

**CITY OF TWO HARBORS  
UTILITY ACCOUNT CHANGE REQUEST FORM**

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Service Address: \_\_\_\_\_

Account Number: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Electric:

\_\_ Read electric meter in on \_\_\_\_\_ (Date)      \_\_ Read electric meter out on \_\_\_\_\_ (Date)

\_\_ Disconnect electric meter on \_\_\_\_\_ (Date)

Gas:

\_\_ Read gas meter in on \_\_\_\_\_ (Date)      \_\_ Read gas meter out on \_\_\_\_\_ (Date)

\_\_ Pin gas meter on \_\_\_\_\_ (Date)

Water and Sewer:

\_\_ Read water meter in on \_\_\_\_\_ (Date)      \_\_ Read water meter out on \_\_\_\_\_ (Date)

\_\_ Shut off water on \_\_\_\_\_ (Date)      \_\_ Read sewer meter out on \_\_\_\_\_ (Date)

Date the requested change should take place: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_