

CITY OF TWO HARBORS
COMMITTEE OF THE WHOLE/AGENDA MEETING

September 14, 2020

5:00 p.m. Call to order.

Appearances:

1. Katelyn Cobbs
Re: Mayor's letter of support for the Trump
Presidential campaign.
2. Colleen Robertson
Re: Proposed Street Improvements
3. Tiroshah Oltman, 729 6th Ave.
Re: Proposed Street Improvements
4. Joe Rhein, Bolton & Menk
Re: Project Update

Administrator issues.

Attorney issues.

City Clerk issues.

Finance Director issues.

Community Development Planner issues.

Other agenda questions or additions.

AGENDA

TWO HARBORS CITY COUNCIL MEETING

September 14, 2020

6:00 P.M. Call to order regular meeting of the City Council of the City of Two Harbors.

Roll call:

Pledge of Allegiance:

Additions or Changes to the Agenda:

[M] Approval of the Agenda.

Items may be added to the agenda prior to approval of the agenda. Items brought forth once the agenda has been approved shall be referred to administration and/or committee.

Appearances:

Administrative Reports:

Committee Reports:

Finance & Budget Committee

Airport Commission

Safety Committee

Public Arts Commission

Library Board

Planning Commission

Trees & Trails Commission

Utilities Committee

HRA

Recreation Board

Public Works Committee

[R] **Approving the Consent Agenda Items:**

Items listed on the Consent Agenda are routine in nature and typically do not require discussion. If there is an item on the consent agenda that a councilmember feels warrants discussion, it should be removed from the consent agenda and dealt with individually.

1. Approving minutes from the August 24, Regular and 31, 2020, Special City Council meetings.

2. Allowing claims against the City of Two Harbors to be paid on September 15, 2020.
3. Approving payroll for the second half of August, 2020.
4. A letter from IBEW, Local No. 31, providing notice of their intention to re-open the current labor agreement for the purpose of collective bargaining.
5. Accepting, with regret, a letter from Crystal Emerson, providing notice of her resignation from the Planning Commission, effective immediately, and authorizing a letter of appreciation for her service.
6. Accepting, with regret, a letter from Dean Paron, providing notice of his resignation from the Fire Department, effective August 31, 2020, and authorizing a letter of appreciation for his service.
7. Approving the request of the Two Harbors Moose Lodge to be open on Sundays, September 20, 27; October 4, 18; November 1, 8; December 6 and 20, 2020; and January 3, 2021 in accordance with their On-Sale Club License.
8. Approving the MN Lawful Gambling Application for Exempt Permit for Voyageur Snowmobile Club of Two Harbors to conduct a raffle, with no waiting period.
9. Authorizing payment to SEH in the amount of \$16,438.35 for professional services for the Construction Phases of the T-Hangar Project at the Airport.
10. Authorizing payment to SEH in the amount of \$4,060 for professional services for the Airport Pavement Rehabilitation & Jet-A-Fuel Project.
11. Authorizing payment to ASDCO Construction supply in the amount of \$3,463.61, for the purchase of culverts and bands for the Public Works Department.
12. Authorizing Chapman Metering to provide professional electrical meter testing services for an amount not to exceed \$20,000.
13. Authorizing payment to Ziegler/Cat in the amount of \$8,909.10 for emergency repairs to the generator and cooling system at the Main Lift Station.
14. Accepting the quote from Magney Construction to repair a water pressure reducing valve for an amount of up to \$31,600.
15. Authorizing the Mayor and City Clerk to execute and deliver an agreement between the City of Two Harbors and the MN Department of Revenue for collection of local sales and use tax.
16. Authorizing the Mayor and City Clerk to execute and deliver an agreement between the City of Two Harbors and the MN Department of Transportation for Airport Improvements Excluding Land Acquisition for the Crack Repair and Pavement Sealing Project.
17. Approving the City of Two Harbors City Hall Minnesota Government Data Practices Act Procedures.

18. Approving the City of Two Harbors Police Department Minnesota Government Data Practices Act Procedures.
19. Creating a hiring pool for the position of Volunteer Firefighter to be effective for a period of one year.
20. Accepting the recommendation of the Fire Department to hire Kyle Krull, Brenda McNamara and Kevin Smith for the position of Volunteer Firefighter, pending appropriate hiring protocols.
21. Approving the request of the Electrical Superintendent to allow Chad Schultz to attend the MMUA Firstline Supervision Seminar in Brainerd.
22. Authorizing the re-posting for the position of Mechanic in the Public Works Department.
23. Declaring first reading of An Ordinance Enacting and Adopting a Supplement to the Code of Ordinances for the City of Two Harbors.
24. Proclaiming September 21 – 27, 2020 as National Rail Safety Week in the City of Two Harbors.
25. Approving and renewing the following liquor licenses: Club On-Sale: LOOM Lodge 1463, Two Harbors Moose Club, and American Legion 109; On-Sale & Sunday On-Sale Liquor for JV Investments LLC, North Shore Landing Inc., Blackwood's Inc., and Two Harbors Golf Association; On-Sale Wine and Strong Beer: Fat Guyz Ventures LLC, Do North Pizzeria and Judy's Café of Two Harbors LLC; 3.2 Off-Sale for Miner's Incorporated, Super One Foods, Kwik Trip, Inc., and Krist Oil Co., Krist Food Mart #101; Brewer Off-Sale for Castle Danger Brewing Co. LLC; Brewer Taproom for Castle Danger Brewing Co., LLC; and Off-Sale Malt Liquor for Castle Danger Brewing Co., LLC, pending the approval of the Chief of Police and receipt of all appropriate documentation.

Unfinished Business:

Other.

New Business:

1. [R] Consider the ordering of an improvement on the following: 4th Avenue from 7th Street to its west end; 5th Avenue from 7th Street to its west end; 6th Avenue from 7th Street to its west end; and 8th Street from 4th Avenue to 7th Avenue, Two Harbors, Minnesota, pursuant to Minn. Stat. 429.011 to 429.111.
2. [M] Accepting the recommendation of the Public Works Committee regarding the 2021-2022 Street Improvement Project to keep the removal of trees as part of regular contract process and removing the trees in the spring once the contract is awarded.

3. [R] Approving Development Agreement with Lake Superior Dental, PLLC (“Developer”) Authorizing and directing the Mayor and City Clerk to execute and deliver such Development Agreement on behalf of the City of Two Harbors.
4. [M] Calling for a special meeting of the City Council for the purpose of reviewing 2020 projects and priorities, discussing goals for the upcoming year and strategies for working together to accomplish our goals.

Announcements:

Adjourn: