THEDA Commission
Agenda
May 11th, 2021 @ 5:30 p.m. via Zoom

THEDA Commission will meet on **Tuesday, May 11th, 2021**, at 5:30pm via Zoom.

Any or all members of the THEDA Commission may potentially attend such meeting by Zoom Video Conference.

Additionally, the presence of the public at the regular meeting location is not feasible due to the COVID-19 health pandemic/emergency declaration, pursuant to Minn. Stat. Section 13D.021, subd. 1(3).

Members of the public may monitor the meeting electronically from a remote location by joining the zoom meeting at:

Jennifer Sterbenz is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

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THEDA Commission
Agenda
May 11th, 2021 @ 5:30 p.m. via Zoom

1. Call to Order

2. Approval of Agenda

3. Approval of April 13th, 2021 Meeting Minutes

4. Public Discussion
   a. Public Comment

5. Commission Business
   a. Presentation by Jenn Sterbenz

6. Staff and Commission Member Reports
   a. Staff Reports – Economic Update
      b. Commission Member Reports

7. Adjourn

Next meeting is tentatively scheduled for

     Tuesday, June 8th, 2021
I. **Call to Order**

Administrator Walker called the regular meeting to order at 7:04 p.m.

II. **Approval of Agenda** – Motion by Swanson to approve the agenda with the addition of Commission Organization. Supported by Rennwald. Motion approved by all members present and voting.

Motion by Sunday to nominate Senst for President and Rennwald for Vice President. Supported by Barrett. Motion approved by all members present and voting.

Motion by Swanson to nominate Sunday for Treasurer. Supported by Rennwald. Motion approved by all members present and voting.

Motion by Barrett to nominate Rennwald for Secretary. Supported by Sunday. Motion approved by all members present and voting.

Motion by Sunday to nominate Barrett for President Pro-Tem. Supported by Swanson. Motion approved by all members present and voting.

Motion by Rennwald to nominate Swanson for Assistant Treasurer. Supported by Sunday. Motion approved by all members present and voting.

III. **Approval of April 5th, 2021 Meeting Minutes** – Motion by Barrett supported by Rennwald. Motion approved by all members present and voting.

IV. **Public Comment** – None

V. **New Business**

**A) Comprehensive Plan Review:** Commission discussed various sections of the Comprehensive Plan in relation to Economic Development and Housing. Determined that many items have been completed. Ongoing discussion.

**B) Housing Plan & Economic Development Plan Discussion:** Commission desires to see a housing action plan. Sterbenz to bring back draft for the next meeting.

Motion by Swanson to allow Sterbenz to coordinate wetland delineations with Bolton & Menk with a cost not to exceed $15,000. Supported by Barrett. Motion approved by all members present and voting.
C) Processes for THEDA & Developers: Staff has been working on a developer’s packet. Sterbenz to bring back process packet for next meeting.

D) Meeting Date/Time – Motion by Barrett to set regular meeting time to the 2nd Tuesday of each month @ 5:30pm. Supported by Rennwald. Motion approved by all members present and voting.

VI. Reports & Communications

a. Administrator Walker – NA

b. Other Reports – NA

VII. Adjournment – Motion to adjourn by Swanson to adjourn. Supported by Barrett. Motion approved by all members present and voting.

Meeting adjourned at 8:31pm.

Recorded and submitted by Jennifer A Sterbenz, Community Development Planner