

CITY OF TWO HARBORS
COMMITTEE OF THE WHOLE/AGENDA MEETING

May 9, 2022

5:00 p.m. Call to order.

Appearances:

Administrator updates.

Attorney updates.

City Clerk/HR updates.

Finance Director updates.

Community Development Planner updates.

City Engineer updates.

Other agenda questions or additions.

Adjourn.

TWO HARBORS CITY COUNCIL

AGENDA

MAY 9, 2022

6:00 P.M. Call to order regular meeting of the City Council of the City of Two Harbors.

Roll call:

Pledge of Allegiance:

Additions or Changes to the Agenda:

[M] Approval of the Agenda.

Items may be added to the agenda prior to approval of the agenda. Items brought forth once the agenda has been approved shall be referred to administration and/or committee.

Appearances:

1. Paul Iverson – Short-term rentals & Neighborhood Revitalization Grant

Administrative Reports:

1. Joel Dhein, Interim Administrator
2. Tim Costley – Status of recall lawsuit

Committee Reports:

Planning Commission
Personnel
Public Arts
Library Board
Trees & Trails

Other.

[R] **Approving the Consent Agenda Items:**

Items listed on the Consent Agenda are routine in nature and typically do not require discussion. If there is an item on the consent agenda that a councilmember feels warrants discussion, it should be removed from the consent agenda and dealt with individually.

1. Allowing claims against the City of Two Harbors to be paid on May 10, 2022.

2. Approving payroll for the second half of April 2022.
3. A City Administrator report from Joel Dhein, Interim City Administrator
4. A Memorandum from Joe Rhein, PE and Brian Guldan, PE, Bolton & Menk, providing engineering project updates.
5. Accepting, with regret, an email from Steve Detlefsen, providing his resignation from the Planning and Zoning Commission, and authorizing a letter of appreciation for his service.
6. Certifying assessments to the Lake County Auditor against certain properties within the City of Two Harbors for unpaid utility charges.
7. Authorizing payment to Bolton & Menk in the amount of \$53,795.35 for professional services for the Wastewater Treatment Plant Project and services related to the adjacent property development regarding the land acquisition, usage, and impacts on construction.
8. Authorizing payment to Lakehead Constructors for the \$708,245.04 for the construction of the Wastewater Treatment Plant Project.
9. Accepting the quote from North Country GM for the purchase of a 2023 GMC 2500HD for the amount of \$43,857 for the Electric Department.
10. Accepting the quote from North Country GM for the purchase of a 2023 GMC 2500HD for the amount of \$44,618 for the Gas Department.
11. Accepting the recommendation from the Fire Department to create a hiring pool for future volunteer firefighter positions and provide conditional offers for five individuals for the potential hire for existing and upcoming vacancies (contingent on background checks and medical evaluations).
12. Authorizing Bolton & Menk to conduct topographic survey for the Odegard Trail for \$6,500 from the underpass to the parking lot/9th Street and adding an additional \$900 to include 9th Street to 8th Street.
13. Accepting the quote from AG O'Brien for housetrap removal/floor repair and restroom updates for \$8,894 at the Two Harbors Library.
14. Accepting the quote from Basement Pros for building repairs at the Two Harbors Library for \$24,226.
15. Authorizing the Library Director to submit a grant application to the Emergency Connectively Fund.
16. Reviewing the 2023-2024 Street Improvement Project Draft Design Agreement with Lake County and authorize administration and Bolton & Menk to send draft Joint Powers Agreement to Lake County for review.

Unfinished Business:

Other.

New Business:

1. [R] Second Reading of the Ordinance of the City of Two Harbors, Minnesota Amending Section 4.42 of the Two Harbors City Code Concerning Short-term Rentals.
2. [R] Amend contract with Interim City Administrator to allow for housing at a City owned building located at 622 7th Avenue, Two Harbors, MN 55616.
3. [R] Consider authorizing Lakehead Constructors to build an access road across city owned property between the Wastewater Treatment Plant and the Water Treatment Plant across the city owned Ankrum Property.

Other.

Announcements:

Adjourn: