEHICLE PARKING POLICY AND PROCEDURES FOR THE RICHARD B. HELGESON MUNICIPAL AIRPORT** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Norberg and Woodruff tabling Approval of Pay Application No. 6 from TL Construction for the Campground Complex in the amount of $52,631.18. Carried.

Motion by Norberg and Woodruff that the meeting adjourn. Carried.

Catherine A. Erickson, City Council President

Patricia D. Nordean, City Clerk