

CITY OF TWO HARBORS

COMMITTEE OF THE WHOLE/AGENDA MEETING

March 28, 2022

5:00 p.m. Call to order.

Appearances:

1. Blake Prince, Electrical Superintendent
Re: Solar Rates and Electrical Purchases.
2. Tim Costley, City Attorney
Re: City Clerk Designation.

Administrator updates.

Attorney updates.

City Clerk/HR updates.

Finance Director updates.

Community Development Planner updates.

City Engineer updates.

Other agenda questions or additions.

TWO HARBORS CITY COUNCIL

AGENDA

April 11, 2022

6:00 P.M. Call to order regular meeting of the City Council of the City of Two Harbors.

Roll call:

Pledge of Allegiance:

Introduction and Welcome to Interim City Administrator, Joel Dhein.

Additions or Changes to the Agenda:

[M] Approval of the Agenda.

Items may be added to the agenda prior to approval of the agenda. Items brought forth once the agenda has been approved shall be referred to administration and/or committee.

Appearances:

Administrative Reports: 1. Tim Costley, City Attorney
Re: City Clerk Designation.

Committee Reports:

Library Board
Planning Commission
Public Safety Committee
Finance Committee
Other.

[R] Approving the Consent Agenda Items:

Items listed on the Consent Agenda are routine in nature and typically do not require discussion. If there is an item on the consent agenda that a councilmember feels warrants discussion, it should be removed from the consent agenda and dealt with individually.

1. Approving minutes from the March 28, 2022 Regular City Council meeting.
2. Allowing claims against the City of Two Harbors to be paid on April 12, 2022.
3. Approving payroll for the second half of March, 2022.
4. Communications from the following individuals:
 - Stephen Phillips, 401 Third Avenue, expressing is support for Mayor Swanson.
 - Matt Barrett, 784 Larsmont Road, expressing his support for Mayor Swanson.
 - Caleb Waldron, 1522 9th Avenue, expressing his support for Mayor Swanson.

- Phil Ness, 610 12th Avenue, proclaiming his support for Mayor Swanson.
 - Kyle Koster, unknown address, expressing support for Mayor Swanson.
 - Sarah Koster, unknown address, expressing support for Mayor Swanson.
 - Alan & Sandra Cavallin 734 16th Avenue, expressing their support for Mayor Swanson.
 - Barbara Hamilton, 231 Fourth Avenue, expressing support for Mayor Swanson.
 - Scott Deming, 1719 Seventh Avenue, expressing support for Mayor Swanson.
 - Angela Russeth, address unknown, expressing support for Mayor Swanson.
 - Michael and Lisa Cavallin, 2404 20th Avenue, expressing support for Mayor Swanson.
 - Pastor Scott and Julie Nelson, 531 15th Avenue, expressing support for Mayor Swanson.
 - Lou Waters, 306 Fourth Avenue, expressing support for Mayor Swanson.
 - Dennis Moen, 1450 Kane Lake Road, expressing support for Mayor Swanson.
 - Daryl Lindholm, 712 Fourth Avenue, expressing support for Mayor Swanson.
 - Phyllis & Bob Smith, address unknown, expressing support for Mayor Swanson.
 - Zach Keller, 810 10th Avenue, expressing support for Mayor Swanson.
5. Calling for a public hearing for 6 PM on Monday, April 25, 2022 to receive public input regarding a proposed amendment to the City's Short-Term Rental Ordinance.
 6. Authorizing payment to Lakehead Constructors for Pay Application No. 5 for the Wastewater Treatment Plant Project in the amount of \$398,042.04.
 7. Authorizing the purchase of a rebuilt 750KVA transformer from T & R Electric at a cost of \$18,237 for a new Tesla Super Charger in Seagren's Hardware parking lot.
 8. Adopting new solar electricity rates for 2022.
 9. Authorizing the purchase of a new 1000KVA transformer from Wesco for the Wastewater Treatment Plant at a cost of \$37,274.

10. Authorizing the purchase of a new 750KVA transformer from Wesco at a cost of \$32,358.
11. A communication from Thomas Furman, Executive Director of the City HRA, requesting the City's legal counsel work with the HRA to secure land and start a tax levy to further housing initiatives and build more housing opportunities in the community and work with Mia Thibodeaux of Fryberger Law, to iron out land acquisition needs for the development of housing in the Two Harbors area.
12. Approving the final FAA grant application for the purchase of a snowblower attachment for the Airport in the amount of \$75,000 and authorizing the appropriate City officials to execute and deliver the agreement on behalf of the City.
13. Approving the Agreement between the City of Two Harbors and Friends of the Two Harbors Dog Park for operation of a seasonal dog park within the outdoor hockey rink behind Lake County Arena and authorizing the appropriate City officials to execute and deliver the agreement on behalf of the City.
14. Accepting the proposal of The Costin Group dated March 23, 2022, to provide certain professional consulting services related to planning and funding for future harbor development, and expanding the success of the trailhead development, and authorizing the appropriate City officials to execute and deliver an agreement for said services on behalf of the City upon review and approval by the City Attorney.
15. Approving the request of the Fire Chief to authorize an interview process for the purpose of establishing a hiring pool for Fire Department positions.
16. Accepting the internal bid of Nick Detlefsen for the position of Full Time Patrol Officer in the Police Department and appointing him to the position effective April 12, 2022.
17. Approving an internal transfer from the Local Sales Tax Fund (263) to the Street Improvement Fund (402) in the amount of \$300,000 for costs associated with the Street Improvement Project.
18. Accepting, with regret, a letter from Jay Turnquist, announcing his intention to retire effective May 31, 2022, and authorizing a letter of appreciation for his service.
19. Amending Resolution No. 3-86-22 to amend the cost of the 2022 Polaris Ranger Side by Side Utility Vehicle and Accessories for the Police Department, to increase the purchase price by \$300.

Unfinished Business:

Other.

New Business:

1. [M] Calling for a public hearing for 6 PM or as soon thereafter as reasonably practical for the purpose of considering giving host approval to the issuance by the Duluth Economic Development Authority (the "Issuer" and together with the City, the "Municipalities") of revenue obligations, in one or more series, under Minnesota

Statutes 469.152 through 469.1655 (the "Act"), in order to finance, refinance and reimburse certain projects (together, the "Projects").

2. [R] Authorizing payment to Bolton & Menk in the amount of \$4,277.50 for professional services for the SIU Agreement for Castle Danger Brewing.

Other.

Announcements:

Adjourn: