

**CITY OF TWO HARBORS**

**COMMITTEE OF THE WHOLE/AGENDA MEETING**

September 28, 2020

5:00 p.m.

Call to order.

Appearances:

1. Bradley Peterson, Flaherty & Hood, P.A.  
Coalition of Greater MN Cities Update

Administrator issues.

Attorney issues.

City Clerk issues.

Finance Director issues.

Community Development Planner issues.

Other agenda questions or additions.

City Engineer, project update.

## AGENDA

### TWO HARBORS CITY COUNCIL MEETING

September 28, 2020

6:00 P.M. Call to order regular meeting of the City Council of the City of Two Harbors.

Roll call:

Pledge of Allegiance:

Additions or Changes to the Agenda:

[M] Approval of the Agenda.

*Items may be added to the agenda prior to approval of the agenda. Items brought forth once the agenda has been approved shall be referred to administration and/or committee.*

**Appearances:** 1. Miranda Pietila, Finance Director  
Re: 2021 Preliminary Tax Levy

#### **Administrative Reports:**

#### **Committee Reports:**

Edna G. Commission

Public Arts Commission

#### [R] **Approving the Consent Agenda Items:**

*Items listed on the Consent Agenda are routine in nature and typically do not require discussion. If there is an item on the consent agenda that a councilmember feels warrants discussion, it should be removed from the consent agenda and dealt with individually.*

1. Approving minutes from the September 14, 2020 regular City Council meeting.
2. Allowing claims against the City of Two Harbors to be paid on September 29, 2020.
3. Approving payroll for the first half of September, 2020.
4. A letter from AFSCME, Local 1123, providing notice of their intention to re-open the current labor agreement for the purpose of collective bargaining.
5. Authorizing an application to the Duluth Superior Area Community Foundation for a Rudberg Grant in the amount of \$2,000 to purchase materials for the juvenile and teen areas of the Library.

6. Authorizing payment to Huffcut in the amount of \$287,500, for the final payment of the Campground Bathhouse Project.
7. Authorizing payment to Viet & Company in the amount of \$66,076.06 for the Castle Danger Monitoring Station Project.
8. Authorizing payment to Bolton & Menk in the amount of \$25,020 for professional services for the 2021 & 2022 Street & Alley Improvement Project.
9. Authorizing payment to Bolton & Menk in the amount of \$3,645 for professional services for the 2019 Street & Alley Improvement Project.
10. Authorizing payment to Bolton & Menk in the amount of \$29,850 for professional services for the Chlorine Tank and Building Repairs at the Water Treatment plant.
11. Authorizing payment to Zahl Petroleum Maintenance Co. in the amount of \$11,839, for Pay Application No. 5 for the 2018 Jet-A-Fuel System Project at the Airport.
12. Authorizing payment to Krause Anderson in the amount of \$255,138.70, for Pay Application No. 5 for the T-Hangar Construction Project at the Airport.
13. Authorizing the purchase of a used 2007 International Durastar from Meyers Truck Sales Inc., for an amount of \$36,520 for the Public Works Department.
14. Authorizing the purchase of a used sanding unit
15. Authorizing payment to Emergency Apparatus Maintenance, Inc. in the amount of \$2,451.87 for the City's portion of repairs to the T26 Fire Truck related to mechanical seal replacement.
16. Accepting the estimate of Sinnot Contracting for an ADA trail from the street to the pavilion at Lakeview Park for an amount of \$3,100.
17. Approving an updated Hangar Lease Agreement Form for the Airport.
18. Authorizing the execution of a subordination agreement with respect to the rehabilitation of the property located at 614 First Avenue, Two Harbors, MN.
19. Scheduling the City Council meetings in December of 2020 for the 7<sup>th</sup> and 14<sup>th</sup>.
20. Accepting the recommendation of the Fire Chief to appoint Duke Gilbert to the position of Volunteer Firefighter, pending appropriate hiring protocols.
21. Authorizing the internal posting of up to two Public Works Specialist II. positions in the Public Works Department.
22. Accepting the internal bid for the position of Parks, Grounds and Building Maintenance in the Public Works Department.
23. Appointing election judges for the City of Two Harbors 2020 General Election.

24. Declaring second reading of An Ordinance Enacting and Adopting a Supplement to the Code of Ordinances for the City of Two Harbors.
25. Approving and renewing the following liquor licenses: New On-Sale & Sunday On-Sale Liquor for AMF Two Harbors LLC, McQuade's Pub and Grill, On-Sale Wine and Strong Beer: SpokeNGear GBC and 3.2 Off-Sale for Holiday Companies, pending the approval of the Chief of Police, and the State of MN.

**Unfinished Business:**

Other.

**New Business:**

1. [R] Adopting the 2021 Proposed Property Tax Levy for the City of Two Harbors and scheduling the Truth in Taxation hearing for 6 PM, on December 7, 2020 via Zoom electronic video conference.
2. [R] Adopting a reimbursement resolution related to the projects being financed and a portion of the bond proceeds being utilized to reimburse the City for costs already paid.
3. [R] Approving Zito Two Harbors Cable System Needs Assessment Report for City of Two Harbors Franchise Renewal Proceedings with Zito.
4. [R] Accepting the recommendation of Mayor Swanson to appoint Sam P. Marttinen as a member of the Charter Commission.

**Announcements:**

**Adjourn:**