

TWO HARBORS CITY COUNCIL

AGENDA

November 9, 2020

6:00 P.M. Call to order regular meeting of the City Council of the City of Two Harbors.

Roll call:

Pledge of Allegiance:

Additions or Changes to the Agenda:

[M] Approval of the Agenda.

Items may be added to the agenda prior to approval of the agenda. Items brought forth once the agenda has been approved shall be referred to administration and/or committee.

Appearances:

Administrative Reports:

Committee Reports:

Airport Commission
Public Affairs Committee
Public Safety Committee
Library Board
Finance Committee
Public Works Committee
Planning Commission

[R] **Approving the Consent Agenda Items:**

Items listed on the Consent Agenda are routine in nature and typically do not require discussion. If there is an item on the consent agenda that a councilmember feels warrants discussion, it should be removed from the consent agenda and dealt with individually.

1. Approving minutes from the October 26, 2020 Regular City Council meeting.
2. Allowing claims against the City of Two Harbors to be paid on November 10, 2020.
3. Approving payroll for the second half of October, 2020.
4. A memorandum from Joe Rhein, Bolton & Menk, providing engineering project updates.

5. Authorizing a letter of support for Lake County's SWCD E. coli source identification Coastal Program Grant.
6. Authorizing the purchase of remote utility meter reading collection system hardware from Itron for an amount of \$21,270.
7. Authorizing payment to Viet & Company in the amount of \$35,625 for Pay App #4 for the Two Harbors Castle Danger Monitoring Station Project.
8. Authorizing payment to Bolton & Menk in the amount of \$2,527.50 for professional services for the preliminary design and construction phase of the Castle Danger Monitoring Station.
9. Authorizing payment to SEH in the amount of \$9,493.15 for professional services for the construction phase of the T-Hanger project at the Airport.
10. Authorizing a contribution of \$5,000 to the Lake County Chamber of Commerce utilizing CARES Act dollars.
11. Adopting a resolution acknowledging the use of CARES Act dollars.
12. Receiving the Feasibility Report and calling for a hearing on the 2021 South Avenue and Fifth Street Sidewalk Improvement Project for November 23, 2020.
13. Accepting the recommendation of the Public Safety Committee to establish an annual fee of \$25 for Special Vehicle Use Permits.
14. Approving the updated Dental Benefit Plan Summary for Delta Dental benefits for City employees.
15. Approving the January 1, 2021 – December 31, 2023 Delta Dental Contract Renewal.
16. Approving the 2020 Second Quarter Financial Statements for the City of Two Harbors.
17. Approving the 2020 Third Quarter Financial Statements for the City of Two Harbors.
18. Amending Resolution No. 10-301-20 Authorizing the Issuance of Rebates for Liquor License Fees Based on the Length of Time the Establishment was Closed due to COVID to also allow for refunds where liquor operations were significantly reduced due to COVID.
19. Approving a revised Sidewalk Construction, Repair and Maintenance Policy.
20. Approving a revised Special Assessment Policy.
21. Authorizing an internal bulletin for the position of Public Works Specialist I, and if there are no qualified internal candidates, a conditional offer of employment to the next external qualified candidate recommended using the existing hiring list established for the position of Laborer in the Public Works Department.
22. Authorizing a conditional offer of employment for the position of Mechanic in the Public Works Department.

23. Hiring Mikayla Pierce as a temporary employee at the Liquor Store.

Unfinished Business:

Other.

New Business:

1. [M] Consider the request of the Two Harbors Recreational Trail Club to waive the requirement for Workers' Compensation Insurance for construction, maintenance and repair of a non-motorized trail on City property.

Other.

Announcements:

Adjourn: