

CITY OF TWO HARBORS
COMMITTEE OF THE WHOLE/AGENDA MEETING

August 8, 2022

5:00 p.m. Call to order.

Appearances: 1.

Administrator updates.

Attorney updates.

City Clerk/HR updates.

Finance Director updates.

City Engineer updates.

Review samples for WWTP walls.

Other agenda questions or additions.

TWO HARBORS CITY COUNCIL

AGENDA

August 8, 2022

6:00 P.M. Call to order regular meeting of the City Council of the City of Two Harbors.

Roll call:

Pledge of Allegiance:

Additions or Changes to the Agenda:

[M] Approval of the Agenda.

Items may be added to the agenda prior to approval of the agenda. Items brought forth once the agenda has been approved shall be referred to administration and/or committee.

Appearances:

1. Paul Iversen, 809 Fourth Avenue, re: attorney invoices.
2. Toni Wangen, 1627 7th Avenue, re: upcoming election.

Administrative Reports:

Committee Reports:

Personnel Committee
Public Arts Commission
Planning Commission
Utilities Committee

[R] **Approving the Consent Agenda Items:**

Items listed on the Consent Agenda are routine in nature and typically do not require discussion. If there is an item on the consent agenda that a councilmember feels warrants discussion, it should be removed from the consent agenda and dealt with individually.

1. Approving minutes from the July 25, 2022 Regular City Council meeting.
2. Allowing claims against the City of Two Harbors to be paid on August 9, 2022.
3. Approving payroll for the second half of July, 2022.
4. Authorizing payment to Lakehead Constructors for Pay Application #9 for the Wastewater Treatment Plant Project in the amount of \$1,084,024.47.
5. Authorizing payment to Lake County for Pay Application #18 for the 2021 – 2022 Street Improvement Project for an amount of \$134,147.59.

6. Accepting the proposal of AVI Systems for the purchase of a CableCast VIOSTREAM server for public access television for an amount of \$10,900.
7. Accepting the proposal of Nelson Technology for the purchase of an odorant injection pump for the City's natural gas border station for an amount of \$4,781.
8. Schedule a meeting(s) of the City of Two Harbors Canvassing Board for _____.
9. Accepting the recommendation of the Public Affairs Committee to establish dates for the 2024 Camping Season.
10. Approving the request of Jessica Carlson, Moose Lodge Administrator, to be open on the following Sundays in 2022 in accordance with their On-Sale Club License: September 11 and 25; October 9, 16 and 30; November 6, 13 and 20; December 11 and 18; and January 1 of 2023.
11. Accepting the internal bulletin for the position of Public Works Specialist III.
12. Accepting the recommendation of the Personnel Committee to authorize the internal and external posting of bulletins for the positions of Public Works Specialist I, II and III.
13. Authorizing the recommendation of the Personnel Committee to authorize the internal and external posting of bulletins for the position of Assistant Public Works Director.
14. Accepting the internal bulletin for the position of Lead Lineman in the Electrical Department.

Communications:

1. A memorandum from Joe Rhein and Brian Guldán, Bolton & Menk, providing engineering project updates.
2. A memorandum from Joe Rhein, Bolton & Menk, providing a status update on the 2021 – 2022 Street Improvement Project.
3. A memorandum from Jennifer Selchow, Bolton & Menk, providing an update on the Wastewater Treatment Plant Project.
4. A letter from Theresa Sunde, Mediacom, providing information on the implementation of programming changes and rate adjustments.

Unfinished Business:

1. [M] Declaring second reading of An Ordinance Prohibiting the Sale, Manufacture, Growth or Distribution of Cannabis and Tetrahydrocannabinol (THC) for One Year.

New Business:

1. [R] Authorizing payment to Bolton & Menk in the amount of \$4,486 for professional services for the Odegard Trail project.

2. [R] Authorizing payment to Bolton & Menk in the amount of \$25,732.50 for professional services for the 2023 – 2024 Street & Alley Improvement Project.
3. [R] Authorizing payment to Bolton & Menk in the amount of \$13,832.50 for professional services for the 2021 & 2022 Street & Alley Improvement Project.
4. [M] Accepting the recommendation of the Public Affairs Committee declaring first reading of an ordinance amending the City Code, Sec. 2.40. Boards, Commissions and Committees.
5. [M] Accepting the recommendation of the Public Affairs Committee declaring first reading of an ordinance amending the City Code, Sec. 2.46. Planning Commission.
6. [M] Accepting the recommendation of the Public Affairs Committee, declaring first reading of an ordinance amending the City Code, Sec. 2.51. Two Harbors Housing and Redevelopment Authority.
7. [R] Accepting the recommendation of the Public Affairs Committee adopting Two Harbors City Council Meeting Public Comment Guidelines and Rules of Civility for Public Comment.

Adjourn:

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July 25, 2022

Regular meeting of the City Council of the City of Two Harbors, Minnesota, held on Monday, July 25, 2022, at 6:00 p.m.

The meeting was called to order by President Redden.

Members present, Councilors: Woodruff, Glaser, Rennwald, Passe, Erickson, Redden. 6.

Members absent: Mayor Swanson. 1.

Others present: Interim Administrator/Finance Director, Pietila
City Clerk, Nordean
City Attorney, Costley.

Clerk Nordean requested the following changes to the agenda: Add to consent agenda #1, approval of minutes from the June 20, 2022 Special City Council meeting; add consent agenda #15, Accepting the proposal of Ulland Brothers to provide bituminous patching services for an amount of \$14,317; add New Business #7 A resolution authorizing the purchaser and delivery of Golf Course Maintenance Equipment from MTI for an amount of \$139,721.33 and tabling consent agenda #5 declaring second reading of an ordinance prohibiting the establishing of new uses or the expansion of existing uses related to cannabis and nonintoxicating cannabinoids (cbd) and Tetrahydrocannabinol (THC) sales, testing, manufacturing or distribution of a period of up to one year.

Motion by Erickson and Rennwald approving the agenda with the changes proposed by the City Clerk. Carried.

Appearances:

Drew Christensen, 313 South Avenue, was present and addressed the Council regarding the proposed ordinance. He urged the Council to consider not including CBD in the proposed moratorium due to its wide use for relief of pain and anxiety and depression.

Judy Olson, 836 Seventh Avenue, was present and addressed the Council expressing appreciation the citizens who were paying attention and came together and stood up, along with the press to research the City Charter and identify corruption personified by our mayor. She encouraged the Council pay attention and not wait until a train wreck.

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Tom Koehler, 814 Fifth Avenue, was present and addressed the Council expressing his opinion that since the Council unanimously asked Mayor Swanson to step down from office and he is facing recall, the Council's next step should be to remove him from every committee and commission that he has appointed himself to. He expressed his belief that he is not serving the community. He asked the Council to consider amending the Charter to reflect that no one person has a lock on getting people appointed to commissions and committees.

HRA:

Council Vice President, Glaser, reported that the HRA Executive Director is moving forward with the Request for Qualifications for the proposed senior housing development project.

Public Works Committee:

Councilor Woodruff reported that at their meeting held on July 14, the Public Works Committee met with Tara Solem of Lake County Soil & Water and Jason DiPiazza of the Lake County Highway Department to discuss potential options and funding sources for improvements to the Skunk Creek area in conjunction with the 2023 – 2024 Street Improvement Project, including the potential for hydrodynamic separators which would assist in reducing the presence of e-coli at Burlington Bay. The committee also discussed the CSAH 26 improvement project which will include ADA compliant curb improvements to trail entrances. They also talked about the 2023 – 2024 Street improvement project and sidewalks.

Edna G. Commission:

Councilor Woodruff reviewed the committee's recent meeting where Paul Lamare was present and provided the first half of the plan for the Edna G. He reported that the second half of the report will be presented at their next meeting. Woodruff expressed appreciation to Friends of the Edna G. for their work with the tug.

Utilities Committee:

Vice President Glaser reported on the June 20th meeting of the Utilities Committee where they discussed the recent discovery of a water leak which was losing an estimated 80,000 gallons per day. They received an update on the Significant Industrial User Agreement with Castle Danger Brewing and discussed a proposed grant application for modernization and safety projects associated with natural gas distribution systems.

Trees & Trails Commission:

Councilor Passe reported on the July 21 meeting of the Trees & Trails Commission where they discussed the proposed tunnels under Highway 61 and the request to locate the snowmobile/atv crossing on the west end of the City and the pedestrian crossing at the east end. They also discussed a list of trees to be taken out with the 2023 – 2024 Street Improvement Project, and the extension of grant funding to accommodate the Odegard Trail Project construction delay associated with the County's delay of the Eighth Street Project.

Motion by Woodruff and Glaser that the following consent agenda items:

1. Approving minutes from the June 20, Special and the June 27 and July 11, 2022 Regular City Council meetings.
2. **RESOLUTION NO. 7-187-22 ALLOWING CLAIMS AGAINST THE CITY OF TWO HARBORS TO BE PAID ON JULY 26, 2022, IN THE AMOUNT OF \$3,132,821.67.**
3. Approving payroll for the first half of July, 2022, in the amount of \$285,836.81.
4. **RESOLUTION NO. 7-188-22 CERTIFYING ASSESSMENTS FOR CERTAIN UNPAID UTILITY CHARGES TO THE LAKE COUNTY AUDITOR.**
5. Tabling the second reading of an ordinance prohibiting the establishing of new uses or the expansion of existing uses related to cannabis and nonintoxicating cannabinoids (cbd) and Tetrahydrocannabinol (THC) sales, testing, manufacturing or distribution of a period of up to one year.
6. **RESOLUTION NO. 7-189-22 AUTHORIZING PAYMENT TO LAKE COUNTY IN THE AMOUNT OF \$149,095.39 FOR THE 2021 – 2022 STREET IMPROVEMENT PROJECT THROUGH JULY 13, 2022.**
7. Approving the request of Brendan Johnston, Bethlehem Lutheran Church, for a special event permit to close the alley between Fourth and Fifth Avenues between Sixth Street and the edge of the church parking lot and use additional Road Closed signs for the north entrances to their parking lot from August 3 through 7, 2022.
8. Designating certain golf course items as discarded equipment and authorizing their disposal as appropriate.
9. Approving the request of the Water and Wastewater Treatment Plant Superintendent to attend the National Rural Water Association Water Pro Conference in Maryland.
10. Approving the request of the Library Director to allow Emily Savageau to attend the Arrowhead Library System Meeting in Mountain Iron.
11. **RESOLUTION NO. 7-190-22 AUTHORIZING THE LIBRARY DIRECTOR TO MAKE APPLICATION FOR A MINI GRANT FROM LAKE COUNTY PUBLIC HEALTH TO IMPROVE WORKSITE WELLNESS BY UPDATING PHYSICAL WORKSPACE FOR LIBRARY EMPLOYEES.**
12. Authorizing the internal posting of a bulletin for the position of Lead Lineman in the Electrical Department.
13. **RESOLUTION NO. 7-191-22 APPOINTING ELECTION JUDGES FOR THE 2022 PRIMARY/SPECIAL AND GENERAL ELECTIONS.**
14. **RESOLUTION NO. 7-192-22 AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE AND DELIVER A LICENSE AGREEMENT BETWEEN THE CITY AND WHITE PINE MARKET FOR USE OF CERTAIN CITY PROPERTY FOR THE SALE OF FOOD DURING THE FESTIVAL OF SAILS.**

15. **RESOLUTION NO. 7-193-22 ACCEPTING THE PROPOSAL OF ULLAND BROTHERS TO PROVIDE BITUMINOUS PATCHING SERVICES FOR AN AMOUNT OF \$14,317.**

Be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Communications:

1. A memorandum from Joe Rhein, Bolton & Menk providing a status update on the 2021 – 2022 Street Improvement Project.
2. A memorandum from Barbie Tanaka, 608 12th Avenue, requesting permission to conduct a prayer time at the campground each weekend in August and September, depending on weather.

Unfinished Business:

Motion by Woodruff and Passe that **RESOLUTION NO. 7-194-22 AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE AND DELIVER A LICENSE AGREEMENT BETWEEN THE U.S. ARMY CORPS OF ENGINEERS, THE CITY OF TWO HARBORS AND DRAW EVENTS, LLC FOR THE FESTIVAL OF SAIL** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Erickson and Passe that **RESOLUTION NO. 7-195-22 AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE AND DELIVER THE EVENT AND LICENSE AGREEMENT BETWEEN THE CITY OF TWO HARBORS AND DRAW EVENTS, LLC WITH OPTION 2, PROVIDING AUTHORIZATION FOR SALE AND CONSUMPTION OF ALCOHOL ON CITY PROPERTY WITH THE APPROPRIATE PERMITS AND/OR LICENSES** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

New Business:

Motion by Rennwald and Passe that **RESOLUTION NO. 7-196-22 AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE AND DELIVER A PURCHASE AGREEMENT BETWEEN THE CITY AND GNT, LLC, FOR THE PROPOSED LIQUOR STORE PROJECT AND AUTHORIZING THE CITY ATTORNEY TO DRAFT A RECIPROCAL EASEMENT AGREEMENT FOR THE PARCEL** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Erickson and Woodruff authorizing the publication of a request for proposals for architectural services for a new liquor store. Carried.

Motion by Erickson and Woodruff that **RESOLUTION NO. 7-197-22 AUTHORIZING PAYMENT TO BOLTON & MENK IN THE AMOUNT OF \$27,512 FOR ENGINEERING SERVICES FROM MAY 14 – JUNE 10, FOR THE WASTEWATER TREATMENT**

PLANT PROJECT be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Glaser and Woodruff that **RESOLUTION NO. 7-198-22 AUTHORIZING PAYMENT TO BOLTON & MENK IN THE AMOUNT OF \$2,775 FOR PROFESSIONAL SERVICES ASSOCIATED WITH THE SIGNIFICANT USER AGREEMENT FOR CASTLE DANGER BREWING** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Glaser and Erickson that **RESOLUTION NO. 7-199-22 PROVIDING PRELIMINARY APPROVAL FOR THE CITY HRA TO LEVY A PROPERTY TAX TO SUPPORT THEIR ACTIVITIES FOR COLLECTION IN 2023** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Erickson and Passe that **RESOLUTION NO. 7-200-22 AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE AND DELIVER A PUBLIC INFORMATION OFFICER SERVICE AGREEMENT BETWEEN THE CITY AND MARASCO ELIASSEN COMMUNICATIONS & PUBLIC RELATIONS MANAGEMENT, LLC FOR THE PERIOD OF JULY 18, THROUGH AUGUST 31, 2022 FOR THE FESTIVAL OF SAIL EVENT** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Woodruff and Rennwald that **RESOLUTION NO. 7-201-22 AUTHORIZING THE PURCHASE AND DELIVERY OF GOLF COURSE MAINTENANCE EQUIPMENT FROM MTI FOR AN AMOUNT OF \$139,721.33** be adopted as read. Carried by a unanimous yea vote of all members present on roll call.

Motion by Rennwald and Passe that the meeting adjourn. Carried.

Ben Redden, President, City Council

Patricia D. Nordean, City Clerk

PACKET: 02597 AUGUST 9, 2022

VENDOR SET: 01 CITY OF TWO HARBORS

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

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01-0614	A.W KUETTEL & SONS					
I-31899		REROOF CITY HALL BILLING #1	32,199.00			
7/29/2022	APBNK	DUE: 8/28/2022 DISC: 8/28/2022		1099: N		
		REROOF CITY HALL BILLING #1		401 49100-530	IMPROVEMENTS	32,199.00
		== VENDOR TOTALS ==	32,199.00			
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01-3402	ACME TOOLS - DULUTH					
I-10227152		MILWAUKEE M18 1 1/8" MAX 4 CU	264.81			
8/01/2022	APBNK	DUE: 8/01/2022 DISC: 8/01/2022		1099: N		
		MILWAUKEE M18 1 1/8" MAX 4 CUT		601 49430-210	OPERATING SUPPLIES	264.81
		== VENDOR TOTALS ==	264.81			
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01-2790	SYNCB/AMAZON.COM					
I-202208054589		SYNCB/AMAZON.COM	1,299.37			
8/04/2022	APBNK	DUE: 8/04/2022 DISC: 8/04/2022		1099: N		
		SYNCB/AMAZON.COM		211 45500-201	OFFICE SUPPLIES AND EXPE	482.51
		BOOKS		211 45500-435	BOOKS AND PERIODICALS	27.29
		PERIODICALS		211 45500-435	BOOKS AND PERIODICALS	61.45
		GRANTS		211 45500-439	MISCELLANEOUS	728.12
		== VENDOR TOTALS ==	1,299.37			
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01-3679	AMERICAN BOTTLING COMPANY					
I-3313619490		AMERICAN BOTTLING COMPANY	167.30			
7/26/2022	APBNK	DUE: 8/25/2022 DISC: 8/25/2022		1099: N		
		AMERICAN BOTTLING COMPANY		609 49750-264	PURCHASES - MIX	167.30
		== VENDOR TOTALS ==	167.30			
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01-4226	ARTISAN BEER COMPANY					
I-3550366		ARTISAN BEER COMPANY	951.30			
7/28/2022	APBNK	DUE: 8/27/2022 DISC: 8/27/2022		1099: N		
		ARTISAN BEER COMPANY		609 49750-262	PURCHASES - BEER	951.30
I-3551820		ARTISAN BEER COMPANY	873.65			
8/04/2022	APBNK	DUE: 9/03/2022 DISC: 9/03/2022		1099: N		
		ARTISAN BEER COMPANY		609 49750-262	PURCHASES - BEER	873.65
		== VENDOR TOTALS ==	1,824.95			

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PACKET: 02597 AUGUST 9, 2022

VENDOR SET: 01 CITY OF TWO HARBORS

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

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01-4208	AT&T MOBILITY					
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I-287297847728X08032		JUNE 26- JULY 25,2022	179.52			
7/25/2022	APBNK	DUE: 8/17/2022 DISC: 8/17/2022		1099: N		
		PD HOTSPOT 1 /26-7/25/22		101 42100-321	TELEPHONE	49.77
		PD HOTSPOT 1 /26-7/25/22		101 42100-321	TELEPHONE	35.89
		TABLET 1 /26-7/25/22		101 42100-321	TELEPHONE	22.24
		WATERPLANT PHONE 1 /26-7/25/22		101 42200-321	TELEPHONE	44.74
		TABLET 1 /26-7/25/22		101 42200-321	TELEPHONE	13.44
		ST TABLET A 1 /26-7/25/22		101 42200-321	TELEPHONE	13.44
		===== VENDOR TOTALS =====	179.52			
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01-4260	AT&T MOBILITY					
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I-287297850383X08032		JUNE 26- JULY 25 2022	163.81			
7/25/2022	APBNK	DUE: 8/24/2022 DISC: 8/24/2022		1099: N		
		SQUAD HOTSPOT 2		101 42100-321	TELEPHONE	38.23
		SQUAD HOTSPOT 3		101 42100-321	TELEPHONE	38.23
		FIRE IPAD 1		101 42100-321	TELEPHONE	22.24
		SQUAD HOTSPOT 1		101 42200-321	TELEPHONE	38.23
		FIRE IPAD 2		101 42200-321	TELEPHONE	13.44
		ENGINE 27 IPAD		101 42200-321	TELEPHONE	13.44
		===== VENDOR TOTALS =====	163.81			
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01-0841	AUTO VALUE					
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I-JULY22		AUTO VALUE	897.95			
8/02/2022	APBNK	DUE: 9/01/2022 DISC: 9/01/2022		1099: N		
		FIRE		101 42200-222	VEHICLES - SUPPLIES & MA	80.37
		STREET		101 43100-210	OPERATING SUPPLIES	27.60
		EQUIP MAINT		101 43126-221	MAINT. AND REPAIR SUPPLI	530.99
		PARKS		101 45123-210	OPERATING SUPPLIES	64.74
		CEMETERY		101 49001-210	OPERATING SUPPLIES	7.29
		WWTP		602 49480-210	OPERATING SUPPLIES	39.29
		ELECTRIC		604 49570-210	OPERATING SUPPLIES	9.38
		GAS		605 49610-210	OPERATING SUPPLIES	51.97
		CAMPGROUND		660 45183-210	OPERATING SUPPLIES	86.32
		===== VENDOR TOTALS =====	897.95			
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01-3619	BEACON ATHLETICS					
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I-0551366-IN		GOAL LINE WHITE PAINT	1,160.00			
5/24/2022	APBNK	DUE: 5/24/2022 DISC: 5/24/2022		1099: N		
		GOAL LINE WHITE PAINT		850 45122-210	OPERATING SUPPLIES	1,160.00
		===== VENDOR TOTALS =====	1,160.00			

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01-0348	BELLBOY CORPORATION					
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I-105497500		BELLBOY CORPORATION	142.99			
7/27/2022	APBNK	DUE: 8/26/2022 DISC: 8/26/2022		1099: N		
		BELLBOY CORPORATION		609 49750-264	PURCHASES - MIX	24.00
		BELLBOY CORPORATION		609 49750-269	PURCHASES - MERCHANDISE	4.60
		BELLBOY CORPORATION		609 49750-333	FREIGHT	5.00
		BELLBOY CORPORATION		609 49750-210	OPERATING SUPPLIES	109.39
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I-95821100		BELLBOY CORPORATION	1,525.78			
7/27/2022	APBNK	DUE: 8/26/2022 DISC: 8/26/2022		1099: N		
		BELLBOY CORPORATION		609 49750-261	PURCHASES - LIQUOR	1,414.03
		BELLBOY CORPORATION		609 49750-263	PURCHASES - WINE	88.00
		BELLBOY CORPORATION		609 49750-333	FREIGHT	23.75
		== VENDOR TOTALS ==	1,668.77			
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01-2672	BERNICK'S					
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I-361641		BERNICK'S	85.90			
8/01/2022	APBNK	DUE: 8/31/2022 DISC: 8/31/2022		1099: N		
		ICE		609 49750-269	PURCHASES - MERCHANDISE	85.90
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I-842097		BERNICK'S	84.00			
7/26/2022	APBNK	DUE: 8/25/2022 DISC: 8/25/2022		1099: N		
		BERNICK'S		609 49750-264	PURCHASES - MIX	84.00
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I-842098		BERNICK'S	18,004.52			
7/26/2022	APBNK	DUE: 8/25/2022 DISC: 8/25/2022		1099: N		
		BERNICK'S		609 49750-262	PURCHASES - BEER	17,711.82
		BERNICK'S		609 49750-264	PURCHASES - MIX	292.70
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I-842099		BERNICK'S	100.00			
7/26/2022	APBNK	DUE: 8/25/2022 DISC: 8/25/2022		1099: N		
		BERNICK'S		609 49750-262	PURCHASES - BEER	100.00
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I-842988		BERNICK'S	3,500.40			
7/29/2022	APBNK	DUE: 8/28/2022 DISC: 8/28/2022		1099: N		
		BEER		609 49750-262	PURCHASES - BEER	3,500.40
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I-843348		MIX	100.74			
8/02/2022	APBNK	DUE: 9/01/2022 DISC: 9/01/2022		1099: N		
		MIX		609 49750-264	PURCHASES - MIX	100.74
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I-843349		BERNICK'S	16,378.69			
8/02/2022	APBNK	DUE: 9/01/2022 DISC: 9/01/2022		1099: N		
		BEER		609 49750-262	PURCHASES - BEER	16,326.39
		MIX		609 49750-264	PURCHASES - MIX	52.30
		== VENDOR TOTALS ==	38,254.25			

PACKET: 02597 AUGUST 9, 2022

VENDOR SET: 01 CITY OF TWO HARBORS

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

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POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-2004 BEST OIL COMPANY						
I-67934		2000.000 GAL AV GAS MN AV/JET	11,510.40			
7/18/2022	APBNK	DUE: 8/17/2022 DISC: 8/17/2022		1099: N		
		2000.000 GAL AV GAS MN AV/JET		241 45125-210	OPERATING SUPPLIES	11,510.40
I-67937		2000.00 GAL JET FUEL MN AV/JE	10,249.00			
7/18/2022	APBNK	DUE: 8/17/2022 DISC: 8/17/2022		1099: N		
		2000.00 GAL JET FUEL MN AV/JET		241 45125-210	OPERATING SUPPLIES	10,249.00
		== VENDOR TOTALS ==	21,759.40			
01-4128 BOLTON & MENK, INC						
I-0292142		2021/2022 ST IMPROVEMENTS PRO	13,832.50			
6/27/2022	APBNK	DUE: 7/27/2022 DISC: 7/27/2022		1099: N		
		2021/2022 ST IMPROVEMENTS PROF		402 49200-530	IMPROVEMENTS	13,832.50
I-0292153		2023-2024 ST IMPROVEMENT PROF	25,732.50			
6/27/2022	APBNK	DUE: 7/27/2022 DISC: 7/27/2022		1099: N		
		2023-2024 ST IMPROVEMENT PROF		402 49200-530	IMPROVEMENTS	25,732.50
I-0292154		4/30-5/27/22 MAPPING UPDATES	600.00			
6/27/2022	APBNK	DUE: 7/27/2022 DISC: 7/27/2022		1099: N		
		4/30-5/27/22 MAPPING UPDATES P		101 49100-300	PROFESSIONAL SERVICES	600.00
I-0292158		ODEGARD SVS THRU MAY 27, 2022	4,486.00			
6/27/2022	APBNK	DUE: 7/27/2022 DISC: 7/27/2022		1099: N		
		ODEGARD SVS THRU MAY 27, 2022		500 49000-530	CAP OUTLAY - IMPROVEMENT	4,486.00
I-0292160		4/30-5/27/22 PROF SERVICES	772.00			
6/27/2022	APBNK	DUE: 7/27/2022 DISC: 7/27/2022		1099: N		
		4/30-5/27/22 PROF SERVICES		101 49100-300	PROFESSIONAL SERVICES	772.00
I-0293569		2022 CASTLEDANGER SIU 6/11-7/	795.00			
7/08/2022	APBNK	DUE: 8/07/2022 DISC: 8/07/2022		1099: N		
		2022 CASTLEDANGER SIU 6/11-7/8		602 49480-300	PROFESSIONAL SERVICES	795.00
		== VENDOR TOTALS ==	46,218.00			
01-2038 BOOK PAGE						
I-S61281		BOOK PAGE	648.00			
8/04/2022	APBNK	DUE: 9/03/2022 DISC: 9/03/2022		1099: N		
		BOOK PAGE		211 45500-435	BOOKS AND PERIODICALS	648.00
		== VENDOR TOTALS ==	648.00			

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-----ID-----				GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----		DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-0935	BORDER STATE ELECTRIC SUPPLY						
I-924608864		GLV BAG		32.47			
7/21/2022	APBNK	DUE: 8/15/2022 DISC: 8/15/2022			1099: N		
		GLV BAG			604 49570-221	MAINT. AND REPAIR SUPPLI	32.47
== VENDOR TOTALS ==				32.47			
01-4409	BOURGET IMPORTS LLC						
I-188818		BOURGET IMPORTS LLC		446.00			
7/28/2022	APBNK	DUE: 8/27/2022 DISC: 8/27/2022			1099: N		
		BOURGET IMPORTS LLC			609 49750-262	PURCHASES - BEER	240.00
		BOURGET IMPORTS LLC			609 49750-263	PURCHASES - WINE	188.00
		BOURGET IMPORTS LLC			609 49750-333	FREIGHT	18.00
== VENDOR TOTALS ==				446.00			
01-4319	BREAKTHRU BEVERAGE MN						
I-345035246		BREAKTHRU BEVERAGE MN		2,678.73			
7/27/2022	APBNK	DUE: 8/26/2022 DISC: 8/26/2022			1099: N		
		BREAKTHRU BEVERAGE MN			609 49750-261	PURCHASES - LIQUOR	2,634.33
		BREAKTHRU BEVERAGE MN			609 49750-333	FREIGHT	44.40
== VENDOR TOTALS ==							
I-345035247		BREAKTHRU BEVERAGE MN		72.00			
7/27/2022	APBNK	DUE: 8/26/2022 DISC: 8/26/2022			1099: N		
		BREAKTHRU BEVERAGE MN			609 49750-262	PURCHASES - BEER	72.00
== VENDOR TOTALS ==							
I-345131477		BREAKTHRU BEVERAGE MN		12,584.23			
8/03/2022	APBNK	DUE: 9/02/2022 DISC: 9/02/2022			1099: N		
		BREAKTHRU BEVERAGE MN			609 49750-261	PURCHASES - LIQUOR	11,929.25
		BREAKTHRU BEVERAGE MN			609 49750-263	PURCHASES - WINE	456.00
		BREAKTHRU BEVERAGE MN			609 49750-264	PURCHASES - MIX	24.00
		BREAKTHRU BEVERAGE MN			609 49750-333	FREIGHT	174.98
== VENDOR TOTALS ==				15,334.96			
01-0356	CAVALLIN PLUMBING & HEATING IN						
I-13840		4" 3034 S & D PIPE		101.20			
7/13/2022	APBNK	DUE: 8/12/2022 DISC: 8/12/2022			1099: N		
		4" 3034 S & D PIPE			601 49430-221	MAINT. AND REPAIR SUPPLI	101.20
== VENDOR TOTALS ==				101.20			

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POST DATE	BANK CODE	-----DESCRIPTION-----		DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-3071 CENGAGE LEARNING							
I-78155601		CENGAGE LEARNING		24.69			
8/04/2022	APBNK	DUE: 8/04/2022 DISC: 8/04/2022			1099: N		
		CENGAGE LEARNING			211 45500-435	BOOKS AND PERIODICALS	24.69
I-78181888		CENGAGE LEARNING		24.69			
7/19/2022	APBNK	DUE: 7/19/2022 DISC: 7/19/2022			1099: N		
		CENGAGE LEARNING			211 45500-435	BOOKS AND PERIODICALS	24.69
=== VENDOR TOTALS ===				49.38			
01-4803 CHARLIE THOMES							
I-202208024566		ENERGY STAR CLOTHES WASHER		50.00			
7/28/2022	APBNK	DUE: 7/28/2022 DISC: 7/28/2022			1099: N		
		ENERGY STAR CLOTHES WASHER			604 49590-446	CONSERVATION IMPROVEMENT	50.00
=== VENDOR TOTALS ===				50.00			
01-1502 CINTAS CORPORATION							
I-4125844466		BLUE MAT CARHART		220.31			
7/20/2022	APBNK	DUE: 7/30/2022 DISC: 7/30/2022			1099: N		
		BLUE MAT CARHART			101 43100-210	OPERATING SUPPLIES	113.98
		CARHART			604 49570-210	OPERATING SUPPLIES	53.16
		CARHART			605 49610-210	OPERATING SUPPLIES	53.17
I-4126509019		CINTAS CORPORATION		220.31			
7/27/2022	APBNK	DUE: 8/06/2022 DISC: 8/06/2022			1099: N		
		BLUE MAT CARHART			101 43100-210	OPERATING SUPPLIES	113.98
		CARHART			604 49570-210	OPERATING SUPPLIES	53.16
		CARHART			605 49610-210	OPERATING SUPPLIES	53.17
I-4127202040		CINTAS CORPORATION		23.70			
8/03/2022	APBNK	DUE: 8/13/2022 DISC: 8/13/2022			1099: N		
		CINTAS CORPORATION			609 49750-210	OPERATING SUPPLIES	23.70
=== VENDOR TOTALS ===				464.32			
01-4798 CIRCLE K							
I-202208044588		TALL SHIPS PAYDOWN		2,000.00			
8/04/2022	APBNK	DRAFT 8/05/2022			1099: N		
		TALL SHIPS PAYDOWN			101 42100-212	GASOLINE AND DIESEL FUEL	2,000.00
=== VENDOR TOTALS ===				2,000.00			

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POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-0651	COCA COLA BEVERAGES OF DULUTH					
I-2966472		MIX	340.55			
7/29/2022	APBNK	DUE: 8/28/2022 DISC: 8/28/2022		1099: N		
		MIX		609 49750-264	PURCHASES - MIX	340.55
== VENDOR TOTALS ==			340.55			
01-4755	COSTIN GROUP INC					
I-1506		JULY 2022	1,500.00			
7/25/2022	APBNK	DUE: 7/25/2022 DISC: 7/25/2022		1099: N		
		JULY 2022		101 49100-300	PROFESSIONAL SERVICES	1,500.00
=== VENDOR TOTALS ===			1,500.00			
01-4802	DEFIANT DISTRIBUTORS					
I-2208		DEFIANT DISTRIBUTORS	2,606.40			
8/01/2022	APBNK	DUE: 8/01/2022 DISC: 8/01/2022		1099: N		
		DEFIANT DISTRIBUTORS		609 49750-261	PURCHASES - LIQUOR	2,606.40
== VENDOR TOTALS ==			2,606.40			
01-2568	DELTA DENTAL					
I-1009076		DELTA DENTAL	2,157.87			
6/30/2022	APBNK	DRAFT 7/11/2022		1099: N		
		POLICE		101 42100-132	DENTAL INSURANCE	374.47
		STREET		101 43100-132	DENTAL INSURANCE	159.76
		ELECTRIC		604 49590-132	DENTAL INSURANCE	159.76
		GAS		605 49620-132	DENTAL INSURANCE	1,022.25
		LIQUOR		609 49750-132	DENTAL INSURANCE	441.63
== VENDOR TOTALS ==			2,157.87			
01-2568	DELTA DENTAL					
I-1009980		DELTA DENTAL	2,957.24			
7/09/2022	APBNK	DRAFT 7/18/2022		1099: N		
		STREET		101 43100-132	DENTAL INSURANCE	1,256.64
		SEWER		602 49490-132	DENTAL INSURANCE	289.96
		ELECTRIC		604 49590-132	DENTAL INSURANCE	96.41
		GAS		605 49620-132	DENTAL INSURANCE	947.92
		STREET		101 43100-162	RETIREE DENTAL INSURANCE	366.31
== VENDOR TOTALS ==			2,957.24			

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POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
<hr/>						
01-2568 DELTA DENTAL						
<hr/>						
I-1023593		7/10-7/16/22 DENTAL	22.62			
7/16/2022	APBNK	DRAFT				

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-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
<hr/>						
01-3877	FIRE ENGINEERING					
<hr/>						
I-202208024564		RENEW 1 YEAR	44.95			
8/01/2022	APBNK	DUE: 8/01/2022 DISC: 8/01/2022		1099: N		
		RENEW 1 YEAR		101 42200-331	TRAVEL & TRAINING	44.95
== VENDOR TOTALS ==			44.95			
<hr/>						
01-0897	FRONTIER					
<hr/>						
I-202208054593		7/26-8/25/2022	132.74			
7/26/2022	APBNK	DUE: 8/25/2022 DISC: 8/25/2022		1099: N		
		7/26-8/25/2022		601 49440-321	TELEPHONE	66.37
		7/26-8/25/2022		602 49490-321	TELEPHONE	66.37
== VENDOR TOTALS ==			132.74			
<hr/>						
01-0536	FURTHER					
<hr/>						
I-202208034580		FURTHER	82.80			
7/07/2022	APBNK	DUE: 8/06/2022 DISC: 8/06/2022		1099: N		
		FURTHER		101 41400-135	Other Employee Benefits	9.20
		FURTHER		101 41550-135	OTHER EMPLOYEE BENEFITS	4.60
		FURTHER		101 42100-135	Other Employee Benefits	4.60
		FURTHER		101 43100-135	Other Employee Benefits	9.20
		FURTHER		601 49440-135	Other Employee Benefits	16.10
		FURTHER		602 49490-135	Other Employee Benefits	6.90
		FURTHER		604 49590-135	Other Employee Benefits	9.20
		FURTHER		605 49620-135	Other Employee Benefits	13.80
		FURTHER		609 49750-135	Other Employee Benefits	9.20
== VENDOR TOTALS ==			82.80			
<hr/>						
01-4723	GIANT VOICES					
<hr/>						
I-049425		FACEBOOK JUNE 2022 GOOGLE DIS	50.88			
6/30/2022	APBNK	DUE: 6/30/2022 DISC: 6/30/2022		1099: N		
		FACEBOOK JUNE 2022 GOOGLE DISP		605 49620-433	DUES AND SUBSCRIPTIONS	50.88
<hr/>						
I-049431		DULUTH NEWS TRIB JUNE 2022 CA	89.50			
6/30/2022	APBNK	DUE: 6/30/2022 DISC: 6/30/2022		1099: N		
		DULUTH NEWS TRIB JUNE 2022 CAL		605 49620-433	DUES AND SUBSCRIPTIONS	89.50
<hr/>						
I-049438		2022 WEBSITE MAINT RP1162 SUR	29.68			
6/30/2022	APBNK	DUE: 6/30/2022 DISC: 6/30/2022		1099: N		
		2022 WEBSITE MAINT RP1162 SURV		605 49620-433	DUES AND SUBSCRIPTIONS	29.68
<hr/>						
I-049444		2022 CREATIVE SERVICES	20.41			
6/30/2022	APBNK	DUE: 6/30/2022 DISC: 6/30/2022		1099: N		
		2022 CREATIVE SERVICES		605 49620-433	DUES AND SUBSCRIPTIONS	20.41

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01-4723	GIANT VOICES	(** CONTINUED **)					
I-049450		DULUTHNEWS TRIB6/17 6/18 6/19	327.58				
6/30/2022	APBNK	DUE: 6/30/2022 DISC: 6/30/2022		1099: N			
		DULUTHNEWS TRIB6/17 6/18 6/19		605 49620-433	DUES AND SUBSCRIPTIONS	327.58	
I-049455		2022 AD SERVICES MAY & JUNE	150.26				
6/30/2022	APBNK	DUE: 6/30/2022 DISC: 6/30/2022		1099: N			
		2022 AD SERVICES MAY & JUNE		605 49620-433	DUES AND SUBSCRIPTIONS	150.26	
=== VENDOR TOTALS ===			668.31				
01-0607	GOPHER STATE ONE- CALL						
I-2070794		59 TICKETS	88.65				
7/31/2022	APBNK	DUE: 8/30/2022 DISC: 8/30/2022		1099: N			
		59 TICKETS		604 49570-210	OPERATING SUPPLIES	44.32	
		59 TICKETS		605 49610-210	OPERATING SUPPLIES	44.33	
=== VENDOR TOTALS ===			88.65				
01-2836	GREAT LAKES PIPE SERVICE, INC.						
I-22155		SANITARY SEWER CLEANING	755.00				
7/22/2022	APBNK	DUE: 7/22/2022 DISC: 7/22/2022		1099: N			
		SANITARY SEWER CLEANING		602 49450-300	PROFESSIONAL SERVICES	755.00	
=== VENDOR TOTALS ===			755.00				
01-4582	KATHRYN GROENEVELD						
I-202208024561		PAYROLL REIMBSR 7/15-31/2022	2,623.32				
7/31/2022	APBNK	DUE: 8/30/2022 DISC: 8/30/2022		1099: Y			
		PAYROLL REIMBSR 7/15-31/2022		660 45183-303	CONTRACTUAL SERVICES	2,623.32	
I-202208034579		JULY 2022 11% DEF CAMPSITE FE	14,174.00				
7/31/2022	APBNK	DUE: 8/30/2022 DISC: 8/30/2022		1099: Y			
		JULY 2022 11% DEF CAMPSITE FEE		660 45183-303	CONTRACTUAL SERVICES	1,814.64	
		JULY 2022 11% CAMPSITE FEE		660 45183-303	CONTRACTUAL SERVICES	12,359.36	
I-202208054592		AUG 1-15/2022	850.00				
8/05/2022	APBNK	DUE: 9/04/2022 DISC: 9/04/2022		1099: Y			
		AUG 1-15/2022		660 45183-303	CONTRACTUAL SERVICES	850.00	
=== VENDOR TOTALS ===			17,647.32				

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01-0387 HAWKINS, INC.							
I-6244051		LOAD CELL	562.58				
7/20/2022	APBNK	DUE: 8/19/2022 DISC: 8/19/2022		1099: N			
		LOAD CELL		601 49420-216	CHEMICALS	562.58	
===== VENDOR TOTALS =====			562.58				
01-4092 HRdirect							
I-INV1198620		POSTER GUARD	92.11				
7/28/2022	APBNK	DUE: 8/27/2022 DISC: 8/27/2022		1099: N			
		POSTER GUARD		101 42100-201	OFFICE SUPPLIES AND EXPE	92.11	
I-INV11986253		POSTER GUARD	92.11				
7/28/2022	APBNK	DUE: 8/27/2022 DISC: 8/27/2022		1099: N			
		POSTER GUARD		211 45500-201	OFFICE SUPPLIES AND EXPE	92.11	
I-INV11986254		POSTERGUARD	92.11				
7/28/2022	APBNK	DUE: 8/27/2022 DISC: 8/27/2022		1099: N			
		POSTERGUARD		601 49440-201	OFFICE SUPPLIES AND EXPE	92.11	
I-INV11986255		POSTER GUARD	92.11				
7/28/2022	APBNK	DUE: 8/27/2022 DISC: 8/27/2022		1099: N			
		POSTER GUARD		101 43100-210	OPERATING SUPPLIES	92.11	
I-INV11986258		POSTER GUARD	92.11				
7/28/2022	APBNK	DUE: 8/27/2022 DISC: 8/27/2022		1099: N			
		POSTER GUARD		604 49590-201	OFFICE SUPPLIES AND EXPE	92.11	
I-INV11986259		POSTER GUARD	92.11				
7/28/2022	APBNK	DUE: 8/27/2022 DISC: 8/27/2022		1099: N			
		POSTER GUARD		602 49490-201	OFFICE SUPPLIES AND EXPE	92.11	
I-INV11986261		POSTER GUARD	92.11				
7/28/2022	APBNK	DUE: 8/27/2022 DISC: 8/27/2022		1099: N			
		POSTER GUARD		101 41400-201	OFFICE SUPPLIES AND EXPE	92.11	
===== VENDOR TOTALS =====			644.77				
01-0783 INGRAM LIBRARY SERVICES							
I-70423611		INGRAM LIBRARY SERVICES	285.27				
7/11/2022	APBNK	DUE: 8/10/2022 DISC: 8/10/2022		1099: N			
		INGRAM LIBRARY SERVICES		211 45500-435	BOOKS AND PERIODICALS	285.27	
I-70485325		BOOKS	225.90				
7/14/2022	APBNK	DUE: 8/13/2022 DISC: 8/13/2022		1099: N			
		BOOKS		211 45500-435	BOOKS AND PERIODICALS	225.90	

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01-0783	INGRAM LIBRARY SERVICES	(** CONTINUED **)				
I-70576866		INGRAM LIBRARY SERVICES	203.79			
7/20/2022	APBNK	DUE: 8/19/2022 DISC: 8/19/2022		1099: N		
		INGRAM LIBRARY SERVICES		211 45500-435	BOOKS AND PERIODICALS	203.79
		== VENDOR TOTALS ==	714.96			
01-3436	INNOVATIVE OFFICE SOLUTIONS, L					
I-IN3873942		INNOVATIVE OFFICE SOLUTIONS,	16.37			
7/25/2022	APBNK	DUE: 8/24/2022 DISC: 8/24/2022		1099: N		
		IMEMORY CARD 32GB		101 42100-210	OPERATING SUPPLIES	16.37
I-IN3881522		PAPER	101.30			
7/29/2022	APBNK	DUE: 8/28/2022 DISC: 8/28/2022		1099: N		
		PAPER		101 42100-210	OPERATING SUPPLIES	101.30
		== VENDOR TOTALS ==	117.67			
01-4804	JEFF WILLIAMS					
I-202208024572		THERMOSTAT	20.00			
7/22/2022	APBNK	DUE: 7/22/2022 DISC: 7/22/2022		1099: N		
		THERMOSTAT		604 49590-446	CONSERVATION IMPROVEMENT	20.00
I-202208024573		AIR FURNACE, ECM, CAC	250.00			
7/22/2022	APBNK	DUE: 7/22/2022 DISC: 7/22/2022		1099: N		
		AIR FURNACE, ECM, CAC		604 49590-446	CONSERVATION IMPROVEMENT	250.00
		== VENDOR TOTALS ==	270.00			
01-4743	JOEL D DHEIN					
I-202207294559		JULY 15-31 2022 EXPENSES	366.24			
7/29/2022	APBNK	DUE: 7/29/2022 DISC: 7/29/2022		1099: N		
		JULY 15-31 2022 EXPENSES		101 41400-135	Other Employee Benefits	366.24
		== VENDOR TOTALS ==	366.24			
01-0399	JOHNSON BROS LIQUOR CO					
I-2103565		JOHNSON BROS LIQUOR CO	5,686.55			
7/28/2022	APBNK	DUE: 8/27/2022 DISC: 8/27/2022		1099: N		
		JOHNSON BROS LIQUOR CO		609 49750-261	PURCHASES - LIQUOR	3,198.78
		JOHNSON BROS LIQUOR CO		609 49750-263	PURCHASES - WINE	2,225.89
		JOHNSON BROS LIQUOR CO		609 49750-264	PURCHASES - MIX	37.00
		JOHNSON BROS LIQUOR CO		609 49750-333	FREIGHT	224.88

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01-0399		JOHNSON BROS LIQUOR CO	(** CONTINUED **)				
I-2103566		JOHNSON BROS LIQUOR CO		60.00			
7/28/2022	APBNK	DUE: 8/27/2022 DISC: 8/27/2022			1099: N		
		JOHNSON BROS LIQUOR CO			609 49750-262	PURCHASES - BEER	60.00
I-2108569		JOHNSON BROS LIQUOR CO		7,447.13			
8/04/2022	APBNK	DUE: 9/03/2022 DISC: 9/03/2022			1099: N		
		JOHNSON BROS LIQUOR CO			609 49750-261	PURCHASES - LIQUOR	5,820.51
		JOHNSON BROS LIQUOR CO			609 49750-263	PURCHASES - WINE	1,414.82
		JOHNSON BROS LIQUOR CO			609 49750-333	FREIGHT	211.80
== VENDOR TOTALS ==				13,193.68			
01-4800		KATHLEEN WILCOX					
I-202207284554		REIMBURSEDOUBLE CHRG 6/28/22		206.92			
6/28/2022	APBNK	DUE: 6/28/2022 DISC: 6/28/2022			1099: N		
		REIMBURSEDOUBLE CHRG 6/28/22			604 11500	ACCOUNTS RECEIVABLE	206.92
== VENDOR TOTALS ==				206.92			
01-1186		KINECT ENERGY GROUP					
I-347358		KINECT ENERGY GROUP		2,650.00			
8/01/2022	APBNK	DRAFT 8/10/2022			1099: N		
		KINECT ENERGY GROUP			604 49590-300	PROFESSIONAL SERVICES	1,800.00
		KINECT ENERGY GROUP			605 49620-300	PROFESSIONAL SERVICES	850.00
I-347974		JULY 2022 RESERVATION		15,388.65			
7/31/2022	APBNK	DRAFT 8/10/2022			1099: N		
		JULY 2022 RESERVATION			605 49600-251	PURCHASE GAS FOR RESALE	15,388.65
== VENDOR TOTALS ==				18,038.65			
01-0259		KWIK TRIP EXTENDED NETWORK					
I-202208034578		PURCHASE FEE		9,661.93			
7/31/2022	APBNK	DRAFT 8/02/2022			1099: N		
		PURCHASE FEE			101 42100-212	GASOLINE AND DIESEL FUEL	1,104.69
		CAR WASH			101 42100-210	OPERATING SUPPLIES	10.00
		PURCHASE FUEL			101 42200-222	VEHICLES - SUPPLIES & MA	838.66
		PURCHASE FUEL			101 43100-212	GASOLINE AND DIESEL FUEL	5,453.52
		PURCHASE FUEL			601 49430-222	VEHICLES - SUPPLIES	127.26
		PURCHASE FUEL			602 49450-222	VEHICLES - SUPPLIES	258.40
		PURCHASE FUEL			602 49480-222	VEHICLES - SUPPLIES	847.59
		PURCHASE FUEL			604 49570-222	VEHICLES - SUPPLIES & MA	657.80
		PURCHASE FUEL			605 49610-222	VEHICLES - SUPPLIES	364.01
== VENDOR TOTALS ==				9,661.93			

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-----ID-----				GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----		DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-4806	LAKE CITY TOWING						
I-60522		TOW TANKER		433.50			
7/11/2022	APBNK	DUE: 7/11/2022 DISC: 7/11/2022			1099: N		
		TOW TANKER			101 42200-439	MISCELLANEOUS	433.50
== VENDOR TOTALS ==				433.50			
01-0402	LAKE CO. AUDITOR'S						
I-202208044587		PAY APP NO 18		134,147.59			
7/30/2022	APBNK	DRAFT 8/09/2022			1099: N		
		PAY APP NO 18			402 49200-530	IMPROVEMENTS	134,147.59
== VENDOR TOTALS ==				134,147.59			
01-0689	LAKE CO. HUMANE SOCIETY						
I-202208024567		1ST QTR 2022 STIPEND		2,000.00			
5/30/2022	APBNK	DUE: 6/29/2022 DISC: 6/29/2022			1099: N		
		1ST QTR 2022 STIPEND			101 42700-310	HUMANE SOCIETY	2,000.00
I-202208024568		2ND STR 2022 STIPEND		2,000.00			
6/30/2022	APBNK	DUE: 7/30/2022 DISC: 7/30/2022			1099: N		
		2ND STR 2022 STIPEND			101 42700-310	HUMANE SOCIETY	2,000.00
== VENDOR TOTALS ==				4,000.00			
01-3796	LAKEHEAD CONSTRUCTORS, INC.						
I-202208024571		LAKEHEAD CONSTRUCTORS, INC.		1,084,024.47			
8/02/2022	APBNK	DUE: 8/02/2022 DISC: 8/02/2022			1099: N		
		LAKEHEAD CONSTRUCTORS, INC.			602 49480-530	CAPITAL OUTLAY - IMPROVE	1,084,024.47
== VENDOR TOTALS ==				1,084,024.47			
01-0325	LAKESHORE ICE						
I-05-203993		SMALL BAG CUBES 246 @ 1.6		393.60			
7/27/2022	APBNK	DUE: 8/26/2022 DISC: 8/26/2022			1099: N		
		SMALL BAG CUBES 246 @ 1.6			660 45183-230	PURCHASES - ICE	393.60
== VENDOR TOTALS ==				393.60			

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POST DATE	BANK CODE	-----DESCRIPTION-----		DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====							
01-4235 TIM LARSON							
=====							
I-202208024569		TIM LARSON-CLOTHING		227.87			
7/22/2022	APBNK	DUE: 7/22/2022 DISC: 7/22/2022			1099: N		
		TIM LARSON-CLOTHING			604 49590-135	Other Employee Benefits	227.87
===== VENDOR TOTALS =====				227.87			
=====							
01-0693 LEAGUE OF MN CITIES TRUST WC							
=====							
I-202208024577		08/05/2022 TO 08/05/2023 THDF		602.00			
7/22/2022	APBNK	DUE: 8/21/2022 DISC: 8/21/2022			1099: N		
		08/05/2022 TO 08/05/2023 THDF			101 41400-361	GENERAL LIABILITY INSURA	602.00
===== VENDOR TOTALS =====				602.00			
=====							
01-0838 LIFELINE INCORPORATED							
=====							
I-LL-16561		AED PADS & BATTERY		672.12			
7/27/2022	APBNK	DUE: 8/26/2022 DISC: 8/26/2022			1099: N		
		AED PADS & BATTERY			101 42100-497	EXTRAORDINARY EXPENSES	672.12
===== VENDOR TOTALS =====				672.12			
=====							
01-1037 LINDE GAS & EQUIPMENT INC							
=====							
I-30222745		LINDE GAS & EQUIPMENT INC		367.14			
7/22/2022	APBNK	DUE: 8/21/2022 DISC: 8/21/2022			1099: N		
		LINDE GAS & EQUIPMENT INC			101 43100-210	OPERATING SUPPLIES	367.14
=====							
I-30236791		CYLINDER RENT		39.14			
7/22/2022	APBNK	DUE: 8/21/2022 DISC: 8/21/2022			1099: N		
		CYLINDER RENT			101 43100-210	OPERATING SUPPLIES	39.14
=====							
I-30343940		STARGOLD C25 TAG/FULL EMPTY		101.23			
7/28/2022	APBNK	DUE: 8/27/2022 DISC: 8/27/2022			1099: N		
		STARGOLD C25 TAG/FULL EMPTY			101 43100-210	OPERATING SUPPLIES	101.23
===== VENDOR TOTALS =====				507.51			
=====							
01-4801 LOCKRIDGE GRINDAL NAUEN P.L.L.							
=====							
I-06269		JEZIERSKI VS CITY 38-CV-22-15		5,735.50			
8/03/2022	APBNK	DUE: 8/03/2022 DISC: 8/03/2022			1099: N		
		JEZIERSKI VS CITY 38-CV-22-155			101 49100-300	PROFESSIONAL SERVICES	5,735.50
=====							
I-202207284558		JEZIERSKI/COURT : 38-CV-22-15		30,037.65			
6/23/2022	APBNK	DUE: 6/23/2022 DISC: 6/23/2022			1099: N		
		JEZIERSKI/COURT : 38-CV-22-155			101 49100-300	PROFESSIONAL SERVICES	30,037.65
===== VENDOR TOTALS =====				35,773.15			

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POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
<hr/>						
01-0535	MAHER TRUCKING					
I-202208044584		WASTE REMOVAL JULY 2022	7,001.00			
7/31/2022	APBNK	DUE: 8/30/2022 DISC: 8/30/2022		1099: N		
		WASTE REMOVAL JULY 2022		101 43230-384	REFUSE DISPOSAL	5,771.50
		WASTE REMOVAL JULY 2022		101 45185-210	OPERATING SUPPLIES	132.00
		WASTE REMOVAL JULY 2022		660 45183-210	OPERATING SUPPLIES	747.50
		WASTE REMOVAL JULY 2022		101 49100-471	HERITAGE DAYS	350.00
<hr/>						
I-JULY2022		MAHER TRUCKING	100.04			
7/31/2022	APBNK	DUE: 8/30/2022 DISC: 8/30/2022		1099: N		
		MAHER TRUCKING		101 43230-384	REFUSE DISPOSAL	100.04
		===== VENDOR TOTALS =====	7,101.04			
<hr/>						
01-4711	MAVERICK WINE CO					
I-INV815230		MAVERICK WINE CO	1,963.10			
8/01/2022	APBNK	DUE: 8/01/2022 DISC: 8/01/2022		1099: N		
		MAVERICK WINE CO		609 49750-261	PURCHASES - LIQUOR	1,928.10
		MAVERICK WINE CO		609 49750-333	FREIGHT	35.00
		===== VENDOR TOTALS =====	1,963.10			
<hr/>						
01-0765	MENARDS-WEST DULUTH					
I-60305		CORR TUBING	329.98			
7/20/2022	APBNK	DUE: 8/19/2022 DISC: 8/19/2022		1099: N		
		CORR TUBING		101 42200-210	OPERATING SUPPLIES	329.98
<hr/>						
I-60313		60 PINT DEHUMID/W FMP	329.99			
7/20/2022	APBNK	DUE: 8/19/2022 DISC: 8/19/2022		1099: N		
		60 PINT DEHUMID/W FMP		602 49480-210	OPERATING SUPPLIES	329.99
<hr/>						
I-60478		AAA BATTERIES/RAID	32.77			
7/23/2022	APBNK	DUE: 8/22/2022 DISC: 8/22/2022		1099: N		
		AAA BATTERIES/RAID		602 49480-210	OPERATING SUPPLIES	32.77
		===== VENDOR TOTALS =====	692.74			
<hr/>						
01-4717	MESABI GLASS, WINDOW & DOOR IN					
I-15945		PAY APP #3 CH WINDOWS	27,269.00			
7/22/2022	APBNK	DUE: 7/22/2022 DISC: 7/22/2022		1099: N		
		PAY APP #3 CH WINDOWS		401 49100-520	BUILDINGS & STRUCTURES	27,269.00
		===== VENDOR TOTALS =====	27,269.00			

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POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
<hr/>						
01-3855	METRO SALES INC.					
I-INV2063479		MAY 2022 COPIES CONTRACT	102.43			
6/10/2022	APBNK	DUE: 7/10/2022 DISC: 7/10/2022		1099: N		
		MAY 2022 COPIES CONTRACT		101 42100-404	EQUIP. MAINTENANCE CONTR	102.43
<hr/>						
I-INV2079861		JUNE 2022 COPIES CONTRACT	109.27			
7/06/2022	APBNK	DUE: 8/05/2022 DISC: 8/05/2022		1099: N		
		JUNE 2022 COPIES CONTRACT		101 42100-404	EQUIP. MAINTENANCE CONTR	109.27
<hr/>						
I-INV2091420		RICOH P C600 COLOR PRINTER	441.36			
7/26/2022	APBNK	DUE: 8/25/2022 DISC: 8/25/2022		1099: N		
		RICOH P C600 COLOR PRINTER		101 41400-404	EQUIP. MAINTENANCE CONTR	60.19
		RICOH P C600 COLOR PRINTER		601 49440-404	EQUIP. MAINTENANCE CONTR	4.72
		RICOH P C600 COLOR PRINTER		602 49490-404	EQUIP. MAINTENANCE CONTR	90.84
		RICOH P C600 COLOR PRINTER		604 49590-404	EQUIP. MAINTENANCE CONTR	209.87
		RICOH P C600 COLOR PRINTER		605 49620-404	EQUIP. MAINTENANCE CONTR	65.32
		RICOH P C600 COLOR PRINTER		651 49520-404	EQUIP. MAINTENANCE CONTR	10.42
		== VENDOR TOTALS ==	653.06			
<hr/>						
01-0697	MICHAUD DIST. CORP.					
I-0313009		COLD COOLER RENT	8.00			
7/31/2022	APBNK	DUE: 8/30/2022 DISC: 8/30/2022		1099: N		
		COLD COOLER RENT		660 45183-210	OPERATING SUPPLIES	8.00
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I-369291		MICHAUD DIST. CORP.	2,078.60			
8/03/2022	APBNK	DUE: 9/02/2022 DISC: 9/02/2022		1099: N		
		MICHAUD DIST. CORP.		609 49750-262	PURCHASES - BEER	1,769.60
		MICHAUD DIST. CORP.		609 49750-264	PURCHASES - MIX	306.00
		MICHAUD DIST. CORP.		609 49750-333	FREIGHT	3.00
<hr/>						
I-452257		5 GALLON	16.00			
7/26/2022	APBNK	DUE: 8/25/2022 DISC: 8/25/2022		1099: N		
		5 GALLON		660 45183-210	OPERATING SUPPLIES	16.00
		== VENDOR TOTALS ==	2,102.60			
<hr/>						
01-2269	MIDWEST TAPE					
I-502388831		MIDWEST TAPE	44.98			
7/14/2022	APBNK	DUE: 8/13/2022 DISC: 8/13/2022		1099: N		
		MIDWEST TAPE		211 45500-434	AUDIO AND VIDEO TAPES	44.98
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I-502424341		MIDWEST TAPE	23.24			
7/29/2022	APBNK	DUE: 8/28/2022 DISC: 8/28/2022		1099: N		
		MIDWEST TAPE		211 45500-434	AUDIO AND VIDEO TAPES	23.24

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01-2269	MIDWEST TAPE	(** CONTINUED **)					
I-502452104		MIDWEST TAPE	38.98				
7/28/2022	APBNK	DUE: 8/27/2022 DISC: 8/27/2022		1099: N			
		MIDWEST TAPE		211 45500-434	AUDIO AND VIDEO TAPES	38.98	
I-502456239		MIDWEST TAPE	23.24				
7/29/2022	APBNK	DUE: 8/28/2022 DISC: 8/28/2022		1099: N			
		MIDWEST TAPE		211 45500-434	AUDIO AND VIDEO TAPES	23.24	
== VENDOR TOTALS ==			130.44				
01-0699	MINNESOTA FIREWOOD, LLC						
I-16688		22 PALLETS OF 88 CT	7,947.20				
7/26/2022	APBNK	DUE: 8/25/2022 DISC: 8/25/2022		1099: N			
		22 PALLETS OF 88 CT		660 45183-231	PURCHASES - WOOD	7,947.20	
== VENDOR TOTALS ==			7,947.20				
01-0856	MN PUBLIC FACILITIES AUTHORITY						
I-202208024575		2015 CLEAN WATER LOAN	611,603.01				
8/02/2022	APBNK	DRAFT 0/00/0000		1099: N			
		2015 CLEAN WATER LOAN		602 22500	CURRENT PORTION - L T DE	7,400.00	
		2015 CLEAN WATER LOAN		602 49490-611	DEBT REDEMPTION - INTERE	304.50	
		2019 CLN WTR/MAIN LIFT STA		602 22500	CURRENT PORTION - L T DE	89,000.00	
		2019 CLN WTR/MAIN LIFT STA		602 49490-611	DEBT REDEMPTION - INTERE	8,205.00	
		2009 PFA WAT REV NOTE		601 22500	BONDS PAYABLE - CURRENT	115,000.00	
		2009 PFA WAT REV NOTE		601 49440-611	DEBT REDEMPTION - INTERE	12,753.76	
		2010 PFA WAT REV NOTE		602 22500	CURRENT PORTION - L T DE	121,000.00	
		2010 PFA WAT REV NOTE		601 49440-611	DEBT REDEMPTION - INTERE	8,574.75	
		2015 PFA WAT REV NOTE		601 22500	BONDS PAYABLE - CURRENT	232,000.00	
		2015 PFA WAT REV NOTE		601 49440-611	DEBT REDEMPTION - INTERE	17,365.00	
== VENDOR TOTALS ==			611,603.01				
01-0546	MN RURAL WATER ASSN.						
I-202208034581		MEMBERSHIP 08/22-07/23	1,387.80				
6/22/2022	APBNK	DUE: 7/22/2022 DISC: 7/22/2022		1099: N			
		MEMBERSHIP 08/22-07/23		601 49440-433	DUES AND SUBSCRIPTIONS	693.90	
		MEMBERSHIP 08/22-07/23		602 49490-433	DUES AND SUBSCRIPTIONS	693.90	
== VENDOR TOTALS ==			1,387.80				

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01-1505 MPPOA LEGAL DEFENSE FUND							
I-202207284555		9 MEMBR 3 QT2022 DEFENSE FUND	342.00				
7/27/2022	APBNK	DUE: 8/26/2022 DISC: 8/26/2022		1099: N			
		9 MEMBR 3 QT2022 DEFENSE FUND		101 42100-433	DUES AND SUBSCRIPTIONS	342.00	
== VENDOR TOTALS ==			342.00				
01-1411 MTI DISTRIBUTING INC.							
I-1333392-00		REELMASTER, BLADES, WEIGHTS,	74,849.34				
7/29/2022	APBNK	DUE: 8/28/2022 DISC: 8/28/2022		1099: N			
		REELMASTER, BLADES, WEIGHTS, L		401 49100-580	OTHER EQUIPMENT	74,849.34	
I-1333393-00		MTI DISTRIBUTING INC.	13,220.04				
7/29/2022	APBNK	DUE: 8/28/2022 DISC: 8/28/2022		1099: N			
		WORKMAN MDX, ELECTRIC LIFT KIT		401 49100-580	OTHER EQUIPMENT	13,220.04	
== VENDOR TOTALS ==			88,069.38				
01-4768 NEW FRANCE WINE COMPANY							
I-190598		NEW FRANCE WINE COMPANY	234.00				
7/28/2022	APBNK	DUE: 7/28/2022 DISC: 7/28/2022		1099: N			
		WINE		609 49750-263	PURCHASES - WINE	228.00	
		FREIGHT		609 49750-333	FREIGHT	6.00	
== VENDOR TOTALS ==			234.00				
01-0376 NORTH HARBOR SERVICES							
I-1135		TRIMMER BLACK DIAMOND	60.99				
7/18/2022	APBNK	DUE: 8/17/2022 DISC: 8/17/2022		1099: N			
		TRIMMER BLACK DIAMOND		101 49001-210	OPERATING SUPPLIES	60.99	
== VENDOR TOTALS ==			60.99				
01-2461 NORTH SHORE ANALYTICAL, INC.							
I-14013		4 DISOLVED MERCURY	1,180.00				
7/29/2022	APBNK	DUE: 8/28/2022 DISC: 8/28/2022		1099: N			
		4 DISOLVED MERCURY		602 49480-498	SLUDGE ANALYSIS & DISPOS	1,180.00	
== VENDOR TOTALS ==			1,180.00				

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<hr/>						
01-1464 NORTHERN ENGINE & SUPPLY, INC.						
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I-143433		LIGHT BAR	36.50			
7/28/2022	APBNK	DUE: 8/27/2022 DISC: 8/27/2022		1099: N		
		LIGHT BAR		101 43100-210	OPERATING SUPPLIES	36.50
=== VENDOR TOTALS ===			36.50			
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01-3015 NORTHLAND CONSTRUCTORS OF DULU						
<hr/>						
I-20676		9.95 TON 12.93 TON 22.88 TON	666.65			
7/31/2022	APBNK	DUE: 8/30/2022 DISC: 8/30/2022		1099: N		
		9.95 TON 12.93 TON 22.88 TON		101 43100-224	STREET MATERIALS	666.65
=== VENDOR TOTALS ===			666.65			
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01-0375 PACE ANALYTICAL SERVICES, INC.						
<hr/>						
I-22100383059		SAMPLE TESTING	400.73			
7/29/2022	APBNK	DUE: 8/28/2022 DISC: 8/28/2022		1099: N		
		SAMPLE TESTING		602 49480-498	SLUDGE ANALYSIS & DISPOS	341.00
		CDB TESTING		602 49480-498	SLUDGE ANALYSIS & DISPOS	59.73
=== VENDOR TOTALS ===			400.73			
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01-3514 PAUSTIS & SONS						
<hr/>						
I-173370		PAUSTIS & SONS	729.50			
8/03/2022	APBNK	DUE: 9/02/2022 DISC: 9/02/2022		1099: N		
		PAUSTIS & SONS		609 49750-263	PURCHASES - WINE	712.00
		PAUSTIS & SONS		609 49750-333	FREIGHT	17.50
=== VENDOR TOTALS ===			729.50			
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01-0432 PHILLIPS WINE & SPIRITS ST.						
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I-6436633		PHILLIPS WINE & SPIRITS ST.	6,182.68			
7/28/2022	APBNK	DUE: 8/27/2022 DISC: 8/27/2022		1099: N		
		PHILLIPS WINE & SPIRITS ST.		609 49750-261	PURCHASES - LIQUOR	5,262.25
		PHILLIPS WINE & SPIRITS ST.		609 49750-263	PURCHASES - WINE	701.75
		PHILLIPS WINE & SPIRITS ST.		609 49750-264	PURCHASES - MIX	81.00
		PHILLIPS WINE & SPIRITS ST.		609 49750-333	FREIGHT	137.68
=== VENDOR TOTALS ===			4,497.25			
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I-6440603		PHILLIPS WINE & SPIRITS ST.	4,497.25			
8/04/2022	APBNK	DUE: 9/03/2022 DISC: 9/03/2022		1099: N		
		PHILLIPS WINE & SPIRITS ST.		609 49750-261	PURCHASES - LIQUOR	4,110.50
		PHILLIPS WINE & SPIRITS ST.		609 49750-263	PURCHASES - WINE	197.75
		PHILLIPS WINE & SPIRITS ST.		609 49750-264	PURCHASES - MIX	82.00
		PHILLIPS WINE & SPIRITS ST.		609 49750-333	FREIGHT	107.00
=== VENDOR TOTALS ===			10,679.93			

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=====						
01-0932 PORTABLE JOHN						
=====						
I-16425		TOILET RENTAL	206.00			
7/25/2022	APBNK	DUE: 8/24/2022 DISC: 8/24/2022		1099: N		
		TOILET RENTAL		241 45125-210	OPERATING SUPPLIES	206.00
=== VENDOR TOTALS ===			206.00			
=====						
01-3503 PURCHASE POWER						
=====						
I-202207284557		POSTAGE	24.99			
7/28/2022	APBNK	DRAFT 7/28/2022		1099: N		
		POSTAGE		101 41400-202	POSTAGE	3.41
		POSTAGE		601 49440-202	POSTAGE	0.27
		POSTAGE		602 49490-202	POSTAGE	5.14
		POSTAGE		604 49590-202	POSTAGE	11.88
		POSTAGE		605 49620-202	POSTAGE	3.70
		POSTAGE		651 49520-202	POSTAGE	0.59
=== VENDOR TOTALS ===			24.99			
=====						
01-1915 RANGE PAPER						
=====						
I-72929		BAS, PAPER ROLLS	455.58			
7/29/2022	APBNK	DUE: 8/28/2022 DISC: 8/28/2022		1099: N		
		BAS, PAPER ROLLS		609 49750-210	OPERATING SUPPLIES	455.58
=== VENDOR TOTALS ===			455.58			
=====						
01-0518 RESERVE ACCOUNT						
=====						
I-202208044585		POSTAGE REFILL	4,000.00			
7/20/2022	APBNK	DRAFT 7/20/2022		1099: N		
		POSTAGE REFILL		101 41400-202	POSTAGE	545.52
		POSTAGE REFILL		601 49440-202	POSTAGE	42.82
		POSTAGE REFILL		602 49490-202	POSTAGE	823.29
		POSTAGE REFILL		604 49590-202	POSTAGE	1,902.00
		POSTAGE REFILL		605 49620-202	POSTAGE	591.99
		POSTAGE REFILL		651 49520-202	POSTAGE	94.38
=====						
I-47346812		POSTAGE REFILL	1,529.99			
5/31/2022	APBNK	DRAFT 6/09/2022		1099: N		
		POSTAGE REFILL		101 41400-202	POSTAGE	208.66
		POSTAGE REFILL		601 49440-202	POSTAGE	16.38
		POSTAGE REFILL		602 49490-202	POSTAGE	314.91
		POSTAGE REFILL		604 49590-202	POSTAGE	727.51
		POSTAGE REFILL		605 49620-202	POSTAGE	226.43
		POSTAGE REFILL		651 49520-202	POSTAGE	36.10
=====						
=== VENDOR TOTALS ===			5,529.99			

PACKET: 02597 AUGUST 9, 2022

VENDOR SET: 01 CITY OF TWO HARBORS

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----				GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION	
01-0800	JAMES F. RICH						
I-202208024574		AUG 2022 RETAINER	600.00				
8/01/2022	APBNK	DUE: 8/31/2022 DISC: 8/31/2022		1099: Y			
		AUG 2022 RETAINER		101 41550-303	CONTRACTUAL SERVICES	600.00	
== VENDOR TOTALS ==			600.00				
01-3016	RMB ENVIRONMENTAL LABORATORIES						
I-H007002		CBOD, COURIER FEE, COLILERT,	176.42				
7/22/2022	APBNK	DUE: 8/21/2022 DISC: 8/21/2022		1099: N			
		CBOD, COURIER FEE, COLILERT, T		602 49480-498	SLUDGE ANALYSIS & DISPOS	176.42	
I-H007005		CBOD, TSS	30.49				
7/22/2022	APBNK	DUE: 8/21/2022 DISC: 8/21/2022		1099: N			
		CBOD, TSS		602 49480-498	SLUDGE ANALYSIS & DISPOS	30.49	
I-H007097		CBOD FC-MPN COLIERT TSS USGS	154.64				
7/27/2022	APBNK	DUE: 8/26/2022 DISC: 8/26/2022		1099: N			
		CBOD FC-MPN COLIERT TSS USGS		602 49480-498	SLUDGE ANALYSIS & DISPOS	154.64	
I-H007100		CBOD TSS USGS TP 365.3	43.56				
7/27/2022	APBNK	DUE: 8/26/2022 DISC: 8/26/2022		1099: N			
		CBOD TSS USGS TP 365.3		602 49480-498	SLUDGE ANALYSIS & DISPOS	43.56	
I-H007101		TSS USGS	21.78				
7/27/2022	APBNK	DUE: 8/26/2022 DISC: 8/26/2022		1099: N			
		TSS USGS		602 49480-498	SLUDGE ANALYSIS & DISPOS	21.78	
I-H007121		DATA MANGEMENT FEE	70.79				
7/21/2022	APBNK	DUE: 8/20/2022 DISC: 8/20/2022		1099: N			
		DATA MANGEMENT FEE		602 49480-498	SLUDGE ANALYSIS & DISPOS	70.79	
I-H007190		CBOD, TSS	30.49				
8/02/2022	APBNK	DUE: 9/01/2022 DISC: 9/01/2022		1099: N			
		CBOD, TSS		602 49480-498	SLUDGE ANALYSIS & DISPOS	30.49	
I-H007193		RMB ENVIRONMENTAL LABORATORIE	174.64				
8/02/2022	APBNK	DUE: 9/01/2022 DISC: 9/01/2022		1099: N			
		CBOD, FC-MPN, TSS USG		602 49480-498	SLUDGE ANALYSIS & DISPOS	174.64	
== VENDOR TOTALS ==			702.81				

PACKET: 02597 AUGUST 9, 2022

VENDOR SET: 01 CITY OF TWO HARBORS

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----				GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----		DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
<hr/>							
01-3988	SANCO SUPPLY INC.						
<hr/>							
I-27047		PAPER TOWELS		38.45			
6/14/2022	APBNK	DUE: 7/14/2022 DISC: 7/14/2022			1099: N		
		PAPER TOWELS			101 42100-223	BUILDINGS MAINT. SUPPLIE	38.45
=== VENDOR TOTALS ===				38.45			
<hr/>							
01-0606	SANDSTROM'S						
<hr/>							
I-419995		SANDSTROM'S		1,643.60			
8/02/2022	APBNK	DUE: 9/10/2022 DISC: 9/10/2022			1099: N		
		CIGS			609 49750-269	PURCHASES - MERCHANDISE	1,633.65
		FREIGHT			609 49750-333	FREIGHT	9.95
=== VENDOR TOTALS ===				1,643.60			
<hr/>							
01-0263	SEAGREN'S HARDWARE						
<hr/>							
I-202208044582		SEAGREN'S HARDWARE		139.74			
7/31/2022	APBNK	DUE: 8/30/2022 DISC: 8/30/2022			1099: N		
		SEAGREN'S HARDWARE			101 43100-210	OPERATING SUPPLIES	29.06
		SEAGREN'S HARDWARE			231 49810-210	OPERATING SUPPLIES	19.99
		SEAGREN'S HARDWARE			602 49480-210	OPERATING SUPPLIES	25.46
		SEAGREN'S HARDWARE			604 49570-210	OPERATING SUPPLIES	37.45
		SEAGREN'S HARDWARE			660 45183-210	OPERATING SUPPLIES	27.78
=== VENDOR TOTALS ===				139.74			
<hr/>							
01-4661	SEAGREN'S HOME HARDWARE OUTDOO						
<hr/>							
I-202208044583		SEAGREN'S HOME HARDWARE OUTDO		607.81			
7/31/2022	APBNK	DUE: 7/31/2022 DISC: 7/31/2022			1099: N		
		SEAGREN'S HOME HARDWARE OUTDOO			101 42200-210	OPERATING SUPPLIES	37.47
		SEAGREN'S HOME HARDWARE OUTDOO			101 43100-210	OPERATING SUPPLIES	68.73
		SEAGREN'S HOME HARDWARE OUTDOO			101 43126-221	MAINT. AND REPAIR SUPPLI	23.92
		SEAGREN'S HOME HARDWARE OUTDOO			101 45185-210	OPERATING SUPPLIES	12.99
		SEAGREN'S HOME HARDWARE OUTDOO			101 49001-201	OFFICE SUPPLIES	131.81
		SEAGREN'S HOME HARDWARE OUTDOO			601 49430-210	OPERATING SUPPLIES	50.06
		SEAGREN'S HOME HARDWARE OUTDOO			602 49480-210	OPERATING SUPPLIES	107.75
		SEAGREN'S HOME HARDWARE OUTDOO			604 49570-210	OPERATING SUPPLIES	163.90
		SEAGREN'S HOME HARDWARE OUTDOO			609 49750-201	OFFICE SUPPLIES AND EXPE	11.18
=== VENDOR TOTALS ===				607.81			

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VENDOR SET: 01 CITY OF TWO HARBORS

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-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
<hr/>						
01-0917	SIGN SOLUTIONS					
<hr/>						
I-402635		28" 7# CONE W 6" & 4 REFLECTI	2,380.61			
7/27/2022	APBNK	DUE: 8/26/2022 DISC: 8/26/2022		1099: N		
		28" 7# CONE W 6" & 4 REFLECTIV		101 43127-210	OPERATING SUPPLIES	2,380.61
<hr/>						
I-402643		TYPE 3 6 FT OMG/WHT BARRICADE	2,059.09			
7/27/2022	APBNK	DUE: 8/26/2022 DISC: 8/26/2022		1099: N		
		TYPE 3 6 FT OMG/WHT BARRICADE		101 43127-210	OPERATING SUPPLIES	2,059.09
===== VENDOR TOTALS =====			4,439.70			
<hr/>						
01-4463	SOUTHERN GLAZER'S WINE & SPIRI					
<hr/>						
I-2239358		SOUTHERN GLAZER'S WINE & SPIR	5,145.23			
7/28/2022	APBNK	DUE: 8/27/2022 DISC: 8/27/2022		1099: N		
		SOUTHERN GLAZER'S WINE & SPIRI		609 49750-261	PURCHASES - LIQUOR	4,114.48
		SOUTHERN GLAZER'S WINE & SPIRI		609 49750-263	PURCHASES - WINE	866.00
		SOUTHERN GLAZER'S WINE & SPIRI		609 49750-264	PURCHASES - MIX	52.00
		SOUTHERN GLAZER'S WINE & SPIRI		609 49750-333	FREIGHT	112.75
<hr/>						
I-2241982		SOUTHERN GLAZER'S WINE & SPIR	6,762.36			
8/03/2022	APBNK	DUE: 9/02/2022 DISC: 9/02/2022		1099: N		
		SOUTHERN GLAZER'S WINE & SPIRI		609 49750-261	PURCHASES - LIQUOR	6,168.89
		SOUTHERN GLAZER'S WINE & SPIRI		609 49750-263	PURCHASES - WINE	492.00
		SOUTHERN GLAZER'S WINE & SPIRI		609 49750-333	FREIGHT	101.47
===== VENDOR TOTALS =====			11,907.59			
<hr/>						
01-0914	STAPLES					
<hr/>						
I-3512863618		STAPLES	14.16			
7/16/2022	APBNK	DUE: 8/15/2022 DISC: 8/15/2022		1099: N		
		STAPLES		101 41400-201	OFFICE SUPPLIES AND EXPE	1.93
		STAPLES		601 49440-201	OFFICE SUPPLIES AND EXPE	0.15
		STAPLES		602 49490-201	OFFICE SUPPLIES AND EXPE	2.91
		STAPLES		604 49590-201	OFFICE SUPPLIES AND EXPE	6.73
		STAPLES		605 49620-201	OFFICE SUPPLIES AND EXPE	2.10
		STAPLES		651 49520-201	OFFICE SUPPLIES AND EXPE	0.34
<hr/>						
I-3513327304		POST ITS	48.65			
7/23/2022	APBNK	DUE: 8/22/2022 DISC: 8/22/2022		1099: N		
		POST ITS		101 41400-201	OFFICE SUPPLIES AND EXPE	6.63
		POST ITS		601 49440-201	OFFICE SUPPLIES AND EXPE	0.52
		POST ITS		602 49490-201	OFFICE SUPPLIES AND EXPE	10.01
		POST ITS		604 49590-201	OFFICE SUPPLIES AND EXPE	23.13
		POST ITS		605 49620-201	OFFICE SUPPLIES AND EXPE	7.20
		POST ITS		651 49520-201	OFFICE SUPPLIES AND EXPE	1.16

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VENDOR SET: 01 CITY OF TWO HARBORS

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DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
<hr/>						
01-0914	STAPLES	(** CONTINUED **)				
<hr/>						
I-3513327306		POST ITS DUR TAB 24 PACK	75.00			
7/23/2022	APBNK	DUE: 8/22/2022 DISC: 8/22/2022		1099: N		
		POST ITS DUR TAB 24 PACK		101 41400-201	OFFICE SUPPLIES AND EXPE	10.23
		POST ITS DUR TAB 24 PACK		601 49440-201	OFFICE SUPPLIES AND EXPE	0.80
		POST ITS DUR TAB 24 PACK		602 49490-201	OFFICE SUPPLIES AND EXPE	15.44
		POST ITS DUR TAB 24 PACK		604 49590-201	OFFICE SUPPLIES AND EXPE	35.66
		POST ITS DUR TAB 24 PACK		605 49620-201	OFFICE SUPPLIES AND EXPE	11.10
		POST ITS DUR TAB 24 PACK		651 49520-201	OFFICE SUPPLIES AND EXPE	1.77
		== VENDOR TOTALS ==	137.81			
<hr/>						
01-0423	STERLING AUTO PARTS					
<hr/>						
I-JULY2022		STERLING AUTO PARTS	579.40			
7/31/2022	APBNK	DUE: 8/30/2022 DISC: 8/30/2022		1099: N		
		EQUIPMENT MAINTENANCE		101 43126-221	MAINT. AND REPAIR SUPPLI	491.66
		AIRPORT		231 49810-210	OPERATING SUPPLIES	87.74
		== VENDOR TOTALS ==	579.40			
<hr/>						
01-0925	STREICHER'S					
<hr/>						
I-1570429		INITAL GEAR COLIN STEIN 658	277.97			
5/25/2022	APBNK	DUE: 6/24/2022 DISC: 6/24/2022		1099: N		
		INITAL GEAR COLIN STEIN 658		101 42100-210	OPERATING SUPPLIES	277.97
		== VENDOR TOTALS ==	277.97			
<hr/>						
01-0637	SUPERIOR BEVERAGE					
<hr/>						
I-20023616		SUPERIOR BEVERAGE	11,417.73			
7/28/2022	APBNK	DUE: 8/27/2022 DISC: 8/27/2022		1099: N		
		SUPERIOR BEVERAGE		609 49750-262	PURCHASES - BEER	11,377.73
		SUPERIOR BEVERAGE		609 49750-264	PURCHASES - MIX	36.00
		SUPERIOR BEVERAGE		609 49750-333	FREIGHT	4.00
<hr/>						
I-20024024		SUPERIOR BEVERAGE	4,484.85			
8/04/2022	APBNK	DUE: 9/03/2022 DISC: 9/03/2022		1099: N		
		SUPERIOR BEVERAGE		609 49750-262	PURCHASES - BEER	4,335.25
		SUPERIOR BEVERAGE		609 49750-264	PURCHASES - MIX	145.60
		SUPERIOR BEVERAGE		609 49750-333	FREIGHT	4.00
<hr/>						
I-20024035		SUPERIOR BEVERAGE	66.00			
8/04/2022	APBNK	DUE: 9/03/2022 DISC: 9/03/2022		1099: N		
		SUPERIOR BEVERAGE		609 49750-264	PURCHASES - MIX	66.00
		== VENDOR TOTALS ==	15,968.58			

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VENDOR SET: 01 CITY OF TWO HARBORS

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DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-3848		TALLY HO AVIATION CONSULTANTS,				
I-AUG2022		AUG2022 CONTRACT 1ST HALF	2,500.00			
8/01/2022	APBNK	DUE: 8/01/2022 DISC: 8/01/2022		1099: Y		
		AUG2022 CONTRACT 1ST HALF		231 49810-303	CONTRACTUAL SERVICES	2,500.00
		== VENDOR TOTALS ==	2,500.00			

01-2322 TWIN PORTS PAPER & SUPPLY INC

I-525847A		BETCO KLING BOWL CLEANER	39.34			
7/11/2022	APBNK	DUE: 7/26/2022 DISC: 7/26/2022		1099: N		
		BETCO KLING BOWL CLEANER		660 45183-223	BUILDING MAINT. SUPPLIES	39.34
I-526992		TOILET TISSUE 2 PLY	42.17			
7/21/2022	APBNK	DUE: 8/05/2022 DISC: 8/05/2022		1099: N		
		TOILET TISSUE 2 PLY		101 43100-223	BUILDING MAINT. SUPPLIES	42.17
I-528036		BLACK LINERS BROWN ROLL	979.41			
8/01/2022	APBNK	DUE: 8/16/2022 DISC: 8/16/2022		1099: N		
		BLACK LINERS BROWN ROLL		101 43100-210	OPERATING SUPPLIES	979.41
I-528326		HAND TOWEL WHITE TOILET BLACK	460.17			
8/02/2022	APBNK	DUE: 8/17/2022 DISC: 8/17/2022		1099: N		
		HAND TOWEL WHITE TOILET BLACK		660 45183-210	OPERATING SUPPLIES	460.17
		== VENDOR TOTALS ==	1,521.09			

01-0453 TWO HARBORS CITY OF

I-202208024565		ENERGY STAR FRIDGE	50.00			
8/01/2022	APBNK	DUE: 8/31/2022 DISC: 8/31/2022		1099: N		
		ENERGY STAR FRIDGE-CITY HALL		604 49590-446	CONSERVATION IMPROVEMENT	50.00
		== VENDOR TOTALS ==	50.00			

01-0453 TWO HARBORS CITY OF

I-202208054595		UTILITIES 6/25-7/25/2022	27,542.04			
7/25/2022	APBNK	DUE: 8/24/2022 DISC: 8/24/2022		1099: N		
		UTILITIES 6/25-7/25/2022		101 41940-380	UTILITIES	436.02
		UTILITIES 6/25-7/25/2022		101 41940-380	UTILITIES	190.61
		UTILITIES 6/25-7/25/2022		101 42200-380	UTILITIES	322.70
		UTILITIES 6/25-7/25/2022		101 42700-380	UTILITIES	128.24
		UTILITIES 6/25-7/25/2022		101 43100-380	UTILITIES	294.57
		UTILITIES 6/25-7/25/2022		101 45127-380	UTILITIES	0.79
		UTILITIES 6/25-7/25/2022		101 45185-380	UTILITIES	263.61
		UTILITIES 6/25-7/25/2022		101 49001-380	UTILITIES	178.20
		UTILITIES 6/25-7/25/2022		211 45500-380	UTILITIES	341.75
		UTILITIES 6/25-7/25/2022		609 49750-380	UTILITIES	1,005.02
		UTILITIES 6/25-7/25/2022		609 49750-380	UTILITIES	87.48
		UTILITIES 6/25-7/25/2022		660 45183-380	UTILITIES	331.98

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VENDOR SET: 01 CITY OF TWO HARBORS

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-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-0453	TWO HARBORS CITY OF	(** CONTINUED **)				
		UTILITIES 6/25-7/25/2022		660 45183-380	UTILITIES	5,205.14
		UTILITIES 6/25-7/25/2022		101 45123-380	UTILITIES	156.00
		UTILITIES 6/25-7/25/2022		101 45123-380	UTILITIES	92.68
		UTILITIES 6/25-7/25/2022		101 45123-380	UTILITIES	22.56
		UTILITIES 6/25-7/25/2022		101 45123-380	UTILITIES	5.78
		UTILITIES 6/25-7/25/2022		101 45123-380	UTILITIES	13.25
		UTILITIES 6/25-7/25/2022		101 45123-380	UTILITIES	230.34
		UTILITIES 6/25-7/25/2022		101 45123-380	UTILITIES	6.95
		UTILITIES 6/25-7/25/2022		241 45125-380	UTILITIES	5.61
		UTILITIES 6/25-7/25/2022		241 45125-380	UTILITIES	2,686.85
		UTILITIES 6/25-7/25/2022		241 45125-380	UTILITIES	1,406.95
		UTILITIES 6/25-7/25/2022		601 49420-380	UTILITIES	4,223.88
		UTILITIES 6/25-7/25/2022		601 49430-380	UTILITIES	1.33
		UTILITIES 6/25-7/25/2022		601 49430-380	UTILITIES	10.77
		UTILITIES 6/25-7/25/2022		601 49430-380	UTILITIES	6.87
		UTILITIES 6/25-7/25/2022		601 49430-380	UTILITIES	14.88
		UTILITIES 6/25-7/25/2022		601 49430-380	UTILITIES	847.14
		UTILITIES 6/25-7/25/2022		601 49430-380	UTILITIES	14.99
		UTILITIES 6/25-7/25/2022		601 49430-380	UTILITIES	846.60
		UTILITIES 6/25-7/25/2022		602 49470-380	UTILITIES	4.01
		UTILITIES 6/25-7/25/2022		602 49470-380	UTILITIES	640.00
		UTILITIES 6/25-7/25/2022		602 49480-380	UTILITIES	6,828.18
		UTILITIES 6/25-7/25/2022		604 49571-380	UTILITIES	100.00
		UTILITIES 6/25-7/25/2022		604 49571-381	UTILITIES - STOP LIGHTS	30.27
		UTILITIES 6/25-7/25/2022		604 49571-381	UTILITIES - STOP LIGHTS	24.59
		UTILITIES 6/25-7/25/2022		604 49571-381	UTILITIES - STOP LIGHTS	38.84
		UTILITIES 6/25-7/25/2022		604 49571-381	UTILITIES - STOP LIGHTS	29.34
		UTILITIES 6/25-7/25/2022		604 49571-381	UTILITIES - STOP LIGHTS	28.09
		UTILITIES 6/25-7/25/2022		605 49620-380	UTILITIES	218.37
		UTILITIES 6/25-7/25/2022		604 49590-380	UTILITIES	218.38
		UTILITIES 6/25-7/25/2022		605 49620-380	UTILITIES	2.43
===== VENDOR TOTALS =====			27,542.04			

01-0777 TWO HARBORS HOOP CLUB

I-202208024563	TWO HARBORS HOOP CLUB	2,375.00			
8/01/2022	APBNK	DUE: 8/31/2022 DISC: 8/31/2022	1099: N		
	TWO HARBORS HOOP CLUB		850 45122-442	CONTRIBUTION EXPENSE	2,375.00
===== VENDOR TOTALS =====			2,375.00		

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SEQUENCE : ALPHABETIC

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-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-0458 TWO HARBORS MACHINE SHOP						
I-0160102		HYD HOSE ASSY	37.08			
8/01/2022	APBNK	DUE: 8/31/2022 DISC: 8/31/2022		1099: N		
		HYD HOSE ASSY		101 43126-221	MAINT. AND REPAIR SUPPLI	37.08
== VENDOR TOTALS ==			37.08			
01-0459 TWO HARBORS PETTY CASH						
I-1366		#1366 C ANDERSON CLASS C TRAV	146.33			
6/23/2022	APBNK	DUE: 7/23/2022 DISC: 7/23/2022		1099: N		
		#1366 C ANDERSON CLASS C TRAVE		601 49420-331	TRAVEL & TRAINING	146.33
I-202208024576		POSTAGE PERMIT FEE	275.00			
7/22/2022	APBNK	DUE: 8/21/2022 DISC: 8/21/2022		1099: N		
		POSTAGE PERMIT FEE		101 41400-201	OFFICE SUPPLIES AND EXPE	38.18
		POSTAGE PERMIT FEE		601 49440-201	OFFICE SUPPLIES AND EXPE	2.11
		POSTAGE PERMIT FEE		602 49490-201	OFFICE SUPPLIES AND EXPE	51.69
		POSTAGE PERMIT FEE		604 49590-201	OFFICE SUPPLIES AND EXPE	135.69
		POSTAGE PERMIT FEE		605 49620-201	OFFICE SUPPLIES AND EXPE	44.40
		POSTAGE PERMIT FEE		651 49520-201	OFFICE SUPPLIES AND EXPE	2.93
== VENDOR TOTALS ==			421.33			
01-0753 TWO HARBORS SOCCER CLUB						
I-202208024562		TWO HARBORS SOCCER CLUB	3,375.00			
7/06/2022	APBNK	DUE: 8/05/2022 DISC: 8/05/2022		1099: N		
		TWO HARBORS SOCCER CLUB		850 45122-442	CONTRIBUTION EXPENSE	3,375.00
== VENDOR TOTALS ==			3,375.00			
01-1359 ULLAND BROTHERS, INC.						
I-15596		1ST AVE WATER LEAK	14,317.00			
7/29/2022	APBNK	DUE: 8/28/2022 DISC: 8/28/2022		1099: N		
		1ST AVE WATER LEAK		601 49430-235	WATER LEAK REPAIR & MAIN	14,317.00
== VENDOR TOTALS ==			14,317.00			
01-3802 UNIQUE PAVING MATERIALS CORPOR						
I-68251		COLD MIX WINTER	2,243.65			
7/31/2022	APBNK	DUE: 8/30/2022 DISC: 8/30/2022		1099: N		
		COLD MIX WINTER		101 43100-224	STREET MATERIALS	2,243.65
== VENDOR TOTALS ==			2,243.65			

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VENDOR SET: 01 CITY OF TWO HARBORS

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-0828 UNITED SYSTEMS & SOFTWARE, INC						
I-92136		ITRON 100W WATER PIT ENCODER	2,066.80			
7/19/2022	APBNK	DUE: 8/18/2022 DISC: 8/18/2022		1099: N		
		ITRON 100W WATER PIT ENCODER		601 49430-229	METERS AND TRANSFORMERS	2,066.80
===== VENDOR TOTALS =====			2,066.80			
01-0788 URSA MINOR BREWING LLC						
I-e-2391		URSA MINOR BREWING LLC	948.12			
7/27/2022	APBNK	DUE: 8/26/2022 DISC: 8/26/2022		1099: N		
		URSA MINOR BREWING LLC		609 49750-262	PURCHASES - BEER	837.12
		URSA MINOR BREWING LLC		609 49750-264	PURCHASES - MIX	111.00
I-e-2443		URSA MINOR BREWING LLC	597.58			
8/03/2022	APBNK	DUE: 9/02/2022 DISC: 9/02/2022		1099: N		
		URSA MINOR BREWING LLC		609 49750-262	PURCHASES - BEER	539.58
		URSA MINOR BREWING LLC		609 49750-264	PURCHASES - MIX	58.00
===== VENDOR TOTALS =====			1,545.70			
01-1827 USA TODAY						
I-202208054590		USA TODAY	394.92			
8/04/2022	APBNK	DUE: 9/03/2022 DISC: 9/03/2022		1099: N		
		USA TODAY		211 45500-435	BOOKS AND PERIODICALS	394.92
===== VENDOR TOTALS =====			394.92			
01-3009 VAN IWAARDEN						
I-THF-2022-07		JULY 22 ACTUARIAL SERVICES	1,100.00			
8/01/2022	APBNK	DUE: 8/01/2022 DISC: 8/01/2022		1099: N		
		JULY 22 ACTUARIAL SERVICES		101 41540-301	AUDIT	1,100.00
===== VENDOR TOTALS =====			1,100.00			
01-0774 VIKING ELECTRIC SUPPLY						
I-S005999999.001		CONDUIT	371.66			
7/14/2022	APBNK	DUE: 8/25/2022 DISC: 8/25/2022		1099: N		
		CONDUIT		604 49570-221	MAINT. AND REPAIR SUPPLI	371.66
I-S006025429.001		VIKING ELECTRIC SUPPLY	714.36			
7/22/2022	APBNK	DUE: 8/25/2022 DISC: 8/25/2022		1099: N		
		PVC2009/CONDUIT		604 49570-221	MAINT. AND REPAIR SUPPLI	714.36

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VENDOR SET: 01 CITY OF TWO HARBORS

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-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-0774	VIKING ELECTRIC SUPPLY	(** CONTINUED **)				
I-s006029654.001		wic bare, 6 sousd315r	246.94			
7/25/2022	APBNK	DUE: 8/25/2022 DISC: 8/25/2022		1099: N		
		wic bare, 6 sousd315r		604 49570-221	MAINT. AND REPAIR SUPPLI	246.94
== VENDOR TOTALS ==			1,332.96			
01-0464	VIKING INDUSTRIAL CENTER					
I-3246415		TRECHING SHOVEL RAZOR BACK HE	143.86			
7/27/2022	APBNK	DUE: 8/26/2022 DISC: 8/26/2022		1099: N		
		TRECHING SHOVEL RAZOR BACK HEA		601 49430-210	OPERATING SUPPLIES	143.86
I-3246417		TYLENOL EXTRA STRENGTH TABS	42.19			
7/27/2022	APBNK	DUE: 8/26/2022 DISC: 8/26/2022		1099: N		
		TYLENOL EXTRA STRENGTH TABS		101 41400-201	OFFICE SUPPLIES AND EXPE	42.19
I-3246419		SURVEY MARKING PAINT 20 OZ	88.08			
7/27/2022	APBNK	DUE: 8/26/2022 DISC: 8/26/2022		1099: N		
		SURVEY MARKING PAINT 20 OZ		602 49450-221	MAINT. AND REPAIR SUPPLI	88.08
I-3246420		20 OZ SURVEY MARKING PAINT	88.08			
7/27/2022	APBNK	DUE: 8/26/2022 DISC: 8/26/2022		1099: N		
		20 OZ SURVEY MARKING PAINT		601 49430-210	OPERATING SUPPLIES	88.08
I-3246421		NEMESIS SAFETY GLASSES	89.18			
7/27/2022	APBNK	DUE: 8/26/2022 DISC: 8/26/2022		1099: N		
		NEMESIS SAFETY GLASSES		604 49570-221	MAINT. AND REPAIR SUPPLI	89.18
I-3246422		SURVEY TAPE, TERI WIPES, NEME	326.27			
7/27/2022	APBNK	DUE: 8/26/2022 DISC: 8/26/2022		1099: N		
		SURVEY TAPE, TERI WIPES, NEMES		601 49430-210	OPERATING SUPPLIES	326.27
== VENDOR TOTALS ==			777.66			
01-3335	VINOCOPIA, INC.					
I-0309133-IN		VINOCOPIA, INC.	841.50			
7/25/2022	APBNK	DUE: 8/24/2022 DISC: 8/24/2022		1099: N		
		VINOCOPIA, INC.		609 49750-261	PURCHASES - LIQUOR	247.50
		VINOCOPIA, INC.		609 49750-263	PURCHASES - WINE	576.00
		VINOCOPIA, INC.		609 49750-333	FREIGHT	18.00
== VENDOR TOTALS ==			841.50			

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-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-1965	W.A. FISHER COMPANY					
I-104082		ENVELOPES	770.00			
7/27/2022	APBNK	DUE: 8/26/2022 DISC: 8/26/2022		1099: N		
		ENVELOPES		101 41400-201	OFFICE SUPPLIES AND EXPE	98.10
		ENVELOPES		601 49440-201	OFFICE SUPPLIES AND EXPE	7.70
		ENVELOPES		602 49490-201	OFFICE SUPPLIES AND EXPE	148.06
		ENVELOPES		604 49590-201	OFFICE SUPPLIES AND EXPE	342.05
		ENVELOPES		605 49620-201	OFFICE SUPPLIES AND EXPE	106.46
		ENVELOPES		609 49750-201	OFFICE SUPPLIES AND EXPE	42.96
		ENVELOPES		651 49520-201	OFFICE SUPPLIES AND EXPE	16.98
		ENVELOPES		660 45183-201	OFFICE SUPPLIES & EXPENS	7.69
===== VENDOR TOTALS =====			770.00			
01-2767	WINE MERCHANTS					
I-7389346		WINE MERCHANTS	1,407.11			
7/28/2022	APBNK	DUE: 8/27/2022 DISC: 8/27/2022		1099: N		
		WINE		609 49750-263	PURCHASES - WINE	1,361.50
		FREIGHT		609 49750-333	FREIGHT	45.61
===== VENDOR TOTALS =====			1,407.11			
01-0666	WINEBOW					
I-MN00116153		WINEBOW	559.45			
7/22/2022	APBNK	DUE: 8/21/2022 DISC: 8/21/2022		1099: N		
		WINEBOW		609 49750-263	PURCHASES - WINE	548.20
		WINEBOW		609 49750-333	FREIGHT	11.25
===== VENDOR TOTALS =====			559.45			
I-MN00116495		WINEBOW	2,479.39			
7/28/2022	APBNK	DUE: 8/27/2022 DISC: 8/27/2022		1099: N		
		LIQUOR		609 49750-261	PURCHASES - LIQUOR	361.19
		WINE		609 49750-263	PURCHASES - WINE	2,080.20
		FREIGHT		609 49750-333	FREIGHT	38.00
===== VENDOR TOTALS =====			3,038.84			
01-4734	WSB					
I-R-019334-000-5		WWTF JUNE 1-- JUNE 30 2022	1,120.00			
8/02/2022	APBNK	DUE: 8/02/2022 DISC: 8/02/2022		1099: N		
		WWTF JUNE 1-- JUNE 30 2022		602 49480-530	CAPITAL OUTLAY - IMPROVE	1,120.00
===== VENDOR TOTALS =====			1,120.00			

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-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-0766	ZITO MEDIA					
I-202208014560		AUGUST 2022	204.10			
8/01/2022	APBNK	DUE: 8/31/2022 DISC: 8/31/2022		1099: N		
		AUGUST 2022		660 45183-321	TELEPHONE	204.10
		== VENDOR TOTALS ==	204.10			
		== PACKET TOTALS ==	2,379,596.22			

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VENDOR SET: 01 CITY OF TWO HARBORS

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

** T O T A L S **

INVOICE TOTALS	2,379,596.22
DEBIT MEMO TOTALS	0.00
CREDIT MEMO TOTALS	0.00

BATCH TOTALS	2,379,596.22
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** G/L ACCOUNT TOTALS **

BANK	YEAR	ACCOUNT	NAME	AMOUNT	LINE ITEM		GROUP BUDGET	
					ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
	2022	101-20200	ACCOUNTS PAYABLE	84,298.41-*				
		101-41400-132	DENTAL INSURANCE	856.02	3,000	1,829.30		
		101-41400-135	Other Employee Benefits	375.44	700	3,138.57- Y		
		101-41400-201	OFFICE SUPPLIES AND EXPE	289.37	17,050	14,739.79		
		101-41400-202	POSTAGE	757.59	2,500	1,059.83		
		101-41400-361	GENERAL LIABILITY INSURA	602.00	3,400	1,351.00- Y		
		101-41400-404	EQUIP. MAINTENANCE CONTR	60.19	3,500	2,368.42		
		101-41540-301	AUDIT	1,100.00	8,300	7,200.00		
		101-41550-135	OTHER EMPLOYEE BENEFITS	4.60	0	32.20- Y		
		101-41550-303	CONTRACTUAL SERVICES	600.00	17,000	12,200.00		
		101-41940-380	UTILITIES	626.63	17,500	9,276.95		
		101-42100-132	DENTAL INSURANCE	1,776.98	10,000	5,296.00		
		101-42100-135	Other Employee Benefits	4.60	10,800	10,767.80		
		101-42100-201	OFFICE SUPPLIES AND EXPE	92.11	4,000	3,825.07		
		101-42100-210	OPERATING SUPPLIES	405.64	20,700	7,955.80		
		101-42100-212	GASOLINE AND DIESEL FUEL	3,104.69	15,100	2,078.38- Y		
		101-42100-223	BUILDINGS MAINT. SUPPLIE	38.45	450	368.38		
		101-42100-321	TELEPHONE	206.60	4,800	2,705.36		
		101-42100-404	EQUIP. MAINTENANCE CONTR	211.70	900	249.67		
		101-42100-433	DUES AND SUBSCRIPTIONS	342.00	16,000	11,353.68		
		101-42100-497	EXTRAORDINARY EXPENSES	672.12	0	672.12- Y		
		101-42200-210	OPERATING SUPPLIES	367.45	12,000	3,557.42- Y		
		101-42200-222	VEHICLES - SUPPLIES & MA	919.03	14,000	8,879.37		
		101-42200-321	TELEPHONE	136.73	2,300	168.44		
		101-42200-331	TRAVEL & TRAINING	44.95	6,500	5,165.05		
		101-42200-380	UTILITIES	322.70	9,450	4,041.03		
		101-42200-439	MISCELLANEOUS	433.50	2,300	1,669.62		
		101-42700-310	HUMANE SOCIETY	4,000.00	9,800	3,800.00		
		101-42700-380	UTILITIES	128.24	3,350	1,632.91		
		101-43100-132	DENTAL INSURANCE	2,269.48	11,000	1,154.23		
		101-43100-135	Other Employee Benefits	9.20	3,300	2,330.78		

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VENDOR SET: 01 CITY OF TWO HARBORS

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DUE TO/FROM ACCOUNTS SUPPRESSED

** G/L ACCOUNT TOTALS **

BANK	YEAR	ACCOUNT	NAME	AMOUNT	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
		101-43100-162	RETIREE DENTAL INSURANCE	811.25	1,000	74.56- Y		
		101-43100-210	OPERATING SUPPLIES	1,968.88	55,000	33,383.42		
		101-43100-212	GASOLINE AND DIESEL FUEL	5,453.52	36,750	4,389.23- Y		
		101-43100-223	BUILDING MAINT. SUPPLIES	42.17	6,500	5,308.99- Y		
		101-43100-224	STREET MATERIALS	2,910.30	55,650	41,657.20		
		101-43100-380	UTILITIES	294.57	11,850	5,355.48		
		101-43126-221	MAINT. AND REPAIR SUPPLI	1,373.34	53,200	15,652.36		
		101-43127-210	OPERATING SUPPLIES	4,439.70	10,000	3,168.61- Y		
		101-43230-384	REFUSE DISPOSAL	5,871.54	31,750	5,257.52		
		101-45123-210	OPERATING SUPPLIES	64.74	10,000	4,108.44		
		101-45123-380	UTILITIES	527.56	12,500	2,963.56		
		101-45127-380	UTILITIES	0.79	650	115.37		
		101-45185-210	OPERATING SUPPLIES	144.99	850	306.04		
		101-45185-380	UTILITIES	263.61	6,150	2,510.60		
		101-49001-201	OFFICE SUPPLIES	131.81	1,000	868.19		
		101-49001-210	OPERATING SUPPLIES	68.28	7,400	4,119.90		
		101-49001-380	UTILITIES	178.20	3,550	1,688.29		
		101-49100-300	PROFESSIONAL SERVICES	38,645.15	68,000	12,500.95		
		101-49100-471	HERITAGE DAYS	350.00	12,800	230.75- Y		
		211-20200	ACCOUNTS PAYABLE	4,405.70-*				
		211-45500-201	OFFICE SUPPLIES AND EXPE	574.62	5,000	4,325.15		
		211-45500-380	UTILITIES	341.75	14,000	5,773.58		
		211-45500-434	AUDIO AND VIDEO TAPES	130.44	5,000	3,253.85		
		211-45500-435	BOOKS AND PERIODICALS	1,896.00	20,000	9,555.55		
		211-45500-439	MISCELLANEOUS	728.12	250	708.12- Y		
		211-45500-469	GRANTS, CONTRIB & DONA	734.77	0	3,195.30- Y		
		231-20200	ACCOUNTS PAYABLE	2,607.73-*				
		231-49810-210	OPERATING SUPPLIES	107.73	9,000	6,780.93		
		231-49810-303	CONTRACTUAL SERVICES	2,500.00	65,000	27,500.00		
		241-20200	ACCOUNTS PAYABLE	26,064.81-*				
		241-45125-210	OPERATING SUPPLIES	21,965.40	0	23,286.55- Y		
		241-45125-380	UTILITIES	4,099.41	90,650	74,805.35		
		401-20200	ACCOUNTS PAYABLE	147,537.38-*				
		401-49100-520	BUILDINGS & STRUCTURES	27,269.00	585,000	535,429.55		
		401-49100-530	IMPROVEMENTS	32,199.00	1,332,600	1211,382.28		
		401-49100-580	OTHER EQUIPMENT	88,069.38	289,100	92,586.53		
		402-20200	ACCOUNTS PAYABLE	173,712.59-*				
		402-49200-530	IMPROVEMENTS	173,712.59	1,000,600	346,870.84		
		500-20200	ACCOUNTS PAYABLE	4,486.00-*				
		500-49000-530	CAP OUTLAY - IMPROVEMENT	4,486.00	0	4,486.00- Y		
		601-20200	ACCOUNTS PAYABLE	410,651.31-*				
		601-22500	BONDS PAYABLE - CURRENT	347,000.00				
		601-49420-216	CHEMICALS	562.58	32,000	3,336.58		
		601-49420-331	TRAVEL & TRAINING	146.33	5,500	3,873.10		
		601-49420-380	UTILITIES	4,223.88	62,250	28,977.39		

PACKET: 02597 AUGUST 9, 2022

VENDOR SET: 01 CITY OF TWO HARBORS

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

** G/L ACCOUNT TOTALS **

BANK	YEAR	ACCOUNT	NAME	AMOUNT	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
		601-49430-210	OPERATING SUPPLIES	873.08	18,700	11,066.19		
		601-49430-221	MAINT. AND REPAIR SUPPLI	101.20	8,000	2,257.82		
		601-49430-222	VEHICLES - SUPPLIES	127.26	900	375.14		
		601-49430-229	METERS AND TRANSFORMERS	2,066.80	15,000	7,557.41		
		601-49430-235	WATER LEAK REPAIR & MAIN	14,317.00	1,800	19,927.00- Y		
		601-49430-380	UTILITIES	1,742.58	42,300	19,477.35		
		601-49440-132	DENTAL INSURANCE	522.39-	6,500	3,918.79		
		601-49440-135	Other Employee Benefits	16.10	2,550	19,635.14- Y		
		601-49440-162	RETIREE DENTAL INSURANCE	375.53	1,000	935.61		
		601-49440-201	OFFICE SUPPLIES AND EXPE	103.39	3,350	3,084.61		
		601-49440-202	POSTAGE	59.47	700	578.38		
		601-49440-321	TELEPHONE	66.37	2,400	1,408.19		
		601-49440-404	EQUIP. MAINTENANCE CONTR	4.72	900	796.00		
		601-49440-433	DUES AND SUBSCRIPTIONS	693.90	13,050	515.14- Y		
		601-49440-611	DEBT REDEMPTION - INTERE	38,693.51	78,500	28,543.08		
		602-20200	ACCOUNTS PAYABLE	1327,424.13-*				
		602-22500	CURRENT PORTION - L T DE	217,400.00				
		602-49450-221	MAINT. AND REPAIR SUPPLI	88.08	500	190.36		
		602-49450-222	VEHICLES - SUPPLIES	258.40	2,000	1,741.60		
		602-49450-300	PROFESSIONAL SERVICES	755.00	30,000	5,380.55		
		602-49470-380	UTILITIES	644.01	21,700	13,089.26		
		602-49480-210	OPERATING SUPPLIES	535.26	17,000	9,868.04		
		602-49480-222	VEHICLES - SUPPLIES	847.59	6,000	4,760.30		
		602-49480-300	PROFESSIONAL SERVICES	795.00	5,000	5,769.23- Y		
		602-49480-380	UTILITIES	6,828.18	121,400	57,074.54		
		602-49480-498	SLUDGE ANALYSIS & DISPOS	2,283.54	35,000	19,138.73		
		602-49480-530	CAPITAL OUTLAY - IMPROVE	1085,144.47	11,333,350	6236,140.99		
		602-49490-132	DENTAL INSURANCE	1,013.53	6,500	1,118.52		
		602-49490-135	Other Employee Benefits	6.90	2,000	850.17		
		602-49490-201	OFFICE SUPPLIES AND EXPE	320.22	29,350	25,680.85		
		602-49490-202	POSTAGE	1,143.34	5,900	3,618.47		
		602-49490-321	TELEPHONE	66.37	5,350	3,137.64		
		602-49490-404	EQUIP. MAINTENANCE CONTR	90.84	5,450	3,275.11		
		602-49490-433	DUES AND SUBSCRIPTIONS	693.90	11,900	1,660.96- Y		
		602-49490-611	DEBT REDEMPTION - INTERE	8,509.50	17,050	6,181.89		
		604-11500	ACCOUNTS RECEIVABLE	206.92				
		604-20200	ACCOUNTS PAYABLE	9,300.08-*				
		604-49570-210	OPERATING SUPPLIES	361.37	67,000	49,796.00		
		604-49570-221	MAINT. AND REPAIR SUPPLI	1,454.61	16,000	4,606.01- Y		
		604-49570-222	VEHICLES - SUPPLIES & MA	657.80	9,900	9,242.20		
		604-49571-380	UTILITIES	100.00	1,400	700.00		
		604-49571-381	UTILITIES - STOP LIGHTS	151.13	2,850	1,528.47		
		604-49590-132	DENTAL INSURANCE	256.17	7,000	5,842.25		
		604-49590-135	Other Employee Benefits	237.07	1,500	50,251.03- Y		
		604-49590-201	OFFICE SUPPLIES AND EXPE	635.37	60,150	51,289.92		

PACKET: 02597 AUGUST 9, 2022

VENDOR SET: 01 CITY OF TWO HARBORS

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

** G/L ACCOUNT TOTALS **

BANK	YEAR	ACCOUNT	NAME	AMOUNT	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
		604-49590-202	POSTAGE	2,641.39	13,850	8,579.10		
		604-49590-300	PROFESSIONAL SERVICES	1,800.00	25,000	3,516.26		
		604-49590-380	UTILITIES	218.38	16,700	11,196.80		
		604-49590-404	EQUIP. MAINTENANCE CONTR	209.87	14,750	9,396.98		
		604-49590-446	CONSERVATION IMPROVEMENT	370.00	67,100	41,909.58		
		605-20200	ACCOUNTS PAYABLE	20,959.61-*				
		605-49600-251	PURCHASE GAS FOR RESALE	15,388.65	2,023,350	442,137.14		
		605-49610-210	OPERATING SUPPLIES	202.64	29,700	20,094.65		
		605-49610-222	VEHICLES - SUPPLIES	364.01	5,550	5,185.99		
		605-49620-132	DENTAL INSURANCE	2,192.70	4,000	7,922.53- Y		
		605-49620-135	Other Employee Benefits	13.80	1,650	863.74		
		605-49620-201	OFFICE SUPPLIES AND EXPE	171.26	21,200	18,480.84		
		605-49620-202	POSTAGE	822.12	4,400	2,764.70		
		605-49620-300	PROFESSIONAL SERVICES	850.00	12,200	3,185.22		
		605-49620-380	UTILITIES	220.80	17,950	12,427.18		
		605-49620-404	EQUIP. MAINTENANCE CONTR	65.32	6,350	4,603.91		
		605-49620-433	DUES AND SUBSCRIPTIONS	668.31	22,650	10,099.28		
		609-20200	ACCOUNTS PAYABLE	127,951.66-*				
		609-49750-132	DENTAL INSURANCE	441.63	3,000	649.54		
		609-49750-135	Other Employee Benefits	9.20	250	52.58		
		609-49750-201	OFFICE SUPPLIES AND EXPE	54.14	7,000	6,335.85		
		609-49750-210	OPERATING SUPPLIES	588.67	10,250	3,043.43		
		609-49750-261	PURCHASES - LIQUOR	49,796.21	664,100	203,339.99		
		609-49750-262	PURCHASES - BEER	58,694.84	1,077,950	445,608.54		
		609-49750-263	PURCHASES - WINE	12,136.11	277,950	119,962.40		
		609-49750-264	PURCHASES - MIX	2,060.19	24,350	3,729.43		
		609-49750-269	PURCHASES - MERCHANDISE	1,724.15	34,300	10,829.50		
		609-49750-333	FREIGHT	1,354.02	23,500	9,198.01		
		609-49750-380	UTILITIES	1,092.50	15,150	7,206.32		
		651-20200	ACCOUNTS PAYABLE	164.67-*				
		651-49520-201	OFFICE SUPPLIES AND EXPE	23.18	2,950	2,603.36		
		651-49520-202	POSTAGE	131.07	350	82.83		
		651-49520-404	EQUIP. MAINTENANCE CONTR	10.42	400	199.30		
		660-20200	ACCOUNTS PAYABLE	33,122.14-*				
		660-45183-201	OFFICE SUPPLIES & EXPENS	7.69	2,650	2,615.06		
		660-45183-210	OPERATING SUPPLIES	1,345.77	19,300	10,110.40		
		660-45183-223	BUILDING MAINT. SUPPLIES	39.34	15,000	8,255.59		
		660-45183-230	PURCHASES - ICE	393.60	2,350	1,094.00		
		660-45183-231	PURCHASES - WOOD	7,947.20	26,650	11,055.60		
		660-45183-303	CONTRACTUAL SERVICES	17,647.32	130,250	66,585.90		
		660-45183-321	TELEPHONE	204.10	1,600	131.38		
		660-45183-380	UTILITIES	5,537.12	37,000	20,342.38		
		850-20200	ACCOUNTS PAYABLE	6,910.00-*				
		850-45122-210	OPERATING SUPPLIES	1,160.00	0	11,525.11- Y		
		850-45122-442	CONTRIBUTION EXPENSE	5,750.00	0	25,582.50- Y		

PACKET: 02597 AUGUST 9, 2022

VENDOR SET: 01 CITY OF TWO HARBORS

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

** G/L ACCOUNT TOTALS **

BANK	YEAR	ACCOUNT	NAME	AMOUNT	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
		999-13101	DUE FROM GENERAL FUND	84,298.41 *				
		999-13211	DUE FROM LIBRARY FUND	4,405.70 *				
		999-13231	DUE FROM AIRPORT FUND	2,607.73 *				
		999-13241	DUE FROM GOLF FUND	26,064.81 *				
		999-13401	DUE FROM CAPITAL EQUIPME	147,537.38 *				
		999-13402	DUE FROM STREET IMPROVEM	173,712.59 *				
		999-13500	DUE FROM PERMANENT IMPRO	4,486.00 *				
		999-13601	DUE FROM WATER FUND	410,651.31 *				
		999-13602	DUE FROM SEWER FUND	1327,424.13 *				
		999-13604	DUE FROM ELECTRIC FUND	9,300.08 *				
		999-13605	DUE FROM GAS FUND	20,959.61 *				
		999-13609	DUE FROM LIQUOR FUND	127,951.66 *				
		999-13651	DUE FROM STORMWATER UTIL	164.67 *				
		999-13660	DUE FROM CAMPGROUND FUND	33,122.14 *				
		999-13850	DUE FROM RECREATION	6,910.00 *				
			** 2022 YEAR TOTALS	2379,596.22				

PACKET: 02597 AUGUST 9, 2022

VENDOR SET: 01 CITY OF TWO HARBORS

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
101	5/2022	2,486.63
101	6/2022	34,084.76
101	7/2022	33,159.74
101	8/2022	14,567.28
211	7/2022	2,038.72
211	8/2022	2,366.98
231	7/2022	107.73
231	8/2022	2,500.00
241	7/2022	26,064.81
401	7/2022	147,537.38
402	6/2022	39,565.00
402	7/2022	134,147.59
500	6/2022	4,486.00
601	5/2022	16.38
601	6/2022	840.23
601	7/2022	23,460.85
601	8/2022	386,333.85
602	5/2022	314.91
602	6/2022	693.90
602	7/2022	14,741.17
602	8/2022	1,311,674.15
604	5/2022	727.51
604	6/2022	366.68
604	7/2022	6,346.51
604	8/2022	1,859.38
605	5/2022	226.43
605	6/2022	1,690.56
605	7/2022	17,918.12
605	8/2022	1,124.50
609	6/2022	441.63
609	7/2022	64,586.75
609	8/2022	62,923.28
651	5/2022	36.10
651	7/2022	128.57
660	7/2022	31,521.55
660	8/2022	1,600.59
850	5/2022	1,160.00
850	7/2022	3,375.00
850	8/2022	2,375.00

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A/P Regular Open Item Register

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PACKET: 02597 AUGUST 9, 2022

VENDOR SET: 01 CITY OF TWO HARBORS

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

NO ERRORS

NO WARNINGS

** END OF REPORT **

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

TWO HARBORS CITY COUNCIL



AGENDA ITEM SUMMARY

AGENDA ITEM SUBJECT: *Consider approving Pay App #9 to Lakehead Constructors for the Wastewater Treatment Plant Project for \$1,084,024.47*

ORIGINATING SOURCE/DEPARTMENT: *Sewer Plant*

FUNDING SOURCE: *State appropriations, PSIG Grant, WIF Grant, Sewer and Electric Fund reserves, with remaining balance to be covered from a low interest rate PFA loan*

BACKGROUND: *See attached memo from Bolton & Menk.*

ESTIMATED DATE OF COMPLETION: **12/31/2024**

COMMITTEE/COMMISSION RECOMMENDATION: Click here to enter text.

ADMINISTRATION/STAFF RECOMMENDED COUNCIL ACTION:
Approve Pay App #9 to Lakehead Constructors for the Wastewater Treatment Plant Project for \$1,084,024.47

Agenda Item # CA.4 Meeting Date: 8/8/22



**BOLTON
& MENK**

Real People. Real Solutions.

7533 Sunwood Drive NW
Suite 206
Ramsey, MN 55303-5119

Ph: (763) 433-2851
Fax: (763) 427-0833
Bolton-Menk.com

VIA EMAIL

August 1, 2022

Joel Dhein, Interim City Administrator
City of Two Harbors
522 1st Ave.
Two Harbors, MN 55616

RE: Two Harbors Wastewater Treatment Facility Improvements
Pay Application No. 9
BMI Project Number: M24.117177

Dear Joel,

Enclosed is a copy of Pay Application No. 9 from Lakehead Constructors, Inc. for \$1,084,024.47. I have reviewed this request and recommend payment to the contractor. The work reflected on this application represents 18.8% of the work to be completed under this contract. Please process this request for payment.

Please contact me if you have any questions.

Sincerely,
Bolton & Menk, Inc.

Jennifer Selchow, P.E.
Environmental Project Engineer

Enclosures

cc: Joe Rhein, Bolton and Menk, Inc.
Brian Guldán, Bolton and Menk, Inc.
Luke Heikkila, City of Two Harbors
Patty Nordean, City of Two Harbors
Miranda Pietila, City of Two Harbors
File

Contractor's Application for Payment No.

Application Period: 6/26/22 - 7/25/22		Application Date: 7/25/2022		Invoice No. 9	
To (Owner):	City of Two Harbors, MN	From (Contractor):	Lakehead Constructors, Inc.	Via (Engineer):	Bolton & Menk
Project:	Wastewater Treatment Facility Improvements	Contract:	Wastewater Improvements		
Owner's Contract No.:		Contractor's Project No.:	7834	Engineer's Project No.:	M24.117177

Application For Payment Change Order Summary

Approved Change Orders	Number	Additions	Deductions	
				1. ORIGINAL CONTRACT PRICE..... \$ 29,297,715.00
				2. Net change by Change Orders..... \$
				3. Current Contract Price (Line 1 + 2)..... \$ 29,297,715.00
				4. TOTAL COMPLETED AND STORED TO DATE (Column F on Progress Estimate)..... \$ 55,793,536.49
				5. RETAINAGE:
				a. 5% X \$4,932,352.14 Work Completed..... \$ 246,617.61
				b. 5% X \$861,184.35 Stored Material..... \$ 43,059.22
				c. Total Retainage (Line 5a + Line 5b)..... \$ 289,676.82
				6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c)..... \$ 55,038,859.67
				7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)..... \$ 54,419,835.20
				8. AMOUNT DUE THIS APPLICATION..... \$ 1,084,024.47
				9. BALANCE TO FINISH, PLUS RETAINAGE (Column G on Progress Estimate + Line 5 above)..... \$ 23,793,855.33
TOTALS				
NET CHANGE BY				
CHANGE ORDERS				

Contractor's Certification

The undersigned Contractor certifies that to the best of its knowledge: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

[Signature]

By: Kerry Pylika	Date: 7/25/2022
------------------	-----------------

Payment of: \$	\$1,084,024.47	(Line 8 or other - attach explanation of the other amount)
is recommended by:	<i>[Signature]</i>	(Engineer) 08/01/2022 (Date)
Payment of: \$	\$1,084,024.47	(Line 8 or other - attach explanation of the other amount)
is approved by:		(Owner) (Date)
Approved by:		Funding Agency (if applicable) (Date)

Endorsed by the Construction Specifications Institute.

Progress Estimate

Contractor's Application

Project: Wastewater Treatment Facilities Improvements				Application Number: 9				
Application Period: 6/26/22 - 7/23/22				Invoice Number: 7/23/2022				
A		B	Work Completed		E	F	G	
Item	Description	Scheduled Value	C	D	Materials Presently Stored (not in C or D)	Total Completed and Stored in Date (C + D + E)	% (D/B)	Balance to Finish (B - F)
Specifications Section No.			From Previous Application (C+D)	This Period				
1000	General Conditions	\$2,785,870.00	\$560,000.00	\$183,000.00		\$745,000.00	26.7%	\$2,040,870.00
1001	Bonds & Insurance	\$290,000.00	\$290,000.00			\$290,000.00	100.0%	
1020	General Construction Allowance	\$475,000.00						\$475,000.00
1020	Chemical Feed Pump & Skid Allowance	\$75,000.00						\$75,000.00
1020	Raw Water Wetwell Mixer Allowance	\$5,000.00						\$5,000.00
1020	Laboratory Equipment Allowance	\$55,000.00						\$55,000.00
1020	Furnishings Allowance	\$35,000.00						\$35,000.00
1020	Computer Allowance	\$30,000.00						\$30,000.00
1020	Security System Allowance	\$40,000.00						\$40,000.00
1020	Utility Service Connection Allowance	\$35,000.00						\$35,000.00
2100	Earthwork General Conditions	\$219,500.00	\$219,500.00			\$219,500.00	100.0%	
2101	Site Preparation	\$43,380.00	\$43,380.00			\$43,380.00	100.0%	
2101	Demolition	\$182,000.00	\$59,135.04			\$59,135.04	32.5%	\$122,864.96
2102	Finish Grading	\$6,870.00						\$6,870.00
2103	Excavation & Backfill	\$489,800.00	\$417,393.33	\$47,916.47		\$465,310.00	95.0%	\$24,490.00
2104	Remove Pavement & Misc. Structures	\$22,600.00	\$13,000.00			\$13,000.00	57.5%	\$9,600.00
2105	Rock Excavation \$170/CY	\$425,000.00	\$57,970.00			\$57,970.00	13.4%	\$367,030.00
2106	Excavation & Embankment	\$102,700.00	\$64,406.69	\$33,158.31		\$97,565.00	95.0%	\$5,135.00
2107	Erosion & Sediment Control	\$33,150.00	\$11,236.67	\$5,327.73		\$16,564.40	50.0%	\$16,585.60
2108	Site Utilities	\$968,700.00	\$945,977.02	\$32,722.98		\$968,700.00	100.0%	
2109	Roads, Walks & Cuts	\$262,900.00						\$262,900.00
2110	Turf Restoration & Plantings	\$50,150.00						\$50,150.00
2111	Earthwork for Decorative Wall	\$70,000.00						\$70,000.00
3300	Cast In Place Concrete-below-includes rebar	\$1,245,000.00				\$310,000.00	41.0%	\$935,000.00
3300	Classifiers Concrete	\$1,245,000.00	\$115,000.00	\$395,000.00		\$510,000.00	41.0%	\$735,000.00
3300	Gauges	\$620,000.00						\$620,000.00
3300	Aeration Basins	\$2,375,000.00	\$30,000.00			\$30,000.00	1.3%	\$2,345,000.00
3300	Operations	\$475,000.00						\$475,000.00
3300	Bioreactors	\$815,000.00						\$815,000.00
3300	Chlorine Contact	\$475,000.00						\$475,000.00
3310	Concrete Decorative Walls	\$1,321,260.00						\$1,321,260.00
3410	All Precast	\$535,000.00						\$535,000.00
4810	Unit Masonry Assemblies	\$840,000.00						\$840,000.00
5100	Metals	\$895,000.00			\$3,839.43	\$3,839.43	0.4%	\$891,160.57
6100	Rough Carpentry	\$55,000.00						\$55,000.00
7150	Dampproofing	\$68,000.00						\$68,000.00
7190	Vapor Barrier	\$75,000.00						\$75,000.00
7335	Fully Adhered Membrane Roof System	\$675,000.00						\$675,000.00
7900	Caulking & Sealants	\$85,000.00						\$85,000.00
8110	Doors & Frames	\$130,000.00			\$10,609.92	\$10,609.92	8.2%	\$119,390.08
8560	O.H. Doors	\$60,000.00						\$60,000.00
8501	Windows	\$30,000.00			\$2,496.00	\$2,496.00	8.3%	\$27,504.00
9000	Painting	\$610,000.00						\$610,000.00
10000	Division 10	\$25,000.00						\$25,000.00
11242	Chemical Feed	\$133,708.00						\$133,708.00
11280	Gates	\$80,000.00						\$80,000.00
11310	Centrifugal Wastewater Pumps	\$300,000.00						\$300,000.00
11315	Rotary Lobe Pump	\$125,000.00						\$125,000.00
11318	Screw Impeller Centrifugal Pumps	\$440,000.00						\$440,000.00
11335	Jet Mixing Aeration System & 11374/13126	\$550,000.00						\$550,000.00
11352	Clarifier Equipment	\$540,000.00			\$504,000.00	\$504,000.00	93.3%	\$36,000.00
11376	High Efficiency Blower System	\$750,000.00						\$750,000.00
11384	Rotary Drum Thickener	\$155,000.00						\$155,000.00
11386	Rapid Mixers	\$48,000.00						\$48,000.00
11387	Submersible Mixers	\$25,000.00			\$25,000.00	\$25,000.00	100.0%	
11630	Automatic Sampler	\$17,000.00						\$17,000.00
12346	Caissons	\$55,000.00						\$55,000.00
13216	Precast Concrete Water Tanks	\$1,500,000.00	\$671,918.91	\$427,952.89		\$1,099,871.80	73.3%	\$400,128.20
13900	FRP Buffers & Weirs	\$60,000.00						\$60,000.00
14300	Hoists	\$25,000.00						\$25,000.00
15000	Mechanical							
15001	Mobilize & General Conditions	\$168,565.00	\$24,156.50			\$24,156.50	14.3%	\$144,408.50
15002	Buried Process Pipe	\$175,000.00	\$155,000.00		\$20,000.00	\$175,000.00	100.0%	
15003	Flanged Process Pipe	\$514,000.00		\$12,000.00	\$98,000.00	\$110,000.00	21.4%	\$404,000.00
15004	Process Flanged Fittings	\$286,000.00						\$286,000.00
15005	Process Valves	\$305,000.00						\$305,000.00
15006	Process Pipe Labor	\$425,000.00	\$18,000.00	\$12,000.00		\$30,000.00	7.1%	\$395,000.00
15007	Stainless Steel Material	\$34,000.00						\$34,000.00
15008	Stainless Steel Labor	\$16,000.00						\$16,000.00
15009	Gas Piping	\$15,600.00						\$15,600.00
15010	Aeration Piping Install	\$78,000.00						\$78,000.00
15011	Pipe Supports & Hangers	\$34,000.00						\$34,000.00
15012	Sampler Piping	\$3,800.00						\$3,800.00
15013	Pipe Demo	\$32,000.00						\$32,000.00
15014	Chem Feed Material	\$16,000.00						\$16,000.00
15015	Chem Feed Labor	\$17,600.00						\$17,600.00
15016	Mechanical Equipment Install	\$34,050.00						\$34,050.00
15017	Fabricated Ductwork	\$31,625.00						\$31,625.00
15018	Duct Field Material	\$22,000.00						\$22,000.00
15019	Plumbing Material	\$121,000.00						\$121,000.00
15020	Insulation Material	\$17,050.00						\$17,050.00
15021	Ventilation Material	\$85,217.00						\$85,217.00
15022	Plumbing Labor	\$173,406.00						\$173,406.00
15023	Insulation Labor	\$38,985.00						\$38,985.00
15024	Ventilation Equipment	\$177,760.00						\$177,760.00
15025	Plumbing Fixtures/Equipment	\$93,170.00						\$93,170.00
15026	Refrigeration Piping/Start-up	\$14,730.00						\$14,730.00
15027	T&B	\$9,486.00						\$9,486.00
15028	Temp Control Sub	\$137,006.00	\$13,700.00			\$13,700.00	10.0%	\$123,306.00
16000	Electrical							
16001	Permit	\$2,500.00						\$2,500.00
16002	Mobilization	\$50,000.00	\$38,000.00			\$38,000.00	76.0%	\$12,000.00
16003	Temp Power/Lighting	\$25,000.00	\$8,500.00			\$8,500.00	34.0%	\$16,500.00
16004	Site Electrical	\$407,319.00	\$35,000.00			\$35,000.00	8.6%	\$372,319.00
16005	Site Lighting	\$58,116.00						\$58,116.00
16006	Final Clarifier	\$47,684.00						\$47,684.00
16007	Aeration Basin	\$37,476.00						\$37,476.00
16008	Operations Building	\$196,343.00						\$196,343.00
16009	Storage Garage	\$49,873.00						\$49,873.00
16010	Bioreactors Building	\$214,073.00						\$214,073.00
16011	Pre Treatment	\$5,000.00						\$5,000.00
16012	Existing Pre Treatment	\$88,943.00						\$88,943.00
16013	Existing Filter Building	\$142,976.00						\$142,976.00
16014	Wall Lighting	\$45,857.00						\$45,857.00
16015	Equipment	\$14,028.00						\$14,028.00
16016	Service	\$160,937.00						\$160,937.00
16017	Lighting Fixtures Material	\$224,200.00			\$88,261.00	\$88,261.00	39.4%	\$135,939.00
16018	Gear	\$206,721.00			\$74,758.00	\$74,758.00	36.2%	\$131,963.00
16019	Cabinet Unit Heaters	\$34,220.00			\$34,220.00	\$34,220.00	100.0%	
16020	Generator	\$228,377.00						\$228,377.00
16021	Integrator	\$136,880.00						\$136,880.00
16022	Integrator Materials	\$418,834.00						\$418,834.00
16023	Integrator Hardware	\$139,611.00						\$139,611.00
16024	Integrator Start-up	\$178,109.00						\$178,109.00
Totals		\$19,297,715.00	\$3,791,373.76	\$1,141,078.38	\$861,184.35	\$5,793,536.49		\$23,504,178.51

TWO HARBORS CITY COUNCIL



AGENDA ITEM SUMMARY

AGENDA ITEM SUBJECT: *Consider approving Pay App #18 to Lake County for the 2021 – 2022 Street Improvement Project for \$134,147.59*

ORIGINATING SOURCE/DEPARTMENT: *Street Improvement Fund*

FUNDING SOURCE: *Street Improvement Fund*

BACKGROUND: *The cost for pay request #18 is \$134,147.59, the project is approximately 95% complete and is scheduled to be complete by the end of the summer.*

ESTIMATED DATE OF COMPLETION: **12/31/2022**

COMMITTEE/COMMISSION RECOMMENDATION: Click here to enter text.

ADMINISTRATION/STAFF RECOMMENDED COUNCIL ACTION:
Approve Pay App #18 to Lake County for the 2021 – 2022 Street Improvement Project for \$134,147.59

Agenda Item # CA.5 Meeting Date: 8/8/22



CITY OF TWO HARBORS CITY COUNCIL

AGENDA ITEM COVER SHEET

Originating Staff: Jose Leon	Department: Cable TV Public Access	Date: 07/26/2022
Agenda Item Subject: CableCast Video-on-demand server add-on	Fiscal Impact: 2022 Cable TV equipment	
<p>BACKGROUND: This request is to purchase a CableCast VIOSTREAM server for public access. This server add-on will allow livestreaming on our platforms and video-on-demand of our P.E.G. content from our server. It will add many capabilities for community viewing including the ability to establish a Roku channel, Amazon Firestick channel, Apple TV channel and a channel on the CableCast app for Apple or Android devices. The device is the same brand and generation as our current CableCast server that sends our signal to Mediacom Cable and is built to be an addition to our server.</p> <p>Vendor Justification: Our current system was purchased and installed by AVI Systems, they are the preferred vendor in our area, we have a working history with them, and they have discounted the price from the MSRP. They are also willing to work with me remotely to save on installation charges as I will install myself and get remote assistance to commission the server online.</p> <p>Purchase Justification: This equipment will allow us much more flexibility using Zoom in the meetings, and give us the ability to grow and meet the needs of the community into the foreseeable future. I think that this equipment cost also fits into our 2022 budget and will give us a robust broadcasting system to entice the community to get involved and use in the future.</p>		
COUNCIL ACTION REQUESTED: Approval		
RECOMMENDATION: Jose Leon, Cable TV Public Access Coordinator		
ATTACHMENTS: Proposal from AVI Systems for \$10,900. Proposal Number: 1130205		

Retail Sales Agreement



AVI Systems Inc., 9675 W 76th St Eden Prairie, MN, 55344 | Phone: (952)949-3700, Fax: (952)949-6000

Proposal Number: 1130205
Prepared For: City of Two Harbors
Attn: Jose Leon

Proposal Date: July 19, 2022
City of Two Harbors - Upgrade Cablecast System-Add Live Streaming

Prepared By: Erik Speer
Phone: (952)905-7961
Email: Erik.Speer@avisystems.com

BILL TO

Attn: Jose Leon
City of Two Harbors
522 1st Ave
Two Harbors, MN, 55616
Phone: (218)834-5631
Email: pact@twoharborsmn.gov
Customer Number: COT0023

SITE

Attn: Jose Leon
City of Two Harbors
522 1st Ave
Two Harbors, MN, 55616
Phone: (218)834-5631
Email:

COMMENTS

PRODUCTS AND SERVICES SUMMARY

Equipment	\$10,900.00
Integration	\$0.00
PRO Support	\$0.00
Shipping & Handling	\$241.00
Tax	\$0.00
Grand Total	\$11,141.00

Unless otherwise specified. The prices quoted reflect a discount for a cash payment (i.e., check, wire transfer) made by Customer in full within the time stated for payment on each invoice. Discount only applies to new items included on the invoice, and only applies if the balance on the invoice is paid in full.

All returned equipment is subject to a restocking charge. The prices are valid for 15 days and may be locked in by signing this Retail Sales Agreement.

Overdue balances are subject to a finance charge of 1.5% per month, or interest at the highest rate permitted by applicable law. In the event AVI must pursue collection of unpaid invoices, Customer agrees to pay all of AVI's costs of collection, including its attorneys' fees.

INVOICING AND PAYMENT TERMS

Customer and AVI have agreed on the payment method of CHECK. Payment must be remitted by stated method. To the extent Customer seeks to use of any payment methods other than stated, and that payment method results in an increased transaction cost to AVI, the new payment must be approved in writing, and the Customer shall be responsible for paying the increased transaction cost to AVI associated with the change in payment method. Payments shall be made 30 days from invoice date. So long as the invoice has been sent and the Customer's payment is made within the terms work will continue.

AVI uses progress billing, and invoices for equipment and services allocated to the contract on a monthly basis. Unless otherwise specified, all items quoted (goods and services) as well as applicable out of pocket expenses (permits, licenses, shipping, etc.) are invoiced in summary (including applicable sales taxes due for each category of invoiced items).

Customer is to make payments to the following "Remit to" address:

AVI Systems
NW8393 PO Box 1450
Minneapolis, MN 55485-8393

If Payment Method is ACH: Customer must make all payments in the form of bank wire transfers or electronic funds transfers through an automated clearinghouse with electronic remittance detail, in accordance with the payment instructions AVI Systems provides on its invoice to Customer.

A monthly summary of detailed equipment received is available upon request. Equipment received may be different than equipment billed based on agreed billing method.

TAXES AND DELIVERY

Unless stated otherwise in the "Products and Services Summary" above, AVI will add and include all applicable taxes, permit fees, license fees, and delivery charges to the amount of each invoice. Taxes will be calculated according to the state law(s) in which the product(s) and/or service(s) are provided. Unless Customer provides a valid tax exemption certificate for any tax exemption(s) claimed, AVI shall invoice for and collect all applicable taxes in accordance with state law(s), and Customer will be responsible for seeking a tax credit/refund from the applicable taxing authority.

AGREEMENT TO QUOTE AND DOCUMENTS CONSTITUTING YOUR CONTRACT WITH AVI

Customer hereby accepts the above quote for goods and/or services from AVI. When duly executed and returned to AVI, AVI's Credit Department will check Customer's credit and approve the terms. After approval by AVI's Credit Department and signature by AVI, this Retail Sales Agreement will, together with the AVI General Terms & Conditions (which can be found at <http://www.avisystems.com/TermsOfSale>) form a binding agreement between Customer and AVI. (This Retail Sales Agreement and the AVI General Terms & Conditions of Sale (the "T&Cs") are referred to collectively as the "Agreement"). If not defined in this Agreement, all capitalized terms shall have the meaning given to them in the T&Cs. Should AVI's Credit Department determine at any point prior to AVI commencing work that Customer's credit is not adequate, or should it otherwise disapprove of the commercial terms, AVI reserves the right to terminate the Agreement without cause and without penalty to AVI.

AGREED AND ACCEPTED BY

Company

Signature

Printed Name

Date

AVI Systems, Inc.

Company

Signature

Printed Name

Date

CONFIDENTIAL INFORMATION

The company listed in the "Prepared For" line has requested this confidential price quotation, and shall be deemed "Confidential Information" as that term is defined in the T&Cs. This information and document is confidential and is intended solely for the private use of the customer identified above. Customer agrees it will not disseminate copies of this quote to any third party without the prior written consent of AVI. Sharing a copy of this quote, or any portion of the Agreement with any competitor of AVI is a violation of this confidentiality provision. If you are not the intended recipient of this quote (i.e., the customer), you are not properly in possession of this document and you should immediately destroy all copies of it.

SERVICES TO BE PROVIDED

Cablecast will provide 2 hours of remote integration assistance and training. More time can be added if needed. If AVI services are required for installation assistance that can be arranged on a time and materials basis.

PRODUCTS AND SERVICES DETAIL

PRODUCTS:

<u>Model #</u>	<u>Mfg</u>	<u>Description</u>	<u>Qty</u>	<u>Price</u>	<u>Extended</u>
CBL-VIOSTREAM-LITE	TIGHTROPE	Cablecast VIOSTREAM server	1	\$8,500.00	\$8,500.00
CBL-SVC-PH-HRLY	TIGHTROPE	Remote Training, Installation Assistance and Service	2	\$100.00	\$200.00
CBL-REFLECT-BND	TIGHTROPE	Cablecast Reflect Live and Video on Demand Services	1	\$2,200.00	\$2,200.00

Sub-Total: **\$10,900.00**

Total: **\$10,900.00**

Refer to page 1 for the Grand Total that includes the Taxes, and Shipping & Handling

AVI Systems General Terms and Conditions of Sale

The following General Terms & Conditions of Sale (the "T&Cs") in combination with either (a) a signed Retail Sales Agreement or (b) Quote under which AVI Systems, Inc ("AVI") agrees to supply goods or services constitute a binding contract (the "Agreement") between AVI and the entity identified on page one of the Retail Sales Agreement or Quote (the "Customer"). In the absence of a separately negotiated "Master Services Agreement" between AVI and Customer signed in "wet ink" by the Chief Executive Officer or Chief Financial Officer of AVI, these T&C's shall apply. Any terms and conditions set forth in any correspondence, purchase order or Internet based form from Customer to AVI which purport to constitute terms and conditions which are in addition to those set forth in this Agreement or which attempt to establish conflicting terms and conditions to those set forth in this Agreement are expressly rejected by AVI unless the same has been manually countersigned in wet ink by an Officer of AVI.

1. Changes In The Scope of Work – Where a Scope of Work is included with this Agreement, costs resulting from changes in the scope of this project by the Customer, including any additional requirements or restrictions placed on AVI by the Customer or its representatives, will be added to the contract price. When AVI becomes aware of the nature and impact of the change, a contract Change Order will be submitted for review and approval by the Customer before work continues. AVI has the right to suspend the work on the project pending Customer's written approval of the Change Order.

2. Ownership and Use of Documents and Electronic Data – Where applicable, drawings, specifications, other documents, and electronic data furnished by AVI for the associated project under this Agreement are instruments of the services provided. These items are "Confidential Information" as defined in this Agreement and AVI shall retain all common law, statutory and other reserved rights, including any copyright in these instruments. These instruments of service are furnished for use solely with respect to the associated project under this Agreement. The Customer shall be permitted to retain copies of any drawings, specifications, other documents, and electronic data furnished by AVI for information and reference in connection with the associated project and for no other purpose.

3. Proprietary Protection of Programs – Where applicable this Agreement does not cause any transfer of title, or intellectual rights, in control systems programs, or any materials produced in connection therewith, including any source code. Any applications or programs supplied by AVI are provided, and are authorized for installation, execution, and use only in machine-readable object code form. This Agreement is expressly limited to the use of the programs by the Customer for the equipment in connection with the associated project. Customer agrees that it will not seek to reverse-engineer any program to obtain source codes, and that it will not disclose the programs source codes or configuration files to any third party, without the written consent of AVI. The programs, source codes and configuration files, together with AVI' know-how and integration and configuration techniques, furnished hereunder are proprietary to AVI, and were developed at its private expense. If Customer is a branch of the United States government, for purposes of this Agreement any software furnished by AVI hereunder shall be deemed "restricted computer software", and any data, including installation and systems configuration information, shall be deemed "limited rights data", as those terms are defined in FAR 52.227-14 of the Code of Federal regulations.

4. Shipping and Handling and Taxes – The prices shown are F.O.B. manufacturer's plant or AVI's office depending on where items are located when direction is issued to ship to the point of integration. The Customer, in accordance with AVI's current shipping and billing practices, will pay all destination charges. In addition to the prices on this Agreement, the Customer agrees to pay amounts equal to any sales tax invoiced by AVI, or (where applicable) any use or personal property taxes resulting from this Agreement or any activities hereunder. Customer will defend, indemnify and hold harmless AVI against any claims by any tax authority for all unpaid taxes or for any sales tax exemption claimed by Customer.

5. Title – Where applicable, title to the Equipment passes to the Customer on the earlier of: (a) the date of shipment from AVI to Customer, or (b) the date on which AVI transmits its invoice to Customer.

6. Security Interest – In addition to any mechanics' lien rights, the Customer, for value received, hereby grants to AVI a security interest under the Minnesota commercial code together with the a security interest under the law(s) of the state(s) in which work is performed or equipment is delivered. This security interest shall extend to all Equipment, plus any additions and replacements of such Equipment, and all accessories, parts and connecting Equipment now or hereafter affixed thereto. This security interest will be satisfied by payment in full unless otherwise provided for in an installment payment agreement. The security interest shall be security for all sums owed by Customer under this Agreement. A copy of this Agreement may be filed as a financing statement with the appropriate authority at any time after signature of the Customer. Such filing does not constitute acceptance of this Agreement by AVI

7. Risk of Loss or Damage – Notwithstanding Customer's payment of the purchase price for Equipment, all risk of loss or damage shall transfer from AVI to Customer upon transfer of Title to Customer. Customer shall be responsible for securing insurance on Equipment from this point forward.

8. Receiving/Integration – Unless the Agreement expressly includes integration services by AVI, the Customer agrees to furnish all services required for receiving, unpacking and placing Equipment in the desired location along with integration. Packaging materials shall be the property of the Customer.

9. Equipment Warranties – To the extent AVI receives any warranties from a manufacturer on Equipment; it will pass them through to Customer to the full extent permitted by the terms of each warranty. Factory warranties vary by manufacturer, and no additional warranties are expressed or implied.

10. General Warranties – Each Party represents and warrants to the other that: (i) it has full right, power and authority to enter into and fully perform its obligations under this Agreement, including without limitation the right to bind any party it purports to bind to this Agreement; (ii) the execution, delivery and performance of this Agreement by that Party does not conflict with any other agreement to which it is a Party or by which it is bound, and (iii) it will comply with all applicable laws in its discharge of its obligations under this Agreement. AVI warrants, for a period of 90 days from Substantial Completion, the systems integration to be free from defects in workmanship. CUSTOMER WARRANTS THAT IT HAS NOT RELIED ON ANY

INFORMATION OR REPRESENTATION PROVIDED BY OR ON BEHALF OF AVI WHICH IS NOT EXPRESSLY INCLUDED IN THESE GENERAL TERMS AND CONDITIONS OR THE RETAIL SALES AGREEMENT. EXCEPT AS EXPRESSLY SET FORTH HEREIN, AVI DISCLAIMS ANY EXPRESS OR IMPLIED WARRANTIES WITH REGARD TO THE EQUIPMENT, MATERIALS AND SERVICES PROVIDED BY AVI, INCLUDING WITHOUT LIMITATION WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, NON INFRINGEMENT AND TITLE.

11. Indemnification – Customer shall defend, indemnify and hold harmless AVI against all damages, claims, liabilities, losses and other expenses, including without limitation reasonable attorneys' fees and costs, (whether or not a lawsuit or other proceeding is commenced), that arise in whole or in part from: (a) any negligent act or omission of Customer, its agents, or subcontractors, (b) Customer's failure to fully conform to all laws, ordinances, rules and regulations which affect the Agreement, or (c) Customer's breach of this Agreement. If Customer fails to promptly indemnify and defend such claims and/or pay AVI's expenses, as provided above, AVI shall have the right to defend itself, and in that case, Customer shall reimburse AVI for all of its reasonable attorneys' fees, costs and damages incurred in settling or defending such claims within thirty (30) days of each of AVI's written requests. AVI shall indemnify and hold harmless Customer against all damages, claims, liabilities, losses and other expenses, including without limitation reasonable attorneys' fees and costs, (whether or not a lawsuit or other proceeding is commenced), to the extent that the same is finally determined to be the result of (a) any grossly negligence or willful misconduct of AVI, its agents, or subcontractors, (b) AVI's failure to fully conform to any material law, ordinance, rule or regulation which affects the Agreement, or (c) AVI's uncured material breach of this Agreement.

12. Remedies – Upon default as provided herein, AVI shall have all the rights and remedies of a secured party under the Minnesota commercial code and under any other applicable laws. Any requirements of reasonable notice by AVI to Customer, or to any guarantors or sureties of Customer shall be met if such notice is mailed, postage prepaid, to the address of the party to be notified shown on the first page of this Agreement (or to such other mailing address as that party later furnishes in writing to AVI) at least ten calendar days before the time of the event or contemplated action by AVI set forth in said notice. The rights and remedies herein conferred upon AVI, shall be cumulative and not alternative and shall be in addition to and not in substitution of or in derogation of rights and remedies conferred by the Minnesota commercial code and other applicable laws.

13. Limitation of Remedies for Equipment – AVI's entire liability and the Customer's sole and exclusive remedy in all situations involving performance or nonperformance of Equipment furnished under this Agreement, shall be the adjustment or repair of the Equipment or replacement of its parts by AVI, or, at AVI option, replacement of the Equipment.

14. Limitation on Liability – EXCEPT IN CIRCUMSTANCES INVOLVING ITS GROSS NEGLIGENCE OR WILLFUL MISCONDUCT, THE TOTAL LIABILITY OF A AVI UNDER THIS AGREEMENT FOR ANY CAUSE SHALL NOT EXCEED (EITHER FOR ANY SINGLE LOSS OR ALL LOSSES IN THE AGGREGATE) THE NET AMOUNT ACTUALLY PAID BY CUSTOMER TO AVI UNDER THIS AGREEMENT DURING THE TWELVE (12) MONTH PERIOD PRIOR TO THE DATE ON WHICH AVI'S LIABILITY FOR THE FIRST SUCH LOSS FIRST AROSE.

15. No Consequential Damages – AVI SHALL NOT HAVE ANY LIABILITY TO CUSTOMER OR TO ANY OTHER PERSON OR ORGANIZATION FOR ANY INDIRECT, INCIDENTAL, CONSEQUENTIAL, EXEMPLARY, PUNITIVE OR SPECIAL DAMAGES OF ANY DESCRIPTION (INCLUDING WITHOUT LIMITATION LOST PROFITS OR LOSS OR INTERRUPTION OF BUSINESS), WHETHER BASED ON CONTRACT, NEGLIGENCE, TORT, OR ANY OTHER LEGAL THEORY, REGARDLESS OF WHETHER ADVISED OF THE POSSIBILITY OF SUCH DAMAGES AND IRRESPECTIVE OF THE NUMBER OR NATURE OF CLAIMS.

16. Acceleration of Obligations and Default – Payment in full for all "Equipment," which is defined as all goods identified in the section of the Agreement with the same title, as well for any and all other amounts due to AVI shall be due within the terms of the Agreement. Upon the occurrence of any event of default by Customer, AVI may, at its option, with or without notice, declare the whole unpaid balance of any obligation secured by this Agreement immediately due and payable and may declare Customer to be in default under this Agreement.

17. Choice of Law, Venue and Attorney's Fees – This Agreement shall be governed by the laws of the State of Minnesota in the United States of America without reference to or use of any conflicts of laws provisions therein. For the purpose of resolving conflicts related to or arising out of this Agreement, the Parties expressly agree that venue shall be in the State of Minnesota in the United States of America only, and, in addition, the Parties hereby consent to the exclusive jurisdiction of the federal and state courts located in Hennepin County, Minnesota in the United States of America and waive any right to assert in any such proceeding that Customer is not subject to the jurisdiction of such court or that the venue of such proceeding is improper or an inconvenient forum. The Parties specifically disclaim application (i) of the United Nations Convention on the International Sale of Goods, 1980, and (ii) of Article 2 of the Uniform Commercial Code as codified. In the event AVI must take action to enforce its rights under the Agreement, the court shall award AVI the attorney's fees it incurred to enforce its rights under this Agreement.

18. General – Headings are for reference purposes only and shall not affect the meaning or interpretation of this Agreement. The Parties acknowledge and agree that the Agreement has been negotiated by the Parties and that each had the opportunity to consult with its respective counsel, and shall be interpreted fairly in accordance with its terms and without any strict construction in favor of or against either Party based on draftsmanship of the Agreement. This Agreement is not assignable by Customer without the prior written consent of AVI. Any attempt by Customer to assign any of the rights, duties, or obligations of this Agreement without such consent is void. AVI reserves the right to assign this Agreement to other parties in order to fulfill all warranties and obligations expressed herein, or upon the sale of all or substantially all of AVI's assets or business. This Agreement can only be modified by a written agreement duly signed by persons authorized to sign agreements on behalf of the Customer and of AVI, and variance from the terms and conditions of the Agreement in any order or other written notification from the Customer will be of no effect. If any provision or provisions of this Agreement shall be held to be invalid, illegal or unenforceable, the validity, legality and enforceability of the remaining provisions shall not in any way be affected or impaired thereby. AVI is not responsible for any delay in, or failure to, fulfill its obligations under this Agreement due to causes such as natural disaster, war, emergency conditions, labor strike, acts of terrorism, the substantial inoperability of the Internet, the inability to obtain supplies, or any other reason or any other cause or condition beyond AVI's reasonable control. Except as otherwise stated in the Agreement, AVI is not obliged to provide any services hereunder for Equipment located outside the United States or Puerto Rico. Scheduled completion dates are subject to change based on material shortages caused by shortages in cable and materials that are industry wide.

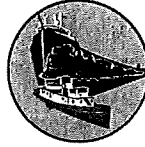
19. Confidentiality. The term "Confidential Information" shall mean the inventions, trade secrets, computer software in both object and source code, algorithms, documentation, know how, technology, ideas, and all other business, customer, technical, and financial information owned by AVI or the Customer, which is designated as confidential, or communicated in such a manner or under such circumstances as would reasonably enable a person or organization to ascertain its confidential nature. All the Confidential Information of a party to this Agreement shall be maintained in confidence by the other party, and neither party shall, during the term of this Agreement or for a period of three (3) years subsequent to the termination of this Agreement, divulge to any person or organization, or use in any manner whatsoever, directly or indirectly, for any reason whatsoever, any of the Confidential Information of the other party without receiving the prior written consent of the other party. AVI and the Customer shall take such actions as may be reasonably necessary to ensure that its employees and agents are bound by the provisions of this Section, which actions shall, as may be reasonably requested by either party, include the execution of written confidentiality agreements with the employees and agents of the other party. The provisions of this Section shall not have application to any information that (i) becomes lawfully available to the public; (ii) is received without restriction from another person or organization lawfully in possession of such information; (iii) was rightfully in the possession of a party without restriction prior to its disclosure; or (iv) is independently developed by a party or its employees or agents without access to the other party's similar information.

20. Nonsolicitation - To the extent permitted by applicable law, during the term of this Agreement and for a period of one (1) year after the termination this Agreement, each Party agrees that it shall not knowingly solicit or attempt to solicit any of the other Party's executive employees or employees who are key to such Party's performance of its obligations under this Agreement ("Covered Employees"). Notwithstanding the foregoing, nothing herein shall prevent either Party from hiring as an employee any person who responds to an advertisement for employment placed in the ordinary course of business by that Party and/or who initiates contact with that party without any direct solicitation of that person by that Party or its agents.

21. Price Quotations and Time to Install – AVI often installs systems at the end of a construction project. The price quoted contemplates that AVI shall have access to the location for the time shown for AVI to complete its work after the work of all other contractors is substantially complete which means, generally, all other trades are no longer generating dust in the location, and final carpeting/flooring is installed (the "Prepared Area") Failure to give AVI access to the Prepared Area for the amount of time shown for the installation may result in increased installation costs, typically in a manner proportionate to the reduction of time given to AVI to complete its work compared to the original schedule.

22. Price Quotations – Unless otherwise specified, all prices quoted reflect a discount for a cash payment (i.e., check, wire transfer) made by Customer in full within the terms of each invoice. Payment in other forms, including credit card, p-card, or other non-cash payments shall be subject to a convenience above the cash price. Please speak to your AVI representative if you have any questions in this regard.

TWO HARBORS CITY COUNCIL



AGENDA ITEM SUMMARY

AGENDA ITEM SUBJECT: *Natural Gas Odorizer pump*

ORIGINATING SOURCE/DEPARTMENT: *Gas*

FUNDING SOURCE: *Gas Operating*

BACKGROUND: *Replace odorant injection pump at the Town Border Station. It has over 1 million strokes and we will have old one rebuilt and use as a spare..This item is specific for the YZ injection system where another quote is unavailable.*

ESTIMATED DATE OF COMPLETION: **08/31/2022**

COMMITTEE/COMMISSION RECOMMENDATION: Click here to enter text.

ADMINISTRATION/STAFF RECOMMENDED COUNCIL ACTION: *I recommend we purchase from Nelson Technology for \$4,781.00*

Agenda Item # CA.7 Meeting Date: 8/8/22



NELSON TECHNOLOGIES, INC.

6300 Bury Drive, Eden Prairie, MN 55346 · (952) 835-1895 · Fax (952) 835-4614

NELSON TECHNOLOGIES QUOTATION

Quoted To: City of Two Harbors 522 1 st Ave Two Harbors, MN 55616 Attn: Paul Johnson	Date: 8/3/2022 Quotation: 80322-9591BPF Application: YZ Parts Location: Two Harbors, MN Requisition: Brad Sewich F.O.B.: Origination Terms: Net 30 Days Page: 1 of 2
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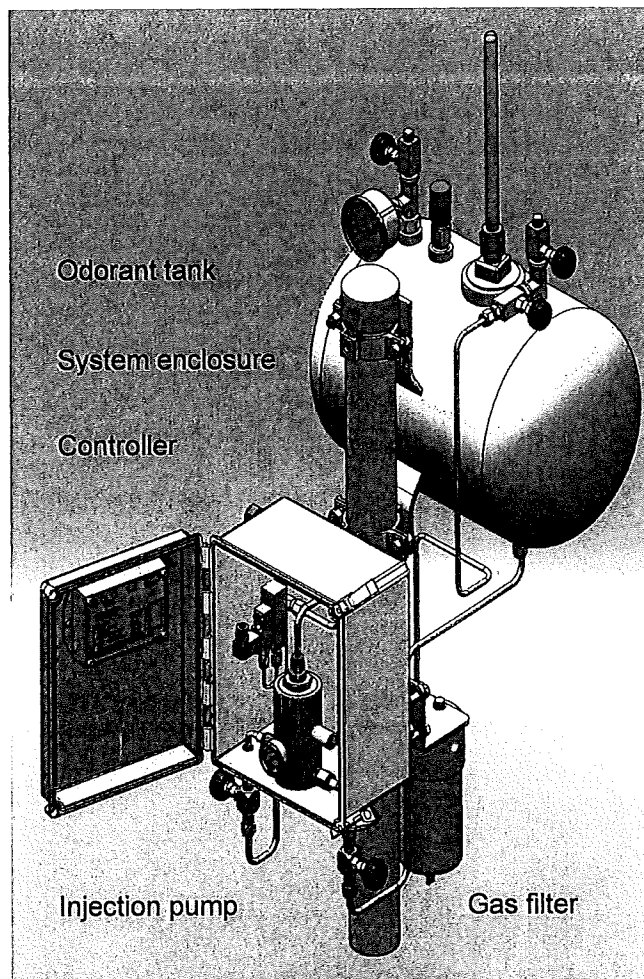
Item No.	Qty	Description	Unit Price	Total Price	Estimated Ship Date
1	1	YZ 6000B Pump Seal Kit PN D3-0140	\$658.00	\$658.00	1-2 Weeks ARO
2	1	YZ 6000B Complete Pump PN B0-1034	\$4,781.00	\$4,781.00	1-2 Weeks ARO
3	1	YZ LVO Solenoid Valve PN A4-0003	\$281.00	\$281.00	1-2 Weeks ARO
		** Freight & tax not included on quote ** Effective February 1, 2020, deliveries from Nelson Technologies inventory may require an expedite fee to meet quicker than quoted lead times.			ALL LEAD TIMES SUBJECT TO PRIOR SALE

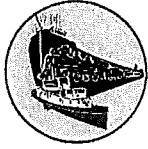
SECTION 2: System Installation

Standard System Components

Standard primary components of the NJEX-610G include the following:

- **System Odorant Tank.** The odorant tank is tested and pre-assembled with a valve package including a visual level monitor.
- **System Controller.** The Z-65/3.10 Controller with internal battery assembly.
- **Odorant Injection Pump.** The NJEX 6000 is a pneumatically actuated, positive displacement plunger pump.
- **System Enclosure.** Houses the Model 6000B pump, the Z-65/3.10 Controller, the actuation gas manifold and the odorant discharge manifold.
- **NJEX Gas Filter.** Installed between the actuation gas regulator and the actuation gas manifold, this filter provides a 25 micron coalescent filtration to insure a clean pneumatic supply.





CITY OF TWO HARBORS CITY COUNCIL

AGENDA ITEM COVER SHEET

Originating Staff: Katy Groenveld, Burlington Bay Park Manager	Department: Campground	Date: 08/08/2022
Agenda Item Subject: Establishing 2024 Campground Season	Fiscal Impact: NA	
<p>BACKGROUND: The 2024 Camping Season will open up for booking at <i>midnight on January 1, 2023</i>. Requesting approval of the dates noted below for the start and close of the camping season.</p> <p>City of Two Harbors Burlington Bay Campground - Suggested 2024 Season</p> <ul style="list-style-type: none">Season: Walk-in - Start Date: 10-17-2023, End Date: 11-30-2023Season: Walk-in - Start Date: 04-01-2024, End Date: 05-09-2024Season: Non-Peak - Start Date: 05-10-2024, End Date: 05-31-2024Season: Peak - Start Date: 06-01-2024, End Date: 09-30-2024Season: Non-Peak - Start Date: 10-01-2024, End Date: 10-20-2024Season: Walk-In - Start Date: 10-21-2024, End Date: 11-30-2024		
COUNCIL ACTION REQUESTED: Approve suggested dates for the 2024 Camping Season		
RECOMMENDATION: Public Affairs supports the suggested dates for the 2024 Camping Season		
ATTACHMENTS:		



CITY OF TWO HARBORS CITY COUNCIL

AGENDA ITEM COVER SHEET

Originating Staff: P Nordean	Department: Administration	Date: 8/8/22
Agenda Item Subject: Sunday Liquor Sales	Fiscal Impact:	
BACKGROUND: The Moose Lodge is the holder of a Club On-Sale Liquor License. This license allows them to be open on 12 Sundays per calendar year. They are requesting 11 Sundays in 2022 and 1 in 2023. They have used no other Sundays this year.		
COUNCIL ACTION REQUESTED: Approve the request of the Moose Lodge.		
RECOMMENDATION: Approve the request .		
ATTACHMENTS:		

8/2/22

City Council Members,

Football season is just around the corner. I know you guys are busy, busy but I wanted to get our Sunday requests in asap.

Sept 11th

Sept 25th

Oct 9th

Oct 16th

Oct 30th

Nov 6th

Nov 13th

Nov 20th

Dec 4th

Dec 11th

Dec 18th

Jan 1st, 2023

Thank you for your time and consideration!!

A handwritten signature in black ink, appearing to read "Jessica Carlson". The signature is fluid and cursive, with a long horizontal stroke at the end.

(Jessica Carlson – Administrator for Moose Lodge #1463)



**CITY OF TWO HARBORS
CITY COUNCIL**

**AGENDA ITEM
COVER SHEET**

Originating Staff: P Nordean	Department: Administration	Date: 8/5/22
Agenda Item Subject: Posting of PW Positions	Fiscal Impact:	
BACKGROUND: There are some vacancies in the Public Works Department and the Personnel Committee has recommended that the internal and external bulletins be posted for Public Works Specialists I, 2 and 3 positions.		
COUNCIL ACTION REQUESTED: Authorize the posting of these positions.		
RECOMMENDATION: Staff recommends authorizing the internal and external postings for these positions.		
ATTACHMENTS:		



**CITY OF TWO HARBORS
CITY COUNCIL**

**AGENDA ITEM
COVER SHEET**

Originating Staff: P Nordean	Department: Administration	Date: 8/8/22
Agenda Item Subject: Asst PW Director	Fiscal Impact:	
BACKGROUND: The Personnel Committee has recommended that the internal bulletin for the Assistant Public Works Director be authorized.		
COUNCIL ACTION REQUESTED: Authorize an internal bulletin for the position of Assistant Public Works Director.		
RECOMMENDATION: Staff and Personnel recommend authorizing this posting.		
ATTACHMENTS:		



Real People. Real Solutions.

4960 Miller Trunk Highway
Suite 350
Duluth, MN 55811

Ph: (218) 729-5939
Bolton-Menk.com

MEMORANDUM

Date: August 4, 2022
To: Joel Dhein, Interim City Administrator
Miranda Pietila, Finance Director
From: Joe Rhein, PE
Brian Guldan, PE
Subject: Engineering Project Updates
City of Two Harbors

Bolton & Menk appreciates the opportunity to serve the City of Two Harbors. This memo provides an update on the current engineering projects we are working on with the City. Each project is discussed separately below. Information that is new since the most recent update, January 5th, is shown in *italicized text*.

1. Capital Improvement Plan (CIP) Update 2022-2026

- Public hearing on the CIP update was held December 13, 2021.
- The 2022-2026 CIP Update was adopted by the City Council on December 13, 2021.

2. Lake County – 8th Street and 4th Avenue Reconstruction

- County Board Awarded Construction Contract – April 27, 2021.
- Notice to proceed was issued May 11th to Ulland Brothers.
- Construction is substantially complete.
- Project website: <https://clients.bolton-menk.com/lakecountycsah30/>
- *County will continue to be involved during 2022 construction for contract administration.*

3. 2021 – 2022 Street Project

- 2022 construction will consist of 5th Avenue and 6th Avenue west of 8th Street.
- *Construction resumed in May 2022.*
- *Construction updates were posted to City website May 6th, 20th, 26th, and June 2nd.*
 - https://www.twoharborsmn.gov/2021-2022_street_project/index.php
- *Work is essentially complete.*
- *Punch list inspections are in progress.*
- *See separate project update for additional information.*
- *Assessment hearing anticipated in October 2022.*

4. Lake County – 5th Street and 4th Avenue Reconstruction

- County Board authorized design activities on April 26th.
- Bolton & Menk was selected for design.
- *Second design meeting with City and County staff was held July 14th.*
- *Utility meeting was held July 21st.*
- *Open house was held July 21st.*
- *30% design anticipated to be complete by August 31st.*
- *County considering addition of 300 and 400 blocks of 4th Avenue to project.*
- Design Agreement between City and County will be needed.
 - Draft design Agreement was reviewed with City Council on May 9th.
 - Draft design Agreement was sent May 10th to Lake County for review.
 - *County Board approved the Agreement on July 12th.*
 - *Agreement would need to be revised if blocks of 4th Avenue are added.*

5. 2023-2024 Street Project

- City Council authorized preliminary engineering activities on April 25th.
- *Three meetings have been held thus far with City staff to review utilities.*
- *On-site meeting was held to review sanitary sewer.*
- *Feasibility Report is in progress, anticipated completion in August.*
- *Formal approval of Design Agreement has not been made by City County yet – waiting to see if more blocks of 4th Avenue are added to the project.*
- *Limits of Feasibility Report would need to be amended if blocks of 4th Ave. are added.*
- *Public Hearing anticipated in September.*

6. 2018 Street Project

- Final pay request has been prepared and submitted to contractor for review.
- Item will be brought to Council once contractor submits final paperwork.

7. Wastewater Treatment Facility Improvements

- Contractor has been working on erecting the biosolids tank.
 - *Winding will begin on August 10th or 11th with temporary trail closures.*
- *See separate project update for additional information and current pay request.*

8. Castle Danger Brewery Significant Industrial User (SIU) Agreement

- Final rates were sent to Castle Danger.
- Meeting was held with the City and Castle Danger regarding billings.
 - *Initial payments will be a flat rate per month until sufficient flow data has been established and confirmed. At that time billing will be switched to a flow basis.*

9. Chlorine Contact Tank/PRV Station Replacement (No Update)

- Final project design and bidding are awaiting decision on land acquisition between WTP and WWTF. Bidding is anticipated in fall or winter.

10. Water Distribution System Improvements (No update)

- Project includes the following:
 - Watermain replacement on 4th Street between 10th and 12th Avenue
 - Watermain looping in the vicinity of 4th Street and 7th Avenue.
 - Watermain replacement along 7th Avenue between 11th and 15th Street
 - Watermain replacement and realignment in the Old Rail Yard
- Two potential grants being pursued:
 - WIF through PFA; SCDP through DEED.
- WIF Grant:
 - WIF results were posted in September. This project was not funded this cycle.
 - Can re-submit for next WIF funding cycle, or individual segments could be broken off for development as separate projects.
- SCDP Grant:
 - Notice of \$600,000 award was received by City May 24th. Maximum award.
 - Grant does not apply to Old Rail Yard segment.
 - SCDP funding is good for 3-years.
- Potential project schedule:
 - Project not likely to move forward for 2022 construction due to funding.
 - If receive WIF in fall 2022: finalize plans, bid in winter 2022, construct in 2023.
- *Results of funding anticipated to be known fall 2022.*

11. Burlington Bay Campground – Middle Loop Improvements

- Proposed project included sewer replacement, road reconstruction, grading, restoration.
- City Council authorized design activities at their September 13, 2021 meeting.
- Topographic survey was completed October 2021.
- Sewer replacement was removed from project due to cost constraints.
- City is obtaining quotes for road repaving on the second and third campground loops.
- *City accepted a quote from Kiminski Paving on June 13th.*

12. MnDOT TH61 (7th Avenue) Improvements

- MnDOT project for reconstruction of TH61 from Scenic Drive to Park Road.
- MnDOT held the first Stakeholders meeting October 19, 2021. Meeting was virtual.
- MnDOT held the first public input meeting November 9, 2021. Meeting was virtual.
- Project links: website: <https://www.dot.state.mn.us/d1/projects/two-harbors/index.html>
- Project overview video: <https://www.youtube.com/watch?v=2tt2Y1LcKKw>
- Public input meeting: <https://www.youtube.com/watch?v=kYT1DXLv5dA>

- A planning-level cost estimate has been prepared for utility extensions to the west end of the City along Highway 61.
- MnDOT held a public open-house meeting March 29th.
- City steering committee met April 20th.
- *Joint meeting of MnDOT, Lake County, and City was held June 27th.*
- *City Council authorized preliminary layout of underpasses on June 27th.*
- *MnDOT Stakeholder meeting was held August 3rd.*

13. Odegard Trail

- *Project will be done in conjunction with Lake County 2023 project on 8th Street.*
- *Portion of the project will be construction of a trail along the west side of 8th Street, rather than sidewalk. Lake County will design this portion of the project.*
- *Remainder of the work will be a trail extension from current terminus at west end of 11th Avenue to the parking lot at Odegard Park (13th Avenue). City will design this portion.*
- *Project has grant funding for the trail that has been extended to the end of 2023.*
- *Topographic survey for the trail portion from 11th Ave to 13th Ave was authorized May 9th.*
 - *Survey has been completed.*
- *Design will need to be done in fall 2022.*
 - *Authorization will be requested at an upcoming meeting.*

Hopefully, this information provides an adequate summary of the current engineering projects Bolton & Menk is working on with the City. We value our relationship with Two Harbors and look forward to it continuing through the completion of these projects and beyond. If you have questions regarding this update or need further information on any of the projects listed, we would be happy to discuss. Please feel free to contact either Brian or Joe at your convenience.



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Suite 350
Duluth, MN 55811

Ph: (218) 729-5939
Bolton-Menk.com

MEMORANDUM

Date: August 4, 2022
To: Two Harbors City Council
Interim City Administrator Joel Rhein
From: City Engineer Joe Rhein
Subject: 2021-2022 Street Improvement Project
Status Update

This memo provides a brief update of activities on the 2021-2022 Street Improvement Project:

Background

Work for the 2021 construction season ended by October 31, 2021. Work on 4th Avenue, 8th Street, and the 700 blocks of 5th Avenue and 6th Avenue was substantially completed in 2021. Remaining work for 2022 is the 800 block of 5th Avenue and 6th Avenue.

2022 construction begin in May. Specified completion date for the project is August 1, 2022.

Summary of Construction

- Concrete work has been completed since the last update.
- Paving has been completed since the last update.
- Boulevards have been prepared and material has been placed.
 - Seeding has been done. Waiting for turf to become established.
- Signs should be installed by the end of this week or early the week of August 8th.
- Initial punch list has been prepared and provided to the contractor. Follow up inspections will be performed to confirm completion of those items and to identify any additional punch list items. We are coordinating with the City Utility and Street Departments on the punch list items.

Payment Request #18

- The eighteenth request for payment is included with this memo and is respectfully submitted for consideration at the August 8th City Council meeting.
- Pay Request No. 18 includes work through July 30th. The amount of City improvements completed thus far is approximately 85% of the total City portion of the contract.

Comm. 2 8/8/22

- Note the document identifies the costs by City project, each County state aid project (SAP), and totals. City costs have been highlighted on the document for ease of review.
- The total due the contractor for the City portion of this pay request is \$134,147.59. This amount is comprised of approximately 73% street work, 17% turf/boulevard work, and 10% miscellaneous work (i.e. mobilization, traffic control).
- Payment Request No. 18 includes the standard 5% retainage.

Project Communication

- The final weekly construction meeting was held with the contractor July 27th. With the minimal amount of work remaining, coordination going forward will be as needed.
- The most recent construction updates posted on the City website was July 15th.
 - Documents can be viewed under the "2021-2022 Street Project" tab.

Action

Actions requested for consideration by the City Council are:

- Approval of Payment Request No. 18 for the contract, in the amount of \$134,147.59.

We will be present at the City Council meeting on August 8th to review this information. Please let us know if you have questions or need further information in advance of the meeting. I can be reached at 651-968-7384 or via e-mail at joseph.rhein@bolton-menk.com.

Attachments:

- Partial Pay Request No. 18 (21 pages).

Lake County
1513 Hwy 2. Two Harbors, MN
55616

Page 1 of 21

Contract Number: 2063000101

Pay Request Number: 18

Project Number	Project Description
(1) SAP 038-630-001	CSAH 30 (8th Street) Reconstruction
(2) SAP 038-635-001	CSAH 35 (4th Avenue) Reconstruction
(3) SAP 038-620-010	CSAH 20 (7th Street) ADA Improvements
(4) N16.121170	2021 City of Two Harbors Street Improvements

Contractor: ULLAND BROTHERS INC P O Box 340 CLOQUET, MN 55720	Vendor Number: 356 Up To Date: 07/30/2022
---------------------------------------------------------------------	----------------------------------------------

Contract Amount

Funds Encumbered

Original Contract	\$3,216,620.04	Original	\$3,216,620.04
Contract Changes	\$227,042.90	Additional	N/A
Revised Contract	\$3,443,662.94	Total	\$3,216,620.04

Work Certified To Date

Base Bid Items	\$2,845,672.85
Contract Changes	\$223,477.71
Material On Hand	\$0.00
Total	\$3,069,150.56

Project	Work Certified This Request	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Request	Total Amount Paid To Date
(1) SAP 038-630-001	\$4,434.85	\$828,414.68	\$41,420.74	\$782,780.83	\$4,213.11	\$786,993.94
(2) SAP 038-635-001	\$1,241.75	\$320,337.41	\$16,016.88	\$303,140.87	\$1,179.66	\$304,320.53
(3) SAP 038-620-010	\$177.40	\$60,664.36	\$3,033.21	\$57,462.62	\$168.53	\$57,631.15
(4) N16.121170	\$141,207.99	\$1,859,734.11	\$92,986.70	\$1,632,599.82	\$134,147.59	\$1,766,747.41

Work Certified This Request	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Request	Total Amount Paid To Date
\$147,061.99	\$3,069,150.56	\$153,457.53	\$2,775,984.14	\$139,708.89	\$2,915,693.03
Percent: Retained: 5%			Percent Complete: 89.12%		

This is to certify that the items of work shown in this certificate of Pay Estimate have been actually furnished for the work comprising the above-mentioned projects in accordance with the plans and specifications heretofore approved.

Approved By LAKE COUNTY

Approved By ULLAND BROTHERS INC

County Engineer

Contractor

Date 8/4/2022

Date

Approved By CITY OF TWO HAROBRS

City Engineer

Date

Contract Payment Summary				
Payment Number	Up To Date	Work Certified Per Request	Amount Retained Per Request	Amount Paid Per Request
1	2021-05-15	\$18,298.00	\$914.90	\$17,383.10
2	2021-06-02	\$124,672.69	\$6,233.63	\$118,439.06
3	2021-06-16	\$224,984.66	\$11,249.24	\$213,735.42
4	2021-06-30	\$290,368.90	\$14,518.44	\$275,850.46
5	2021-07-14	\$201,123.50	\$10,056.18	\$191,067.32
6	2021-07-28	\$394,574.92	\$19,728.74	\$374,846.18
7	2021-08-11	\$260,389.19	\$13,019.46	\$247,369.73
8	2021-09-01	\$393,077.84	\$19,653.90	\$373,423.94
9	2021-09-15	\$31,611.83	\$1,580.59	\$30,031.24
10	2021-09-29	\$273,291.58	\$13,664.58	\$259,627.00
11	2021-10-13	\$68,815.97	\$3,440.79	\$65,375.18
12	2021-11-03	\$130,843.04	\$6,542.16	\$124,300.88
13	2021-12-09	\$6,400.00	\$320.00	\$6,080.00
14	2022-06-01	\$87,102.70	\$4,355.13	\$82,747.57
15	2022-06-15	\$118,106.00	\$5,905.30	\$112,200.70
16	2022-06-29	\$125,018.35	\$6,250.92	\$118,767.43
17	2022-07-13	\$173,409.40	\$8,670.47	\$164,738.93
18	2022-07-30	\$147,061.99	\$7,353.10	\$139,708.89

Contract Funding Category Summary						
Funding Category Name	Funding Category Number	Work Certified to Date	Less Amount Retained	Less Previous Payments	Amount Paid this Request	Total Amount Paid to Date
City of Two Harbors		\$1,859,734.11	\$92,986.70	\$1,632,599.82	\$134,147.59	\$1,766,747.41
SAP 038-620-010		\$60,664.36	\$3,033.21	\$57,462.62	\$168.53	\$57,631.15
Storm		\$244,932.89	\$12,246.65	\$232,686.24	\$0.00	\$232,686.24
Street		\$578,672.79	\$28,933.64	\$545,526.04	\$4,213.11	\$549,739.15
Street		\$325,146.41	\$16,257.33	\$307,709.42	\$1,179.66	\$308,889.08

Contract Funding Source Summary					
Accounting Number	Funding Source Name	Amount Paid this Request	Revised Contract Amount	Funds Encumbered to Date	Paid Contractor to Date
71	Municipal (CSAH < 5000)	\$5,561.30	\$1,163,706.81	\$1,020,383.69	\$1,081,466.62
9999	Local Agency Bonds Applied	\$134,147.59	\$2,207,325.05	\$2,196,236.35	\$1,834,226.41

Project Payment Summary					
Project	Payment Number	Up To Date	Work Certified Per Request	Amount Retained Per Request	Amount Paid Per Request
(1) SAP 038-630-001	1	2021-05-15	\$1,025.00	\$51.25	\$973.75
(1) SAP 038-630-001	2	2021-06-02	\$6,788.33	\$339.41	\$6,448.92
(1) SAP 038-630-001	3	2021-06-16	\$26,126.51	\$1,306.34	\$24,820.17
(1) SAP 038-630-001	4	2021-06-30	\$16,850.00	\$842.50	\$16,007.50
(1) SAP 038-630-001	5	2021-07-14	\$64,682.12	\$3,234.09	\$61,448.03
(1) SAP 038-630-001	6	2021-07-28	\$41,999.96	\$2,100.00	\$39,899.96

(1) SAP 038-630-001	7	2021-08-11	\$146,251.41	\$7,312.58	\$138,938.83
(1) SAP 038-630-001	8	2021-09-01	\$279,637.67	\$13,981.89	\$265,655.78
(1) SAP 038-630-001	9	2021-09-15	\$10,434.60	\$521.73	\$9,912.87
(1) SAP 038-630-001	10	2021-09-29	\$94,312.28	\$4,715.60	\$89,596.68
(1) SAP 038-630-001	11	2021-10-13	\$40,297.75	\$2,014.90	\$38,282.85
(1) SAP 038-630-001	12	2021-11-03	\$89,174.20	\$4,458.73	\$84,715.47
(1) SAP 038-630-001	13	2021-12-09	\$6,400.00	\$320.00	\$6,080.00
(1) SAP 038-630-001	14	2022-06-01	\$0.00	\$0.00	\$0.00
(1) SAP 038-630-001	15	2022-06-15	\$0.00	(\$0.02)	\$0.02
(1) SAP 038-630-001	16	2022-06-29	\$0.00	\$0.00	\$0.00
(1) SAP 038-630-001	17	2022-07-13	\$0.00	\$0.00	\$0.00
(1) SAP 038-630-001	18	2022-07-30	\$4,434.85	\$221.74	\$4,213.11
(2) SAP 038-635-001	1	2021-05-15			
(2) SAP 038-635-001	2	2021-06-02	\$2,563.00	\$128.15	\$2,434.85
(2) SAP 038-635-001	3	2021-06-16	\$10,556.32	\$527.81	\$10,028.51
(2) SAP 038-635-001	4	2021-06-30	\$21,852.17	\$1,092.61	\$20,759.56
(2) SAP 038-635-001	5	2021-07-14	\$75,859.23	\$3,792.96	\$72,066.27
(2) SAP 038-635-001	6	2021-07-28	\$105,158.96	\$5,257.95	\$99,901.01
(2) SAP 038-635-001	7	2021-08-11	\$42,953.80	\$2,147.69	\$40,806.11
(2) SAP 038-635-001	8	2021-09-01	\$35,759.28	\$1,787.96	\$33,971.32
(2) SAP 038-635-001	9	2021-09-15	\$99.15	\$4.96	\$94.19
(2) SAP 038-635-001	10	2021-09-29	\$678.65	\$33.93	\$644.72
(2) SAP 038-635-001	11	2021-10-13	\$750.45	\$37.53	\$712.92
(2) SAP 038-635-001	12	2021-11-03	\$6,397.75	\$319.88	\$6,077.87
(2) SAP 038-635-001	13	2021-12-09	\$0.00	\$0.00	\$0.00
(2) SAP 038-635-001	14	2022-06-01	\$0.00	\$0.00	\$0.00
(2) SAP 038-635-001	15	2022-06-15	\$0.00	\$0.00	\$0.00
(2) SAP 038-635-001	16	2022-06-29	\$0.00	\$0.00	\$0.00
(2) SAP 038-635-001	17	2022-07-13	\$16,466.90	\$823.36	\$15,643.54
(2) SAP 038-635-001	18	2022-07-30	\$1,241.75	\$62.09	\$1,179.66
(3) SAP 038-620-010	1	2021-05-15			

(3) SAP 038-620-010	2	2021-06-02	\$31.63	\$1.58	\$30.05
(3) SAP 038-620-010	3	2021-06-16	\$886.97	\$44.35	\$842.62
(3) SAP 038-620-010	4	2021-06-30	\$792.32	\$39.61	\$752.71
(3) SAP 038-620-010	5	2021-07-14	\$0.00	\$0.00	\$0.00
(3) SAP 038-620-010	6	2021-07-28	\$1,240.95	\$62.05	\$1,178.90
(3) SAP 038-620-010	7	2021-08-11	\$4,876.23	\$243.81	\$4,632.42
(3) SAP 038-620-010	8	2021-09-01	\$45,908.19	\$2,295.41	\$43,612.78
(3) SAP 038-620-010	9	2021-09-15	\$111.83	\$5.59	\$106.24
(3) SAP 038-620-010	10	2021-09-29	\$444.65	\$22.23	\$422.42
(3) SAP 038-620-010	11	2021-10-13	\$528.02	\$26.40	\$501.62
(3) SAP 038-620-010	12	2021-11-03	\$5,666.17	\$283.31	\$5,382.86
(3) SAP 038-620-010	13	2021-12-09	\$0.00	\$0.00	\$0.00
(3) SAP 038-620-010	14	2022-06-01	\$0.00	\$0.00	\$0.00
(3) SAP 038-620-010	15	2022-06-15	\$0.00	\$0.00	\$0.00
(3) SAP 038-620-010	16	2022-06-29	\$0.00	\$0.00	\$0.00
(3) SAP 038-620-010	17	2022-07-13	\$0.00	\$0.00	\$0.00
(3) SAP 038-620-010	18	2022-07-30	\$177.40	\$8.87	\$168.53
(4) N16.121170	1	2021-05-15	\$17,273.00	\$863.65	\$16,409.35
(4) N16.121170	2	2021-06-02	\$115,289.73	\$5,764.49	\$109,525.24
(4) N16.121170	3	2021-06-16	\$187,414.86	\$9,370.74	\$178,044.12
(4) N16.121170	4	2021-06-30	\$250,874.41	\$12,543.72	\$238,330.69
(4) N16.121170	5	2021-07-14	\$60,582.15	\$3,029.13	\$57,553.02
(4) N16.121170	6	2021-07-28	\$246,175.05	\$12,308.74	\$233,866.31
(4) N16.121170	7	2021-08-11	\$66,307.75	\$3,315.38	\$62,992.37
(4) N16.121170	8	2021-09-01	\$31,772.70	\$1,588.64	\$30,184.06
(4) N16.121170	9	2021-09-15	\$20,966.25	\$1,048.31	\$19,917.94
(4) N16.121170	10	2021-09-29	\$177,856.00	\$8,892.82	\$168,963.18
(4) N16.121170	11	2021-10-13	\$27,239.75	\$1,361.96	\$25,877.79
(4) N16.121170	12	2021-11-03	\$29,604.92	\$1,480.24	\$28,124.68
(4) N16.121170	13	2021-12-09	\$0.00	\$0.00	\$0.00
(4) N16.121170	14	2022-06-01	\$87,102.70	\$4,355.13	\$82,747.57
(4) N16.121170	15	2022-06-15	\$118,106.00	\$5,905.32	\$112,200.68
(4) N16.121170	16	2022-06-29	\$125,018.35	\$6,250.92	\$118,767.43
(4) N16.121170	17	2022-07-13	\$156,942.50	\$7,847.11	\$149,095.39
(4) N16.121170	18	2022-07-30	\$141,207.99	\$7,060.40	\$134,147.59

Project Funding Category Summary

Project	Funding Category Name	Work Certified to Date	Less Amount Retained	Less Previous Payments	Amount Paid this Request	Total Amount Paid to Date
(1) SAP 038-630-001	SAP 038-630-001 / Storm	\$244,932.89	\$12,246.65	\$232,686.24	\$0.00	\$232,686.24
(1) SAP 038-630-001	SAP 038-630-001 / Street	\$578,672.79	\$28,933.64	\$545,526.04	\$4,213.11	\$549,739.15

(1) SAP 038-630-001	SAP 038-635-001 / Street	\$4,809.00	\$240.45	\$4,568.55	\$0.00	\$4,568.55
(2) SAP 038-635-001	SAP 038-635-001 / Street	\$320,337.41	\$16,016.88	\$303,140.87	\$1,179.66	\$304,320.53
(3) SAP 038-620-010	SAP 038-620-010	\$60,664.36	\$3,033.21	\$57,462.62	\$168.53	\$57,631.15
(4) N16.121170	City of Two Harbors	\$1,859,734.11	\$92,986.70	\$1,632,599.82	\$134,147.59	\$1,766,747.41

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Project Funding Source Summary					
Project	Funding Source Name	Amount Paid this Request	Revised Contract Amount	Funds Encumbered to Date	Paid Contractor to Date
(1) SAP 038-630-001	71	\$4,213.11	\$780,375.86	\$672,074.24	\$719,514.94
(1) SAP 038-630-001	9999	\$0.00	\$71,780.19	\$60,691.49	\$67,479.00
(2) SAP 038-635-001	71	\$1,179.66	\$317,290.86	\$317,290.86	\$304,320.53
(3) SAP 038-620-010	71	\$168.53	\$66,040.09	\$31,018.59	\$57,631.15
(4) N16.121170	9999	\$134,147.59	\$2,135,544.86	\$2,135,544.86	\$1,766,747.41

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Contract Item Status										
Project	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
(1) SAP 038-630-001	1	2021.501	MOBILIZATION	LS	\$177,393.68	0.26	0.025	\$4,434.84	0.26	\$46,122.36
(1) SAP 038-630-001	4	2101.524	CLEARING	TREE	\$275.00	5	0	\$0.00	5	\$1,375.00
(1) SAP 038-630-001	5	2101.524	GRUBBING	TREE	\$140.00	5	0	\$0.00	5	\$700.00
(1) SAP 038-630-001	6	2104.502	SALVAGE SIGN	EA	\$40.00	8	0	\$0.00	9	\$360.00
(1) SAP 038-630-001	9	2104.502	REMOVE MANHOLE OR CATCH BASIN	EA	\$250.00	4	0	\$0.00	4	\$1,000.00
(1) SAP 038-630-001	10	2104.503	REMOVE CONCRETE CURB	LF	\$30.00	20	0	\$0.00	20	\$600.00
(1) SAP 038-630-001	11	2104.503	SALVAGE FENCE	LF	\$21.00	39	0	\$0.00	39	\$819.00
(1) SAP 038-630-001	13	2104.503	REMOVE SEWER PIPE (STORM)	LF	\$26.00	430	0	\$0.00	430	\$11,180.00
(1) SAP 038-630-001	14	2104.503	REMOVE CURB & GUTTER	LF	\$2.00	1972	0	\$0.00	2023	\$4,046.00
(1) SAP 038-630-001	17	2104.504	REMOVE PAVEMENT	SY	\$5.25	2855	0	\$0.00	2856.8	\$14,998.20
(1) SAP 038-630-001	18	2104.518	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	SF	\$1.50	1184	0	\$0.00	1235	\$1,852.50

Contract Item Status										
Project	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
(1) SAP 038-630-001	19	2104.518	REMOVE CONCRETE DRIVEWAY PAVEMENT	SF	\$1.50	502	0	\$0.00	842	\$1,263.00
(1) SAP 038-630-001	20	2104.518	REMOVE CONCRETE WALK	SF	\$0.70	10458	0	\$0.00	10575	\$7,402.50
(1) SAP 038-630-001	23	2104.603	SAWING PAVEMENT (FULL DEPTH)	LF	\$3.00	104	0	\$0.00	203	\$609.00
(1) SAP 038-630-001	25	2104.618	REMOVE CONCRETE STEPS	SF	\$15.00	40	0	\$0.00	20	\$300.00
(1) SAP 038-630-001	26	2105.504	GEOTEXTILE FABRIC TYPE 5	SY	\$1.50	3487	0	\$0.00	3487	\$5,230.50
(1) SAP 038-630-001	27	2105.607	EXCAVATION SPECIAL	CY	\$69.00	50	0	\$0.00	0	\$0.00
(1) SAP 038-630-001	28	2105.607	HAUL & DISPOSE CONTAMINATED MATERIALS	CY	\$29.00	50	0	\$0.00	0	\$0.00
(1) SAP 038-630-001	29	2106.507	EXCAVATION - COMMON (EV) (P)	CY	\$19.00	2779	0	\$0.00	2779	\$52,801.00
(1) SAP 038-630-001	30	2106.507	EXCAVATION - SUBGRADE (EV)	CY	\$20.00	175	0	\$0.00	29.6	\$592.00
(1) SAP 038-630-001	31	2106.507	SELECT GRANULAR EMBANKMENT (CV)	CY	\$23.00	1425	0	\$0.00	1425	\$32,775.00
(1) SAP 038-630-001	32	2118.507	AGGREGATE SURFACING (CV) CLASS 5	CY	\$50.00	31	0	\$0.00	59.5	\$2,975.00
(1) SAP 038-630-001	35	2123.61	STREET SWEEPER (WITH PICKUP BROOM)	HR	\$175.00	10	0	\$0.00	3.75	\$656.25
(1) SAP 038-630-001	36	2123.61	SKID LOADER	HR	\$200.00	10	0	\$0.00	2	\$400.00
(1) SAP 038-630-001	37	2211.507	AGGREGATE BASE (CV) CLASS 5	CY	\$38.00	1154	0	\$0.00	1154	\$43,852.00
(1) SAP 038-630-001	38	2231.604	BITUMINOUS PATCH SPECIAL (3.5")	SY	\$66.00	122	0	\$0.00	205.7	\$13,576.20
(1) SAP 038-630-001	40	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GAL	\$2.00	227.4	0	\$0.00	290.2	\$580.40
(1) SAP 038-630-001	41	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C) 1.5" THICK	TON	\$93.00	319	0	\$0.00	316.3	\$29,415.90
(1) SAP 038-630-001	42	2360.509	TYPE SP 12.5 NON WEARING COURSE MIXTURE (3,C) 2" THICK	TON	\$81.00	851	0	\$0.00	733.36	\$59,402.16
(1) SAP 038-630-001	45	2411.618	CONCRETE STEP DESIGN SPECIAL	SF	\$42.00	48	0	\$0.00	59.75	\$2,509.50
(1) SAP 038-630-001	46	2411.618	MODULAR BLOCK RETAINING WALL	SF	\$112.00	46	0	\$0.00	45.43	\$5,088.16

Contract Item Status										
Project	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
(1) SAP 038-630-001	47	2502.503	6" PERF PVC PIPE DRAIN	LF	\$14.00	1858	0	\$0.00	1858	\$26,012.00
(1) SAP 038-630-001	48	2502.602	CONNECT TO EXISTING STRUCTURE (STORM) - (SKUNK CREEK TUNNEL)	EA	\$10,500.00	1	0	\$0.00	1	\$10,500.00
(1) SAP 038-630-001	49	2502.602	6" PVC PIPE DRAIN CLEANOUT	EA	\$530.00	4	0	\$0.00	8	\$4,240.00
(1) SAP 038-630-001	51	2503.503	12" RC PIPE SEWER DES 3006 CLASS III	LF	\$70.00	159	0	\$0.00	159	\$11,130.00
(1) SAP 038-630-001	52	2503.503	15" RC PIPE SEWER DES 3006 CLASS III	LF	\$75.00	92	0	\$0.00	92	\$6,900.00
(1) SAP 038-630-001	53	2503.503	18" RC PIPE SEWER DES 3006 CLASS III	LF	\$71.00	165	0	\$0.00	165	\$11,715.00
(1) SAP 038-630-001	54	2503.503	24" RC PIPE SEWER DES 3006 CLASS III	LF	\$100.00	28	0	\$0.00	28	\$2,800.00
(1) SAP 038-630-001	55	2503.503	42" RC PIPE SEWER DES 3006 CLASS III	LF	\$195.00	439	0	\$0.00	439	\$85,605.00
(1) SAP 038-630-001	58	2503.602	CONNECT TO EXISTING STORM SEWER	EA	\$1,200.00	1	0	\$0.00	1	\$1,200.00
(1) SAP 038-630-001	82	2506.502	CASTING ASSEMBLY	EA	\$800.00	14	0	\$0.00	10	\$8,000.00
(1) SAP 038-630-001	84	2506.602	CASTING ASSEMBLY SPECIAL (CLEANOUT IN PAVEMENT)	EA	\$290.00	4	0	\$0.00	4	\$1,160.00
(1) SAP 038-630-001	85	2506.602	REPAIR DRAINAGE STRUCTURE - TUNNEL EXISTING STORM INLETS	EA	\$615.00	2	0	\$0.00	3	\$1,845.00
(1) SAP 038-630-001	88	2506.603	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4022	LF	\$680.00	6.1	0	\$0.00	6.1	\$4,148.00
(1) SAP 038-630-001	89	2506.603	CONSTRUCT DRAINAGE STRUCTURE DESIGN 60-4022	LF	\$950.00	0	0	\$0.00	0	\$0.00
(1) SAP 038-630-001	90	2506.603	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL (R-1)	LF	\$610.00	23.6	0	\$0.00	23.6	\$14,396.00
(1) SAP 038-630-001	92	2521.518	4" CONCRETE WALK	SF	\$4.75	4069	0	\$0.00	3837	\$18,225.75
(1) SAP 038-630-001	93	2521.518	6" CONCRETE WALK	SF	\$6.50	3568	0	\$0.00	3327.05	\$21,625.83
(1) SAP 038-630-001	94	2531.503	CONCRETE CURB & GUTTER DESIGN B618	LF	\$18.50	1900	0	\$0.00	1941	\$35,908.50
(1) SAP 038-630-001	96	2531.504	7" CONCRETE DRIVEWAY PAVEMENT	SY	\$67.00	97	0	\$0.00	101.4	\$6,793.80

Contract Item Status										
Project	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
(1) SAP 038-630-001	97	2531.504	8" CONCRETE DRIVEWAY PAVEMENT	SY	\$73.00	112	0	\$0.00	142.1	\$10,373.30
(1) SAP 038-630-001	98	2531.603	CONCRETE CURB DESIGN V	LF	\$19.00	264	0	\$0.00	276	\$5,244.00
(1) SAP 038-630-001	99	2531.618	TRUNCATED DOMES	SF	\$33.00	183	0	\$0.00	215.8	\$7,121.40
(1) SAP 038-630-001	100	2557.603	INSTALL FENCE (SALVAGED)	LF	\$24.00	39	0	\$0.00	39	\$936.00
(1) SAP 038-630-001	101	2563.601	TRAFFIC CONTROL	LS	\$12,650.00	0.26	0	\$0.00	0.26	\$3,289.00
(1) SAP 038-630-001	102	2564.502	INSTALL SIGN	EA	\$150.00	16	0	\$0.00	15	\$2,250.00
(1) SAP 038-630-001	103	2564.518	SIGN PANELS TYPE C	SF	\$36.00	40.75	0	\$0.00	61.75	\$2,223.00
(1) SAP 038-630-001	105	2573.501	STABILIZED CONSTRUCTION EXIT	LS	\$8,500.00	0.7	0	\$0.00	0	\$0.00
(1) SAP 038-630-001	106	2573.502	STORM DRAIN INLET PROTECTION	EA	\$200.00	19	0	\$0.00	5	\$1,000.00
(1) SAP 038-630-001	108	2573.503	SEDIMENT CONTROL LOG TYPE ROCK	LF	\$12.50	64	0	\$0.00	0	\$0.00
(1) SAP 038-630-001	109	2573.601	EROSION AND TURF SUPERVISOR	LS	\$5,500.00	0.26	0	\$0.00	0.26	\$1,430.00
(1) SAP 038-630-001	110	2573.603	SEDIMENT CONTROL LOG (BIOROLL)	LF	\$9.50	48	0	\$0.00	0	\$0.00
(1) SAP 038-630-001	111	2574.507	COMMON TOPSOIL BORROW (LV)	CY	\$42.00	113	0	\$0.00	113	\$4,746.00
(1) SAP 038-630-001	112	2574.507	COMPOST GRADE 2 (LV)	CY	\$85.00	28	0	\$0.00	29	\$2,465.00
(1) SAP 038-630-001	113	2574.508	FERTILIZER TYPE 3	LB	\$2.50	42	0	\$0.00	30	\$75.00
(1) SAP 038-630-001	114	2575.504	EROSION CONTROL BLANKETS CATEGORY 3N	SY	\$3.25	178	0	\$0.00	172.2	\$559.65
(1) SAP 038-630-001	116	2575.505	SEEDING	AC	\$350.00	0.21	0	\$0.00	0.3	\$105.00
(1) SAP 038-630-001	117	2575.508	HYDRAULIC BONDED FIBER MATRIX	LB	\$2.55	735	0	\$0.00	0	\$0.00
(1) SAP 038-630-001	118	2575.523	WATER (IRRIGATION TURF ESTABLISHMENT)	MGAL	\$200.00	28	0	\$0.00	2.4	\$480.00
(1) SAP 038-630-001	119	2575.508	SEED MIXTURE 25-151	LB	\$6.10	25.2	0	\$0.00	15	\$91.50
(1) SAP 038-630-001	121	2575.523	RAPID STABILIZATION METHOD 3	MGAL	\$1,600.00	1.92	0	\$0.00	3.8	\$6,080.00

Contract Item Status										
Project	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
(1) SAP 038-630-001	122	2582.503	4" DOUBLE SOLID LINE PAINT GROUND IN	LF	\$5.00	840	0	\$0.00	848	\$4,240.00
(1) SAP 038-630-001	123	2582.503	6" SOLID LINE PAINT GROUND IN	LF	\$4.00	1055	0	\$0.00	1088	\$4,352.00
(2) SAP 038-635-001	1	2021.501	MOBILIZATION	LS	\$177,393.68	0.08	0.007	\$1,241.76	0.08	\$14,191.49
(2) SAP 038-635-001	4	2101.524	CLEARING	TREE	\$275.00	8	0	\$0.00	8	\$2,200.00
(2) SAP 038-635-001	5	2101.524	GRUBBING	TREE	\$140.00	8	0	\$0.00	8	\$1,120.00
(2) SAP 038-635-001	6	2104.502	SALVAGE SIGN	EA	\$40.00	7	0	\$0.00	8	\$320.00
(2) SAP 038-635-001	11	2104.503	SALVAGE FENCE	LF	\$21.00	131	0	\$0.00	131	\$2,751.00
(2) SAP 038-635-001	14	2104.503	REMOVE CURB & GUTTER	LF	\$2.00	1014	0	\$0.00	1015	\$2,030.00
(2) SAP 038-635-001	17	2104.504	REMOVE PAVEMENT	SY	\$5.25	1983	0	\$0.00	1978.5	\$10,387.13
(2) SAP 038-635-001	20	2104.518	REMOVE CONCRETE WALK	SF	\$0.70	676	0	\$0.00	6140.6	\$4,298.42
(2) SAP 038-635-001	22	2104.601	SALVAGE & REINSTALL DECK	LS	\$1,200.00	1	0	\$0.00	1	\$1,200.00
(2) SAP 038-635-001	23	2104.603	SAWING PAVEMENT (FULL DEPTH)	LF	\$3.00	104	0	\$0.00	99	\$297.00
(2) SAP 038-635-001	26	2105.504	GEOTEXTILE FABRIC TYPE 5	SY	\$1.50	2341	0	\$0.00	2392	\$3,588.00
(2) SAP 038-635-001	29	2106.507	EXCAVATION - COMMON (EV) (P)	CY	\$19.00	1522	0	\$0.00	1522	\$28,918.00
(2) SAP 038-635-001	30	2106.507	EXCAVATION - SUBGRADE (EV)	CY	\$20.00	118	0	\$0.00	0	\$0.00
(2) SAP 038-635-001	31	2106.507	SELECT GRANULAR EMBANKMENT (CV)	CY	\$23.00	957	0	\$0.00	957	\$22,011.00
(2) SAP 038-635-001	32	2118.507	AGGREGATE SURFACING (CV) CLASS 5	CY	\$50.00	2	0	\$0.00	2	\$100.00
(2) SAP 038-635-001	35	2123.61	STREET SWEEPER (WITH PICKUP BROOM)	HR	\$175.00	10	0	\$0.00	1	\$175.00
(2) SAP 038-635-001	36	2123.61	SKID LOADER	HR	\$200.00	10	0	\$0.00	0	\$0.00
(2) SAP 038-635-001	37	2211.507	AGGREGATE BASE (CV) CLASS 5	CY	\$38.00	792	0	\$0.00	792	\$30,096.00
(2) SAP 038-635-001	40	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GAL	\$2.00	155	0	\$0.00	204	\$408.00

Contract Item Status										
Project	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
(2) SAP 038-635-001	41	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C) 1.5" THICK	TON	\$93.00	218	0	\$0.00	220	\$20,460.00
(2) SAP 038-635-001	42	2360.509	TYPE SP 12.5 NON WEARING COURSE MIXTURE (3,C) 2" THICK	TON	\$81.00	580	0	\$0.00	436.43	\$35,350.83
(2) SAP 038-635-001	46	2411.618	MODULAR BLOCK RETAINING WALL	SF	\$112.00	325	0	\$0.00	283.72	\$31,776.64
(2) SAP 038-635-001	92	2521.518	4" CONCRETE WALK	SF	\$4.75	2404	0	\$0.00	2611.1	\$12,402.73
(2) SAP 038-635-001	93	2521.518	6" CONCRETE WALK	SF	\$6.50	4689	0	\$0.00	5145.9	\$33,448.35
(2) SAP 038-635-001	94	2531.503	CONCRETE CURB & GUTTER DESIGN B618	LF	\$18.50	992	0	\$0.00	1003	\$18,555.50
(2) SAP 038-635-001	96	2531.504	7" CONCRETE DRIVEWAY PAVEMENT	SY	\$67.00	47	0	\$0.00	38	\$2,546.00
(2) SAP 038-635-001	99	2531.618	TRUNCATED DOMES	SF	\$33.00	112	0	\$0.00	159.1	\$5,250.30
(2) SAP 038-635-001	100	2557.603	INSTALL FENCE (SALVAGED)	LF	\$24.00	131	0	\$0.00	122	\$2,928.00
(2) SAP 038-635-001	101	2563.601	TRAFFIC CONTROL	LS	\$12,650.00	0.08	0	\$0.00	0.08	\$1,012.00
(2) SAP 038-635-001	102	2564.502	INSTALL SIGN	EA	\$150.00	5	0	\$0.00	8	\$1,200.00
(2) SAP 038-635-001	103	2564.518	SIGN PANELS TYPE C	SF	\$36.00	17	0	\$0.00	39.5	\$1,422.00
(2) SAP 038-635-001	105	2573.501	STABILIZED CONSTRUCTION EXIT	LS	\$8,500.00	0.3	0	\$0.00	0	\$0.00
(2) SAP 038-635-001	108	2573.503	SEDIMENT CONTROL LOG TYPE ROCK	LF	\$12.50	60	0	\$0.00	0	\$0.00
(2) SAP 038-635-001	109	2573.601	EROSION AND TURF SUPERVISOR	LS	\$5,500.00	0.08	0	\$0.00	0.08	\$440.00
(2) SAP 038-635-001	110	2573.603	SEDIMENT CONTROL LOG (BIOROLL)	LF	\$9.50	24	0	\$0.00	0	\$0.00
(2) SAP 038-635-001	111	2574.507	COMMON TOPSOIL BORROW (LV)	CY	\$42.00	32	0	\$0.00	32	\$1,344.00
(2) SAP 038-635-001	112	2574.507	COMPOST GRADE 2 (LV)	CY	\$85.00	8	0	\$0.00	8	\$680.00
(2) SAP 038-635-001	113	2574.508	FERTILIZER TYPE 3	LB	\$2.50	12	0	\$0.00	12	\$30.00
(2) SAP 038-635-001	115	2575.504	SODDING TYPE LAWN	SY	\$15.50	50	0	\$0.00	195.4	\$3,028.70

Contract Item Status										
Project	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
(2) SAP 038-635-001	116	2575.505	SEEDING	AC	\$350.00	0.06	0	\$0.00	0.06	\$21.00
(2) SAP 038-635-001	117	2575.508	HYDRAULIC BONDED FIBER MATRIX	LB	\$2.55	210	0	\$0.00	210	\$535.50
(2) SAP 038-635-001	118	2575.523	WATER (IRRIGATION TURF ESTABLISHMENT)	MGAL	\$200.00	7	0	\$0.00	6.8	\$1,360.00
(2) SAP 038-635-001	119	2575.508	SEED MIXTURE 25-151	LB	\$6.10	7.2	0	\$0.00	7.2	\$43.92
(2) SAP 038-635-001	121	2575.523	RAPID STABILIZATION METHOD 3	MGAL	\$1,600.00	0.54	0	\$0.00	0	\$0.00
(2) SAP 038-635-001	122	2582.503	4" DOUBLE SOLID LINE PAINT GROUND IN	LF	\$5.00	400	0	\$0.00	396	\$1,980.00
(2) SAP 038-635-001	123	2582.503	6" SOLID LINE PAINT GROUND IN	LF	\$4.00	835	0	\$0.00	991	\$3,964.00
(3) SAP 038-620-010	1	2021.501	MOBILIZATION	LS	\$177,393.68	0.01	0.001	\$177.39	0.01	\$1,773.94
(3) SAP 038-620-010	14	2104.503	REMOVE CURB & GUTTER	LF	\$2.00	208	0	\$0.00	196	\$392.00
(3) SAP 038-620-010	17	2104.504	REMOVE PAVEMENT	SY	\$5.25	87	0	\$0.00	72.8	\$382.20
(3) SAP 038-620-010	20	2104.518	REMOVE CONCRETE WALK	SF	\$0.70	1462	0	\$0.00	1377.5	\$964.25
(3) SAP 038-620-010	23	2104.603	SAWING PAVEMENT (FULL DEPTH)	LF	\$3.00	225	0	\$0.00	349	\$1,047.00
(3) SAP 038-620-010	31	2106.507	SELECT GRANULAR EMBANKMENT (CV)	CY	\$23.00	14	0	\$0.00	14	\$322.00
(3) SAP 038-620-010	37	2211.507	AGGREGATE BASE (CV) CLASS 5	CY	\$38.00	56	0	\$0.00	56	\$2,128.00
(3) SAP 038-620-010	39	2231.604	BITUMINOUS PATCH SPECIAL (5.5")	SY	\$168.00	50	0	\$0.00	40.06	\$6,730.08
(3) SAP 038-620-010	92	2521.518	4" CONCRETE WALK	SF	\$4.75	588	0	\$0.00	137.2	\$651.70
(3) SAP 038-620-010	93	2521.518	6" CONCRETE WALK	SF	\$6.50	971	0	\$0.00	1288.8	\$8,377.20
(3) SAP 038-620-010	94	2531.503	CONCRETE CURB & GUTTER DESIGN B618	LF	\$18.50	209	0	\$0.00	194	\$3,589.00
(3) SAP 038-620-010	99	2531.618	TRUNCATED DOMES	SF	\$33.00	72	0	\$0.00	112	\$3,696.00
(3) SAP 038-620-010	101	2563.601	TRAFFIC CONTROL	LS	\$12,650.00	0.01	0	\$0.00	0.01	\$126.50
(3) SAP 038-620-010	108	2573.503	SEDIMENT CONTROL LOG TYPE ROCK	LF	\$12.50	28	0	\$0.00	0	\$0.00

Contract Item Status											
Project		Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
**	(4) N16.121170	1	2021.501	MOBILIZATION	LS	\$177,393.68	0.65	0.00	\$10,643.62	0.65	\$115,305.89
	(4) N16.121170	2	2101.505	CLEARING	AC	\$2,000.00	1	0	\$0.00	1	\$2,000.00
	(4) N16.121170	3	2101.505	GRUBBING	AC	\$1,000.00	1	0	\$0.00	0	\$0.00
	(4) N16.121170	4	2101.524	CLEARING	TREE	\$275.00	42	0	\$0.00	39	\$10,725.00
	(4) N16.121170	5	2101.524	GRUBBING	TREE	\$140.00	42	18	\$1,820.00	39	\$5,460.00
	(4) N16.121170	6	2104.502	SALVAGE SIGN	EA	\$40.00	13	0	\$0.00	5	\$200.00
	(4) N16.121170	7	2104.502	REMOVE HYDRANT	EA	\$1,100.00	5	0	\$0.00	3	\$3,300.00
	(4) N16.121170	8	2104.502	REMOVE GATE VALVE & BOX	EA	\$400.00	6	0	\$0.00	3	\$1,200.00
	(4) N16.121170	9	2104.502	REMOVE MANHOLE OR CATCH BASIN	EA	\$250.00	11	0	\$0.00	11	\$2,750.00
	(4) N16.121170	10	2104.503	REMOVE CONCRETE CURB	LF	\$30.00	24	0	\$0.00	18	\$540.00
	(4) N16.121170	11	2104.503	SALVAGE FENCE	LF	\$21.00	56	0	\$0.00	56	\$1,176.00
	(4) N16.121170	12	2104.503	REMOVE SEWER PIPE (SANITARY)	LF	\$10.50	2351	0	\$0.00	2002	\$21,021.00
	(4) N16.121170	14	2104.503	REMOVE CURB & GUTTER	LF	\$2.00	2774	0	\$0.00	2798	\$5,596.00
	(4) N16.121170	15	2104.503	REMOVE WATER MAIN	LF	\$8.50	2506	0	\$0.00	1547	\$13,149.50
	(4) N16.121170	16	2104.503	REMOVE METAL PIPE RAILING	LF	\$6.50	170	0	\$0.00	170	\$1,105.00
	(4) N16.121170	17	2104.504	REMOVE PAVEMENT	SY	\$5.25	4163	0	\$0.00	4090	\$21,472.50
	(4) N16.121170	18	2104.518	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	SF	\$1.50	1145	0	\$0.00	671	\$1,006.50
	(4) N16.121170	19	2104.518	REMOVE CONCRETE DRIVEWAY PAVEMENT	SF	\$1.50	891	0	\$0.00	60	\$90.00
	(4) N16.121170	20	2104.518	REMOVE CONCRETE WALK	SF	\$0.70	17760	0	\$0.00	18845	\$13,191.50
	(4) N16.121170	21	2104.601	REMOVE WATER MAIN (CROSS CONNECT)	LS	\$3,950.00	1	0	\$0.00	1	\$3,950.00
	(4) N16.121170	23	2104.603	SAWING PAVEMENT (FULL DEPTH)	LF	\$3.00	218	0	\$0.00	202.5	\$607.50

Contract Item Status										**	
**	Project	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
	(4) N16.121170	24	2104.603	ABANDON WATER MAIN	LF	\$7.00	380		\$0.00	0	\$0.00
	(4) N16.121170	25	2104.618	REMOVE CONCRETE STEPS	SF	\$15.00	44		\$0.00	18	\$270.00
	(4) N16.121170	26	2105.504	GEOTEXTILE FABRIC TYPE 5	SY	\$1.50	6857		\$0.00	6701	\$10,051.50
	(4) N16.121170	29	2106.507	EXCAVATION - COMMON (EV) (P)	CY	\$19.00	6310		\$0.00	6310	\$119,890.00
	(4) N16.121170	30	2106.507	EXCAVATION - SUBGRADE (EV)	CY	\$20.00	350	24	\$480.00	24	\$480.00
	(4) N16.121170	31	2106.507	SELECT GRANULAR EMBANKMENT (CV)	CY	\$23.00	2808		\$0.00	2166	\$49,818.00
	(4) N16.121170	32	2118.507	AGGREGATE SURFACING (CV) CLASS 5	CY	\$50.00	95		\$0.00	33	\$1,650.00
	(4) N16.121170	33	2123.51	MOTOR GRADER (HAUL ROAD)	HR	\$220.00	40		\$0.00	0	\$0.00
	(4) N16.121170	34	2123.602	SUBSURFACE INVESTIGATION (POTHOLE UTILITY)	EA	\$2,025.00	3		\$0.00	1	\$2,025.00
	(4) N16.121170	35	2123.61	STREET SWEEPER (WITH PICKUP BROOM)	HR	\$175.00	20		\$0.00	2	\$350.00
	(4) N16.121170	36	2123.61	SKID LOADER	HR	\$200.00	20		\$0.00	3.5	\$700.00
	(4) N16.121170	37	2211.507	AGGREGATE BASE (CV) CLASS 5	CY	\$38.00	2241	279	\$10,260.00	2312	\$87,856.00
	(4) N16.121170	38	2231.604	BITUMINOUS PATCH SPECIAL (3.5")	SY	\$66.00	123	36	\$2,376.00	113	\$7,458.00
	(4) N16.121170	39	2231.604	BITUMINOUS PATCH SPECIAL (5.5")	SY	\$168.00	20		\$0.00	0	\$0.00
	(4) N16.121170	40	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GAL	\$2.00	385.6	106	\$212.00	292.8	\$585.60
	(4) N16.121170	41	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C) 1.5" THICK	TON	\$93.00	521	199	\$18,507.00	477.53	\$44,410.29
	(4) N16.121170	42	2360.509	TYPE SP 12.5 NON WEARING COURSE MIXTURE (3,C) 2" THICK	TON	\$81.00	671	262	\$21,303.00	603.18	\$48,857.58
	(4) N16.121170	43	2402.503	PIPE RAILING	LF	\$125.00	118		\$0.00	0	\$0.00
	(4) N16.121170	44	2402.603	SALVAGE & INSTALL METAL RAILING	LF	\$125.00	40		\$0.00	0	\$0.00
	(4) N16.121170	45	2411.618	CONCRETE STEP DESIGN SPECIAL	SF	\$42.00	230	55	\$2,310.00	67.5	\$2,835.00

Contract Item Status											
**	Project	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	*** Amount This Request	Quantity To Date	Amount To Date
	(4) N16.121170	57	2502.503	6" PERF PVC PIPE DRAIN	LF	\$14.00	2280		\$0.00	2306	\$32,284.00
	(4) N16.121170	59	2502.602	6" PVC PIPE DRAIN CLEANOUT	EA	\$530.00	5		\$0.00	6	\$3,180.00
	(4) N16.121170	60	2502.618	4" INSULATION	SF	\$2.25	600		\$0.00	168	\$378.00
	(4) N16.121170	66	2503.601	PUMPING (SANITARY BYPASS)	LS	\$5,500.00	1		\$0.00	0.78	\$4,290.00
	(4) N16.121170	67	2503.602	TRENCH EXCAVATION (RESTRICTIVE)	EA	\$2,500.00	2		\$0.00	2	\$5,000.00
	(4) N16.121170	69	2503.602	CONNECT TO EXISTING SANITARY SEWER	EA	\$1,100.00	6		\$0.00	5	\$5,500.00
	(4) N16.121170	60	2503.602	CONNECT TO EXISTING SANITARY SEWER SERVICE	EA	\$400.00	72		\$0.00	56	\$22,400.00
	(4) N16.121170	61	2503.602	CONNECT TO EXISTING STRUCTURE (STORM DRAIN)	EA	\$700.00	2		\$0.00	2	\$1,400.00
	(4) N16.121170	62	2503.602	8"X6" WYE	EA	\$350.00	72		\$0.00	70	\$24,500.00
	(4) N16.121170	63	2503.603	6" PVC SANITARY SERVICE PIPE	LF	\$53.50	2537		\$0.00	1908	\$102,078.00
	(4) N16.121170	64	2503.603	2" HDPE FORCE MAIN	LF	\$65.00	20		\$0.00	0	\$0.00
	(4) N16.121170	65	2503.603	8" PVC PIPE SEWER	LF	\$58.00	2328		\$0.00	2088	\$121,104.00
	(4) N16.121170	66	2503.603	VIDEO TAPE PIPE SEWER	LF	\$1.50	2328		\$0.00	1742	\$2,613.00
	(4) N16.121170	67	2504.601	TEMPORARY WATER SERVICE	LS	\$105,000.00	1		\$0.00	1	\$105,000.00
	(4) N16.121170	68	2504.602	CONNECT TO EXISTING WATER MAIN	EA	\$2,500.00	12		\$0.00	9	\$22,500.00
	(4) N16.121170	69	2504.602	CONNECT TO EXISTING WATER SERVICE	EA	\$415.00	73		\$0.00	58	\$24,070.00
	(4) N16.121170	70	2504.602	HYDRANT	EA	\$6,300.00	8		\$0.00	8	\$50,400.00
	(4) N16.121170	71	2504.602	4" GATE VALVE & BOX	EA	\$1,750.00	1		\$0.00	0	\$0.00
	(4) N16.121170	72	2504.602	6" GATE VALVE & BOX	EA	\$2,000.00	19		\$0.00	17	\$34,000.00
	(4) N16.121170	73	2504.602	WATERMAIN OFFSET	EA	\$4,700.00	1		\$0.00	1	\$4,700.00

Contract Item Status											
**											
**	Project	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
	(4) N16.121170	4	2504.602	0.75" CORPORATION STOP	EA	\$350.00	72	0	\$0.00	62	\$21,700.00
	(4) N16.121170	5	2504.602	0.75" CURB STOP & BOX	EA	\$550.00	72	0	\$0.00	62	\$34,100.00
	(4) N16.121170	6	2504.602	VALVE BOX (WATER SERVICES IN PAVEMENT)	EA	\$180.00	5	0	\$0.00	3	\$540.00
	(4) N16.121170	7	2504.603	4" WATERMAIN DUCTILE IRON CL 52	LF	\$105.00	44	0	\$0.00	0	\$0.00
	(4) N16.121170	8	2504.603	6" WATERMAIN DUCTILE IRON CL 52	LF	\$71.00	2673	0	\$0.00	2617	\$185,807.00
	(4) N16.121170	9	2504.603	12" WATERMAIN DUCTILE IRON CL 52	LF	\$142.00	36	0	\$0.00	55.5	\$7,881.00
	(4) N16.121170	10	2504.603	3/4" TYPE K COPPER PIPE	LF	\$36.50	2080	0	\$0.00	1799	\$65,663.50
	(4) N16.121170	11	2504.608	WATERMAIN FITTINGS	LB	\$15.00	1257	0	\$0.00	968	\$14,520.00
	(4) N16.121170	12	2506.502	CASTING ASSEMBLY	EA	\$800.00	12	0	\$0.00	8	\$6,400.00
	(4) N16.121170	13	2506.502	ADJUST FRAME & RING CASTING	EA	\$600.00	12	0	\$0.00	0	\$0.00
	(4) N16.121170	16	2506.602	CONCRETE COLLAR (VALVE BOX)	EA	\$530.00	19	4	\$2,120.00	9	\$4,770.00
	(4) N16.121170	17	2506.602	CONCRETE COLLAR (MANHOLE)	EA	\$1,510.00	12	4	\$6,040.00	12	\$18,120.00
	(4) N16.121170	11	2506.603	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL 1 (4007)	LF	\$500.00	128	0	\$0.00	116.7	\$58,350.00
	(4) N16.121170	12	2521.518	4" CONCRETE WALK	SF	\$4.75	17326	6498	\$30,851.25	14308	\$67,963.00
	(4) N16.121170	13	2521.518	6" CONCRETE WALK	SF	\$6.50	4015	0	\$0.00	2328	\$15,132.00
	(4) N16.121170	15	2531.503	CONCRETE CURB & GUTTER DESIGN B624	LF	\$19.75	3840	169	\$3,337.75	3685	\$72,778.75
	(4) N16.121170	16	2531.504	7" CONCRETE DRIVEWAY PAVEMENT	SY	\$67.00	307	36	\$2,412.00	242	\$16,214.00
	(4) N16.121170	17	2531.504	8" CONCRETE DRIVEWAY PAVEMENT	SY	\$73.00	50	0	\$0.00	38	\$2,774.00
	(4) N16.121170	18	2531.603	CONCRETE CURB DESIGN V	LF	\$19.00	46	55.5	\$1,054.50	77.5	\$1,472.50
	(4) N16.121170	19	2531.618	TRUNCATED DOMES	SF	\$33.00	119	48	\$1,584.00	96	\$3,168.00

Contract Item Status												
**		Project	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	*** Amount This Request	Quantity To Date	Amount To Date
(4)	N16.121170	00	2557.603	INSTALL FENCE (SALVAGED)	LF		\$24.00	56		\$0.00	56	\$1,344.00
(4)	N16.121170	01	2563.601	TRAFFIC CONTROL	LS		\$12,650.00	0.65	0.1975	\$2,498.38	0.65	\$8,222.50
(4)	N16.121170	02	2564.502	INSTALL SIGN	EA		\$150.00	23		\$0.00	11	\$1,650.00
(4)	N16.121170	03	2564.518	SIGN PANELS TYPE C	SF		\$36.00	102.75		\$0.00	58.25	\$2,097.00
(4)	N16.121170	04	2564.618	SIGN TYPE SPECIAL	SF		\$28.00	60		\$0.00	32.5	\$910.00
(4)	N16.121170	06	2573.502	STORM DRAIN INLET PROTECTION	EA		\$200.00	2		\$0.00	2	\$400.00
(4)	N16.121170	07	2573.503	SILT FENCE, TYPE MS	LF		\$6.50	550		\$0.00	892	\$5,798.00
(4)	N16.121170	08	2573.503	SEDIMENT CONTROL LOG TYPE ROCK	LF		\$12.50	44		\$0.00	0	\$0.00
(4)	N16.121170	09	2573.601	EROSION AND TURF SUPERVISOR	LS		\$5,500.00	0.66	0.1975	\$1,083.50	0.66	\$3,630.00
(4)	N16.121170	11	2574.507	COMMON TOPSOIL BORROW (LV)	CY		\$42.00	570	302	\$12,684.00	617	\$25,914.00
(4)	N16.121170	12	2574.507	COMPOST GRADE 2 (LV)	CY		\$85.00	143	51	\$4,845.00	110	\$9,350.00
(4)	N16.121170	13	2574.508	FERTILIZER TYPE 3	LB		\$2.50	212		\$0.00	75	\$187.50
(4)	N16.121170	14	2575.504	EROSION CONTROL BLANKETS CATEGORY 3N	SY		\$3.25	135		\$0.00	0	\$0.00
(4)	N16.121170	15	2575.504	SODDING TYPE LAWN	SY		\$15.50	50		\$0.00	375	\$5,812.50
(4)	N16.121170	16	2575.505	SEEDING	AC		\$350.00	1.06	0.56	\$196.00	1.11	\$388.50
(4)	N16.121170	17	2575.508	HYDRAULIC BONDED FIBER MATRIX	LB		\$2.55	3710	1800	\$4,590.00	2700	\$6,885.00
(4)	N16.121170	18	2575.523	WATER (IRRIGATION TURF ESTABLISHMENT)	MGAL		\$200.00	65		\$0.00	5.6	\$1,120.00
(4)	N16.121170	19	2575.508	SEED MIXTURE 25-151	LB		\$6.10	126.15		\$0.00	120	\$732.00
(4)	N16.121170	20	2575.508	SEED MIXTURE 33-361	LB		\$125.00	1.05		\$0.00	0	\$0.00
(4)	N16.121170	21	2575.523	RAPID STABILIZATION METHOD 3	MGAL		\$1,600.00	9.54		\$0.00	1	\$1,600.00
(4)	N16.121170	23	2582.503	6" SOLID LINE PAINT GROUND IN	LF		\$4.00	90		\$0.00	0	\$0.00

Contract Item Status										
Project	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
(4) N16,121170	24	2582.503	24" SOLID LINE PAINT GROUND IN	LF	\$20.00	12		\$0.00	0	\$0.00
Base Bid Totals:								\$147,061.99		\$2,845,672.85

Project Category Totals			
Project	Category	Amount This Request	Amount To Date
(1) SAP 038-630-001		\$4,434.84	\$671,747.36
(2) SAP 038-635-001		\$1,241.76	\$303,870.51
(3) SAP 038-620-010		\$177.39	\$30,179.87
(4) N16,121170		\$141,208.00	\$1,839,875.11

Contract Change Item Status												
Project	CC	CC#	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
(1) SAP 038-630-001	CO	1	148	2101.524	CLEARING	TREE	\$449.42	10	0	\$0.00	10	\$4,494.20
(1) SAP 038-630-001	CO	1	149	2101.524	GRUBBING	TREE	\$91.04	10	0	\$0.00	10	\$910.40
(1) SAP 038-630-001	CO	2	150	2506.503	CONST DRAINAGE STRUCTURE DES 72-4020	L F	\$1,132.43	33.7	0	\$0.00	33.7	\$38,162.89
(1) SAP 038-630-001	CO	3	151	2506.602	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL 3	EA	\$18,850.00	1	0	\$0.00	1	\$18,850.00
(1) SAP 038-630-001	CO	3	152	2506.602	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL 4	EA	\$18,501.00	1	0	\$0.00	1	\$18,501.00
(1) SAP 038-630-001	CO	4	153	2514.601	Retaining Wall Landscaping	LS	\$4,809.00	1	0	\$0.00	1	\$4,809.00
(1) SAP 038-630-001	CO	5	154	1904.601	Haul and Dispose Contaminated Soil	Lump Sum	\$64,539.83	1	0	\$0.00	1	\$64,539.83
(1) SAP 038-630-001	CO	6	155	2402.503	Pipe Railing	LF	\$125.00	51.2	0	\$0.00	51.2	\$6,400.00
(2) SAP 038-635-001	CO	8	124	2021.501	MOBILIZATION	LS	\$895.00	1	0	\$0.00	1	\$895.00

(2) SAP 038-635- 001	CO	8	125	2101.505	GRUBBING	AC	\$94.50	2	0	\$0.00	2	\$189.00
(2) SAP 038-635- 001	CO	8	126	2104.518	REMOVE CONCRETE WALK	SF	\$3.68	420	0	\$0.00	420	\$1,545.60
(2) SAP 038-635- 001	CO	8	127	2106.507	EXCAVATION - COMMON (EV) (P)	CY	\$42.00	29	0	\$0.00	29	\$1,218.00
(2) SAP 038-635- 001	CO	8	128	2211.507	AGGREGATE BASE (CV) CLASS 5	CY	\$63.00	12	0	\$0.00	12	\$756.00
(2) SAP 038-635- 001	CO	8	129	2521.518	6" CONCRETE WALK	SF	\$8.40	1640	0	\$0.00	1235	\$10,374.00
(2) SAP 038-635- 001	CO	8	130	2531.618	TRUNCATED DOMES	SF	\$44.10	28	0	\$0.00	23	\$1,014.30
(2) SAP 038-635- 001	CO	8	131	2575.618	SITE RESTORATION	S F	\$5.78	156	0	\$0.00	0	\$0.00
(2) SAP 038-635- 001	CO	8	132	2563.601	TRAFFIC CONTROL	LS	\$475.00	1	0	\$0.00	1	\$475.00
(3) SAP 038-620- 010	CO	4	109	2021.501	MOBILIZATION	LS	\$2,393.00	1	0	\$0.00	0	\$0.00
(3) SAP 038-620- 010	CO	4	110	2104.503	Sawing Concrete Walk	LF	\$6.33	300	0	\$0.00	303	\$1,917.99
(3) SAP 038-620- 010	CO	4	111	2433.518	REMOVE CONCRETE SIDEWALK	S F	\$1.48	3100	0	\$0.00	2890	\$4,277.20
(3) SAP 038-620- 010	CO	4	112	2521.518	6" CONCRETE WALK	S F	\$7.84	3100	0	\$0.00	2890	\$22,657.60
(3) SAP 038-620- 010	CO	4	113	2531.603	Remove and Replace Integral Curb	LF	\$38.85	30	0	\$0.00	42	\$1,631.70
(3) SAP 038-620- 010	CO	4	114	2563.601	TRAFFIC CONTROL	LS	\$672.00	1	0	\$0.00	0	\$0.00
(4) N16.121170	CO	7	143	2531.503	CONCRETE CURB & GUTTER DESIGN B618	LF	\$18.50	40	0	\$0.00	0	\$0.00
(4) N16.121170	CO	7	144	2521.518	6" CONCRETE WALK	SF	\$6.50	400	0	\$0.00	0	\$0.00
(4) N16.121170	CO	7	145	1402.621	Force Account Change Order - Temporary Sanitary Sewer Service	DOL	\$1.00	25900	0	\$0.00	19859	\$19,859.00
(4) N16.121170	CO	7	146	1402.621	Force Account Change Order - Sanitary Sewer	DOL	\$1.00	22400	0	\$0.00	0	\$0.00

					Service & Site Restoration								
Contract Change Totals:										\$0.00		\$223,477.71	

Contract Total									\$3,069,150.56				
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Contract Change Totals			
Number	Description	Amount This Request	Amount To Date
8	The Engineer has determined that the southeast quadrant of the 4th Avenue (CSAH 35) and 7th Street (CSAH 20) intersection is not in compliance with current ADA curb, ramp and accessibility standards and requires replacement with the project. The work will also include completing the sidewalk gap along the south side of 4th Avenue. The contractor shall remove existing sidewalk and construct new sidewalk as directed by the Engineer. Payment shall be made utilizing the contract work items included in this change order.	\$0.00	\$16,466.90
7	<p>The engineer requires an additional sanitary sewer service lateral connection to Minnehaha Elementary School on 4th Avenue at approximate Station 16+95 LT.</p> <p>The Contractor shall:</p> <ul style="list-style-type: none"> -Remove pavement, curb and gutter, and concrete walk to the extent necessary that remaining paved surfaces will not be undermined or damaged by construction activities. Full depth sawcuts are required and included in the scope of work. -Locate and excavate to the service lateral location. -Install a new service lateral, including connection to the existing sewer service stub, approximately 35' of 6" PVC Sanitary Sewer Service Pipe, and an 8"x6" Wye (Saddle) installed at the sewer main. -Backfill the new service in accordance to contract requirements. -Reconstruct the roadway subbase, aggregate base, bituminous pavement, curb and gutter, and concrete walk to plan dimensions. -Restore all disturbed turf to plan requirements. -Replace removed pavement marking. <p>The Contractor shall install a temporary sewer service lateral connection within Minnehaha Elementary to maintain service before the sewer service is connected. The Contractor shall remove the temporary sewer service once the sewer service lateral is connected.</p> <p>All work included in this change order will be paid on a time and materials basis (Force Account) in accordance to the requirements of MnDOT 2020 Standard Specifications 1904.4 with the exception of concrete work, which will be measured and paid under contract items.</p>	\$0.00	\$19,859.00
6	The engineer has determined that the steps located at STA 53+02 LT will require Pipe Railing. This change order will add the item Pipe Railing to SAP 038-630-001 at the current contract price.	\$0.00	\$6,400.00
5	<p>The Engineer has determined that non-native fill material within the 8th Street excavation limits, between 5th Avenue and 6th Avenue, is mixed with regulated industrial waste and special handling requirements shall be followed when performing work within the contamination limits; as designated by Lake County's environmental consultant (generally between Station 56+00 and 58+50).</p> <p>- All soil material excavated within the designated limits shall be hauled to and disposed of at a landfill licensed to take the profiled waste product. This includes utility or sewer trenches and excavation to roadway subgrade.</p>	\$0.00	\$64,539.83

	<p>- Any soil material excavated within the designated limits that cannot be hauled and disposed immediately shall be stockpiled onsite both on and under a poly protective sheeting, minimum 6 mil thickness.</p> <p>- Installed storm sewer pipe within the designated limits shall be wrapped in minimum 6 mil poly sheeting.</p> <p>The work will be paid on a negotiated unit price basis as provided in MnDOT Specification 1904.3 and include all labor, equipment, and materials necessary for properly stockpiling, loading, hauling, and disposing of the contaminated soils. The unit for the change order shall be lump sum and the unit price will be based on actual labor, equipment, and materials necessary to complete the work as directed and in accordance to MnDOT Specification 1904.4 for Force Account work.</p>		
4	<p>The Engineer has requested Change Order #4 to add the following work to the contract:</p> <p>Retaining Wall Landscaping (Lump Sum) - Provide a finished landscape edge along the back of the retaining wall constructed under this contract. This lump sum bid item will include the following work:</p> <ul style="list-style-type: none"> - Furnish and install commercial grade landscape edging along the school side of the salvaged and reinstalled fence behind the retaining wall (130 LF). - Furnish & install Geotextile Fabric Type 2 over all soils between the landscape edge and back of retaining wall (35 SY). - Furnish & install 3/4" maximum nominal size, open graded crushed rock, i.e. landscaping "blue stone" (Concrete Coarse Aggregate Grade 2 gradation) along the back of the retaining wall to dimensions of 125' x 2.5' x 3" depth (3 CY). <p>Retaining Wall Landscaping work shall be completed by September 7, 2021.</p> <p>Concrete Walk on 7th Street - Remove and reconstruct sidewalk and paved boulevard between the original project sidewalk replacement limits along the west side of 7th Street, between 4th Avenue and 5th Avenue, along Minnehaha Elementary School. Add the following bid items to the contract at the provided change order unit prices:</p> <ul style="list-style-type: none"> - Mobilization - Sidewalk Replacement -Saw Concrete Walk (Full Depth) -Remove Concrete Walk - Place and compact Base Aggregate Class 5 to provide a level base is incidental to the work. -6" Concrete Walk -Remove and Replace Integral Curb - Remove the curbing integral to the concrete boulevard pavement as directed by the Engineer. Reconstruct the curb to match the line and grade of the original curb, poured integrally with adjacent paved boulevard. Forming the curb and paved boulevard for a curb ramp condition is incidental to the work. - Traffic Control - Sidewalk Replacement - Close the parking lane and sidewalk in accordance to the MN MUTCD and Traffic Control Field Book. <p>Turf restoration behind the new sidewalk shall be paid for using original contract bid items (topsoil, seed, erosion mat etc.).</p> <p>Work shall be completed and the walk opened to foot traffic prior to the start of the school year on September 7th, 2021. Alternate work times allowed are October 21-23, or beginning after 4 PM on Thursdays with the walk opened to traffic by the next school day.</p>	\$0.00	\$35,293.49
3	<p>The Engineer has requested Change Order #3 to address an error in the One Office project management software data entry at the start of the project. The Bid Alternate 2 items (Lake County SWCD storm water quality structures) were not included in the One Office contract award, thus the stormwater quality structures are not included in the contract and the</p>	\$0.00	\$37,351.00

	reduction in the base bid quantity for the standard structures is not addressed. Change order #3 corrects this. The original contract that is listed matches the original base bid for the project, but does not match the contract awarded by Lake County. The Lake County awarded contract is accurate for the original contract value.		
2	The Engineer has determined that the following 60-inch diameter storm sewer structures called for in the plans can not be pre-cast due to the size of the pipe cut-outs required. The cut-out sizes will compromise the overall structural integrity of the remaining structure walls. CB-7 CB-8 CB-12 CB-14 Ulland Brothers' supplier has provided shop drawing submittals for 72-inch diameter structures that can be pre-cast. This change order deletes the 60-inch structures and replaces them with 72-inch structures. The unit cost includes the supplied cost of the 72-inch diameter structures and original labor and equipment cost for installing the planned structures. Additional costs for labor or equipment for installation of the larger structures is not required and not included.	\$0.00	\$38,162.89
1	The Engineer has determined that 10 large spruce trees between STA 55+50 LT and 57+00 LT should be removed because the planned work is anticipated to cause enough root damage to negatively impact the health of the tree and may become hazard risk due to the weakened tree condition. These trees are larger than the average tree removal size on the project and there is overhead electric distribution in the vicinity. This change order adds the 10 trees to the contract at an increased cost based on the size and complexity of the removals.	\$0.00	\$5,404.60

Material On Hand Additions					
Line	Item	Description	Date	Added	Comments

Material On Hand Balance						
Line	Item	Description	Date	Added	Used	Remaining



**BOLTON
& MENK**

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4960 Miller Trunk Highway
Suite 350
Duluth, MN 55811

Ph: (218) 729-5939
Bolton-Menk.com

MEMORANDUM

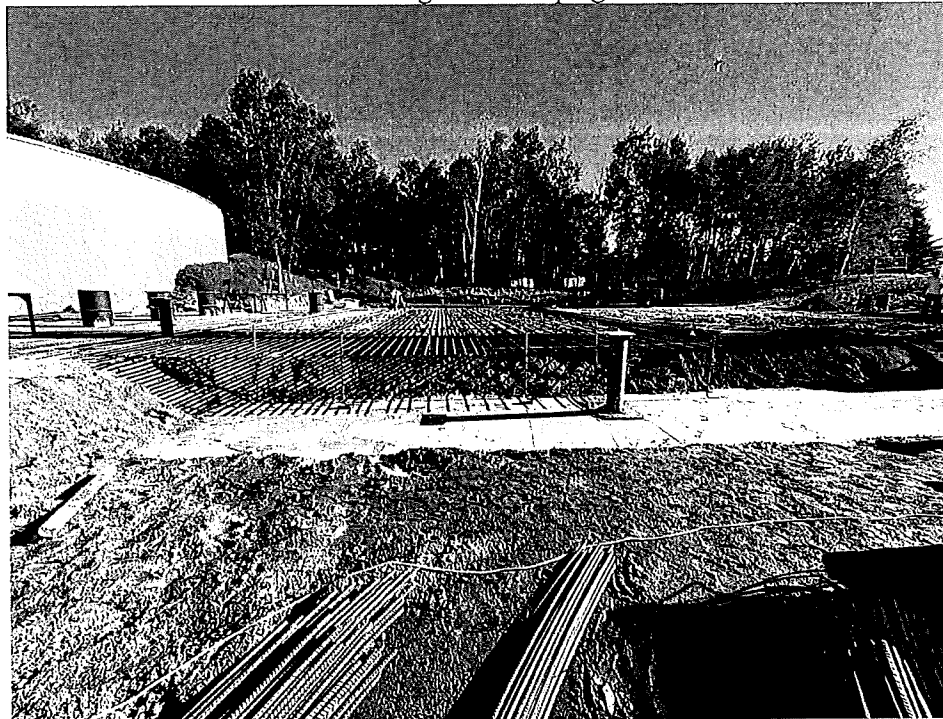
Date: August 1, 2022
To: Mayor and City Council
From: Jennifer Selchow, P.E., Bolton & Menk, Inc.
Subject: Two Harbors WWTF Improvements
Project No.: M24.117177

Since the last progress update and pay request, the contractor has completed the following work:

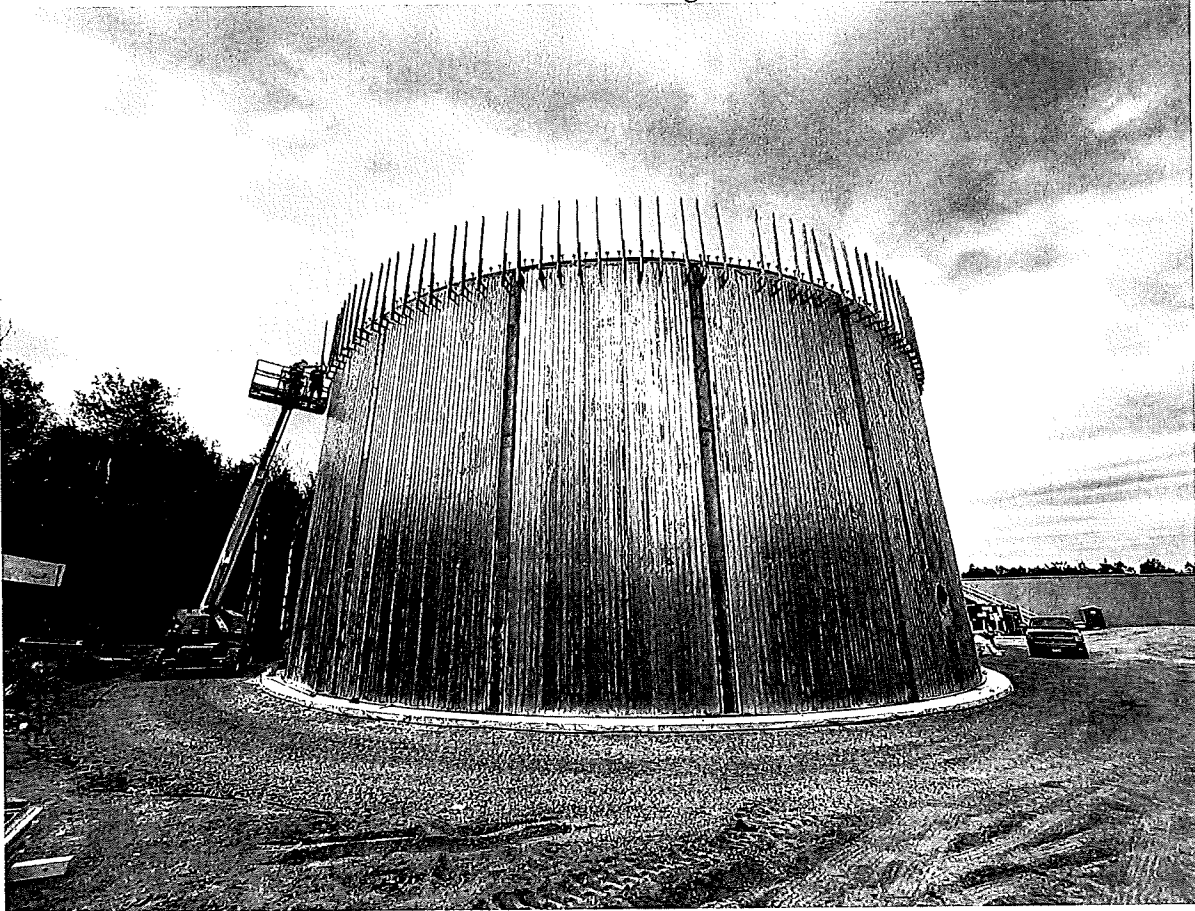
- MN Mechanical installed process piping under the aeration basins, clarifiers, and operations building.
- DN Tanks has installed the precast panels and the metal siding of the biosolids storage tank.
- Woody's Rebar has completed the base slab rebar for clarifier #1.
- Woody's Rebar has completed the wall rebar for clarifier #2.
- Woody's Rebar has begun setting rebar for the base slab of the Aeration Building.
- Lakehead completed the concrete pour for the base slab of clarifier #1.
- Lakehead completed the first of four wall sections for clarifier #2.
- Rachel has been working on pipe installation near the pretreatment building.

Construction photos have been included at the end of this memorandum for your information and reference.

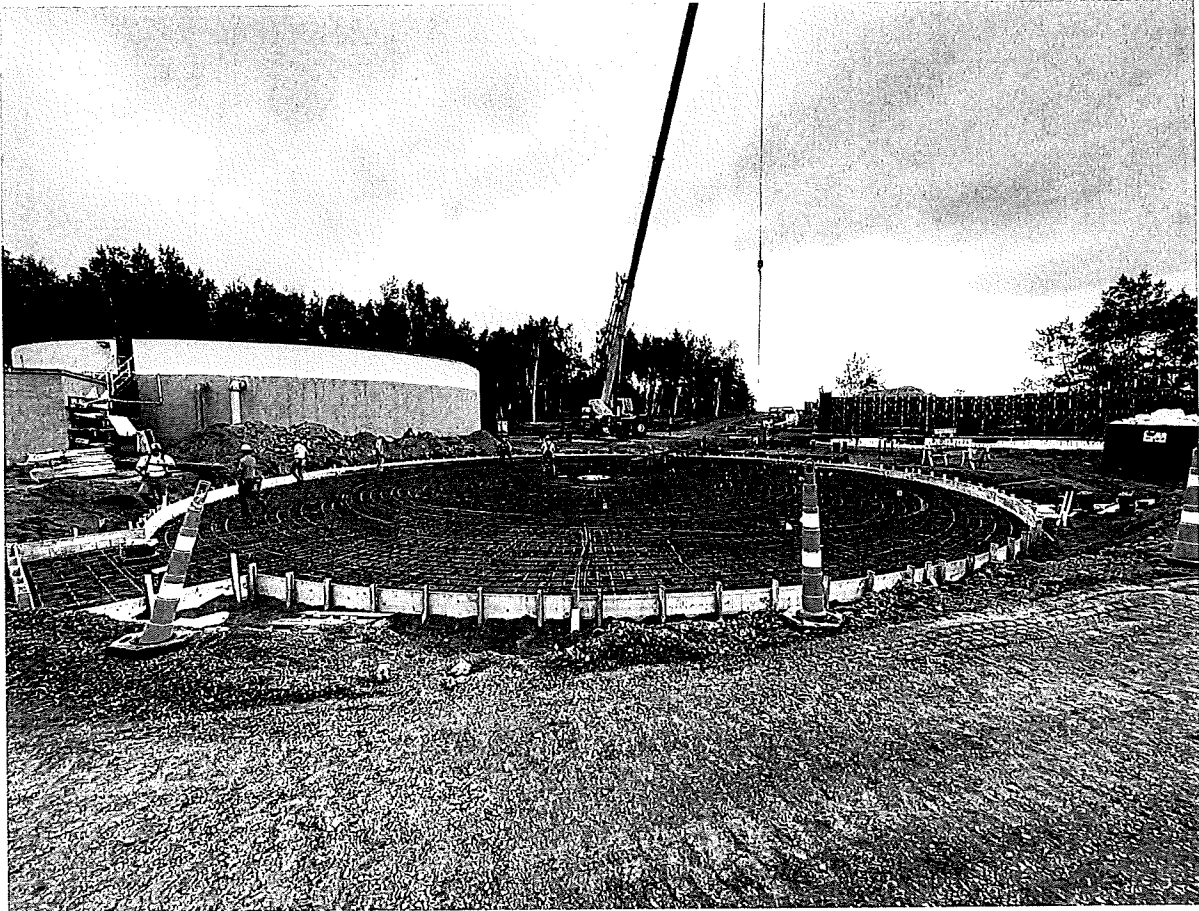
Aeration Building Process Piping and Rebar



Biosolids Building



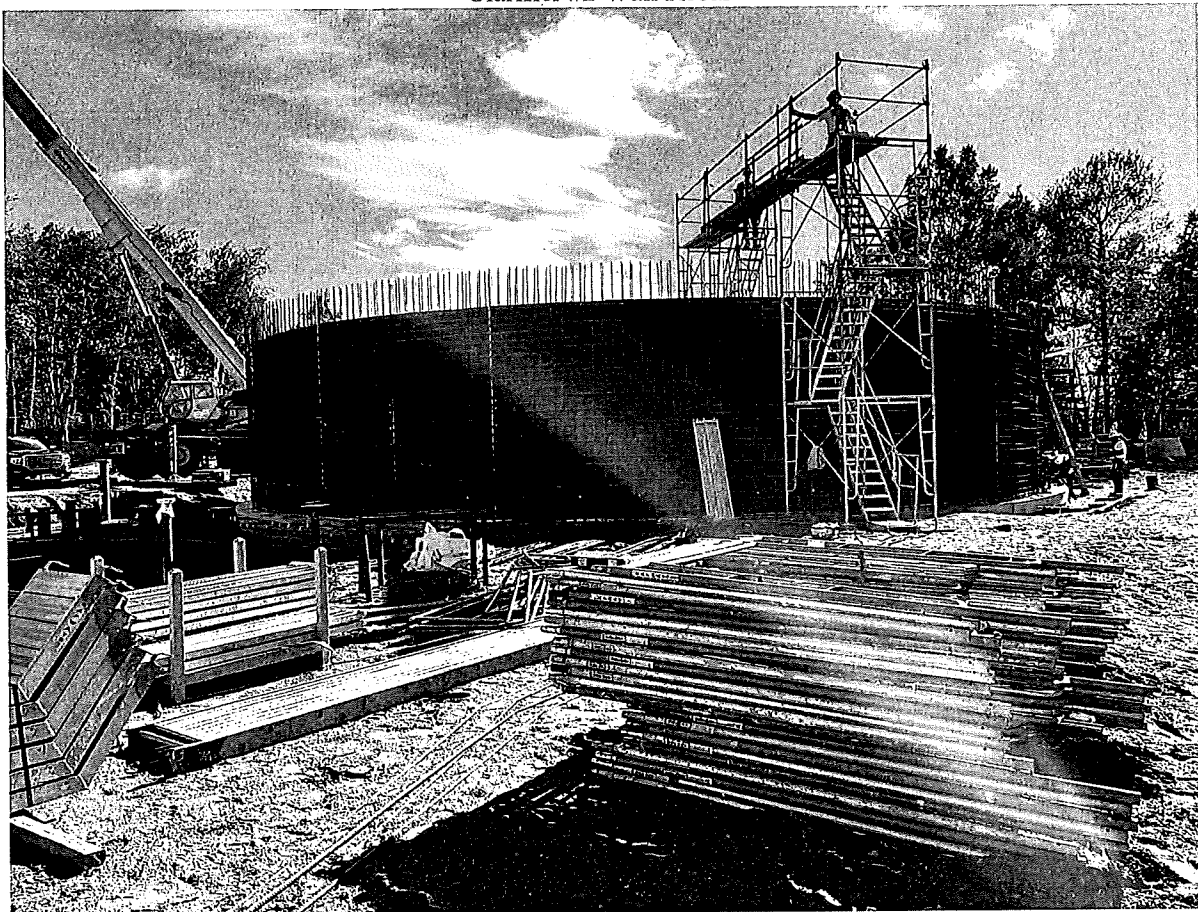
Clarifier #1 Base Slab Rebar



Clarifier #1 Base Slab Concrete



Clarifier #2 Wall Rebar



Pretreatment Piping





Theresa Sunde
Senior Manager, Government Relations

Sent via USPS

July 19, 2022

Dear Community Official:

The purpose of this letter is to inform you that, on or about August 22, 2022, Mediacom will be implementing the following programming changes and rate adjustments:¹

Product:	Old Rate:	New Rate:	Net Change:
Additional TiVo, eBox or Digital Adapter ²	\$7.00	\$8.50	\$1.50
Kids & Variety Pak	\$7.95	\$9.95	\$2.00
Sports & Information Pak	\$7.95	\$9.95	\$2.00
Movies & Music Digital Pak	\$7.95	\$9.95	\$2.00

The decision to make price adjustments is always a difficult one. However, due to programming cost increases, inflationary pressure, and supply chain challenges, we find it necessary to make these changes to our published rates.

Mediacom appreciates the opportunity to continue to serve your community's telecommunications needs. If you have any questions, please contact me at tsunde@mediacomcc.com.

Sincerely,

Theresa Sunde

¹ Depending on the terms of each customer's promotional package, these rate changes may not impact a customer until their current promotional package expires.

² Additional TiVo, eBox and/or Digital Adapters are those digital adapters or receives in addition to the Primary Digital Adapter. In all cases, "primary" means first digital adapter receiver.

Comm. 4 8/8/22



CITY OF TWO HARBORS CITY COUNCIL

AGENDA ITEM COVER SHEET

Originating Staff: Joel Dhein, Interim Administrator	Department: Administration	Date: 8/4/22
Agenda Item Subject: Hemp Products Moratorium Ordinance - 2nd Reading	Fiscal Impact: none	
<p>BACKGROUND: Second reading of an ordinance placing a one-year moratorium on activities utilizing cannabis, and THC as introduced at the July 11th meeting by Community Development Planner Sterbenz and City Clerk Nordean.</p> <p>All references to nonintoxicating cannabinoids (CBD) have been removed from the proposed ordinance. The reasons for this are that CBD in some forms are currently legal and the city does not regulate or track CBD manufacture, distribution, or sales, so it would be impossible for the city to determine if there is any future change from current practices. I have also made a few minor changes to correct errors and clarify meanings. See attached marked-up ordinance for changes. New language is underlined <u>thus</u>, old language is stricken thus.</p>		
<p>COUNCIL ACTION REQUESTED: Approve second reading of the ordinance.</p>		
<p>RECOMMENDATION: Approve second reading of the ordinance with changes to correct and clarify as well as remove references to CBD.</p>		
<p>ATTACHMENTS: Revised ordinance – An Interim Ordinance Prohibiting the Establishment of New Uses or the Expansion of Existing Uses Related to Cannabis <u>and</u> Tetrahydrocannabinol (THC), and Nonintoxicating Cannabinoids (CBD) Growing, Sales, Testing, Manufacturing or Distribution for One Year.</p>		

ORDINANCE NO.---

CITY OF TWO HARBORS
LAKE COUNTY, MINNESOTA

AN INTERIM ORDINANCE PROHIBITING THE SALE, MANUFACTURE, GROWTH OR DISTRIBUTION ESTABLISHMENT OF NEW USES OR THE EXPANSION OF EXISTING USES RELATED OF TO CANNABIS, AND TETRAHYDROCANNABINOL (THB) (THC), AND NONINTOXICATING CANNABINOIDS (CBD), SALES, TESTING, MANUFACTURING OR DISTRIBUTION FOR ONE YEAR

WHEREAS, pursuant to Minnesota Statutes, Section 462.355 subdivision 4, many cities have adopted interim ordinances in order to study the impacts of certain uses and determine whether regulations are appropriate for the purpose of protecting the public health, safety and welfare of their citizens; and

WHEREAS, the City is undertaking a study to consider possible changes to the Zoning Ordinance and City Code that would address the types of uses that involve the growing, sales, testing, manufacturing and distribution of cannabis and products that contain ~~nonintoxicating cannabinoids (CBD)~~ or Tetrahydrocannabinol (THB) (THC), whether for medical, recreational or for other human or animal consumption purposes and may implement many of the suggestions from the study.

NOW, THEREFORE, the City Council of Two Harbors does ordain:

SECTION 1. No business, person or entity may sell, manufacture, grow or distribute establish a new use or expand an existing use that includes or involves the sales, testing, manufacturing, or distribution of cannabis in any way, whether medical or recreational, or any products that contain ~~nonintoxicating cannabinoids extracted from hemp (CBD)~~ in any form or Tetrahydrocannabinol (THB) (THC), for a period of up to twelve (12) months from the effective date of this ordinance or until ordinances regulating such uses become effective or until the Council rescinds this Interim Ordinance, whichever occurs first.

SECTION 2. City Staff and the Planning Commission are directed to conduct a study to gather information and make a recommendation to the Council to determine if the Zoning Ordinance and City Code need to be amended regarding these types of uses to better protect the citizens of ~~Stillwater~~ Two Harbors, and if so, what regulations are appropriate.

SECTION 3. SUMMARY PUBLICATION. Pursuant to Minnesota Statutes Section 412.191, in the case of a lengthy ordinance, a summary may be published. While a copy of the entire ordinance is available without cost at the office of the City Clerk, the following summary is approved by the City Council and shall be published in lieu of publishing the entire ordinance:

The City will be undergoing a study regarding ~~(CBD), Tetrahydrocannabinol THB (THC)~~ and cannabis uses to determine if regulations surrounding zoning and licensing are appropriate. No new use may be established sale, manufacture, growth or distribution

| may be established, ~~and no existing use may be expanded~~ until the City adopts regulations regarding these uses, or determines no regulations are necessary and rescinds the interim ordinance or for a period of one year, whichever occurs first.

SECTION 4. EFFECTIVE DATE AND EXPIRATION DATE. This ordinance shall be in full force and effect from and after its passage and publication according to law and shall expire upon adoption of ordinances regulating such uses, until the Council rescinds or terminates the Interim Ordinance or twelve (12) months from its effective date, whichever occurs first.

Approved this 22nd day of August, 2022.

CITY OF TWO HARBORS

Christopher M Swanson, Mayor

ATTEST:

Patricia Nordean, City Clerk

TWO HARBORS CITY COUNCIL



AGENDA ITEM SUMMARY

AGENDA ITEM SUBJECT: *Considering approving invoice to Bolton & Menk fro \$4,486 for professional services for the Odegard Trail.*

ORIGINATING SOURCE/DEPARTMENT: *Permanent Fund*

FUNDING SOURCE: *Grants and City Match*

BACKGROUND: *A topographic survey is needed for the the Odegard Trail, the survey is from the underpass to the parking lot/9th Street, the cost is \$6,500. It has been mentioned to extend the trail all the way to 8th Street, to include 9th Street to 8th Street the cost is an additional \$900. Total contract with B&M is \$7,400, there is \$2,914 remaining*

ESTIMATED DATE OF COMPLETION: 12/31/2022

COMMITTEE/COMMISSION RECOMMENDATION: Click here to enter text.

ADMINISTRATION/STAFF RECOMMENDED COUNCIL ACTION:
Approve invoice for \$4,486.

NB.1 8/8/22



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Please Remit To: Bolton & Menk, Inc.
 1960 Premier Drive | Mankato, MN 56001-5900
 507-625-4171 | 507-625-4177 (fax)

Payment by Credit Card Available Online at www.Bolton-Menk.com
 To Ensure Proper Credit, Provide Invoice Numbers with Payment

City of Two Harbors
 Miranda Pietila, Finance Director
 522 First Ave
 Two Harbors, MN 55616-1504

June 27, 2022
 Project No: 0U1.127512
 Invoice No: 0292158
 Client Account: TWOHARB_CI_MN

Two Harbors/Odegard Trail

Professional Services through May 27, 2022:

Project Management (001)
 Project Management, Coordination and Correspondence

Professional Services

	Hours	Amount	
Principal	2.00	386.00	
Totals	2.00	386.00	
Total Labor			386.00
Total this Task			\$386.00

Preliminary Survey (002)

Research; Site Visit; Identify Survey Limits; Establish Survey Control Points; Begin Topographic Survey

Professional Services

	Hours	Amount	
Project Engineer	4.00	580.00	
Project Manager	22.00	3,520.00	
Totals	26.00	4,100.00	
Total Labor			4,100.00
Total this Task			\$4,100.00
Total this Invoice			\$4,486.00

TWO HARBORS CITY COUNCIL



AGENDA ITEM SUMMARY

AGENDA ITEM SUBJECT: *Considering approving invoice to Bolton & Menk for \$25,732.50 for professional services for the 2023 & 2024 Street & Alley Improvement Project*

ORIGINATING SOURCE/DEPARTMENT: *Street Improvement Fund*

FUNDING SOURCE: *Street Improvement Fund & Assessments*

BACKGROUND: *Submitting invoice for Bolton & Menk engineering services for \$25,732.50 from April 30, 2022 through May 27, 2022 for project management, coordination and correspondence for the street project. Preliminary engineering services for project were approved for \$156,300, remaining costs are \$128,620.50.*

ESTIMATED DATE OF COMPLETION: **12/31/2022**

COMMITTEE/COMMISSION RECOMMENDATION: Click here to enter text.

ADMINISTRATION/STAFF RECOMMENDED COUNCIL ACTION:
Approve invoice for \$25,732.50 to Bolton & Menk

NB-2 8/8/22



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Please Remit To: Bolton & Menk, Inc.
1960 Premier Drive | Mankato, MN 56001-5900
507-625-4171 | 507-625-4177 (fax)

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To Ensure Proper Credit, Provide Invoice Numbers with Payment

City of Two Harbors
Miranda Pietila, Finance Director
522 First Ave
Two Harbors, MN 55616-1504

June 27, 2022
Project No: 0U1.127379
Invoice No: 0292153
Client Account: TWOHARB_CI_MN

Two Harbors/2023-2024 Street Improvement**Professional Services from April 30, 2022 to May 27, 2022**

Project Management (001)

Project Management, Coordination and Correspondence

Professional Services

	Hours	Amount	
Principal	4.00	772.00	
Totals	4.00	772.00	
Total Labor			772.00
Total this Task			\$772.00

Preliminary Survey (002)

Utility Locates, Establish Project Control Points; Prepare for and Begin Topographic Survey of City Avenues; Structure Measurements;
Process Survey Information; Research and Plat Review

Professional Services

	Hours	Amount	
Principal	2.00	386.00	
Licensed Project Surveyor	4.00	640.00	
Senior Technician	17.00	2,728.00	
Project Manager	38.00	6,080.00	
Totals	61.00	9,834.00	
Total Labor			9,834.00
Total this Task			\$9,834.00

Preliminary Design - City (003)

Coordination and Preparation for Field Data Collection; Site Visits; Perform Structure Inspections; Mark Locations for Soil Borings;
Coordination with Geotechnical Firm; Project Photographs to Document Existing Conditions; Begin Preliminary Project Layouts;
Meeting with City Staff for Initial Discussion of Utilities

Professional Services

	Hours	Amount	
Principal	10.00	1,930.00	
Project Engineer	59.50	8,612.50	
Totals	69.50	10,542.50	
Total Labor			10,542.50
Total this Task			\$10,542.50

Feasibility Report (004)

Begin Preparation of Figures and Layouts for Report

Project	0U1.127379	Two Harbors/2023-2024 Street Improvement	Invoice	0292153
---------	------------	------------------------------------------	---------	---------

Professional Services

	Hours	Amount	
Principal	1.50	289.50	
Project Engineer	17.00	2,465.00	
Totals	18.50	2,754.50	
Total Labor			2,754.50
	Total this Task		\$2,754.50

Preliminary Design Coordination - County (013)

Meeting with County Staff to Review Proposed Project; Coordination with County Design Team; Coordination with City for Design for Joint Powers Agreement; Prepare Draft JPA Including Presentation to City Council and Submittal to Lake County for Review

Professional Services

	Hours	Amount	
Principal	6.50	1,254.50	
Project Engineer	4.00	575.00	
Totals	10.50	1,829.50	
Total Labor			1,829.50
	Total this Task		\$1,829.50
	Total this Invoice		\$25,732.50

TWO HARBORS CITY COUNCIL



AGENDA ITEM SUMMARY

AGENDA ITEM SUBJECT: *Considering approving invoice to Bolton & Menk for \$13,832.50 for professional services for the 2021 & 2022 Street & Alley Improvement Project*

ORIGINATING SOURCE/DEPARTMENT: *Street Improvement Fund*

FUNDING SOURCE: *Street Improvement Fund & Assessments*

BACKGROUND: *Submitting invoice for Bolton & Menk engineering services for \$13,832.50 from April 30, 2022 through May 27, 2022 for project management, coordination of Construction Contract for the street project.*

ESTIMATED DATE OF COMPLETION: **12/31/2022**

COMMITTEE/COMMISSION RECOMMENDATION: Click here to enter text.

ADMINISTRATION/STAFF RECOMMENDED COUNCIL ACTION:
Approve invoice for \$13,832.50 to Bolton & Menk

Agenda Item # NB. 3 Meeting Date: 8/8/22



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1960 Premier Drive | Mankato, MN 56001-5900
507-625-4171 | 507-625-4177 (fax)

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To Ensure Proper Credit, Provide Invoice Numbers with Payment

City of Two Harbors
Miranda Pietila, Finance Director
522 First Ave
Two Harbors, MN 55616-1504

June 27, 2022
Project No: N16.121170
Invoice No: 0292142
Client Account: TWOHARB_CI_MN

Two Harbors/2021-2022 Street Improvement**Professional Services from April 30, 2022 to May 27, 2022**

Project Management (001)

Project Management, Coordination and Correspondence

Professional Services

	Hours	Amount	
Principal	5.00	965.00	
Totals	5.00	965.00	
Total Labor			965.00
Total this Task			\$965.00

Permits (006)

Prepare Cable Locate Packet and Coordination with City Staff for Submittal to CN Railroad

Professional Services

	Hours	Amount	
Principal	3.00	579.00	
Totals	3.00	579.00	
Total Labor			579.00
Total this Task			\$579.00

Construction Admin/Observation-City Aves (007)

Resident Communications and On-Site Meetings; Coordination with Contractor and On-Site Meetings to Prepare for Construction; Utility Locate Meeting; Construction Observation; Project Communications Including Website Updates

Professional Services

	Hours	Amount	
Principal	6.00	1,158.00	
Specialist	.50	50.00	
Project Engineer	67.00	9,060.00	
Totals	73.50	10,268.00	
Total Labor			10,268.00
Total this Task			\$10,268.00

Construction Survey - City Avenues (008)

Construction Staking for 5th Avenue Improvements

Professional Services

	Hours	Amount
Licensed Project Surveyor	2.00	320.00

Project	N16.121170	Two Harbors/2021-2022 Street Improvement	Invoice	0292142
	Project Manager	6.00	960.00	
	Totals	8.00	1,280.00	
	Total Labor			1,280.00
		Total this Task		\$1,280.00

Construction Admin/Coordination - CSAH (017)

Coordination with Lake County to Prepare for Start of Construction; Weekly Progress Meetings

Professional Services

	Hours	Amount	
Principal	1.00	193.00	
Project Engineer	3.50	472.50	
Technician	1.00	75.00	
Totals	5.50	740.50	
Total Labor			740.50
	Total this Task		\$740.50
	Total this Invoice		\$13,832.50



CITY OF TWO HARBORS CITY COUNCIL

AGENDA ITEM COVER SHEET

Originating Staff: P. Nordean	Department: Administration	Date: 8/8/22
Agenda Item Subject: Code Amendment: Boards, Commissions & Committees	Fiscal Impact:	
BACKGROUND: Concerns regarding the process used to appoint members to committees and commissions as well as residency requirements prompted a request that the Public Affairs Committee to review the existing code language. The committee worked with Attorney Costley and Administrative staff.		
COUNCIL ACTION REQUESTED: Declaring first reading of an ordinance amending Section 2.40 Boards, Commissions and Committees.		
RECOMMENDATION: Public Affairs and Administrative staff recommend approval of the first reading of the draft ordinance language.		
ATTACHMENTS: Draft Code revisions.		

SEC. 2.40. BOARDS, COMMISSIONS AND COMMITTEES.

Unless otherwise stated herein, all Boards, Commissions and Committees (hereinafter "Commissions") of the City of Two Harbors must meet the following requirements.

Subd. 1. Membership. The Commissions shall consist of seven (7) members, except as provided herein. Commission members shall be appointed with preference given to domiciled residents of the City of Two Harbors, followed by commercial business property owners in the City who are domiciled residents in the 55616 zip code. If no domiciled residents or commercial business property owners apply for vacant positions, domiciled residents in the 55616 zip code, as defined above, may be appointed. A majority of the members of every Commission must be domiciled residents of the City of Two Harbors.

"Domiciled residents" are defined as those having Lake County homestead tax status or who can provide other documentation of legal residence such as a driver's license, voter registration card or Minnesota identification card.

After posting and publication, the Clerk shall present all candidate applications to the City Council. The Council must review all candidate applications. Appointment of candidates nominated by a Council member must be by majority vote of the Council.

There will be only one City Councilor on each Commission. City Councilor Commission members have the right to vote and must be appointed by the President of the Council at the Council meeting held on the second Monday of January annually.

The Chairperson and Secretary of each Commission must be chosen from its membership annually to serve a one-year term. No Chairperson can be elected who has not completed one year as a member of the Commission.

Commission members, other than Council members, may be removed by a majority vote of the Council. The Council may remove any member, other than Council members, for good cause. For purposes of this section, "good cause" must include failure to regularly attend meetings, failure to be a homestead resident of the City, failure to be a commercial business property owner residing in the 55616 zip code, or failure to reside in the 55616 zip code.

Subd. 2. Terms. Members of Commissions, except Council members, must be appointed in accordance with the terms of this Ordinance. Terms will expire at 11:59 p.m. on the second Monday of March of each year. All members are appointed for a three (3) year term.

When a member serves two (2) consecutive three (3) year terms, notice of the availability of the position held by such member must be posted and published in the local newspaper for two (2) consecutive weeks. If a suitable replacement candidate applies, the serving member cannot be re-appointed. If no suitable replacement candidate applies, the serving member may be re-appointed.

Any vacancy in a Commission, other than by a Council member, must be filled for the unexpired term by Council nomination and approval of a qualified candidate.

The term of an appointed City Councilor must continue until their successor is appointed by the Council President or their term as City Councilor expires.

All vacancies in Commission memberships must be posted on the City website for two (2) consecutive weeks prior to Council consideration to fill the vacancy.

Prior to taking office every member must take an oath affirming that they will faithfully discharge the duties of office and comply with all City policies, codes of conduct, ethical standards and disclose all conflicts of interest that exist or arise.



CITY OF TWO HARBORS CITY COUNCIL

AGENDA ITEM COVER SHEET

Originating Staff: P Nordean	Department: Administration	Date: 8/8/22
Agenda Item Subject: Amending City Code Sec. 2.46 Planning Commission	Fiscal Impact:	
BACKGROUND: Concerns regarding residency requirements for Planning Commission Members prompted a request that the Public Affairs Committee review the existing City Code language. The committee worked with the City Attorney and Administrative Staff to make recommendations for language updates. These Changes will require an ordinance amendment.		
COUNCIL ACTION REQUESTED: Approve the first reading of the proposed ordinance amendment.		
RECOMMENDATION: Public Affairs and Administrative Staff recommend approval of the first reading of the draft ordinance language.		
ATTACHMENTS: Draft code language is included.		

SEC. 2.46. PLANNING COMMISSION.

Subd. 1. Membership. The Planning Commission shall consist of seven (7) members. Commission members must be appointed with preference given to domiciled residents of the City of Two Harbors (as defined in Section 2.40, Subd. 1). If no domiciled residents of the City apply for vacant positions, owners of commercial business property located within the City, who are domiciled residents in the 55616 zip code, may be appointed, not to comprise a majority of the members of the Commission. The membership rules set forth in Section 2.40 apply to the extent they are not inconsistent with these specific rules.



CITY OF TWO HARBORS CITY COUNCIL

AGENDA ITEM COVER SHEET

Originating Staff: P Nordean	Department: Administration	Date: 8/8/22
Agenda Item Subject: HRA	Fiscal Impact:	
BACKGROUND: It has been recommended that the City Code language be updated to follow State Statute for the appointment of commissioners on the City HRA. The City Attorney worked with the Public Affairs Committee and language was drafted which includes the statutory requirements. This change will require an ordinance amendment.		
COUNCIL ACTION REQUESTED: Authorize the first reading of an ordinance amending the City Code to reflect the new language.		
RECOMMENDATION: Public Affairs and City Staff recommend that the first reading of this proposed ordinance be authorized.		
ATTACHMENTS: Draft ordinance language is attached.		

SEC. 2.51. TWO HARBORS HOUSING AND REDEVELOPMENT AUTHORITY.

Subd. 1. Membership. The provisions of Minnesota Statute Section 469.003, Subdivisions 5, 6 and 7 shall apply to Commissioners appointed to the Two Harbors Housing and Redevelopment Authority. The Commission shall consist of seven members who must be domiciled residents of the City of Two Harbors (as defined in Section 2.40, Subd. 1). Commissioners shall be appointed by the Mayor, with approval by majority vote of the Council. City Councilors may be appointed as Commissioners. Otherwise the membership rules set forth in Section 2.40 shall apply to the extent they are not inconsistent with these specific rules.

Subd. 2. Terms. All Commissioners shall be appointed for five-year, staggered terms. City Councilors appointed shall serve a five-year term or until their term as Councilor expires, whichever is shorter.



**CITY OF TWO HARBORS
CITY COUNCIL**

**AGENDA ITEM
COVER SHEET**

Originating Staff: P Nordean	Department: Administration	Date: 8/8/22
Agenda Item Subject: Guidelines for Public Appearance at Council Meetings	Fiscal Impact:	
BACKGROUND: The Public Affairs Committee was asked to establish some guidelines for public comment at City Council Meetings. The committee worked with the Attorney and Administrative Staff to draft the guidelines proposed which also include rules for civility for public comment.		
COUNCIL ACTION REQUESTED: Adopt the Public Comment Guidelines and Rules for Civility for Public Comment.		
RECOMMENDATION: Public Affairs and Staff recommend that the guidelines and rules for civility be adopted.		
ATTACHMENTS: Proposed Public Comment Guidelines and Rules for Civility.		

DRAFT

Two Harbors City Council Public Comment Guidelines

The Two Harbors City Council recognizes the value of opinions and ideas brought forth by members of the public. The Council desires to provide opportunity for such input during meetings of the City Council.

- Those wishing to speak at regular City Council meetings must submit a request to appear before the Council by contacting the City Clerk by 12:00 p.m. on the Friday before the council meeting. They must provide their name, address and the matter on which they wish to speak.
- Each person will be required to limit their comments to three (3) minutes or less.
- Public comments must be relevant to an existing City Council issue as determined by the City Council President.
- If several members of the public wish to speak on the same subject, the City Council President may assign one person as spokesperson.
- Persons addressing the Council may not merge their time with another person in order to speak for more than three minutes.
- If handouts are to be provided to the City Council, copies must be provided to the City Clerk by 12:00 p.m. on the Friday before the council meeting.
- Public comments will be heard at the Regular City Council meeting commencing at 6:00 p.m.
- No more than 7 speaker will be allowed for the public comment segment of a Regular City Council meeting, to be scheduled on a first come, first served basis.
- Public comment is also accepted in written form via email: info@twoharborsmn.gov or delivered to City Hall, 522 First Avenue, Two Harbors, MN 55616. Written comments will not be read aloud but will be included in the meeting record. Written comments received by the City are considered public data under Minn. Stat. Sec. 13.03, and subject to disclosure upon proper request.

- There will be no questions or debate allowed during the period of public comment, nor is the Council obligated to respond in any way.
- Individuals displaying disruptive behavior such as interruption of other speakers, personal attacks, improper comments, profanity, threats of violence or other offensive behavior may be removed from the Council Chambers by law enforcement at the request of the City Council President.
- Use of public comments for political campaigns is prohibited.
- Public speakers must follow the attached Rules of Civility.

Adopted by the City Council this ____ day of _____, 2022.

Two Harbors City Council
Rules of Civility for Public Comment

During public meetings, all present shall:

1. Preserve safety and order.
2. Listen to others respectfully and not interrupt those who are speaking.
3. Not block the audience or camera from viewing the proceedings.
4. Not engage in behavior that will disrupt, disturb or otherwise impede the orderly conduct of the meeting including, but not limited to, heckling, whistling, yelling, raised voices and other similar demonstrations.
5. Not use profanity, obscene language or gestures that harass, threaten, disrupt, disturb, intimidate meeting participants or council members.
6. Not use physical force of any kind. Physical force includes but is not limited to: grabbing, pushing, slapping, punching, kicking or otherwise striking the body of another or an object attached to another's body.