

CITY OF TWO HARBORS
COMMITTEE OF THE WHOLE/AGENDA MEETING

March 14, 2022

5:00 p.m. Call to order.

 Appearances: 1.

 Administrator updates.

 Attorney updates.

 City Clerk/HR updates.

 Finance Director updates.

 Community Development Planner updates.

 City Engineer updates.

 Other agenda questions or additions.

TWO HARBORS CITY COUNCIL

AGENDA

March 14, 2022

6:00 P.M. Call to order regular meeting of the City Council of the City of Two Harbors.

Roll call:

Pledge of Allegiance:

Additions or Changes to the Agenda:

[M] Approval of the Agenda.

Items may be added to the agenda prior to approval of the agenda. Items brought forth once the agenda has been approved shall be referred to administration and/or committee.

Appearances:

1. Patty Nordean, City Clerk
Review of redistricting plan.

Administrative Reports:

Committee Reports:

Library Board

Planning Commission

Trees & Trails Commission

Utilities Committee

Public Works Committee

Council President's Assignment of Liquor Store Ad Hoc Committee Members

Council President's Assignment of Strategic Plan RFP Review Ad Hoc Committee Members

Other.

[R] **Approving the Consent Agenda Items:**

Items listed on the Consent Agenda are routine in nature and typically do not require discussion. If there is an item on the consent agenda that a councilmember feels warrants discussion, it should be removed from the consent agenda and dealt with individually.

1. Approving minutes from the February 14 and 28, 2022 Regular City Council meeting.
2. Allowing claims against the City of Two Harbors to be paid on March 15, 2022.
3. Approving payroll for the second half of February, 2022.

4. A memorandum from Joe Rhein and Brian Guldán, Bolton & Menk, providing engineering project updates.
5. Accepting, with regret, a letter from Cassandra Beardsley, providing her resignation from the HRA, and authorizing a letter of appreciation for her service,
6. A letter from Captain Gerald Swanson, US Coast Guard, Retired, expressing pride in City leadership for recent improvements made to the City and noting his excitement for the 2022 Festival of Sails coming to our City.
7. A communication from Joe Rhein, Bolton & Menk providing details of the 2022 engineering budget for 2021 – 2022 Street Improvement Project.
8. Authorizing payment to Lakehead Constructors for Pay Application No. 4 for the WWTP Project in the amount of \$2770,750.
9. Authorizing the Purchase of a new electrical cabinet from EMI for future power at Van Hoven Park and to use for temporary power at Festival of Sails for an amount of \$12,428.00
10. Approving the recommendation of the Utilities Committee to authorize the Water and Wastewater Treatment Plant Superintendent to attend the Rural Water Rally in Washington, DC with the MN Rural Water Association.
11. Authorizing expenses for the City Clerk to attend the Minnesota Clerks and Finance Officers Association Annual Conference in St. Cloud.
12. Authorizing an internal bulletin for the position of Full Time Patrol Officer in the Police Department.
13. Designating certain Library materials as discarded equipment and authorizing its disposal.
14. Authorizing the Mayor and City Clerk to execute and deliver an agreement with Envisionware to provide print management services, hardware and software for the Library.
15. Accepting the recommendation of the Trees & Trails Commission to authorize Friends of the Trees & Trails Commission to perform their annual tree planting in the Lighthouse Point area as well as in Lakeview Park.

Unfinished Business:

Other.

New Business:

1. [R] Establishing Wards and Polling Places in the City of Two Harbors.

2. [R] Authorizing an agreement between the City of Two Harbors and Draw Events to provide indemnification for the contract for use of the USAED (breakwall for Festival of Sail 2022).
3. [R] Authorizing the Mayor and City Clerk to execute and deliver a letter of agreement between the United States of America and the City of Two Harbors and Draw Events for use of the USAED (breakwall for Festival of Sail 2022).
4. [R] Receiving Feasibility Report and calling for a public hearing on the proposed 2022 sidewalk improvement Project.

Other.

Announcements:

Adjourn: