THEDA Commission
Agenda
September 14th, 2021 @ 6:00 p.m.

THEDA Commission will meet on Tuesday, September 14th, 2021, at 6:00pm.

Members of the Two Harbors Economic Development Commission may potentially attend such meeting in-person or by Zoom Video Conference.

The public is invited and encouraged to attend the hearing to provide input and/or ask questions.

Members of the public may participate in the meeting in-person or electronically from a remote location by joining the zoom meeting at:

Jennifer Sterbenz is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

https://us02web.zoom.us/j/85295368945?pwd=cDRRTmhRdHRTWudBWVRiSjQjUGVTUT09

Meeting ID: 852 9536 8945
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THEDA Commission
Agenda
September 14th, 2021 @ 6:00 p.m.

1. Call to Order

2. Approval of Agenda

3. Meeting Minutes:
   July 13th, 2021
   No Minutes for August 10th (Meeting Cancelled)

4. Public Discussion
   a. Public Comment

5. Commission Business
   a. Presentation for Potential Project
   b. Possible Meeting Time Change

6. Staff and Commission Member Reports
   a. Staff Reports
   b. Commission Member Reports

7. Adjourn

Next meeting is tentatively scheduled for

   Tuesday, October 12th, 2021
Two Harbors Economic Development Commission (THEDA)
Meeting Minutes

July 13th, 2021
Present: Chris Swanson, Matt Barrett, Jackie Rennwald, Liz Redden
Absent: Lee Senst
Other Miranda Pietila – Interim City Administrator/Finance Director, Jenn Sterbenz – City Planner
Next meeting: August 10th, 2021

I. Call to Order
Councilor Rennwald called the regular meeting to order at 5:32 p.m.

II. Approval of Agenda – Motion by Swanson to approve the agenda. Supported by Barrett. Motion approved by all members present and voting.

III. Approval of May 11th, 2021 Meeting Minutes – Motion by Swanson supported by Rennwald. Motion approved by all members present and voting.

IV. Public Comment – None

V. New Business
A. Welcome Liz Redden – Commission welcomed new Commissioner Liz Redden. Liz replaced Jason Sunday who had to resign due to his family relocating. Liz is well organized and a great mom. She is excited to be part of THEDA.

B. Presentation by Jenn Sterbenz – Sterbenz briefly ran through a presentation she had previously created and presented to the Commission to get everyone up to speed on the functions, authority, and tools available for THEDA.

C. Strategic Plan – Commission had an in-depth discussion regarding development processes in Two Harbors. Commission members offered feedback based on experience as business professionals, community members, and leaders. Sterbenz is working on the “Magic Document” which will help ease the process for both staff and potential developers.

VI. Reports & Communications
a. Interim City Administrator/Finance Director Pietila – NA

b. Other Reports – Sterbenz updated Commission on the LS Dental and the Two Harbors Family Dental projects.
VII. Adjournment – Motion to adjourn by Swanson to adjourn. Supported by Barrett. Motion approved by all members present and voting.

Meeting adjourned at 6:42 pm.

Recorded and submitted by Jennifer A Sterbenz, Community Development Planner